

Marin County SELPA
Special Education Advisory Committee (SEAC) Meeting
May 10, 2023
9:30 – 11:00 AM
Marin County Office of Education
1111 Las Gallinas Ave, San Rafael 94903
Interpreter available upon request
(48-hour notice is required)

1. Call to Order
2. Establishment of a Quorum
3. Public Comment
Government Code § 54954.3 provides that the public will have an opportunity to address the committee on any item described on a regular or special meeting agenda either before or during the consideration of the item. Per MCOE Board Policy 8566, each person shall limit comments to five (5) minutes.
4. Action Items
 - a. Approval of Minutes from March 8, 2023 SEAC meeting
 - b. Approval of Agenda for May 10, 2023 SEAC Meeting
 - c. Election of Officers – Vice Chairperson
5. Member's Report
 - a. SEAC Chair Report
 - b. SEAC ASC Liaison Report
6. Director's Report
 - a. 2023 - 2024 Marin County SELPA Annual Budget Plan
 - b. 2023 - 2024 Marin County SELPA Annual Service Plan
 - c. 2023 – 2024 Master Committee Meeting Calendar
 - d. SELPA Updates
7. New Business
 - a. SEAC Member Nomination(s) – Standing Item
 - i. District Representatives – Current SEAC Membership
 - b. 2023 – 2024 Parent Workshops
8. SEAC Recommendations to SELPA Governing Board
9. Future Planning
 - a. Next Meeting Date: August 23, 2023 at 9:30 am at Marin County Office of Education
10. Adjournment

Marin County SELPA
Special Education Advisory Committee (SEAC) Meeting Agenda
March 8, 2023

9:30 – 11:00 AM

Marin County Office of Education
1111 Las Gallinas Avenue
San Rafael, CA 94903

Interpreter available upon request
(48-hour notice is required)

MINUTES

1. Call to Order

The meeting was called to order at 9:04 am.

*In attendance: Arwen Brown, Kaity Galvez, Mercy Hall, and Birgit Switenki.
Rebecca Minnich, SELPA Director
April Port, Interim Program Manager*

2. Establishment of a Quorum

A quorum was established with four (4) members in attendance.

3. Public Comment

Government Code § 54954.3 provides that the public will have an opportunity to address the committee on any item described on a regular or special meeting agenda either before or during the consideration of the item. Per MCOE Board Policy 8566, each person shall limit comments to five (5) minutes.

No comment by the public was made to the committee.

4. Action Items

4.1 Approval of Minutes from November 9, 2022 SEAC meeting

The chairperson presented the minutes from the November 9, 2022 SEAC meeting for approval as presented.

Motion: Arwen Brown

Second: Kaity Galvez

Carried: Unanimous

4.2 Approval of Minutes from the January 25, 2023 SEAC Special Meeting

The chairperson presented the minutes from the January 25, 2023 SEAC Special meeting for approval as presented.

Motion: Kaity Galvez Second: Arwen Brown Carried: Unanimous

4.3 Approval of Agenda for March 8, 2023 SEAC Meeting

The chairperson presented the March 8, 2023 SEAC meeting agenda for approval as presented.

Motion: Kaity Galvez Second: Arwen Brown Carried: Unanimous

4.4 Election of Officers: Vice Chairperson & ASC Liaison

The SEAC reviewed the current vacant officer roles – Vice Chairperson and ASC Liaison. The SEAC nominated Arwen Brown as the SEAC Advisory Steering Committee Liaison for the 2022 – 2023 school year. The Vice Chairperson role remains vacant.

Motion: Kaity Galvez Second: Birgit Switenki Carried: Unanimous

4.5 2022 – 2023 SEAC Goals

The chairperson presented the 2022 – 2023 SEAC Goals for approval as presented.

Motion: Birgit Switenki Second: Arwen Brown Carried: Unanimous

5. Member's Report

5.1 SEAC Chair Report

The SEAC chairperson had no items to report.

5.2 SEAC ASC Liaison Report

The SEAC ASC Liaison resigned from the Special Education Advisory Committee after the November 2022 SEAC meeting. No items were reported by the SEAC Liaison.

6. Director's Report

6.1 2023 California Department of Education (CDE) Compliance and Improvement Monitoring

The SELPA Director provided information regarding the 2023 California Department of Education (CDE) Compliance and Improvement Monitoring. The CDE has developed a tiered system of support that differentiates levels of monitoring and assistance to support Local Educational Agencies (LEAs) with improving outcomes for students with disabilities. The SELPA's member LEAs will receive their Annual Determination Letter in mid-March 2023.

6.2 2023 – 2024 State Budget: Special Education

The SELPA Director provided information regarding the 2023 – 2024 State Budget related to special education. The Governor proposed an increase for the special education base rate as well as the following three items:

- *Increase fiscal transparency by requiring the California Department of Education (CDE) to post each SELPA’s annual local plan, including their governance, budget, and service plans, on its website.*
- *Stabilizing current SELPA membership by extending the moratorium on the creation of new single-district SELPAs by two years from June 30, 2024 to June 30, 2026.*
- *Limiting the amount of additional funding that Special Education Local Plan Areas (SELPAs) are allowed to retain for non-direct student services before allocating special education base funding to their local educational agencies (LEAs).*

The omnibus trailer bill provides further details regarding the budget proposal specific to the limiting of additional funding that SELPA may retain for non-direct student services before allocating to their local educational agencies.

6.3 Marin County SELPA Special Education Ad Hoc Committee

At the request of the Operational Steering Committee, a Special Education Ad Hoc committee has been developed to develop recommendations for the Operational Steering Committee to considered related to SELPA organization and special education programming in Marin County. The SELPA Director provided information regarding the membership of the SELPA Ad Hoc committee, its intended purpose, and meeting schedule.

7. Discussion Items

7.1 SEAC Member Nomination(s) – Standing Item

The SEAC reviewed and discussed the Reed Union School District nomination – Stephanie Ham. The SEAC members recommend the nomination move forward for approval by the Operational Steering Committee.

7.2 2022 – 2023 Parent Workshops

The committee discussed the parent education opportunities hosted by SEAC this school year. The committee discussed the interests and needs of parents in the community. The committee discussed offering additional workshops to parents before the end of the 2022 – 2023 school year with a focus on transition planning and alternative dispute resolution.

8. Future Planning

8.1 Next Meeting Date: May 10, 2023 at 9:30 am at Marin County Office of Education

9. Adjournment

The meeting adjourned at 10:42 am.



MASTER COMMITTEE MEETING CALENDAR 2023 - 2024

Operational Steering Committee (7:30 am)

July 2023 <i>Dark</i>	August 2023 <i>Dark</i>	September 6, 2023 MCOE	October 4, 2023 MCOE	November 1, 2023 MCOE	December 6, 2023 MCOE
January 10, 2024 MCOE	February 7, 2024 MCOE	March 6, 2024 MCOE	April 3, 2024 MCOE	May 22, 2024 MCOE	June 12, 2024 MCOE

Advisory Steering Committee (9:00 am)

July 2023 <i>Dark</i>	August 9, 2023	September 13, 2023	October 18 2023 Joint Meeting with ASC at 11:00 am	1 st Interim November 15, 2023 Joint Meeting with ASC at 11:00 am	December 13, 2023
January 17, 2024	2 nd Interim February 14, 2024 Joint Meeting with ASC at 11:00 am	Preliminary Budget March 20, 2024	April 24, 2024	May 15, 2024 Joint Meeting with ASC at 11:00 am	June 5, 2024 Joint Meeting with ASC at 11:00 am

Business Advisory Committee (11:00 am)

July 2023 <i>Dark</i>	August 2023 <i>Dark</i>	September 2023 <i>Dark</i>	October 18, 2023 Joint Meeting with ASC at 11:00 am	1 st Interim November 15, 2023 Joint Meeting with ASC at 11:00 am	December 2023 <i>Dark</i>
January 2024 <i>Dark</i>	2 nd Interim February 14, 2024 Joint Meeting with ASC at 11:00 am	Preliminary Budget March 20, 2024	April 17, 2024	May 15, 2024 Joint Meeting with ASC at 11:00 am	June 5, 2024 Joint Meeting with ASC at 11:00 am

Special Education Advisory Committee (9:30 am – 11:00 am)

July 2023 <i>Dark</i>	August 23, 2023 MCOE	September 2023 <i>Dark</i>	October 2023 <i>Dark</i>	November 8, 2023 MCOE	December 2023 <i>Dark</i>
January 2024 <i>Dark</i>	February 2024 <i>Dark</i>	March 27, 2024 MCOE	April 2024 <i>Dark</i>	May 8, 2024 MCOE	June 2024 <i>Dark</i>

**Marin County SELPA
SEAC Membership
May 2023**

MEMBER	REPRESENTING	DISTRICT	TERM EXPIRES
<i>Vacant</i>	Special Education Parent	Bolinas Stinson	<i>Vacant</i>
Arwen Brown	Special Education Parent	Miller Creek Elementary	December 31, 2023
<i>Vacant</i>	Special Education Parent	Kentfield	<i>Vacant</i>
<i>Vacant</i>	Special Education Parent	Laguna Joint	<i>Vacant</i>
<i>Vacant</i>	Special Education Parent	Lagunitas	<i>Vacant</i>
Mercy Hall	<i>Special Education Parent</i>	Larkspur Corte Madera	December 31, 2024
Magdalena Macias	Special Education Staff	Marin County Office of Education	December 31, 2024
Birgit Switenki	Community Agency	Matrix	December 31, 2024
<i>Vacant</i>	Special Education Parent	Mill Valley	<i>Vacant</i>
<i>Vacant</i>	Special Education Parent	Nicasio	<i>Vacant</i>
Kaity Galvez	<i>Special Education Parent</i>	Novato	December 31, 2024
Stephanie Ham	Special Education Parent	Reed	December 31, 2024
<i>Vacant</i>	Special Education Parent	Ross	<i>Vacant</i>
<i>Vacant</i>	Special Education Parent	Ross Valley	<i>Vacant</i>
<i>Vacant</i>	Special Education Parent	San Rafael Elementary	<i>Vacant</i>
<i>Vacant</i>	Special Education Parent	San Rafael High	<i>Vacant</i>
<i>Vacant</i>	Special Education Parent	Sausalito Marin City	<i>Vacant</i>
<i>Vacant</i>	Special Education Parent	Shoreline	<i>Vacant</i>
<i>Vacant</i>	Special Education Parent	Tamalpais	<i>Vacant</i>

LOCAL PLAN

Section D: Annual Budget Plan

SPECIAL EDUCATION LOCAL PLAN AREA



California Department of Education

Special Education Division

2023–24 Local Plan Submission

Section D: Annual Budget Plan

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Local Plan Section D: Annual Budget Plan

Projected special education budget funding, revenues, and expenditures by LEAs are specified in **Attachments II–V**. This includes supplemental aids and services provided to meet the needs of students with disabilities as defined by the Individuals with Disabilities Education Act (IDEA) who are placed in regular education classrooms and environments, and those who have been identified with low incidence disabilities who also receive special education services.

IMPORTANT: Adjustments to any year’s apportionment must be received by the California Department of Education (CDE) from the SELPA prior to the end of the first fiscal year (FY) following the FY to be adjusted. The CDE will consider and adjust only the information and computational factors originally established during an eligible FY, if the CDE's review determines that they are correct. *California Education Code (EC) Section 56048*

Pursuant to *EC Section 56195.1(2)(b)(3)*, each Local Plan must include the designation of an administrative entity to perform functions such as the receipt and distribution of funds. Any participating local educational agency (LEA) may perform these services. The administrative entity for a multiple LEA SELPA or an LEA that joined with a county office of education (COE) to form a SELPA, is typically identified as a responsible local agency or administrative unit. Whereas, the administrative entity for single LEA SELPA is identified as a responsible individual. Information related to the administrative entity must be included in Local Plan Section A: Contacts and Certifications.

TABLE 1

Special Education Projected Revenue Reporting (Items D-1 to D-3)

D-1. Special Education Revenue by Source

Using the fields below, identify the special education projected revenue by funding source. The total projected revenue and the percent of total funding by source is automatically calculated.

Funding Revenue Source	Amount	Percentage of Total Funding
Assembly Bill (AB) 602 State Aid	569,530	1.49%
AB 602 Property Taxes	25,819,505	67.36%
Federal IDEA Part B	7,234,795	18.87%
Federal IDEA Part C	252,596	0.66%
State Infant/Toddler	444,102	1.16%
State Mental Health	2,434,671	6.35%
Federal Mental Health	373,284	0.97%
Other Projected Revenue	1,202,182	3.14%
Total Projected Revenue:	38,330,665	100.00%

D-2. "Other Revenue" Source Identification

Identify all revenue identified in the "Other Revenue" category above, by revenue source, that is received by the SELPA specifically for the purpose of special education, including any property taxes allocated to the SELPA pursuant to *EC* Section 2572. *EC* Section 56205(b)(1)(B)

1. SELPA Systems Improvement Lead
2. Special Ed Workability I LEA

D-3. Attachment II: Distribution of Projected Special Education Revenue

Using the form template provided in **Attachment II**, complete a distribution of revenue to all LEAs participating in the SELPA by funding source.

Section D: Annual Budget Plan

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TABLE 2

Total Projected Budget Expenditures by Object Code (Items D-4 to D-6)

D-4. Total Projected Budget by Object Code

Using the fields below, identify the special education expenditures by object code. The total expenditures and the percent of total expenditures by object code is automatically calculated.

Object Code	Amount	Percentage of Total Expenditures
Object Code 1000—Certificated Salaries	<input type="text" value="35,974,153"/>	26.20%
Object Code 2000—Classified Salaries	<input type="text" value="16,253,923"/>	11.84%
Object Code 3000—Employee Benefits	<input type="text" value="24,597,714"/>	17.92%
Object Code 4000—Supplies	<input type="text" value="3,077,700"/>	2.24%
Object Code 5000—Services and Operations	<input type="text" value="43,407,999"/>	31.62%
Object Code 6000—Capital Outlay	<input type="text" value="893,017"/>	0.65%
Object Code 7000—Other Outgo and Financing	<input type="text" value="13,081,415"/>	9.53%
Total Projected Expenditures:	137,285,921	100.00%

D-5. Attachment III: Projected Local Educational Agency Expenditures by Object Code

Using the templates provided in **Attachment III**, complete a distribution of projected expenditures by LEAs participating in the SELPA by object code.

D-6. Code 7000—Other Outgo and Financing

Include a description for the expenditures identified under object code 7000:

- | |
|--|
| <ol style="list-style-type: none"> 1. Transfers to Marin Pupil Transportation Agency for special education transportation costs 2. Indirect Costs 3. Transfers to State Special Schools |
|--|

Section D: Annual Budget Plan

SELPA

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TABLE 3

Federal, State, and Local Revenue Summary (Items D-7 to D-8)

D-7. Federal Categorical, State Categorical, and Local Unrestricted Funding

Using the fields below, enter the projected funding by revenue jurisdiction. The "Total Revenue From All Sources" and the "Percentage of Total Funding" fields are automatically calculated.

Revenue Source	Amount	Percentage of Total Funding
Projected State Special Education Revenue	<input type="text" value="4,861,903"/>	12.61%
Projected Federal Revenue	<input type="text" value="7,860,675"/>	20.40%
Local Contribution	<input type="text" value="25,819,505"/>	66.99%
Total Revenue from all Sources:	38,542,083	100.00%

D-8. Attachment IV: Projected Revenue by Federal, State, and Local Funding Source by Local Educational Agency

Using the CDE-approved template provided in **Attachment IV**, provide a complete distribution of revenues to all LEAs participating in the SELPA by federal and state funding source.

D-9. Special Education Local Plan Area Allocation Plan

- a. Describe the SELPA's allocation plan, including the process or procedure for allocating special education apportionments, including funds allocated to the RLA/AU/responsible person pursuant to *EC* Section 56205(b)(1)(A).

The AB602 allocation plan provides for SELPA approved regional programs after which all state and local funds are allocated by current year funded ADA - as earned. Federal dollars are allocated on a weighted formula 85% pupil count and 15% low-income count to mirror the manner in which earned. Educationally related mental health services revenues, both state and federal, are allocated to districts based on district ADA. This plan was developed and approved by SELPA members at the onset of the transfer of this funding stream. Preschool funds are allocated to districts offering regionalized preschool services based on the prior year pupil count of pupils served thereby allocating the revenues as earned.

- b. YES NO

If the allocation plan specifies that funds will be apportioned to the RLA/AU/AE, or to the SELPA administrator (for single LEA SELPAs), the administrator of the SELPA, upon receipt, distributes the funds in accordance with the method adopted pursuant to *EC* Section

Section D: Annual Budget Plan

SELPA

Marin County SELPA

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2023–24

56195.7(i). This allocation plan was approved according to the SELPA's local policymaking process and is consistent with SELPA's summarized policy statement identified in Local Plan Section B: Governance and Administration item B-4. If the response is "NO," then either Section D should be edited, or Section B must be amended according to the SELPA's adopted policy making process, and resubmitted to the COE and CDE for approval.

Section D: Annual Budget Plan

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TABLE 4

Special Education Local Plan Area Expenditures (Items D-10 to D-11)

D-10. Regionalized Operations Budget

Using the fields below, identify the total operating expenditures projected for the SELPA, exclusively. Expenditure line items are according SACS object codes. Include the projected amount budgeted for the SELPA's exclusive use. The "Percent of Total" expenses is automatically calculated. NOTE: Table 4 does not include district LEA, charter LEA, or COE LEA expenditures, there is no Attachment to be completed for Table 4.

Accounting Categories and Codes	Amount	Percentage of Total
Object Code 1000—Certificated Salaries	<input type="text" value="466,181"/>	43.68%
Object Code 2000—Classified Salaries	<input type="text" value="161,902"/>	15.17%
Object Code 3000—Employee Benefits	<input type="text" value="226,533"/>	21.23%
Object Code 4000—Supplies	<input type="text" value="5,500"/>	0.52%
Object Code 5000—Services and Operations	<input type="text" value="85,500"/>	8.01%
Object Code 6000—Capital Outlay	<input type="text"/>	0.00%
Object Code 7000—Other Outgo and Financing	<input type="text" value="121,550"/>	11.39%
Total Projected Operating Expenditures:	1,067,166	100.00%

D-11. Object Code 7000 --Other Outgo and Financing Description

Include a description of the expenditures identified under "Object Code 7000—Other Outgo and Financing" by SACS codes. See Local Plan Guidelines for examples of possible entries.

Section D: Annual Budget Plan

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TABLE 5

Supplemental Aids and Services and Students with Low Incidence Disabilities (D-12 to D-15)

The standardized account code structure (SACS), goal 5760 is defined as "Special Education, Ages 5–22." Students with a low incidence (LI) disability are classified severely disabled. The LEA may elect to have locally defined goals to separate low-incidence disabilities from other severe disabilities to identify these costs locally.

D-12. Defined Goals for Students with LI Disabilities

Does the SELPA, including all LEAs participating in the SELPA, use locally defined goals to separate low-incidence disabilities from other severe disabilities?

YES NO

D-13. Total Projected Expenditures for Supplemental Aids and Services in the Regular Classroom and for Students with LI Disabilities

Enter the projected expenditures budgeted for Supplemental Aids and Services (SAS) disabilities in the regular education classroom.

D-14. Total Projected Expenditures for Students with LI Disabilities

Enter the total projected expenditures budgeted for students with LI disabilities.

D-15. Attachment V: Projected Expenditures by LEA for SAS Provided to Students with Exceptional Needs in the Regular Classroom and Students with LI Disabilities

Using the current CDE-approved template provided for Attachment V, enter the SELPA's projected funding allocations to each LEA for the provision of SAS to students with exceptional needs placed in the regular classroom setting and for those who are identified with LI disabilities. Information included in this table must be consistent with revenues identified in Section D, Table 5.

LOCAL PLAN
Attachments
SPECIAL EDUCATION LOCAL PLAN AREA



California Department of Education
Special Education Division
2023–24 Local Plan Submission

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Attachment I

SELPA:

Fiscal Year:

Attachment I—Local Educational Agency Listing

Participating Local Educational Agency Identification

Enter the California Department of Education (CDE) issued county/district/school code (CDS) and the full name for each local educational agency (LEA) participating in the Local Plan. The LEA names will automatically populate the remaining attachments. Pursuant to California *Education Code (EC)* sections 56205(a)(12)(D)(iii) and 56195.1(b) and (c), SELPAs with one or more LEAs, or those who join with the county office of education (COE) to submit a Local Plan to the CDE for consideration of approval must include copies of joint powers agreements or contractual agreements, as appropriate.

In the table below, enter the CDE issued CDS code and the official name as listed in the California School Directory <https://www.cde.ca.gov/SchoolDirectory/> for each COE, District, Joint Powers Authority (JPA), and SELPA participating in the Local Plan and receiving a special education funding allocation for services and programs provided to students with disabilities.

To Add or Delete Rows:

To add or delete table rows, select the "plus" or "minus" buttons bellow. Actions taken here will be automatically repeated for each of the tables in Attachments II through VI. Users must manually enter LEA information in Attachment VII.

LEA Membership Changes:

If an LEA was previously reported to the CDE in fiscal year 2021–22 or 2022–23 and there is a change in SELPA membership, **DO NOT DELETE** the entry. Instead, under the "LEA Status" column, select the drop-down menu and choose the applicable status option for the LEA membership change.

SELPA County/District/School Codes

- If a SELPA does not have a CDS code, then the associated fields should be left blank. NOTE: If a CDS code section begins with a "0," the zero will not appear in the user's entry.
- If a SELPA does not have a complete CDS code, then leave the associated district and school code blank.
- If a SELPA is not a charter LEA, then leave the associated charter code blank.

Attachment I

SELPA:

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Add or Delete Row	List	County Code xx	District Code xxxxx	School Code xxxxxxx	Charter Code (if applicable) xxxx	LEA Official Name (District, Charter, COE, JPA, and SELPA)	Special Education Director First Name	Special Education Director Last Name	Phone (xxx) xxx-xxxx	Email	LEA Status
	1	21	65300	0		Bolinas - Stinson Union	Michelle	Stephens	(415) 868-1603	mstephens@bolinas-stinson.org	Previously Reported
	2	21	65334	0		Kentfield	Virginia	DiGirolamo	(415) 492-3724	vdigirolamo@kentfieldschools.org	Previously Reported
	3	21	65342	0		Laguna Joint	Janelle	Campbell	(415) 499-6612	jcampbell@marinschools.org	Previously Reported
	4	21	65359	0		Lagunitas	Laura	Shain	(415) 488-9437	lshain@lagunitas.org	Previously Reported
	5	21	65367	0		Larkspur-Corte Madera	Megan	Dunn	(415) 927-6960	mdunn@lcmsschools.org	Previously Reported
	6	21	65391	0		Mill Valley	Erin	Conklin	(415) 389-7753	econklin@mvschools.org	Previously Reported
	7	21	65318	0		Miller Creek	Anne Marie	Jess	(415) 492-3724	ajess@millercreek.sd.org	Previously Reported
	8	21	65409	0		Nicasio	Barbara	Snekkevik	(415) 868-1603	bsnekkevik@nicaioschool.org	Previously Reported
	9	21	65417	0		Novato Unified	Angela	Williams	(415) 493-4267	angelawilliams@nvsd.org	Previously Reported
	10	21	65425	0		Reed Union	Brian	Lynch	(415) 388-7100	blynch@reedschools.org	Previously Reported
	11	21	65433	0		Ross	Jennifer	Graham	(415) 457-2705	jgraham@rossbeards.org	Previously Reported
	12	21	75002	0		Ross Valley	Eric	Saibel	(415) 451-4065	esaibel@rossvalley.schools.org	Previously Reported

Attachment I

SELPA:

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Add or Delete Row	List	County Code xx	District Code xxxxx	School Code xxxxxxx	Charter Code (if applicable) xxxx	LEA Official Name (District, Charter, COE, JPA, and SELPA)	Special Education Director First Name	Special Education Director Last Name	Phone (xxx) xxx-xxxx	Email	LEA Status
	13	21	65458	0		San Rafael Elementary	Jason	Symkowick	(415) 492-3220	jsymkowick@srcs.org	Previously Reported
	14	21	65466	0		San Rafael High	Leigh-Anna	Booher	(415) 492-3220	lbooher@srcs.org	Previously Reported
	15	21	65474	0		Sausalito-Marin City	Itoco	Garcia	(415) 332-3190	igarcia@smcsd.org	Previously Reported
	16	21	73361	0		Shoreline Unified	Adam	Jennings	(707) 878-2257	adam.jennings@shorelineunified.org	Previously Reported
	17	21	65482	0		Tamalpais Union High	Amira	Mostafa	(415) 945-1011	amostafa@tamdistrict.org	Previously Reported
	18	21	10215	0		Marin COE	Stacy	Tachiki	(415) 499-6612	stachiki@marinschools.org	Previously Reported

Attachment II

SELPA:

Fiscal Year:

Each SELPA must adhere to requirements for developing and reporting special education budget revenue and expenditures. The following excerpt is taken from California School Accounting Manual (CSAM): Procedure 755 Special Education on page 755-1 and included to assist the SELPA with completing Section D: Annual Budget Plan information for each LEA participating in the SELPA's Local Plan.

Special education budgets are complex and are of great interest to the public, both locally and statewide. *EC* Section 56205(b)(1) requires that a special education budget shall identify particular elements. Identification of the following elements is facilitated by the standardized account code structure (SACS):

1. Apportionment received by the LEA in accordance with the allocation plan adopted by the SELPA. (The apportionment is tracked in SACS in the resource field in combination with the revenue code in the object field.)
2. Administrative costs of the plan. (These costs are tracked in the function field.)
3. Costs of special education services to pupils with severe disabilities and low-incidence disabilities. (This population is identified by the goal field.)
4. Costs of special education services to pupils with nonsevere disabilities. (This population is identified by the goal field.)
5. Costs of supplemental aids and services provided to meet the individual needs of pupils placed in regular education classrooms and environments. (Costs of these aids and services are tracked in the function field.)
6. Costs of regionalized operations and services and direct instructional support by program specialists in accordance with Part 30, Chapter 7.2, Article 6, of the California *EC*, Program Specialists and Administration of Regionalized Operations and Services. (These costs are tracked in the goal field for regionalized operations and in the function field for instructional services.)
7. Use of property taxes allocated to the SELPA pursuant to *EC* Section 2572. (Property taxes allocated to the SELPA are tracked in the resource field and identified by a revenue code in the object field.)

Attachment II

SELPA:

Fiscal Year:

Attachment II—Projected Special Education Revenue by Local Educational Agency

For each LEA participating in the Local Plan, enter the projected special education revenue funding sources allowed by the Individuals with Disabilities Education Act (IDEA). Information included in this table must be consistent with revenues identified in Section D, Table 1. NOTE: For fiscal year 2021–22, this Attachment is optional for single LEA SELPAs as the information has been provided in Section D, Table 1.

List	LEA Official Name (District, Charter, COE, JPA, and SELPA)	Assembly Bill (AB) 602 State Aid	AB 602 Property Tax	Federal IDEA Part C	Federal IDEA Part B	State Infant/ Toddler	State Mental Health	Federal Mental Health	Other Revenue	Subtotal
1	Bolinas - Stinson Union	0	57,812	0	25,079	0	6,371	977	0	90,239
2	Kentfield	0	660,171	0	171,241	0	87,509	13,417	0	932,338
3	Laguna Joint	0	11,738	0	8,617	0	1,202	184	0	21,741
4	Lagunitas	0	112,614	0	28,266	0	17,343	2,659	0	160,882
5	Larkspur-Corte Madera	0	862,326	0	195,621	0	113,144	17,347	0	1,188,438
6	Mill Valley	0	1,531,239		391,622	0	209,639	32,142	0	2,164,642
7	Miller Creek	0	1,134,170	0	331,145	0	148,643	22,790	0	1,636,748
8	Nicasio	0	22,266	0	12,220	0	2,901	445	0	37,832

Attachment II

SELPA:

Fiscal Year:

List	LEA Official Name (District, Charter, COE, JPA, and SELPA)	Assembly Bill (AB) 602 State Aid	AB 602 Property Tax	Federal IDEA Part C	Federal IDEA Part B	State Infant/ Toddler	State Mental Health	Federal Mental Health	Other Revenue	Subtotal
9	Novato Unified	0	4,527,580	0	1,798,978	0	580,491	89,001	0	6,996,050
10	Reed Union	0	732,306	0	131,202	0	96,090	14,733	0	974,331
11	Ross	0	230,711	0	52,239	0	27,983	4,290	0	315,223
12	Ross Valley	0	1,103,399	0	342,455	0	150,201	23,029	0	1,619,084
13	San Rafael Elementary	0	2,660,013	0	1,291,182	0	337,827	51,796	0	4,340,818
14	San Rafael High	0	1,646,611	0	549,960	0	202,941	31,115	0	2,430,627
15	Sausalito-Marín City	0	271,064	0	106,330	0	35,501	5,443	0	418,338
16	Shoreline Unified	0	289,798	0	138,762	0	36,470	5,592	0	470,622
17	Tamalpais Union High	0	3,192,465	0	930,341	0	376,093	57,663	0	4,556,562
18	Marin COE	569,530	6,773,222	252,596	729,535	444,102	4,320	662	1,202,182	9,976,149
Totals:		569,530	25,819,505	252,596	7,234,795	444,102	2,434,669	373,285	1,202,182	38,330,664

Attachment III

SELPA:

Fiscal Year:

Attachment III—Projected Expenditures by Object Code by Local Educational Agency

For each LEA participating in the Local Plan, enter the projected special education expenditures by LEA and object code as allowed by the IDEA. Information included in this table must be consistent with expenditures identified in Section D, Tables 2 . NOTE: For fiscal year 2021–22, this Attachment is optional for single LEA SELPAs as the information has been provided in Section D, Table 2.

List	LEA Official Name (District, Charter, COE, JPA, and SELPA)	1000 Certificated Salaries	2000 Classified Salaries	3000 Employee Benefits	4000 Supplies	5000 Services and Operations	6000 Capital Outlay	7000 Other Outgo and Financing	Subtotal
1	Bolinas - Stinson Union	126,805	75,781	90,602	6,448	172,986	0	43,143	515,765
2	Kentfield	1,030,579	431,874	692,724	52,083	1,091,748	0	305,987	3,604,995
3	Laguna Joint	0	0	0	0	17,403	0	56,441	73,844
4	Lagunitas	65,170	77,217	81,526	8,295	375,589	0	48,402	656,199
5	Larkspur-Corte Madera	1,321,092	604,360	854,433	63,804	944,023	0	485,497	4,273,209
6	Mill Valley	2,767,698	1,220,984	1,746,555	37,441	1,880,338	0	509,724	8,162,740
7	Miller Creek	1,380,407	731,851	847,631	64,527	1,488,631	0	1,262,942	5,775,989
8	Nicasio	0	550	54	0	75,045	0	95,846	171,495
9	Novato Unified	5,125,959	3,054,648	3,179,645	302,468	8,208,066	893,017	3,427,697	24,191,500

Attachment III

SELPA:

Fiscal Year:

List	LEA Official Name (District, Charter, COE, JPA, and SELPA)	1000 Certificated Salaries	2000 Classified Salaries	3000 Employee Benefits	4000 Supplies	5000 Services and Operations	6000 Capital Outlay	7000 Other Outgo and Financing	Subtotal
10	Reed Union	869,953	538,589	594,804	25,000	623,217	0	507,264	3,158,827
11	Ross	400,851	251,961	255,950	7,250	438,028	0	37,598	1,391,638
12	Ross Valley	1,347,734	791,915	925,129	114,886	2,965,412	0	432,381	6,577,457
13	San Rafael Elementary	4,724,789	732,403	2,201,511	884,162	5,237,941	0	1,286,179	15,066,985
14	San Rafael High	1,738,201	445,829	1,034,657	890,455	4,705,372	0	829,960	9,644,474
15	Sausalito-Marin City	601,533	123,255	322,539	14,788	768,209	0	477,149	2,307,473
16	Shoreline Unified	587,610	460,440	529,336	29,389	678,488	0	224,594	2,509,857
17	Tamalpais Union High	5,932,586	2,852,874	5,192,822	130,748	8,280,410	0	1,165,824	23,555,264
18	Marin COE	7,953,186	3,859,392	6,047,796	445,957	5,457,093	0	1,884,787	25,648,211
Totals:		35,974,153	16,253,923	24,597,714	3,077,701	43,407,999	893,017	13,081,415	137,285,922

Attachment IV

SELPA:

Fiscal Year:

Attachment IV—Projected Revenue by Federal, State, and Local Funding Source by Local Educational Agency

For each LEA participating in the Local Plan, enter the projected special education revenue received by each funding source. Information provided must be consistent with revenues identified in Section D, Table 3. NOTE: For fiscal year 2021–22, this Attachment is optional for single LEA SELPAs as the information has been provided in Section D, Table 3.

List	LEA Official Name (District, Charter, COE, JPA, and SELPA)	Federal Revenue	Percent of Total Federal Revenue	State Revenue	Percent of Total State Revenue	Local Revenue	Total Federal and State Funding
1	Bolinas - Stinson Union	26,056	0.33%	6,371	0.13%	57,812	32,427
2	Kentfield	184,658	2.35%	87,509	1.80%	660,171	272,167
3	Laguna Joint	8,801	0.11%	1,202	0.02%	11,738	10,003
4	Lagunitas	30,925	0.39%	17,343	0.36%	112,614	48,268
5	Larkspur-Corte Madera	212,968	2.71%	113,144	2.33%	862,326	326,112
6	Mill Valley	423,764	5.39%	209,639	4.31%	1,531,239	633,403
7	Miller Creek	353,935	4.50%	148,643	3.06%	1,531,239	502,578
8	Nicasio	12,665	0.16%	2,901	0.06%	22,266	15,566
9	Novato Unified	1,887,979	24.02%	580,491	11.94%	4,527,580	2,468,470

Attachment IV

SELPA:

Fiscal Year:

List	LEA Official Name (District, Charter, COE, JPA, and SELPA)	Federal Revenue	Percent of Total Federal Revenue	State Revenue	Percent of Total State Revenue	Local Revenue	Total Federal and State Funding
10	Reed Union	145,935	1.86%	96,090	1.98%	732,306	242,025
11	Ross	56,529	0.72%	27,983	0.58%	230,711	84,512
12	Ross Valley	365,484	4.65%	150,201	3.09%	1,103,399	515,685
13	San Rafael Elementary	1,342,978	17.08%	337,827	6.95%	2,660,013	1,680,805
14	San Rafael High	581,075	7.39%	202,941	4.17%	1,646,611	784,016
15	Sausalito-Marín City	111,773	1.42%	35,501	0.73%	271,064	147,274
16	Shoreline Unified	144,354	1.84%	36,470	0.75%	289,798	180,824
17	Tamalpais Union High	988,004	12.57%	376,093	7.74%	3,192,465	1,364,097
18	Marin COE	982,793	12.50%	2,431,552	50.01%	6,773,222	3,414,345
Totals:		7,860,676	100.00%	4,861,901	100.00%	26,216,574	12,722,577

Attachment V

SELPA:

Fiscal Year:

Attachment V—Projected Expenditures by Local Educational Agency for Supplemental Aids and Services in the Regular Classroom for Students with Disabilities and Those Identified with Low Incidence Disabilities

Enter the revenue allocated to each LEA for supplemental aids and services (SAS) for those students with disabilities placed in the regular classroom setting and those who are identified with low incidence (LI) disabilities. Information included in this table must be consistent with revenues identified in Section D, Table 5. NOTE: For fiscal year 2021–22, this Attachment is optional for single LEA SELPAs as the information has been provided in Section D, Table 5.

List	LEA Official Name (District, Charter, COE, JPA, and SELPA)	Total Projected Expenditures by LEA SAS in the Regular Classroom	Total Projected Expenditures by LEA for LI
1	Bolinas - Stinson Union	0	3,330
2	Kentfield	0	34,287
3	Laguna Joint	0	4,856
4	Lagunitas	0	4,856
5	Larkspur-Corte Madera	0	34,670
6	Mill Valley	0	29,614
7	Miller Creek	0	107,101
8	Nicasio	0	8,898
9	Novato Unified	0	225,976

Attachment V

SELPA:

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List	LEA Official Name (District, Charter, COE, JPA, and SELPA)	Total Projected Expenditures by LEA SAS in the Regular Classroom	Total Projected Expenditures by LEA for LI
10	Reed Union	0	21,227
11	Ross	0	1,666
12	Ross Valley	0	62,246
13	San Rafael Elementary	0	108,156
14	San Rafael High	0	58,206
15	Sausalito-Marin City	0	35,935
16	Shoreline Unified	0	21,018
17	Tamalpais Union High	0	114,193
18	Marin COE	0	569,102
Totals:		0	1,445,337

**Attachment VI
must be
completed
using the CDE
approved
Microsoft Excel
Template**

Attachment VII

SELPA:

Fiscal Year:

Attachment VII—Special Education Local Plan Area Membership Transfers and Mergers (to and from the SELPA)

Educational programs and services already in operation may not be transferred to another LEA unless all provisions of *EC* Section 56207 have been met by the SELPA as demonstrated by the completion and submission of Attachment VII. The effective date of the transfer must not be prior to the July 1 of the second fiscal year after the date the sending or receiving SELPA informed the other agency and the governing body of multiple LEA SELPAs or the responsible individual of single LEA SELPAs notified the other agency, unless both the sending and receiving SELPA unanimously agree the transfer date will take effect on the July 1 of the first fiscal year following the notification date.

LEA Name	Add or Delete Row	LEA Status	Impacted SELPA Name	Impacted District, Charter, or School Name	Initiating SELPA Notification Date	SELPA Governing Board Notification Date	COE Notification Date	CDE Notification Date	Agreed Upon Effective Fiscal Year
Bolinas - Stinson Union		Delete This Row							<input type="text"/>
Kentfield		Delete This Row							<input type="text"/>
Laguna Joint		Delete This Row							<input type="text"/>
Lagunitas		Delete This Row							<input type="text"/>
Larkspur-Corte Madera		Delete This Row							<input type="text"/>
Mill Valley		Delete This Row							<input type="text"/>
Miller Creek		Delete This Row							<input type="text"/>
Nicasio		Delete This Row							<input type="text"/>

Attachment VII

SELPA:

Fiscal Year:

LEA Name	Add or Delete Row	LEA Status	Impacted SELPA Name	Impacted District, Charter, or School Name	Initiating SELPA Notification Date	SELPA Governing Board Notification Date	COE Notification Date	CDE Notification Date	Agreed Upon Effective Fiscal Year
Novato Unified		Delete This Row							<input type="text"/>
Reed Union		Delete This Row							<input type="text"/>
Ross		Delete This Row							<input type="text"/>
Ross Valley		Delete This Row							<input type="text"/>
San Rafael Elementary		Delete This Row							<input type="text"/>
San Rafael High		Delete This Row							<input type="text"/>
Sausalito-Marín City		Delete This Row							<input type="text"/>
Shoreline Unified		Delete This Row							<input type="text"/>
Tamalpais Union High		Delete This Row							<input type="text"/>
Marin COE		Delete This Row							<input type="text"/>

Special Education Local Plan Area (SELPA) Local Plan

SELPA

Fiscal Year

LOCAL PLAN
Section E: Annual Service Plan
SPECIAL EDUCATION LOCAL PLAN AREA



California Department of Education
Special Education Division
2023–24 Local Plan Annual Submission

Local Plan Section E: Annual Service Plan

California *Education Code (EC)* sections 56205(b)(2) and (d); 56001; and 56195.9

The Local Plan Section E: Annual Service Plan must be adopted at a public hearing held by the SELPA. Notice of this hearing shall be posted in each school in the SELPA at least 15 days before the hearing. Local Plan Section E: Annual Service Plan may be revised during any fiscal year according to the SELPA's process as established and specified in Section B: Governance and Administration portion of the Local Plan consistent with *EC* sections 56001(f) and 56195.9. Local Plan Section E: Annual Service Plan must include a description of services to be provided by each local educational agency (LEA), including the nature of the services and the physical location where the services are provided (Attachment VI), regardless of whether the LEA is participating in the Local Plan.

Services Included in the Local Plan Section E: Annual Service Plan

All entities and individuals providing related services shall meet the qualifications found in Title 34 of the *Code of Federal Regulations (34 CFR)* Section 300.156(b), Title 5 of the *California Code of Regulations (5 CCR)* 3001(r) and the applicable portions 3051 et. seq.; and shall be either employees of an LEA or county office of education (COE), employed under contract pursuant to *EC* sections 56365-56366, or employees, vendors or contractors of the State Departments of Health Care Services or State Hospitals, or any designated local public health or mental health agency. Services provided by individual LEAs and school sites are to be included in **Attachment VI**.

Include a description each service provided. If a service is not currently provided, please explain why it is not provided and how the SELPA will ensure students with disabilities will have access to the service should a need arise.

- 330—Specialized Academic Instruction/
Specially Designed Instruction

Provide a detailed description of the services to be provided under this code.

Adapting, as appropriate, to the needs of the child with a disability the content, methodology, or delivery of instruction to ensure access of the child to the general curriculum, so that he or she can meet the educational standards within the jurisdiction of the public agency that apply to all children. (34 CFR 300.39(b)(3))

Section E: Annual Service Plan

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- 210–Family Training, Counseling, Home Visits (Ages 0-2 only) *Service is Not Currently Provided*

Provide a detailed description of the services to be provided under this code.

This service includes: services provided by social workers, psychologists, or other qualified personnel to assist the family in understanding the special needs of the child and enhancing the child's development.

- 220–Medical (Ages 0-2 only) *Service is Not Currently Provided*

Provide a detailed description of the services to be provided under this code.

Medical services (for evaluation only) (ages 0-2 only): Services provided by a licensed physician to determine a child's developmental status and need for early intervention services.

- 230–Nutrition (Ages 0-2 only) *Service is Not Currently Provided*

Provide a detailed description of the services to be provided under this code.

These services include conducting assessments in: nutritional history and dietary intake; anthropometric, biochemical, and clinical variables; feeding skills and feeding problems; and food habits and food preferences.

- 240–Service Coordination (Ages 0-2 only) *Service is Not Currently Provided*

Provide a detailed description of the services to be provided under this code.

- 250–Special Instruction (Ages 0-2 only) *Service is Not Currently Provided*

Provide a detailed description of the services to be provided under this code.

Special instruction includes: the design of learning environments and activities that promote the child's acquisition of skills in a variety of developmental areas, including cognitive processes and social interaction; curriculum planning, including the planned interaction of personnel, materials, and time and space, that leads to achieving the outcomes in the child's IFSP; providing families with information, skills, and support related to enhancing the skill

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260—Special Education Aide (Ages 0-2 only) *Service is Not Currently Provided*

Provide a detailed description of the services to be provided under this code.

270—Respite Care (Ages 0-2 only) *Service is Not Currently Provided*

Provide a detailed description of the services to be provided under this code.

340—Intensive Individual Instruction

Provide a detailed description of the services to be provided under this code.

350—Individual and Small Group Instruction

Provide a detailed description of the services to be provided under this code.

415—Speech and Language *Service is Not Currently Provided*

Provide a detailed description of the services to be provided under this code.

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cultural factors are not included. Services include: specialized instruction and services, monitoring, reviewing, and consultation. Services may be direct or indirect including the use of a speech consultant.

425–Adapted Physical Education *Service is Not Currently Provided*

Provide a detailed description of the services to be provided under this code.

Direct physical education services provided by an adapted physical education specialist to pupils who have needs that cannot be adequately satisfied in other physical education programs as indicated by assessment and evaluation of motor skills performance and other areas of need. It may include individually designed developmental activities, games, sports, and rhythms, for strength development and fitness suited to the capabilities, limitations, and interests of individual students with disabilities who may not safely, successfully, or meaningfully engage in unrestricted participation in the vigorous activities of the general or modified physical education program.

435–Health and Nursing: Specialized Physical Health Care *Service is Not Currently Provided*

Provide a detailed description of the services to be provided under this code.

Specialized physical health care services means those health services prescribed by the child's licensed physician and/or surgeon, requiring medically related training of the individual who performs the services and which are necessary during the school day to enable the child to attend school (CCR §3051.12(b)(1)(A)). Specialized physical health care services include but are not limited to suctioning, oxygen administration, catheterization, nebulizer treatments, insulin administration and glucose testing (CEC 49423.5 (d)).

436–Health and Nursing: Other *Service is Not Currently Provided*

Provide a detailed description of the services to be provided under this code.

This includes services that are provided to individuals with exceptional needs by a qualified individual pursuant to an IEP when a student has health problems which require nursing intervention beyond basic school health services. Services include managing the health problem, consulting with staff, group and individual counseling, making appropriate referrals, and maintaining communication with agencies and health care providers. These services do not include any physician-supervised or specialized health care service. IEP-required health and nursing services are expected to supplement the regular health services program. (34 CFR 300.34; CCR Title 5 §3051.12 (a)).

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445—Assistive Technology

Service is Not Currently Provided

Provide a detailed description of the services to be provided under this code.

Any specialized training or technical support for the incorporation of assistive devices, adapted computer technology, or specialized media with the educational programs to improve access for students. The term includes a functional analysis of the student's needs for assistive technology; selecting, designing, fitting, customizing, or repairing appropriate devices; coordinating services with assistive technology devices; training or technical assistance for students with a disability, the student's family, individuals providing education or rehabilitation services, and employers. (34 CFR Part 300.6).

450—Occupational Therapy

Service is Not Currently Provided

Provide a detailed description of the services to be provided under this code.

Occupational Therapy (OT) includes services to improve student's educational performance, postural stability, self-help abilities, sensory processing and organization, environmental adaptation and use of assistive devices, motor planning and coordination, visual perception and integration, social and play abilities, and fine motor abilities. Both direct and indirect services may be provided within the classroom, other educational settings or the home; in a group or on an individual basis; and may include therapeutic techniques to develop abilities; adaptations to the student's environment or curriculum; and consultation and collaboration with other staff and parents. Services are provided, pursuant to an IEP, by a qualified occupational therapist registered with the American Occupational Therapy Certification Board. (CCR Title 5 §. 3051.6, EC Part 30 §56363).

460—Physical Therapy

Service is Not Currently Provided

Provide a detailed description of the services to be provided under this code.

These services are provided, pursuant to an IEP, by a registered physical therapist, or physical therapist assistant, when assessment shows a discrepancy between gross motor performance and other educational skills. Physical therapy includes, but is not limited to, motor control and coordination, posture and balance, self-help, functional mobility, accessibility and use of assistive devices. Services may be provided within the classroom, other educational settings or in the home; and may occur in groups or individually. These services may include adaptations to the student's environment and curriculum, selected therapeutic techniques and activities, and consultation and collaborative interventions with staff and parents. (B&PC Ch. 5.7, CCR Title 5 §3051.6, EC Part 30 §56363, GC-Interagency Agreements Ch. 26.5 §7575(a) (2)).

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510–Individual Counseling

Provide a detailed description of the services to be provided under this code.

One-to-one counseling, provided by a qualified individual pursuant to an IEP. Counseling may focus on aspects, such as educational, career, personal; or be with parents or staff members on learning problems or guidance programs for students. Individual counseling is expected to supplement the regular guidance and counseling program. (34 CFR § 300.24(b)(2), (CCR Title 5 §3051.9).

515–Counseling and Guidance *Service is Not Currently Provided*

Provide a detailed description of the services to be provided under this code.

Counseling in a group setting, provided by a qualified individual pursuant to an IEP. Group counseling is typically social skills development, but may focus on aspects, such as educational, career, personal; or be with parents or staff members on learning problems or guidance programs for students. IEP-required group counseling is expected to supplement the regular guidance and counseling program. (34 CFR §300.24.(b)(2)); CCR Title 5 §3051.9) Guidance services include interpersonal, intrapersonal or family interventions, performed in an individual or group setting by a qualified individual pursuant to an IEP. Specific programs include social skills development, self-esteem building, parent training, and assistance to special education students supervised by staff credentialed to serve special education students. These services are expected to supplement the regular guidance and counseling program. (34 CFR 300.306; CCR Title 5 §3051.9).

520–Parent Counseling *Service is Not Currently Provided*

Provide a detailed description of the services to be provided under this code.

Individual or group counseling provided by a qualified individual pursuant to an IEP to assist the parent(s) of special education students in better understanding and meeting their child's needs; may include parenting skills or other pertinent issues. IEP-required parent counseling is expected to supplement the regular guidance and counseling program. (34 CFR §300.31 (b) (7); CCR Title 5 §3051.11).

525–Social Worker *Service is Not Currently Provided*

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Provide a detailed description of the services to be provided under this code.

Social Work services, provided pursuant to an IEP by a qualified individual, includes, but are not limited to, preparing a social or developmental history of a child with a disability; group and individual counseling with the child and family; working with those problems in a child's living situation (home, school, and community) that affect the child's adjustment in school; and mobilizing school and community resources to enable the child to learn as effectively as possible in his or her educational program. Social work services are expected to supplement the regular guidance and counseling program. (34 CFR §300.24(b)(13); CCR Title 5 §3051.13).

530–Psychological

Service is Not Currently Provided

Provide a detailed description of the services to be provided under this code.

These services, provided by a credentialed or licensed psychologist pursuant to an IEP, include interpreting assessment results to parents and staff in implementing the IEP; obtaining and interpreting information about child behavior and conditions related to learning; planning programs of individual and group counseling and guidance services for children and parents. These services may include consulting with other staff in planning school programs to meet the special needs of children as indicated in the IEP. (CFR Part 300 §300.24). IEP-required psychological services are expected to supplement the regular guidance and counseling program. (34 CFR §300.24; CCR Title 5 §3051.10).

535–Behavior Intervention

Service is Not Currently Provided

Provide a detailed description of the services to be provided under this code.

A systematic implementation of procedures designed to promote lasting, positive changes in the student's behavior resulting in greater access to a variety of community settings, social contacts, public events, and placement in the least restrictive environment. (CCR Title 5 §3001 (d)).

540–Day Treatment

Provide a detailed description of the services to be provided under this code.

Structured education, training and support services to address the student's mental health needs (Health & Safety Code, Div.2, Chap.3, Article 1, 1502(a)(3)).

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545–Residential Treatment

Provide a detailed description of the services to be provided under this code.

A 24-hour out-of-home placement that provides intensive therapeutic services to support the educational program (Welfare and Institutions Code, Part 2, Chapter 2.5, Art. 1, §5671)).

610–Specialized Service for Low Incidence Disabilities *Service is Not Currently Provided*

Provide a detailed description of the services to be provided under this code.

Low incidence services are defined as those provided to the student population of orthopedically impaired (01), visually impaired (VI), deaf, hard of hearing/hearing impairment (HH/HI), or deaf-blind (DB). Typically, services are provided in education settings by an itinerant teacher or the itinerant teacher/specialist. Consultation is provided to the teacher, staff and parents as needed. These services must be clearly written in the student's IEP, including frequency and duration of the services to the student. (CCR Title 5 §3051.16 & 3051.18).

710–Specialized Deaf and Hard of Hearing *Service is Not Currently Provided*

Provide a detailed description of the services to be provided under this code.

These services include speech therapy, speech reading, auditory training and/or instruction in the student's mode of communication. Rehabilitative and educational services; adapting curricula, methods, and the learning environment; and special consultation to students, parents, teachers, and other school personnel may also be included. (CCR Title 5 §3051.16 and 3051.18).

715–Interpreter *Service is Not Currently Provided*

Provide a detailed description of the services to be provided under this code.

Sign language interpretation of spoken language to individuals, whose communication is normally sign language, by a qualified sign language interpreter. This includes conveying information through the sign system of the student or consumer and tutoring students regarding class content through the sign system of the student.

720–Audiological *Service is Not Currently Provided*

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Provide a detailed description of the services to be provided under this code.

These services include measurements of acuity, monitoring amplification, and frequency modulation system use. Consultation services with teachers, parents or speech pathologists must be identified in the IEP as to reason, frequency and duration of contact; infrequent contact is considered assistance and would not be included. (CCR Title 5 §3051.2).

725—Specialized Vision

Service is Not Currently Provided

Provide a detailed description of the services to be provided under this code.

This is a broad category of services provided to students with visual impairments. It includes assessment of functional vision; curriculum modifications necessary to meet the student's educational needs, including Braille, large type, and aural media; instruction in areas of need; concept development and academic skills; communication skills (including alternative modes of reading and writing); social, emotional, career, vocational, and independent living skills. It may include coordination of other personnel providing services to the students (such as transcribers, readers, counselors, orientation and mobility specialists, career/vocational staff, and others) and collaboration with the student's classroom teacher. (CAC Title 5 §3030(d), EC 56364.1).

730—Orientation and Mobility

Service is Not Currently Provided

Provide a detailed description of the services to be provided under this code.

Students with identified visual impairments are trained in body awareness and to understand how to move. Students are trained to develop skills to enable them to travel safely and independently around the school and in the community. It may include consultation services to parents regarding their children requiring such services according to an IEP.

735—Braille Transcription

Service is Not Currently Provided

Provide a detailed description of the services to be provided under this code.

Any transcription services to convert materials from print to Braille. It may include textbooks, tests, worksheets, or anything necessary for instruction. The transcriber should be qualified in English Braille as well as Nemeth Code (mathematics) and be certified by appropriate agency.

740—Specialized Orthopedic

Service is Not Currently Provided

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Provide a detailed description of the services to be provided under this code.

Specially designed instruction related to the unique needs of students with orthopedic disabilities, including specialized materials and equipment (CAC Title 5, §3030(e) & 3051.16)

745–Reading

Service is Not Currently Provided

Provide a detailed description of the services to be provided under this code.

Any specialized assistance provided for students who are print-impaired, whether the impairment is the result of a visual disability, other physical disability, or reading disability. This may include but is not limited to, readers provided for examinations, textbooks, and other course related reading assignments and may also include recorded materials.

750–Note Taking

Service is Not Currently Provided

Provide a detailed description of the services to be provided under this code.

Any specialized assistance given to the student for the purpose of taking notes when the student is unable to do so independently. This may include, but is not limited to, copies of notes taken by another student or transcription of tape-recorded information from a class or aide designated to take notes. This does not include instruction in the process of learning how to take notes.

755–Transcription

Service is Not Currently Provided

Provide a detailed description of the services to be provided under this code.

Any transcription service to convert materials from print to a mode of communication suitable for the student. This may also include dictation services as it may pertain to textbooks, tests, worksheets, or anything necessary for instruction.

760–Recreation Service, Including
Therapeutic Recreation

Service is Not Currently Provided

Provide a detailed description of the services to be provided under this code.

Therapeutic recreation and specialized instructional programs designed to assist pupils to become as independent as possible in leisure activities, and when possible and appropriate, facilitate the pupil's integration into general recreation programs; (CAC Title 5, §3051.15; 20 USC 1401(26(A)(1)) (34 CFR 300.24).

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820–College Awareness *Service is Not Currently Provided*

Provide a detailed description of the services to be provided under this code.

College awareness is the result of acts that promote and increase student learning about higher education opportunities, information and options that are available including, but not limited to, career planning, course prerequisites, admission eligibility and financial aid.

830–Vocational Assessment, Counseling, Guidance, and Career Assessment *Service is Not Currently Provided*

Provide a detailed description of the services to be provided under this code.

Organized educational programs that are directly related to the preparation of individuals for paid or unpaid employment and may include provision for work experience, job coaching, development and/or placement, and situational assessment. This includes career counseling to assist student in assessing his/her aptitudes, abilities, and interests in order to make realistic career decisions. (Title 5 §3051.14).

840–Career Awareness *Service is Not Currently Provided*

Provide a detailed description of the services to be provided under this code.

Transition services include a provision in paragraph (1)(c)(vi), self-advocacy, career planning, and career guidance. This comment also emphasized the need for coordination between this provision and the Perkins Act to ensure that students with disabilities in middle schools will be able to access vocational education funds. (34 CFR-§300.29).

850–Work Experience Education *Service is Not Currently Provided*

Provide a detailed description of the services to be provided under this code.

Work experience education means organized educational programs that are directly related to the preparation of individuals for paid or unpaid employment, or for additional preparation for a career requiring other than a baccalaureate or advanced degree. (34 CFR 300.26)

855–Job Coaching *Service is Not Currently Provided*

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Provide a detailed description of the services to be provided under this code.

Job coaching is a service that provides assistance and guidance to an employee who may be experiencing difficulty with one or more aspects of the daily job tasks and functions. The service is provided by a job coach who is highly successful, skilled, and trained on the job who can determine how the employee that is experiencing difficulty learns best and formulate a training plan to improve job performance.

860–Mentoring *Service is Not Currently Provided*

Provide a detailed description of the services to be provided under this code.

Mentoring is a sustained coaching relationship between a student and teacher through ongoing involvement and offers support, guidance, encouragement, and assistance as the learner encounters challenges with respect to a particular area such as acquisition of job skills. Mentoring can be either formal as in planned, structured instruction or informal that occurs naturally through friendship, counseling and collegiality in a casual, unplanned way.

865–Agency Linkages (referral and placement) *Service is Not Currently Provided*

Provide a detailed description of the services to be provided under this code.

Service coordination and case management that facilitates the linkage of individualized education programs under this part and individualized family service plans under part C with individualized service plans under multiple Federal and State programs, such as Title I of the Rehabilitation Act of 1973 (vocational rehabilitation), Title XIX of the Social Security Act (Medicaid), and Title XVI of the Social Security Act (supplemental security income). (34 CFR §613).

870–Travel and Mobility Training *Service is Not Currently Provided*

Provide a detailed description of the services to be provided under this code.

Orientation and mobility services-- (i) Means services provided to blind or visually impaired children by qualified personnel to enable those students to attain systematic orientation to and safe movement within their environments in school, home, and community.

890–Other Transition Services *Service is Not Currently Provided*

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Provide a detailed description of the services to be provided under this code.

900–Other Related Service



Description of the “Other Related Service”

Qualifications of the Provider Delivering “Other Related Service”

