



Board of Education Meeting Minutes
March 13, 2025
Administration Office

Members Present: Ben Uhl, Fr. Brad Pelzel, Joe Malsam, Dan Kriener, Jennifer Rose Bass, Jacki Kelly, Fr. Randy Schon, Nick Hegarty, Fr. David Esquiliano, Brent Olson

Via Conference Call: Rhonda Bridges

Absent Members: Fr. Tim Friedrichsen, Rick Bertrand,

Staff Present: John Flanery, Kelsey Schomaker, Marisa O'Connell, Fr. Travis Crotty, Erika Garcia (DLA Teacher)

1. Opening Prayer – Fr. Brad Pelzel 5:00 p.m.
2. Approval of February Board Meeting Minutes
 - Motion by: Fr. David Esquiliano
 - Seconded by: Fr. Brad Pelzel
 - All in Favor: Aye
3. Guest – Fr. Travis Crotty
 - Campus Ministry Additional Staffing Members
 - Deacon Kevin Poss
 - Nick Schefers
 - Professional development shift towards tiered approach
 - Win – Non-Catholics or those needing to learn more about Catholic faith
 - Build – Catholics working to improve knowledge of the Catholic faith
 - Send – Includes religion teachers and those who can evangelize
 - More consistent optional retreats
 - Girls and boys retreat
 - Try to combine events with other schools
 - Middle school ministry growth has had a positive impact on incoming high school Freshmen
 - Deacon Poss is handling Crusaders for Life
 - Office space for the three positions is a challenge - using the chapel area more
 - Senior Day will still take place
4. Committee Reports
 - a. Academics – Joe Malsam
 - April 8th meeting scheduled
 - b. Catholic Identity – Jacki Kelly
 - Previous discussions included Campus Ministry staffing and we now have three individuals on staff
 - Grace Johanson and Deacon Kevin Poss are full-time and Nick Schefers is part-time
 - Received more positive feedback regarding Religious education
 - Would like to have priests attend meetings as guests

- c. Enrollment and Marketing – Jennifer Rose Bass - see attached minutes
 - Middle school parents received an email about registration and classes reaching capacity
 - Principals are working through the new enrollment procedures
- d. Finance
 - Monthly reduction of A/R - \$408,097
 - Students on financial enrollment hold - 107
 - Students on financial enrollment hold this time last year – 360
 - Parish Receivables – see attached
 - 2025-2026 tuition rates – NE & SD discussion of 3rd child tuition
 - 21 students are affected by this topic
 - Informational meeting scheduled to explain tuition for next year
 - Discussed establishing an out-of-state scholarship fund
 - Reconsider decision about 3rd child tuition
 - Motion by: Fr. Randy Schon
 - Seconded by: Joe Malsam
 - Opposed: Nick Hegarty, Ben Uhl, Rhonda Bridges
 - In Favor: All others
 - Postpone decision regarding 3rd child till next month
 - Motion by: Ben Uhl
 - Seconded by: None
 - Motion died due to no board member offering to second the motion
 - Consider \$5,000 maximum out of pocket for 3rd child
 - Motion by: Jennifer Rose Bass
 - Seconded by: Fr. Randy Schon
 - Roll Call Vote
 - In Favor: Fr. David Esquiliano, Jennifer Rose Bass, Fr. Randy Schon, Fr. Brad Pelzel
 - Opposed: Ben Uhl, Nick Hegarty, Joe Malsam, Dan Kriener, Jacki Kelly, Rhonda Bridges, Brent Olson
 - Motion failed to pass
- e. Leadership & Governance – Ben Uhl
 - No report

5. President's Report

- a. Approve 2025-2026 academic calendar – see attached. Revised version due to alterations
 - Motion by: Joe Malsam
 - Seconded by: Fr David Esquiliano
 - All in Favor: Aye
- b. Strategic Planning – update and next steps
 - Survey emailed to staff
- c. Advancement
 - 2024-2025 – see documents
 - Working on Lybunts and Sybunts
 - Auction update
 - Thursday, April 10 – Cowboy Up Crusaders!
 - Fund a cause – Walk of Faith
- d. Enrollment updates
 - Current families – February 3 – March 16
 - New Catholic Families – March 17 – April 15
 - All new families – April 16
 - 1238 students enrolled
 - ESA application opens on April 16th (unofficially)

6. Other Business:

- 116 teacher contracts sent, 109 returned, March 14th is due date
 - Move to Executive Session: 6:35 pm
 - Motion by: Fr. Randy Schon
 - Seconded by: Nick Hegarty
 - All in Favor: Aye
 - Move out of Executive Session: 6:52 pm
 - Motion by: Nick Hegarty
 - Seconded by: Jacki Kelly
 - All in Favor: Aye
 - Move to Adjourn: 6:52 pm
 - Motion by: Nick Hegarty
 - Seconded by: Fr. Brad Pelzel
 - All in Favor: Aye

Next meeting Tuesday, April 15, 2025 at 5:00 p.m.