CHULA VISTA ELEMENTARY SCHOOL DISTRICT
District Advisory Council (DAC)
District English Learner Advisory Committee (DELAC)
Education Service and Support Center

TUESDAY, SEPTEMBER 12, 2023
DAC/DELAC REGULAR MEETING
12:00-2:00 P.M.

MINUTES

1. CALL TO ORDER/INTRODUCTIONS

DAC Chairperson Luis Chavez called the meeting to order at 12:04 p.m. Mr. Chavez welcomed everyone to the DAC/DELAC meeting and stated that it is the Executive Board's goal for each DAC/DELAC meeting to be interactive, engaging, and meaningful to representatives and guests. Mr. Chavez further added before the close of the DAC/DELAC meeting, the Executive Board asks for representatives to reflect on the meeting using an ABC acronym chart. The Meeting Norms and the procedures for public/oral communications were read by Mr. Chavez.

2. SUPERINTENDENT'S REPORT

Superintendent Eduardo Reyes introduced Ms. Lisa Riggs, Area Assistant Superintendent, who will be providing support to 22 of CVESD's schools. Dr. Reyes remarked how quickly we are finishing up the first quarter and highlighted on the following: the Board of Education approved the name of the newest school, Sonia Sotamayer Elementary School, which will open July 2024, and the Sound Station celebrated its official opening with a ribbon cutting ceremony. Dr. Reyes wished all a happy fall break.

3. DISTRICT ADMINISTRATORS' REPORT

None.

4. CHAIRPERSONS' REPORT

DELAC Chair Priscilla Miller announced on the following:

- Bylaws Committee – the Executive Board is actively recruiting representatives to participate in the Bylaws Committee. The committee will meet virtually to review the current Bylaws and amend as needed. If interested, please contact Luis Chavez (DAC Chairperson) or Priscilla Miller (DELAC Chairperson) at the emails provided below. Participants will be notified of the meeting dates.

  DAC Chair: DAC-Chair@cvesd.org DELAC Chair: DELAC-Chair@cvesd.org

- DELAC Needs Assessment – reminded the DELAC Needs Assessment survey will end on September 22nd. The Needs Assessment survey gauges our English Learner parents and families on their needs and interests, and how DAC/DELAC and the District can better serve our students.

Mr. Chavez shared an inspirational quote with parents. He then reminded the CABE Mini-Conference will be held on Saturday, November 4, 2023. If interested, please contact your principal to begin the registration process. The next Parent Leadership training will focus on School Site Council (SSC) and English Learner Advisory Committee (ELAC) from 11:00-11:45 a.m. on October 24 at the ESSC in Room C, just before the Regular Meeting.

5. VISITING CHAIRPERSONS' REPORT

Chula Vista Elementary Council of PTAs – Janice Oani, President

Ms. Oani spoke briefly on PTA membership and membership goals.

Vice President of Programs, Laura Garcia, informed the PTA Council will be providing a principal training, further training for treasurers, and coffee with council.

6. QUORUM

Mr. Chavez announced that quorum was established.

7. APPROVAL OF AGENDA (ACTION)

Motion: R. Dirickson (Allen) *Second: R. Sanchez (Halecrest)* *Vote: UNANIMOUS*

8. APPROVAL OF MAY 9 AND AUGUST 15, 2023, MINUTES (ACTION)

Motion: L. Garcia (Cook) *Second: A. Davenport (Muraoka)* *Vote: UNANIMOUS*

It was noted the Minutes of the May 9 meeting were not included in the meeting packet and therefore tabled for approval at the October meeting.

9. UNDERSTANDING YOUR CHILD'S ASSESSMENT RESULTS

Cindy Estrada, Assessment Coordinator, presented on Understanding Your Child's Assessment Results. Ms. Estrada reviewed how to navigate to the Home Access Center, how to read Student Score Reports, reviewed the Student Summary Report parents will receive from their child's teacher during parent conferences (Sep 14-21), informed how parents can learn more about the California Assessment of Student Performance and Progress (CAASPP) as well as how to access free education resources with CAASPP Starting Smarter. Ms. Estrada ended her presentation with an activity, 'Are you smarter than a 3rd grader?' and engaged parents with a sampling of third grade math questions.

10. DISTRICT PARENT AND FAMILY ENGAGEMENT POLICY

Executive Director Lalaine Perez explained that Districts receiving Title I funds must develop a written Parent and Family Engagement Policy. At the District level, the policy is developed jointly with parents, presented to the Board for approval, and distributed to families. Ms. Perez added that Title I schools also develop their own parent and family engagement policy at the school level, is also presented to the Board for approval and shared with their school families. Ms. Perez engaged parents with a table discussion to share ideas and provide input on parent and family engagement. The ideas and feedback will be used to aid in the writing of the District Level Parent and Family Engagement Policy.

11. DISTRICT COMMUNICATIONS

Dr. Paula Madrigal-Patel, Director of Early Childhood Education announced remaining sessions for Story Time for parents and children ages 3-5 years at Otay Elementary School and Let's Read Parent Workshops at the Early Childhood Education Center (ECEC) Building are September 15 and 22. Other upcoming events include Family Yoga in Quarter 2 and music for parents and children ages 0-5 years in Quarter 3. Dr. Patel shared the three main things for early education and to develop positive relationships are love, talk, and play.

Heather Cruz, Director of Attendance and Wellness shared that September is Attendance Awareness month and spoke on the importance of showing up for school every day, stating that every day counts. Mrs. Cruz provided information on chronic absenteeism and how a student is affected if they are chronically absent. For additional information or resources, please contact Mrs. Cruz by email at heather.cruz@cvesd.org. or visit attendanceworks.org, which is also a great resource for parents.

Rochelle Carroll, Executive Director of Curriculum and Instruction, reminded parents that parent conferences begin September 14-22. Mrs. Carroll also announced a workshop on Empowering Parents for Productive Parent-Teacher Conferences will be held this evening, September 12 from 6:00-7:30 p.m. The workshop will be held virtually via Microsoft Teams and interpretation to Spanish will be available.

12. PUBLIC/ORAL COMMUNICATIONS

Mr. Chavez announced if parents would like to volunteer to be part of the Bylaws Committee to fill out the Bylaws Committee interest card found on their table. These will be collected at the end of the meeting.

Mr. Chavez reminded parent representatives to take a moment to reflect on today's meeting and what they have learned and how it relates to the ABC Poster that was mentioned at the beginning of the meeting.

- **A**: From what you heard and learned today, what do you Appreciate? What Assures you? What Affirms your belief and thoughts?
- **B**: What can we Build Upon, make Better, and/or Broaden?
- **C**: What needs more Clarification? What are some Concerns or Comments you would like to share?

Representatives were asked to write their feedback on the post-it provided at their table and to place it next to the corresponding letter as they leave. The comments will be collected and shared at the next meeting.

DELAC Board Member, Faustino Lopez reviewed the ABC comments collected from the August 12 meeting.

Mr. Chavez thanked everyone for attending and participating in today's meeting and to reach out to any of the Executive Board members if there are any questions; we are here to serve you. The next meeting will be held on October 24 at 12:00 p.m. in Room C. As a reminder, before the Regular Meeting, the Parent Leadership Series Training on SSC and ELAC will be in Room C from 11:00-11:45 a.m.

13. ADJOURNMENT

With no objections, DAC Chair Luis Chavez adjourned the Regular Meeting at 1:34 p.m.

Luis Chavez	Priscilla Miller	Claire De Soto
DAC Chairperson	DELAC Chairperson	Recording Secretary