Chula Vista Elementary School District

PROPOSITION E
INDEPENDENT CITIZENS OVERSIGHT COMMITTEE

Minutes
Regular Meeting
September 14, 2016 – 6:00 P.M.
Dr. Lowell J. Billings Board Room
Education Service and Support Center

1. Call to Order

Chairperson Dr. Diane Gerken called the meeting to order at 6:08 P.M.

2. Introductions

None

3. Roll Call

Members Present:
Ami Abbott
Debbie Croshier
Dr. Diane Gerken
Mary I. Helvie
Karyn Koenig

Members Absent:
Marina Beltran
Sean R. Dunbar

Others Present:
Oscar Esquivel, Assistant Superintendent for Business Services and Support
Theresa Villanueva, Director of Fiscal Services
Lisa Brannen, Business Services and Support Specialist (meeting recorder)

4. Approve Minutes

- ***March 16, 2016***
- ***May 25, 2016***

MSCU Helvie/Abbott that the minutes of the March 16, 2016, regular meeting of the Independent Citizens Oversight Committee (ICOC) be approved as presented.

MSCU Helvie/Koenig that the minutes of the May 25, 2016, regular meeting of the Independent Citizens Oversight Committee (ICOC) be approved as presented.

5. Discussion: Future Modernizations

Mr. Esquivel reported that he had met with the District's Financial Advisor, Dale Scott, earlier in the day and that the District may be able to start the bond issuance process this year. There is a possibility that the bond issuance could be for the entire remaining $45,000,000 Proposition E bond authorization. Further fee analysis will be undertaken prior to a final decision. More information on this should be available at the next ICOC meeting. If all goes as planned, modernizations could resume during the summer of 2018. Dr. Gerken inquired whether that would be all five schools in the summer of 2018. Mr. Esquivel responded that the five schools would most likely be split between the summers of 2018 and 2019. The following five remaining schools that were not modernized under Proposition JJ and are in most need are listed in alphabetical order: Mae L. Feaster, Harborside, Karl H. Kellogg, John J. Montgomery, and Sunnyside Elementary Schools.

6. Schedule 2016-2017 Regular Meeting Dates/Times

Proposed meeting dates of November 30, 2016, and February 22, 2017, were approved by the Committee. Additional dates will be looked for in May 2017, and September, 2017 and communicated as soon as they are available.

7. Other Items/Open Discussion

Dr. Gerken inquired as to how the construction of the new school is going and whether the PLA has impacted the bidding process. In particular Dr. Gerken wanted to know if any of the bids came in too high and the District was able to rebid without the PLA. Mr. Esquivel replied that construction is going well, and yes, one bid had to be re-opened without the application of the PLA for the kitchen equipment because the District did not receive a sufficient number of bids from responsive, responsible contractors.

Dr. Gerken commented that the ICOC wants to ensure that estimates are reasonable going forward with the upcoming modernizations. Discussion ensued regarding concerns about the PLA and how that may impact/increase costs of the next phase of modernization. Mr. Esquivel remarked that the District would be watching closely.

Ms. Croshier asked about upgrades to the fibre optic cable upgrades at schools that are not being modernized but whose cables are outdated for current technology needs. Mr. Esquivel remarked that, yes, that is being addressed by the IT Department and that he would invite Jose Escobar from the District's IT Department to address the technology upgrades.

Ms. Koenig asked if there is any kind of follow up with site staff following modernizations to determine what works and what doesn't. Mr. Esquivel replied that the normal protocol is for the staff member to notify the site administration,

who in turn would ensure the information is relayed to the District so that any problems can be fixed.

Mrs. Helvie remarked that this Committee is completing the last year of its second term and all agreed that they should be assisting with recruitment of applicants for the new term.

8. Future Meeting Dates

The next approved meeting date of the ICOC are as follows:

- *November 30, 2016* *(6:00 p.m., Dr. Lowell J. Billings Board Room)*

9. Adjournment

Chairperson Dr. Gerken adjourned the meeting at 6:34 P.M.

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