

Bradley County Schools Truancy Plan

Posted at www.bradleyschools.org under Departments > Attendance

First Day of school:

Each student will be given a student handbook that will include Attendance Policy information, a description of the Truancy Plan, Attendance Procedures, and the link to find the full documents.

Truancy Violations:

Tier 1: (Completed at the individual schools)

Violation: 3 unexcused absences

Consequences:

1. Letter sent out notifying parents of absences and scheduling a conference.
2. Contract signed by student, parent and school officials, which outlines specific attendance expectations for the child.
3. Case will be reviewed with family and school officials 30 days after contract is signed. If further unexcused absences occur the family will move to Tier 2.
4. If no further unexcused absences occur the family and school officials shall meet at 80 days from the date of the contract being signed to review the attendance policy.

Tier 2: (Completed at the individual schools)

Violation: Further unexcused absences after initial contract (Tier 1) is signed:

Consequences:

1. School Truancy Team to conduct individual assessment of child's absences to determine reason for the absences.
2. Possible referral to counseling or other services as deemed necessary by the above assessment.
3. Family and student must follow conditions set forth in the original contract.

Tier 3: (Completed at the individual schools)

Violation: Further unexcused absences after the School Truancy Team Conference. (Tier 2)

Consequences:

1. Campus Court will review case with family and make the appropriate referrals for services.

Also, failure to cooperate, the case will proceed to Juvenile Court.

Bradley County Schools

Juvenile Court Truancy Compliance Certificate:

Student Name: _____

School Attending: _____

☐

Child & Family was provided written copy of Attendance Policy & Truancy Plan

☐

Letter mailed and conference*

Tier 1:

☐

Initial conference held and contract signed*

☐

30 Day conference held*

☐

Continued absences move to Tier 2

Tier 2:

☐

New contract – including Individual Assessment 30 day review date set*

☐

List any referrals made: _____

☐

30 day review/80 day review – if continued absences move to Tier 3*

Tier 3:

☐

Referral to Campus Court

☐

Services out of Campus Court _____

Petition Request submitted by: _____

***must provide proof**

BCS - Truancy Contract: Tier 1

_____ met with _____ on _____
Parent/Guardian Name School Officials Date

regarding _____ unexcused absences.
Student Name

The following conditions of attendance must be met in order for this contract to expire.

- Student must produce a signed note from a licensed physician for any absence.
- Physician note must be turned into the school within the 3 day period following any absence as outlined in school policy.
- Parent will openly communicate with school personnel regarding issues with attendance.
- Other Provisions _____

There will be a 30 day review of this contract on: _____

The parents and child must take part in a 30 day review conference. If the child has further unexcused absences prior to the 30 day review conference, Tier 2 will be triggered.

This contract covers the rest of the school year and expires the last day of this school year.

Violation of any of the above conditions may result in a referral to Campus Court which the penalties may include referral to community based services, referral to counseling, and ultimately a truancy petition being filed in Juvenile Court.

I understand and agree to the terms and conditions set forth above.

Signature of Parent/Student

Date

Signature of Parent/Student

Date

Signature of Attendance Admin/Designee

Date

BCS – Truancy Contract Tier 1: 30 Day Review

_____ met with _____ on _____
Parent/Guardian Name School Officials Date

regarding _____ 30 Day Truancy contract review.
Student Name

The following conditions of attendance must be met in order for this contract to expire.

- Students must produce a signed note from a licensed physician for any absence.
- Physician note must be turned into the school within the 3 day period following any absence as outlined in school policy.
- Parent will openly communicate with school personnel regarding issues with attendance.
- Other Provisions _____

There will be an 80 day review of this contract on: _____

This contract will expire the last day of this school year.

The Child and Family have fully complied with the initial truancy contract. The case will now be set for 80 day review on: _____

The parents and child must take part in an 80 day review conference. If Child has further unexcused absences prior to the 80 day review conference, Tier 2 will be triggered.

Violation of any of the above conditions may result in a referral to Campus Court which the penalties may include referral to community based services, referral to counseling, and ultimately a truancy petition being filed in Juvenile Court.

I understand and agree to the terms and conditions set forth above.

_____ Signature of Parent/Student	_____ Date
_____ Signature of Parent/Student	_____ Date
_____ Signature of Attendance Admin/Designee	_____ Date

BCS – Truancy Contract Tier 1: 80 Day Review

_____ met with _____ on _____
Parent/Guardian Name School Officials Date

regarding _____ 80 Day Truancy contract review.
Student Name

The following conditions of attendance must be in order for this contract to expire.

- Student must produce a signed note from a licensed physician for any absence.
- Physician note must be turned into the school within the 3 day period following any absence as outlined in school policy.
- Parent will openly communicate with school personnel regarding issues with attendance.
- Other Provisions _____

This contract will expire the last day of this school year.

The Child and Family have fully complied with the initial truancy contract.

If Child has further unexcused absences prior to the contract expiring, Tier 2 will be triggered.

Violation of any of the above conditions may result in a referral to Campus Court which the penalties may include referral to community based services, referral to counseling, and ultimately a truancy petition being filed in Juvenile Court.

I understand and agree to the terms and conditions set forth above.

Signature of Parent/Student Date

Signature of Parent/Student Date

Signature of Attendance Admin/Designee Date

BCS – Truancy Contract Tier 1: 30/80 Day Review – Non-Compliance

_____ met with _____ on _____
Parent/Guardian Name School Officials Date
regarding _____ 30/80 day Truancy contract review.
Student Name

The Child and Family have **NOT** complied with the initial truancy contract, therefore the child and family must attend Campus Court scheduled on: _____
at: _____.

Failure to attend Campus Court will be considered a violation which the penalties may include referral to community based services, referral to counseling, and ultimately a truancy petition being filed in Juvenile Court.

I understand and agree to the terms and conditions set forth above.

_____ Signature of Parent/Student	_____ Date
_____ Signature of Parent/Student	_____ Date
_____ Signature of Attendance Admin/Designee	_____ Date

BCS – Truancy Contract Tier 2

_____ met with _____ on _____
Parent/Guardian Name School Officials Date
regarding _____ continued unexcused absences.
Student Name

The following conditions of attendance must be met in order for this contract to expire.

- Parent will openly communicate with school personnel regarding issues with attendance.
- Based on the Attendance Committee assessment as to why the student has been absent from school the following referrals will be made: _____
_____.
- The student and family must still be in compliance with the provisions in the original truancy contract.
- Other Provisions _____

There will be a 30 day review of this contract on: _____

The parents and child must take part in a 30 day review conference. If the child has further unexcused absences prior to the 30 day review conference the case will progress to Tier 3 of the truancy plan.

This contract covers the rest of the school year and expires the last day of this school year.

Violations of any of the above conditions will result in a referral to Campus Court which the penalties may include referral to community based services, referral to counseling, and ultimately a truancy petition being filed in Juvenile Court.

I understand and agree to the terms and conditions set forth above.

Signature of Parent/Student Date

Signature of Parent/Student Date

Signature of Attendance Admin/Designee Date

BCS - Truancy Contract (Tier 2): 30 Day Review

_____ met with _____ on _____
Parent/Guardian Name School Officials Date
regarding _____ continued unexcused absences.
Student Name

The following conditions of attendance must be met in order for this contract to expire.

- Parent will openly communicate with school personnel regarding issues with attendance.
- Based on the Attendance Committee assessment as to why the student has been absent from school the following referrals will be made: _____
_____.
- The student and family must still be in compliance with the provisions in the original truancy contract.
- Other Provisions _____

There will be an 80 day review of this contract on: _____.

The parents and child must take part in an 80 day review conference. If Child has further unexcused absences prior to the 80 day review conference the case will progress to Tier 3 of the truancy plan.

This contract covers the rest of the school year and expires the last day of this school year.

Violation of any of the above conditions will result in a referral to Campus court which the penalties may include referral to community based services, referral to counseling, and ultimately a truancy petition being filed in Juvenile Court.

I understand and agree to the terms and conditions set forth above.

Signature of Parent/Student

Date

Signature of Parent/Student

Date

Signature of Attendance Admin/Designee

Date

BCS – Truancy Contract (Tier 2): 80 Day Review

_____ met with _____ on _____
Parent/Guardian Name School Official Date
regarding _____ continued unexcused absences.
Student Name

The following conditions of attendance must be met in order for this contract to expire.

- Parent will openly communicate with school personnel regarding issues with attendance.
- Based on the Attendance Committee assessment as to why the student has been absent from school the following referrals will be made: _____
_____.
- The student and family must still be in compliance with the provisions in the original truancy contract.

The Child and Family have fully complied with the initial truancy contract.

If Child has further unexcused absences prior to the contract expiring, the case will progress to Tier 3.

This contract covers the rest of the school year and expires the last day of this school year.

Violation of any of the above conditions will result in a referral to Campus Court which the penalties may include referral to community based services, referral to counseling, and ultimately a truancy petition being filed in Juvenile Court.

I understand and agree to the terms and conditions set forth above.

Signature of Parent/Student

Date

Signature of Parent/Student

Date

Signature of Attendance Admin/Designee

Date

Truancy Contract (Tier 2): 30/80 Day Review-Non-Compliance

_____ met with _____ on _____
Parent/Guardian Name School Official Date

regarding _____ 30/80 Day Truancy Contract Tier 2 review.
Student Name

The Child and Family have **NOT** complied with the provisions in the Tier 2 truancy contract, therefore the case has progressed to Tier 3.

I understand and agree to the terms and conditions set forth above.

Signature of Parent/Student Date

Signature of Parent/Student Date

Signature of Attendance Admin/Designee Date

BCS - Truancy Contract: Tier 3

_____ met for Campus Court on _____
Parent/Guardian Name Date

regarding _____.
Student Name

Campus Court Services Offered

Campus Court Review Date _____

Referral to Juvenile Court Date _____

Admin/Designee _____

CLEAR