

CALL TO ORDER	At 7:03 p.m., the January 21, 2025, meeting of the Susquehanna Township Board of School Directors was called to order by President Jesse Rawls, Sr.
SCHOOL BOARD MEMBERS PRESENT	Mr. Jesse Rawls, Sr., Ms. Tameka Hatcher, Ms. Elise I. LeMelle, Jackie Hill, Mr. Jayonn Folks, Mr. Eric Hedenberg, Keita Kalonji Johnson, Esq., Dr. Anita Mareno
ABSENT	Mr. Steven H. Johnson, Ms. Elise LeMelle (left meeting at 7:22 pm)
DISTRICT OFFICE PRESENT	Dr. Tamara Willis, Dr. Andrae Martin, Mr. Oslwen Anderson, Jr., Mrs. Carrie Martin, Mrs. Kathy Ciaciulli, Ms. Ann-Marie Rathmell, Mr. Justin Green, Mr. Jonathan Bishop
SOLICITOR	Eckert Seamans Cherin & Mellott, LLC
EXECUTIVE SESSION	<p>The President announced that executive session was held immediately prior to the meeting for the purpose of student and real estate matters.</p> <p>The President shared that the board participated in a training conference conducted by PSBA on January 13, 2025.</p>
INTRODUCTIONS/ GUEST PRESENTATIONS	Celebrating Families: Mr. Joshua Gibson, Principal Thomas Holtzman, and Ms. Lisa Robbins, Assistant Principal, Thomas Holtzman, honored the Clancy Family for their contributions to fostering a positive and supportive learning environment in our school community. The family was presented with a certificate and a token of appreciation from Dr. Willis.
REPORTS/ ANNOUNCEMENTS	<p><b>Legislative Updates:</b> Mr. Kalonji Johnson shared that several new federal executive orders have been issued, including those regarding the use of individuals' pronouns and the apprehension of undocumented persons. He will provide further updates as additional guidance becomes available.</p> <p><b>Pennsylvania School Boards Association (PSBA):</b> Ms. Tameka Hatcher shared that she will be attending training tomorrow evening for PSBA liaisons.</p> <p><b>Student Board Representatives:</b> Suha Rockwell and Nicholas Mabry presented a report highlighting recent activities and events from district buildings. (attached to BoardDocs)</p> <p><b>Superintendent's Notes:</b> Dr. Tamara Willis shared that the district will have a 2-hour delay tomorrow due to the freezing temperatures and possible icy conditions in the morning. Dr. Willis shared that several of our student athletes have received recognition.</p> <ul style="list-style-type: none"><li>Alfonso Burnett (basketball) – scored his 1000 point in game against Trinity last week.</li></ul>

Several learners were granted recognition by CollegeBoard National Recognitions

- Jordan Bowser – African-American
- Sojourner Croom – African-American
- Ezra Esayas – African-American & First Generation
- Janelle King – African-American
- Jacob McClenahan – First Generation

Yesterday was Dr. Martin Luther King, Jr. Day and the District participated in several events.

- United Way Women’s Leadership Network used the high school cafeteria for their annual Day of Service. They assembled toiletry kits, food boxes and period pouches for our high school girls.
- 16<sup>th</sup> Annual Central PA MLK Day of Service (MLK 365) – Olivia Stokes, high school student, read her essay on Voters Rights Act and Braegen Thomas, middle school student, won the essay contest, Lisa Screven-Robbins, Assistant Principal at Thomas Holtzman, was recognized with the Distinguished Educator Award. Mr. Oslwen Anderson, Business Manager, was received the Drum Major for Justice Award.

January is PSBA Board Director Appreciation Month and Dr. Willis recognized each board member with a certificate and a small token of appreciation. Mr. Rawls also received a certificate from PSBA recognizing his 15 years of service as a school board director.

Ms. LeMelle left the meeting at 7:22 due to an emergency.

## II. APPROVAL OF AGENDA ITEMS FOR JANUARY 21, 2025

### MOTION TO APPROVE

**2.A.** Moved by Mr. K. Johnson, seconded by Ms. Hatcher to approve the meeting agenda for January 21, 2025

Motion passed 7-0, 0 abstentions, 2 absent (Lemelle, S. Johnson)

### 2.B. Board Member Comments

None

## III. HEARING OF THE PUBLIC

**Ms. Hatcher** read a statement outlining the guidelines for public comment.

### SPEAKER

**C. Edwards** expressed concern over the prioritization of building a new school building.

**IV. PRESENTATIONS AND DISCUSSIONS**

None

**V. MINUTES**

**MOTION TO APPROVE**

**5.A.B.** Moved by Ms. Hatcher, seconded by Mrs. Hill, to approve Items 5.A.B.  
Motion passed 7-0, 0 abstentions, 2 absent (LeMelle, S. Johnson)

5.A. Approve the Minutes of the December 16, 2024, Board meeting.

5.B. Approve the Minutes of the January 6, 2025, Board meeting.

**VI. PROGRAM**

**MOTION TO APPROVE**

**6.A.** Moved by Mr. K. Johnson, seconded by Ms. Hatcher, to approve Item 6.A.  
Motion passed 7-0, 0 abstentions, 2 absent (LeMelle, S. Johnson)

6.A. Approve the STHS course planning guide for the 2025-2026 school year, as attached.

**VII. PERSONNEL**

**MOTION TO APPROVE**

**7.A.B.C.D.E.** Moved by Ms. Hatcher, seconded by Mrs. Hill, to approve Items  
7.A.B.C.D.E.  
Motion passed 7-0, 0 abstentions, 2 absent (LeMelle, S. Johnson)

**7.A.** Approve the retirement of William Pappalardo as Health & Physical Education Teacher at the Susquehanna Township High School, effective June 6, 2025. William has been with the district since 2007.

**7.B.1.** Approve the resignation of Yojana Zerpa as Part-Time Food Service Worker at the Susquehanna Township High School, effective December 27, 2024.

**7.B.2.** Approve the resignation of Britanai Burns as Attendance Secretary at the Susquehanna Township High School, effective January 13, 2025.

**7.B.3.** Approve the resignation of Travis Leaman as Special Education Teacher-Learning Support at the Thomas W. Holtzman, Jr. Elementary School, effective January 30, 2025.

**7.B.4.** Approve the resignation of Emad Dabsha as Part-Time Food Service Worker at the Susquehanna Township High School, effective January 31, 2025.

**7.C.** Rescind Mackenzie Forrester as Special Education Teacher- Learning Support at the Susquehanna Township Middle School, effective January 13, 2025.

**7.D.** Approve Cameron Demby as Assistant III/PCA- Autistic Support at the Susquehanna Township Middle School at a rate of \$18.30 per hour, effective February 10, 2025. Cameron will be filling a new position.

**7.E.1.** Approve the following coaches/advisors for the 2024-2025 school year:

Name	Position	Location	Stipend
Courtney Brooks	Assistant Girls Basketball Coach	STHS	\$1,100.00 pro rated
Wendy Sweigart	Art Club Advisor	STHS	\$380.00
Lucinda Hunsberger	Musical Producer	STMS	\$1,000.00
Kerry Snell	11th Grade Class Advisor	STHS	\$780.00
Michelle Jeffries	Musical Scenic Designer	STHS	\$1,500.00
Maria Miller	Musical Costumer	STHS	\$1,000.00
Karen Swanson	Musical Producer	STHS	\$1,500.00
Zion Patterson	Volunteer Boys and Girls Basketball Coach	STHS	\$0
Douglas Shenk	Mentor for Enjoli Edwards	STHS	\$600.00, pro-rated
John Williams	AAP Facilitator	STMS	\$40.00 per hour

**7.E. 2.** Approve the following HCA Teachers of Record on an as-needed basis for up to 10 hours per week at a rate of \$40.00 per hour for the 2024-2025 school year:

Matthew Mills	Tyler Shellhamer
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## **VIII. FINANCES**

### **MOTION TO APPROVE**

**8.A.B.C.D.E.F.G.** Moved by Mr. K. Johnson, seconded by Ms. Hatcher, to approve Items 8.A.B.C.D.E.F.G.

Motion passed 7-0, 0 abstentions, 2 absent (LeMelle, S. Johnson)

**8.A.** Approve the payment of Activity Fund bill from the First National Bank Activity Fund Checking, as listed on the Computer Check Summary, totaling \$80.00.

**8.B.** Approve the payment of Capital Reserve PSDLAF checking bills from the Capital Reserve PSDLAF Checking, as listed on the Computer Check Summary, totaling \$23,652.79.

**8.C.** Approve the payment of First National General Fund Checking bills from the First National General Fund Checking, as listed on the Computer Check Summary, totaling \$2,900,168.05.

**8.D.** Approve the Food Service Cash Balance of \$2,736,159.95.

**8.E.** Approve the General Fund Cash Balance of \$7,032,394.93.

**8.F.** Approve the following Personal Tax Refund:

1. Taxpayer Name: Maxx Chronister

Bill #: 9134

Year: 2023

Refund Amount: \$264.60

Reason: Maxx Chronister made less than \$5,000.00; paid the taxes in error.

**8.G.** Approve the STSD Independent Local Audit Report for the 2023-2024 Fiscal Year as presented by the district's local audit firm, Boyer & Ritter, LLC.

#### **IX. CONTRACTS**

#### **MOTION TO APPROVE**

**9.A.B.** Moved by Mr. Hedenberg, seconded by Mr. Folks to approve Items 9.A.B. Motion passed 7-0, 0 abstentions, 2 absent (LeMelle, S. Johnson)

**9.A.** Approve the 5-year Affiliation Agreement with Millersville University for Student Teaching Placements.

**9.B.** Approve the attached agreement with the company OES in the amount of \$1,270.00 for the fabrication and provision of signage reflective of the district's new athletic logo. The signage will be installed in the Susquehanna Township High School Gymnasium.

#### **DISCUSSION**

**9.C.** Discuss the Agreement with Vector Solutions for additional training libraries which will include libraries for Safety & Compliance, Inclusive Instruction & Intervention, Cybersecurity, Facilities Maintenance, and DEI.

#### **DISCUSSION**

**9.D.** Discuss the Agreement between STSD and CAIU for email archiving services. STSD has used the IU for email archiving for multiple years. The IU is replacing its solution, and this agreement represents the new solution. This solution is necessary to meet the Records Management Board Policy 800.

**XI. OTHER**

**MOTION TO APPROVE**

**11.A.** Moved by M. K. Johnson, seconded by Mr. Hedenberg, to approve Item 11.A.  
Motion passed 7-0, 0 abstentions, 2 absent (LeMelle, S. Johnson)

**11.A.** Approve the revised STSD 2024-2025 school calendar as attached to include an snow make-up day on April 17, 2025, and a teacher in-service day on June 9, 2025.

**MOTION TO APPROVE**

**11.B.** Moved by M. K. Johnson, seconded by Mr. Hedenberg, to approve Item 11.B.

**ROLL CALL VOTE:**

Aye:	Mrs. Hill, Dr. Mareno, Mr. K. Johnson, Mr. Folks, Mr. Hedenberg, Mr. Rawls
Nay:	Ms. Hatcher
Abstain:	None
Absent:	Ms. LeMelle, Mr. S. Johnson

**Motion passed 6-1 (Hatcher), 0 abstentions, 2 absent (LeMelle, S. Johnson)**

**11.B.** Deny the tuition request for student #2024-25/020, as discussed in executive session.

**XII. NEW BUSINESS**

Mr. K. Johnson shared that the Education and Athletics Committee will meet on Tuesday, February 4, 2025 at 5:00 pm.

**XIII. ADJOURNMENT**

**MOTION TO ADJOURN**

Moved by Mr. K. Johnson, seconded by Mr. Hedenberg, to adjourn the meeting.  
Motion passed 7-0, 0 abstentions, 2 absent (LeMelle, S. Johnson)

Meeting adjourned 7:42 p.m.

  
Elise LeMelle  
Board Secretary