Bradley County Schools Truancy Plan

Posted at www.bradleyschools.org under Departments > Attendance

First Day of school:

Each student will be given or directed to an online student handbook that will include Attendance Policy information, a description of the Truancy Plan, Attendance Procedures, and the link to find the full documents.

Truancy Violations:

Tier 1:
Notification: Student Handbook
Consequences:
Tier 1 of the progressive truancy plan shall apply to **all students** within the district and include schoolwide prevention-oriented supports to assist with satisfactory attendance. These supports shall include, but are not limited to:

1. Notification of attendance expectations through Student Handbooks.
2. Notification of the Progressive Truancy Plan through Student Handbooks.
3. Making parents and students aware when a student has three (3) unexcused absences and the consequences of having five (5) unexcused absences.
4. Five (5) unexcused absences will result in being placed in Tier 2

Tier 2:

Violation: Five (5) unexcused absences
Consequences:

1. Letter sent out notifying parents of absences and scheduling a meeting.
2. Attendance Contract signed by Student, Parent and School officials, which outlines specific attendance expectations for the child.
3. Case will be reviewed with the family and school officials 30 days after contract is signed. If further unexcused absences occur the family will move to Tier 3.
4. If no further unexcused absences occur the family and school officials shall meet at 80 days from the date of the contract being signed to review the attendance policy.
5. A school employee shall conduct an individualized assessment detailing the reasons a student has been absent from school. The employee may refer the student to counseling, community-based services, or other services to address the student's attendance problems.
6. If there are additional absences in violation of the attendance contract in Tier 2, the student will be subject to Tier 3.

Tier 3:

Violation: One (1) additional unexcused absence – a minimum of six (6).
Consequences:

1. Cancel Tier 2 review and send notice to the parent or guardian to attend a Bradley County Juvenile Campus Court hearing for Tier 3.
2. Campus Court will review case with the family and make the appropriate referrals for intervention services.

Also, failure to cooperate, the case will proceed to Juvenile Court.

Bradley County Schools

Juvenile Court Truancy Compliance Certificate:

Student Name: _____

School Attending: _____

Tier 1:

_____ **Child & Family was provided written copy of Attendance Policy & Truancy Plan**

Tier 2:

_____ **Initial conference held and contract signed***

_____ **30 Day conference held***

_____**Continued absences move to Tier 3**

Tier 3:

_____ **Referral to Campus Court**

_____ **Services out of Campus Court**_____

Petition Request submitted by: _____

***must provide proof**

BCS - Truancy Contract: Tier 2

_____ met with _____ on _____
Parent/Guardian Name School Officials Date

regarding _____ unexcused absences.
Student Name

The following conditions of attendance must be met in order for this contract to expire.

- Student must produce a signed note from a licensed physician for any absence.
- Physician note must be turned into the school within the 3 day period following any absence as outlined in school policy.
- Parent will openly communicate with school personnel regarding issues with attendance.
- Other Provisions _____

There will be a 30 day review of this contract on: _____

The parents and child must take part in a 30 day review conference. If the child has further unexcused absences prior to the 30 day review conference, Tier 3 will be triggered.

This contract covers the rest of the school year and expires the last day of this school year.

Violation of any of the above conditions may result in a referral to Campus Court which the penalties may include referral to community based services, referral to counseling, and ultimately a truancy petition being filed in Juvenile Court.

I understand and agree to the terms and conditions set forth above.

_____ _____
Signature of Parent/Student Date

_____ _____
Signature of Parent/Student Date

_____ _____
Signature of Attendance Admin/Designee Date

BCS – Truancy Contract Tier 2: 30 Day Review

_____ met with _____ on _____
Parent/Guardian Name School Officials Date

regarding _____ 30 Day Truancy contract review.
Student Name

The following conditions of attendance must be met in order for this contract to expire.

- Students must produce a signed note from a licensed physician for any absence.
- Physician note must be turned into the school within the 3 day period following any absence as outlined in school policy.
- Parent will openly communicate with school personnel regarding issues with attendance.
- Other Provisions _____

There will be an 80 day review of this contract on: _____

This contract will expire the last day of this school year.

The Child and Family have fully complied with the initial truancy contract. The case will now be set for 80 day review on: _____

The parents and child must take part in an 80 day review conference. If Child has further unexcused absences prior to the 80 day review conference, Tier 3 will be triggered.

Violation of any of the above conditions may result in a referral to Campus Court which the penalties may include referral to community based services, referral to counseling, and ultimately a truancy petition being filed in Juvenile Court.

I understand and agree to the terms and conditions set forth above.

_____ _____
Signature of Parent/Student Date

_____ _____
Signature of Parent/Student Date

_____ _____
Signature of Attendance Admin/Designee Date

BCS – Truancy Contract Tier 2: 80 Day Review

_____ met with _____ on _____
Parent/Guardian Name School Officials Date

regarding _____ 80 Day Truancy contract review.
Student Name

The following conditions of attendance must be in order for this contract to expire.

- Student must produce a signed note from a licensed physician for any absence.
- Physician note must be turned into the school within the 3 day period following any absence as outlined in school policy.
- Parent will openly communicate with school personnel regarding issues with attendance.
- Other Provisions _____

This contract will expire the last day of this school year.

The Child and Family have fully complied with the initial truancy contract.

If Child has further unexcused absences prior to the contract expiring, Tier 3 will be triggered.

Violation of any of the above conditions may result in a referral to Campus Court which the penalties may include referral to community based services, referral to counseling, and ultimately a truancy petition being filed in Juvenile Court.

I understand and agree to the terms and conditions set forth above.

_____ _____
Signature of Parent/Student Date

_____ _____
Signature of Parent/Student Date

_____ _____
Signature of Attendance Admin/Designee Date

BCS – Truancy Contract Tier 2: 30/80 Day Review – Non-Compliance

_____ met with _____ on _____
Parent/Guardian Name | School Officials | Date

regarding _____ 30/80 day Truancy contract review.
Student Name

The Child and Family have **NOT** complied with the initial truancy contract, therefore the child and family must attend Campus Court scheduled on: _____

at: _____.

Failure to attend Campus Court will be considered a violation which the penalties may include referral to community based services, referral to counseling, and ultimately a truancy petition being filed in Juvenile Court.

I understand and agree to the terms and conditions set forth above.

_____ _____
Signature of Parent/Student | Date

_____ _____
Signature of Parent/Student | Date

_____ _____
Signature of Attendance Admin/Designee | Date

BCS - Truancy Contract: Tier 3

_____ met for Campus Court on _____
Parent/Guardian Name Date

regarding _____.
Student Name

Campus Court Services Offered

_____

_____

Campus Court Review Date _____

Referral to Juvenile Court Date _____

Admin/Designee _____