

GIER ELEMENTARY SCHOOL

OFFICE-MANAGED

Behavior Rubric

NOTES:

- At the discretion of the administrator, consequences assigned may be more severe in any above category based on the seriousness of the action, severity of the result of the infraction or prior offenses in other categories.
- Home contact includes, but not limited to, email, phone calls from school or student, and/or mailed office discipline referrals
- Any major behavior may result in student being referred to Intervention Team
- Any 10 day suspension could result in an expulsion review
- 1310D Factors are reviewed for behaviors involving suspensions

KEY:

ISS = In Schools Suspension - Students will be expected to complete classwork

OSS = Out of School Suspension – Student will stay home and cannot attend any school-sponsored activities during that time

LD = Lunch Detention – Students will be expected to serve detention during lunch

ODR = Office Discipline Referral

Behavior	Offense		
	2nd 3rd		
	1 st	2 nd	3 rd
Abusive Language / Inappropriate Language / Profanity- Student delivers verbal messages that include swearing, name-calling, or use of words in an inappropriate way directed at an adult/peer.	1. Conference w/ student 2. Complete referral 3. Contact home by teacher 4. Lunch Detention or related arts	1. Conference w/ student 2. Complete referral 3. Contact home by BI 4. Removal of up to a day of ISS	1. Conference w/ student 2. Complete referral 3. Contact home by principal 4. Up to 2 day OSS
Academic Dishonesty- Intentionally using another person's work as their own, or engaging in unauthorized use of material, information, notes, study aids, devices or communication during an academic exercise.	Admin/Teacher will address academic dishonesty per departmental/school guidelines. Could result in loss of credit on assignment/class. Caregiver/guardian will be contacted.		

Arson -Student plans and/or participates in malicious burning of property.	1. Contact police 2. Contact home 3. Suspended pending investigation 4. Possible Expulsion Review		
Bomb Threat/ False Alarm -Student delivers a message of impending explosive materials on campus or near campus.	1. Contact police 2. Contact home 3. Follow District Threat Protocol 4. Suspended pending investigation 5. Possible Expulsion Review		
Bullying -The delivery of unwanted verbal, social, or physical actions to cause another student(s) to feel less safe, fearful, or like they are unable to participate in school. This includes repeated patterns of behavior seeking an imbalance of power.	1. Conference w/ student 2. Contact home 3. Up to 3 day ISS/OSS	1. Conference w/ student 2. Contact home 3. Up to day 5 Day ISS/OSS	1. Conference w/ student 2. Contact home 3. Caregiver/guardian contact Meeting 4. Up to 10 Day OSS Minimum 2 Day OSS
Bullying - CYBERBULLYING -Severe digital behavior includes sending, posting, recording, or sharing negative, harmful, false, or mean content about someone else in order to embarrass and shame.	1. Contact home 2. Meet with school admin/counselor/caregiver/guardian contact 3. Up to 3 day ISS/OSS	1. Contact home 2. Meet with school admin/counselor/caregiver/guardian contact 3. Up to day 5 Day ISS/OSS	1. Contact home 2. Meet with school admin/counselor/caregiver/guardian contact 3. Up to 10 Day OSS
	Develop Technology Plan		
Defiance / Insubordination/ Non-Compliance -Student engages in high intensity refusal to follow directions or reasonable requests, including talking back.	1. Notify/complete referral 2. Conference w/ student 3. Contact home by teacher 4. Lunch Detention or related arts	1. Notify/complete referral 2. Conference w/ student 3. Contact home by BI 4. Up to 1 Day ISS	1. Notify/complete referral 2. Conference w/ student 3. Contact home 4. May require caregiver/guardian contact meeting 5. 1-3 Day OSS
Disrespect -Student delivers high-intensity socially rude or dismissive messages to adults or students that disrupts the learning process.	1. Notify/complete referral 2. Conference w/ student 3. Contact home by teacher 4. Lunch Detention or related arts	1. Notify/complete referral 2. Conference w/ student 3. Contact home by BI 4. Up to 1 Day ISS	1. Notify/complete referral 2. Conference w/ student 3. Contact home by principal 4. May require caregiver/guardian contact meeting 5. 1-3 Day OSS

Disruption —Student engages in behavior causing a major interruption in a class or activity.	1. Notify/complete referral 2. Conference w/ student 3. Contact home by teacher 4. Lunch detention or related arts	1. Notify/complete referral 2. Conference w/ student 3. Contact home by BI 4. Up to 1 Day ISS	1. Notify/complete referral 2. Conference w/ student 3. Contact home by principal 4. May require caregiver/guardian contact meeting 5. Up to 1 Day OSS
Physical Assault —Intentionally causing or attempting to cause physical harm to another through force or violence.	1. Contact home caregiver/guardian pick-up 2. 10 day suspension OSS with potential recommendation for expulsion	1. Contact home caregiver/guardian pick-up 2. 10 day suspension OSS with potential recommendation for expulsion	1. Contact home caregiver/guardian pick-up 2. 10 day suspension OSS with potential recommendation for expulsion
Fighting —Student is involved in a mutual participation in an incident involving physical violence.	1. Contact home for caregiver/guardian contact pick-up 2. BIP 3. Up to 5 Day OSS	1. Contact home for caregiver/guardian contact pick-up 2. Review of BIP 3. Up to 10 Day OSS	1. Contact home for caregiver/guardian contact pick-up 2. Review of BIP 3. 10 Day OSS
Gang Affiliation Display —Student uses gesture, dress, and/or speech to display affiliation with a gang.	1. Contact home 2. Meet with school admin/counselor/ teacher/caregiver/ guardian to review violation 3. Up to 3 Day ISS/OSS	1. Contact home 2. Caregiver/Guardian Meeting 3. Up to 5 Day ISS/OSS	1. Contact home 2. Caregiver/Guardian Meeting 3. Up to 10 Day OSS
Harassment —The delivery of disrespectful messages (verbal, sexual) in any format based on a protected class such as gender, ethnicity, sexual, race, religion, disability, physical characteristics, or other protected class. These subtypes are based on documentation of the U.S. Office of Civil Rights.	May involve School Resource Officer		
	If a referral is sexual harassment contact the Title IX Coordinator prior to disciplinary actions being assigned.		
	1. Contact home for caregiver/guardian pick-up 2. Restorative Practices 3. Up to Day 5 OSS 4. Possible Expulsion Review * May include police contact	1. Contact home for caregiver/guardian pick-up 2. Restorative Practice 3. Up to Day 10 OSS 4. Possible Expulsion Review * May include police contact	1. Contact home for caregiver/guardian pick-up 2. Restorative Practice 3. Up to 10 Day OSS *Must be at least 5 OSS 4. Possible Expulsion Review * May include police contact

Inappropriate Display of Affection -Student engages in inappropriate, consensual (as defined by school) verbal and/or physical gestures/contact, of a sexual nature to another student/adult.	1. Notify/complete referral 2. Conference w/ student 3. Contact home by teacher 4. Lunch Detention or related arts	1. Notify/complete referral 2. Conference w/ student 3. Contact home by BI 4. 1 day ISS	1. Notify/complete referral 2. Conference w/ student 3. Contact home by principal 4. Up to 5 days OSS
	Inappropriate Display of Affection involving a student with a staff/adult at school, or a district event/activity must contact the Title IX Coordinator promptly		
Inappropriate Location -Student is in an area that is unauthorized, inappropriate and/or outside of school boundaries or leaves campus without permission.	1. Notify/complete referral 2. Conference w/ student 3. Contact home by teacher 4. Up to 2 Day ISS	1. Notify/complete referral 2. Conference w/ student 3. Contact home by BI 4. 2 ISS or 1 OSS	1. Notify/complete referral 2. Conference w/ student 3. Contact home by principal 2. Up to 2 Day OSS
	May result in loss of privileges		
Other Behavior -Student engages in additional minor problem behaviors that do not fall in the other major categories. (off task behavior, teasing, unkind words, name calling, horsing around, insulting remarks, leaving without permission)	1. Conference w/ student 2. Complete referral 3. Contact home by teacher	1. Conference w/ student 2. Complete referral 3. Contact home by BI 4. Lunch Detention or related arts	1. Conference w/ student 2. Complete referral 3. Contact home by teacher 4. 2 Lunch Detentions or related arts 5. ½ ISS 6. 1 OSS 7. 2 OSS
Other Behavior -Student engages in additional major problem behaviors that do not fall in the other major categories.	1. Conference with student 2. Contact home 3. Implement Interventions 4. Up to 5 Day ISS/OSS	1. Conference with student 2. Contact home 3. Implement Interventions 4. Up to 10 Day ISS/OS	1. Conference with student 2. Contact home 3. Implement Interventions 4. Expulsion Review 5. Up to 11-59 Day OSS
	May involve School Resource Officer		

Property Damage / Vandalism -Student participates in an activity that results in destruction or disfigurement of property.	1. Conference with student 2. Contact home 3. Implement Interventions 3. Up to 5 Day ISS/OSS	1. Conference with student 2. Contact home 3. Implement Interventions 3. Up to 10 Day ISS/OSS	1. Conference with student 2. Contact home 3. Implement Interventions 4. Expulsion Review 5. 10 days of OSS with the recommendation of long-term suspension
	May involve School Resource Officer May be billed for property damage		
Theft -Student is involved by being in possession of, having passed on, or being responsible for removing property that is not their own without permission.	1. Conference with student 2. Contact home 3. Up to 3 Day ISS/OSS	1. Conference with student 2. Contact home 3. Up to 5 Day ISS/OSS	1. Conference with student 2. Contact home 3. Up to 10 Day OSS
	May involve School Resource Officer		
Technology Violation: CELL PHONE -Student engages in inappropriate use of cell phone and/or other electronic devices beyond the 3rd offense in the staff managed rubric	1. Review expectations 2. Complete referral 3. Phone will be turned into the office 4. Student will pick up electronic device from the office at the end of the day	1. Review expectations 2. Complete referral; 3. Phone will be turned into the office 4. BI contact home 5. Parent/Guardian will pick up the electronic device from the office	1. Review expectations 2. Complete ODR 3. Phone will be turned into the office 4. Principal contact home 5. Student loses permission to have their phone at school, or student will need to turn in phone to the office at the beginning of every day.
Technology Violation: LEARNING DEVICE -Student engages in inappropriate use of cell phone and / or other electronic devices, including severe digital behavior with intent to harm others.	1. Conference with student 2. Contact home 3. Up to 3 day ISS/OSS	1. Conference with student 2. Contact home 3. Up to day 5 Day ISS/OSS	1. Conference with student 2. Contact home 3. Up to 10 Day OSS
	Develop Technology Plan		

Use/Possession of Combustibles -Student is/was in possession of substances/objects readily capable of causing bodily harm and/or property damage (matches, lighters, firecrackers, gasoline, lighter fluid).	1. Conference with student 2. Contact home 3. Inform SRO 4. Recommend supports 5. Up to 3 Day ISS/OSS	1. Conference with student 2. Contact home 3. Inform SRO 4. Recommend supports 5. Up to 5 Day ISS/OSS	1. Conference with student 2. Contact home 3. Inform SRO 4. Recommend supports 5. Up to 10 Day OSS
Use / Possession of Restricted Substances (Drugs) -Student is in possession of or is using illegal drugs/substances or imitations.	1. Conference with student 2. Contact home 3. Inform SRO 4. Recommend supports 5. 5-10 Days OSS	1. Conference with student 2. Contact home 3. Inform SRO 4. Recommend supports 5. Up to 10 Day OSS	1. Conference with student 2. Contact home 3. Inform SRO 4. Recommend supports 5. Up to 10 days OSS with recommendation of long-term suspension
Distribution (selling or sharing) of Restricted Substances (Drugs)	1-4 of 3rd Offense PLUS: 5. 10 Day OSS and/or Expulsion Review	1-4 ABOVE PLUS: 5. Indefinite OSS and Expulsion Review	
Use / Possession of Tobacco/Nicotine -Student is in possession of or is using tobacco or nicotine products, including vapes.	1. Conference with student 2. Contact home 3. Recommend supports 4. 3 Day ISS/OSS	1. Conference with student 2. Contact home 3. Recommend supports 4. 5 Day ISS/OSS	1. Conference with student 2. Contact home 3. Recommend supports 4. 7 Day OSS 4th Offensive- 10 Day OSS 5th Offensive- 10 Day OSS with recommendation of long-term suspension
Use / Possession of Weapons -Student is in possession of knife, gun (real or look alike), or other objects readily capable of causing bodily harm.	1. Contact police 2. Contact home for caregiver/guardian pick-up 3. Indefinite suspension pending administrative investigation and Expulsion Review.		

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- Any major behavior may result in student being referred to Intervention Team
- Any 10 day suspension could result in an expulsion review
- 1310D Factors are reviewed for behaviors involving suspensions

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Classroom Response Strategies	Administrative Interventions
☐ Redirect ☐ Reteach ☐ Signal/Nonverbal Cues ☐ Proximity ☐ Ignore/Attend/Praise ☐ Provide Choice ☐ Increase Opportunities to Respond ☐ Seat Change/Relocate within Classroom ☐ Conference w/ Student ☐ Provide Individualized Instruction ☐ Student Reflection Form (Reconnect) ☐ Redirect for physical & inappropriate behaviors - Use the phrase "We don't do that here" ☐ Parent Contact ☐ Parent/Teacher Conference	☐ Request Parent Meeting ☐ Refer to Counselor ☐ Refer to Social Worker ☐ Refer to Tier 2 / 3 Intervention Team ☐ Refer to Alternative Education ☐ Restitution/Community Service ☐ Written apology ☐ Restorative Circle/Conference ☐ Notify TC/Caseload Teacher ☐ Community Resources ☐ Involve SRO ☐ After school program (tardies)