

Charter School for Applied Technologies  
2245 Kenmore Avenue, Buffalo, New York 14207  
**BOARD OF TRUSTEES MEETING 1/11/2022**

**MINUTES**

**BOARD MEMBERS PRESENT: In person,** Joseph Berti, John Cinquino, Andrea Pasioka, Danielle Salasavage, Steve Kottakis, Michael Stevens, Ian Donnelly, Nadine Powell **Via Teleconference:** Lisa Smith, Kevin Cornacchio

**UNABLE TO ATTEND:** Kenneth Robinson, Michael Keller

**OTHERS PRESENT: In person:** Andrew Lyle, Garrick Loveria, Tanya Moore, Bob Shannon, Ann Morgante, Brett Lutterbein, Jared Lincourt, Yaritza Draine, Nicole Killion, Keith Banas, Sarah Monaco, Trevor McCabe

**MINUTES**

Motion to approve the December 14, 2021 Minutes, including permanent committee reports and those submitted under ad hoc committee, made by Mrs. Salasavage, seconded by Mr. Kottakis. Minutes approved.

**PUBLIC COMMENTS**

None

**PRESENTATION**

None

**ADMINISTRATIVE REPORTS**

**Cabinet Report-** Mr. Lyle addressed the protocols currently in place regarding COVID 19 as required by both NYS and ECDOH. He is happy to report that CSAT announced its protocols in advance of those issued by Erie County and we were in full compliance. The state and county are putting an emphasis on tracking of student COVID cases which requires a daily report to both state and county. Continued updates received are updated on our website for families to review. Mr. Loveria shared that the foundation has received a substantial donation (\$5,000) from Edwin (Tim) Johnston. He is CEO of Sandhills, which is one of the investment firms for the school. Mr. Lyle stated that we will be meeting with Dr. Cropp, President of Independent Health. Dr. Cropp is interested in partnering with CSAT on internships for our high school students that are interested in healthcare careers.

Sarah Monaco, one of the high school counselors, gave an overview of the ECCPP program. Mrs. Monaco is spending time with our students and families informing them about the program. We have nine students taking an anatomy or physiology lab, 15 students taking sociology and we are offering a virtual option for some of our students that take intro to public health at ECC North. The program is providing students with more structure to enhance the experiences that CSAT already offers them. They will then be able to visualize their future and make informed decisions about postsecondary education. The dual enrollment is an option for every student in grades 10-12. The credits are stackable, which ultimately will decrease the time that students must spend in college.

### **Principals Report**

On behalf of teacher and administration, Ms. Morgante withdrew the request for a PD Day on January 28. A request is made to move the PD days to February 16 & March 25th. The High School already has a PD day on February 16<sup>th</sup>. These two proposed dates would be a remote learning date for students in all buildings. Ms. Morgante did mention that attendance is a major issue. The last PD Day, December 8, teachers were in contact with students remotely and attendance was very good. A motion to accept the changes in the PD Days was made by Mr. Cinquino, seconded by Mrs. Pasioka. Motion approved.

### **PERMANENT BOARD COMMITTEE**

**None**

### **Finance**

**None**

### **AD HOC COMMITTEES**

**Appeals-** Mr. Loveria reported one appeal of a high school student permanently suspended for possession of illegal substance. The review was completed, and the permanent suspension was upheld.

### **OLD BUSINESS**

**None**

### **NEW BUSINESS**

**Enrollment-**Mr. Loveria reports that enrollment currently stands at 2353, which is under the budgeted number. A bit of good news. We have doubled our applications from this point last year. From November to this time last year, we received 167 applications, this year we have grown that number to 301. We are making special efforts with day care centers on recruitment. Mr. Lyle mentioned that the busing issue has increased parent interest in charter schools that are closer to their homes. The concept of neighborhood schools is a positive thing for parents.

**Personnel**-Mr. Lyle reviewed the personnel report. We have been able to recruit new substitutes as well as cleaners for the buildings. Other than that, the report is self-explanatory.

A motion to accept the Enrollment and Personnel report made by Mr. Kottakis, seconded by Mr. Cinquino. Motion approved.

A motion to adjourn the regular meeting at 5:33pm was made by Mr. Cinquino, seconded by Mrs. Salasavage. Motion approved.

**Next Meeting: February 8, 2022 @ 4:30pm**