San Bernardino County Superintendent of Schools
Transforming lives through education

Ted Alejandre
County Superintendent

Apportionment Bulletin

Date: 04/10/25 Bulletin No. 25-331A

TO: San Bernardino County School Districts
Chief Business Official and Directors of Accounting

SUBJECT: Preschool Staff Development

Enclosed are the following documents for your district:

1. Letter from the California Department of Education dated 04/03/2025.
2. Distribution Schedule

The income from this apportionment **WILL BE** deposited into the following account:

Fiscal Year	23-24
Resource	3345
Fund	01
Revenue Account	8182
PCA	13431
District	San Bernardino COE

Please forward this information to the appropriate district staff. Notification will be sent to the district once funds are released for posting.

Apportionment Bulletins and back up documentation are posted at:
http://www.sbcss.k12.ca.us/index.php/business-services/business-advisory-services/apportionment-bulletins.

The Apportionment Summary, which is updated monthly as of the 10th working day of every month, is posted at: https://www.sbcss.net/business/business-advisory-services/apportionments.
(Includes revenue deposited as of the last working day of the previous months).

If you have any questions, please contact Tamika Murray at (909) 386-9682 or tamika.murray@sbcss.net.

Sincerely,
Signed by Tamika Murray
Accountant
Business Advisory Services

cc: Tamika Murray, Accountant
Business Advisory Services

California Department of Education
Fiscal and Administrative Services Division
AO-401 (REV. 02/2013)

Request for Payment of a Non-Formula Grant

Date:
April 3, 2025

1. **SEND AN ORIGINAL AND TWO COPIES OF THIS COMPLETED REQUEST TO:**
   Accounting Office
   1430 N Street Suite 2213

   (Check unit below according to source of funds.)
   ☐ State Funds 445-5787
   ☒ Federal Funds-USDOE 323-2246
   ☐ State Operations 323-4798
   ☐ Federal Funds-USDA & USDHHS 322-3020

2. Program Title:
   Preschool Staff Development

3. Fiscal Year:	4. Index Code:	5. PCA Code:
2023–24	0663	13431

6. School (SACS) Accounting Codes: Revenue Object Code: 8182
   Resource Code: 3345

7. Total of This Request:
   $874.00

8. Program Contact For Questions Regarding This Request:

Name:	Title:
Michelle Asti-Gallegos, SEDgrants@cde.ca.gov	Associate Governmental Program Analyst
Unit:	**Phone:**
Fiscal Payments Unit, Grants	916-319-0282

9. CERTIFICATION OF AUTHORIZING AGENT: *I hereby certify that to the best of my knowledge and belief: (a) the information entered on this request and the attached payment schedule is accurate and I hereby authorize payment of funds, and (b) the program unit responsible for this request has received appropriate assurances indicating that each grantee will abide by the terms of the grant.*

Name: (Print or Type)	Title:
Shiyloh Duncan-Becerril	Associate Director, Special Education Division
Signature:	**Date:**
▸ Shiyloh Duncan-Becerril Digitally signed by Shiyloh Duncan-Becerril Date: 2025.04.04 16:30:26 -07'00'	

10. **Attach a schedule of payments with sub-totals by county and district.**

11. **Send an electronic file of this request to the "payments" mailbox.**

12. **COE'S and program contacts will be notified by e-mail once claim schedules are sent to SCO.**

Grant Payments
Preschool Staff Development
Fiscal Year 2023–24

PCA	County Code	County Treasurer	FI$CAL Supplier ID	FI$CAL Address Sequence ID	Service Location Field	Suffix	Grantee	SELPA[1] Code	Payment Amounts
13431	36	San Bernardino	0000011839	4	10363	03	San Bernardino County Office of Education	3603	$ 555.00
County Total									**$ 555.00**

California Department of Education
Special Education Division
Index 0663, Program Cost Account 13431
Standardized Account Code Structure (SACS)/Revenue Object Code: 8182
SACS/Resource Code: 3345

[1]Special Education Local Plan Area

County Treasurer Summary of Payments
Preschool Staff Development
Fiscal Year 2023–24

County Code	County Treasurer	Payment Amounts	Voucher
36	San Bernardino	$ 555.00	00466246
County Total		**$ 555.00**	

California Department of Education
Special Education Division
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