

**MENDHAM TOWNSHIP PUBLIC SCHOOLS
BROOKSIDE, NEW JERSEY
MIDDLE SCHOOL MULTI-PURPOSE ROOM
WORK SESSION MEETING AGENDA
TUESDAY, MAY 20, 2025, 7:30 PM**

I. Call to Order

II. Flag Salute

III. Roll Call of the Board of Education

Mrs. Joan Mody	President
Dr. Rekha Mandel	Vice President
Mrs. Elisabeth Carrino-Tamasi	
Mrs. Natasha Crossan	
Mr. Peter Dumovic	
Mr. Thomas Keeling	
Mrs. Diana Orban Brown	

IV. Sunshine Law

The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this act, Mendham Township Board of Education has caused notice of this meeting to be published by having the date, time, and place thereof posted in the Mendham Township Board of Education Office, sent to the Clerk of Mendham Township, and the Observer Tribune and the Daily Record. This is an official meeting.

V. Superintendent's Report

- District Updates, News, and Events
- NJCIE Presentation

VI. Board Secretary's Report

VII. Board President's Report

VIII. Correspondence - None.

IX. Committee Reports

- Curriculum and School Programs
- DEIB
- Operations and Finance
- Personnel and Human Resources

- **Policy**
- **Ad Hoc - Referendum/ROD Grant**

X. Consent Items

Approval of Minutes

Work Session Minutes: April 22, 2025
Regular Session Minutes: April 29, 2025

Curriculum and School Programs

1. Comprehensive Equity Plan for School Years 2025-2026 through 2027-2028 *(Attachment)*

BE IT RESOLVED that the Mendham Township Board of Education approves the submission of the Comprehensive Equity Plan for school years 2025-2026 through 2027-2028.

BE IT FURTHER RESOLVED that the Mendham Township Board of Education authorizes the Affirmative Action Team to conduct the needs assessment and develop a Comprehensive Equity Plan.

2. Contract with AssistiveTek - Brian Friedlander

BE IT RESOLVED that the Mendham Township Board of Education approves Brian Friedlander (AssistiveTek) to provide an AT Evaluation for a student (15467477) at the following rate of \$1,750.

3. Field Trips *(Attachment)*

BE IT RESOLVED that the Mendham Township Board of Education approves the attached field trips for the 2024-2025 school year.

Operations and Finance

1. Certification Reports

BE IT RESOLVED that the Mendham Township Board of Education certify, pursuant to N.J.A.C. 6A:23A-16.10(a), that no line item account has encumbrances and expenditures which in total exceed the line item appropriation and

BE IT FURTHER RESOLVED that pursuant to N.J.S.A. 18A:17-9, N.J.S.A. 18A:22-8, and N.J.A.C. 6A:23A-16.10(B), after review of the Board Secretary's and Treasurer's monthly financial reports for April 2025 that no major accounts and fund balances in the 2024/2025 budget have been over expended and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

2. **Board Secretary's Report**

BE IT RESOLVED that the Mendham Township Board of Education approves the April 2025 Board Secretary's Reports.

3. **Treasurer's Report**

BE IT RESOLVED that the Mendham Township Board of Education approves the April 2025 Treasurer's Reports.

4. **April 2025 Transfer Reports**

BE IT RESOLVED that the Mendham Township Board of Education approve the April 2025 transfer report.

5. **May 2025 Bills List**

BE IT RESOLVED that the Mendham Township Board of Education approves the May Bills List. This includes payroll checks N5585 through N5587 and N5588 through N5590.

Fund 10 - Treasurer Account	\$
Fund 11 - Treasurer Account	\$
Fund 20 - Grant Account	\$
Fund 30 - Referendum Account	\$
Fund 60 - Cafeteria Account	\$
Fund 80 - Unemployment Account	\$

Total: \$

6. **District Travel** (*Attachment*)

BE IT RESOLVED that the Mendham Board of Education approves the attached travel events in agreement with Chapter 53, Public Law 2007, NJSA 18A:11-12, NJAC 6A:23A-1. All mileage will be reimbursed at the maximum NJ Circular 08-19-OMB rate (currently \$0.47 per mile).

7. **Lead Testing Statement of Assurances (SOA)** (*Attachment*)

BE IT RESOLVED that the Mendham Township Board of Education approves the submission of the Lead Testing Statement of Assurances (SOA) for the 2045-2025 school year maintaining compliance with all applicable laws, codes, and regulations governing the provisions of potable drinking water and testing of drinking water for lead including, but not limited to, N.J.A.C. 6A:26-12.4; the Safe Drinking Water Act, N.J.S.A. 58:12A-1 et seq., and the rules promulgated pursuant thereto, N.J.A.C. 7:10 and N.J.A.C. 6A:26-6, Planning and Construction Standards for School Facilities.

8. **Contract for Use of Facility with St. Joseph RC Church for the 2024-2025 Extended School Year** (*Attachment*)

BE IT RESOLVED that the Mendham Township Board of Education approves the Use of Facilities contract with St. Joseph RC Church for the 2024-2025 Extended School Year (July 3, 2025 - July 25, 2025) at a fee per the agreement of \$9,338.75.

9. **Tuition Rates for the 2025-2026 School Year**

BE IT RESOLVED that the Mendham Township Board of Education approves the following tuition rates as provided by the NJDOE, for the 2025-2026 school year:

OUT-OF-DISTRICT TUITION

Kindergarten - \$22,716.00 (\$2,271.60 per month)
Grades 1-4 - \$24,299.00 (\$2,429.90 per month)
Grades 5-8 - \$27,242.00 (\$2,724.20 per month)

10. **Jointure Transportation Agreements - To and From for the 2025-2026 School Year** (*Attachments*)

BE IT RESOLVED that the Mendham Township Board of Education approves the following joint transportation agreements between the Mendham Township Board of Education and the following school districts for the 2025-2026 school year:

Chester School District
Mendham Borough School District
West Morris Regional High School District

11. **Jointure Transportation Agreements - School-Related Activities for the 2025-2026 School Year** (*Attachments*)

BE IT RESOLVED that the Mendham Township Board of Education approves the following joint transportation agreements between the Mendham Township Board of Education and the following school districts for the 2025-2026 school year:

Chester School District
Mendham Borough School District
West Morris Regional High School District

Personnel and Human Resources

1. **Staff Resignation - Deborah Getchius, Bus Aide** (*Attachment*)

BE IT RESOLVED that the Mendham Township Board of Education accepts the letter of resignation from Deborah Getchius, Bus Aide, dated May 1, 2025, effective May 20, 2025.

2. **New Hire: Kelly Rice, Assistant to the Superintendent for Human Resources**
BE IT RESOLVED that the Mendham Township Board of Education approves the appointment of Kelly Rice as a Full Time Assistant to the Superintendent for Human Resources effective July 1, 2025, at an annual salary of \$68,500.00 for the 2025-2026 school year.

3. **New Substitute Transportation Driver: Robert Terpstra**
BE IT RESOLVED that the Mendham Township Board of Education approves Substitute Transportation Driver, Robert Terpstra, pending completion of paperwork, at an hourly rate of \$28.00, effective May 28, 2025, for the 2024-2025 school year.

4. **Leave of Absence – Stacey Lipschutz**
BE IT RESOLVED that the Board hereby approves Stacey Lipschutz, Speech Therapist, for a leave of absence, having received doctor’s certification, commencing September 24, 2025, while utilizing Thirty-Five (35) sick days, under the Federal Family Medical Leave Act (FMLA) ending after Twelve (12) weeks on December 17, 2025.

BE IT FURTHER RESOLVED that the Board hereby approves Stacey Lipschutz for an extended unpaid leave of absence, commencing December 18, 2025, through June 19, 2026 (Not covered under FMLA and NJ FLA).

BE IT RESOLVED that the Board hereby approves Stacey Lipschutz with a return to work date of the first day of the 2026-2027 school year.

5. **Chaperones (Attachment)**
BE IT RESOLVED that the Mendham Township Board of Education approves payment at the contractual rate for chaperones following the end of the contractual day

6. **Tenured Certificated Staff Reappointments for the 2025-2026 School Year**
BE IT RESOLVED that the Mendham Township Board of Education approves the following tenured staff appointments for the 2025-2026 school year.

Note: This does not include any stipends for extra periods.

Note: This does not represent anticipated movements on the guide. An adjustment will be made in August when paperwork is submitted and finalized as per the contract.

Last Name	First Name	Degree/FTE	Step	Calculated Salary

Allen	Carolyn	BA, 100	21	86,225
Barlow	Diane	M/BA+45, 100	21	98,725
Barter	Elizabeth	M/BA+45, 100	21	98,725
Boland	Brianna	M/BA+45, 100	13	76,435
Branch	Russell	M/BA+45, 100	21	98,725
Bray	Stacey	MA+30, 100	21	101,525
Brown	Jeanne	MA+30, 100	21	101,525
Bruno	Diane	MA+30, 100	21	101,525
Butler	Corinne	MA+30, 100	21	101,525
Butterfield-Bizzarro	Sarah	M/BA+45, 100	21	98,725
Casse-Ippolito	Michele	MA+60, 100	19	94,435
Clark	Hillary	M/BA+45, 100	20	93,725
Clausen	Craig	M/BA+45, 100	21	98,725
Costanzo	Jessica	M/BA+45, 100	6	65,910
Cullinan	Dawn	MA+30, 100	21	101,525
Cyr- Alai	Sara	MA+30, 100	21	101,525
Dawes	Cara	M/BA+45, 100	10	69,260
DeGise	Kellie	M/BA+45, 100	19	90,035
Fazio	Megan	MA+30, 100	11	73,960
Federico (Dragon)	Franziska	M/BA+45, 100	9	68,060
Ferenc	Alexandria	MA+60, 100	12	78,535
Fiotakis	Fotini	M/BA+45, 100	16	83,035
Fittipaldi	Lauren	M/BA+45, 100	8	67,060
Gallo	Charles	MA+30, 100	21	101,525
Giarrusso	Erin	BA, 100	20	81,835

Greenbaum	Elyse	M/BA+45, 100	16	83,035
Gustavsen	Catherine	MA+60, 100	21	103,325
Haggerty	James	MA+60, 100	21	103,325
Hare	Francesca	M/BA+45, 100	21	98,725
Hooker	Perry	MB+60, 100	10	76,060
Horutz	Tara	M/BA+45, 100	21	98,725
Hueston	Carol	M/BA+45, 100	21	98,725
Johnson	Kelly	BA, 100	17	72,935
Lazoricek	Noel	M/BA+45, 100	21	98,725
Lombardo	Lisa	MA+30, 100	12	76,685
Lucia	Melissa	M/BA+45, 100	14	78,935
Mastrogiannakos	Eugenia	MA+30, 100	20	96,525
McNamara	Theresa	MA+30, 100	21	101,525
Merlino	Kelly	M/BA+45, 100	14	78,935
Miller	Kristin	M/BA+45, 100	21	98,725
Milow	Theresa	M/BA+45, 100	21	98,725
Newton	Tracy	MA+30, 100	21	101,525
O' Connor	Cindy	M/BA+45, 100	21	98,725
O' Keefe	Kevin	MA+60, 100	18	90,885
Panetta	Briana	MA+60, 100	10	76,060
Parke	Erica	MA+30, 100	21	101,525
Peterson (Hays)	Erica	M/BA+45, 100	16	83,035
Pieper	Darlyne	M/BA+45, 100	21	98,725
Pintado	Charlene	M/BA+45, 100	21	98,725
Porrovecchio	Laura	MA+30, 100	21	101,525

Porter	Amanda	BA, 100	21	86,225
Procanik	Lauren	BA, 100	6	60,810
Quidore	Ann	M/BA+45, 100	21	98,725
Reed	Tiffany	MA+30, 100	21	101,525
Riina	Clare	M/BA+45, 100	21	98,725
Rivera	Fernando	M/BA+45, 100	7	66,460
Sardinsky	Darlene	MA+60, 100	21	103,325
Smith	Melanie	MA+30, 100	19	92,735
Smyth	Dori	M/BA+45, 100	21	98,725
Sodora	Gina	M/BA+45, 100	10	69,260
Sosna	Jean	M/BA+45, 100	21	98,725
Vazquez	Jennifer	MA+60, 100	21	103,325
Viggiano	Matthew	MA+30, 100	12	76,685
Williamson	Amy	M/BA+45, 100	21	98,725
Yawger	Christine	MA+30, 100	18	89,185

7. **Non-Tenured Certificated Staff Reappointments for the 2025-2026 School Year**

BE IT RESOLVED that the Mendham Township Board of Education approves the following non-tenured staff appointments for the 2025-2026 school year.

Note: This does not include any stipends for extra periods.

Note: This does not represent anticipated movements on the guide. An adjustment will be made in August when paperwork is submitted and finalized as per the contract.

Last Name	First Name	Degree/FTE	Step	Calculated Salary
Chacon	Karina	BA, 100	3	59,390
Clark	Mariah	BA, 100	3	59,390

Couto	Jessica	M/BA+45, 100	15	78,935
Dodrv	Stephen	BA, 100	5	60,310
Dunlevy	Hannah	M/BA+45, 100	6	65,910
Dunn	Sierra	M/BA+45, 100	2	64,240
Espinoza	Olga	M/BA+45, 100	2	64,240
Fattorusso	Andrea	BA, 100	4	59,810
Fullem	Amanda	BA, 100	6	60,810
Gavilanes	Laura	M/BA+45, 100	15	78,935
Glander	Jillian	MA+60, 100	8	73,960
Gomez	Diana	MA+30, 100	13	79,435
Gonzalez	Alexandra	BA, 100	17	72,935
Heller	Danielle	M/BA+45, 100	9	68,060
Herring	Jeffrey	BA, 100	4	59,810
Johnston	Tyler	M/BA+45, 100	9	68,060
Kagan	Denelle	BA, 100	17	72,935
Koller	Molly	MA+60, 100	14	84,135
Lipschutz	Stacey	M/BA+45, 100	16	83,035
Medina	Jacqueline	M/BA+45, 100	5	65,410
Messina	Maria	BA, 100	4	59,810
Molle	Michelle	MA+30, 0.70	18	62,429
Monaghan	Benjamin	M/BA+45, 100	5	65,410
Naughtright	Zachary	BA, 100	4	59,810
O'Dowd	Kristen	BA, 100	14	70,535
Paciello	Rachel	BA, 100	6	60,810
Sager	Megan	M/BA+45, 100	9	68,060

Santomio	Nicolette	BA, 100	2	59,140
Scanlon	Rebecca	M/BA+45, 100	6	65,910
Slater	Jennifer	MA+30, 100	14	82,385
Stolting	Annemarie	M/BA+45, 0.70	12	51,229

8. **MTEA Member Support Staff Reappointments for the 2025-2026 School Year**
BE IT RESOLVED that the Mendham Township Board of Education approves the following MTEA member support staff reappointments for the 2025-2026 school year:

MTEA Staff Member	Job Title/FTE	Salary
Barbara Wallack	10 Month (plus 20 days) Elementary School Secretary - 100	51,938
Deborah Nisivoccia	Administrative Assistant to the Middle School Principal - 100	71,867
Lisa Campbell	10 Month (plus 20 days) Middle School Secretary - 100	63,994
Ionelis Fernandez	Custodian - 100	41,400
Julio Garcia	Custodian - 100	49,300
Richard Hoagland	Custodian - 100	86,610
Odilio Larios	Custodian - 100	42,840
Ana Minuche	Custodian - 100	42,840
Norma Mogrovejo Arevalo	Custodian - 100	42,840
Ryan Spellmon	Custodian - 100	42,840
Tammy Wulfers	Custodian - 100	41,400
Luis Yela	Custodian - 100	42,840
Cynthia Blood	10-Month Instructional/Special Ed Aide - 100 (ABA Support Stipend)	44,106 4,000

Jennifer Eliassen	10-Month Instructional/Special Ed Aide -100	27,445
Nancy Hammer	10-Month Instructional/Special Ed Aide -100	39,663
Joy Lia	10-Month Instructional/Special Ed Aide - 100	30,434
Beth Smith	10-Month Instructional/Special Ed Aide - 100	35,789
Meredith Vazquez	10-Month Instructional/Special Ed Aide - 100	30,434
Monica Burbano	10 Month Instructional Aide - .80	25,500
Jennifer Szczepanski	10 Month Instructional Aide - .80	24,638

9. **Non-MTEA Support Staff Reappointments for the 2025-2026 School Year**

BE IT RESOLVED that the Mendham Township Board of Education approves the following Non-MTEA member support staff reappointments for the 2025-2026 school year:

Staff Member	Job Title/FTE	Salary
Christine Cianciotto	Assistant to the Business Administrator, Operations/Accounts Payable - 100	91,854
Julia Coyne	Assistant to the Business Administrator for Finance - 100	84,000
Karyn Monaghan	Executive Assistant to the Superintendent - 100	80,850
Kimberly McGroarty	Assistant to the Director of Special Services - 100	57,690
Peter Ricci	Lead Technician - MS - 100	68,582
Kyle Lissy	Lead Technician - ES - 100	46,121
Danny Lewis	Technician - .40	18,240
Scott Bellows	Director of Buildings and Grounds - 100	95,600

Michael Renzetti	Head Groundsman - 100 (\$59,435 + \$5,000)	64,435
Kleber Minuche Falcons	Head Custodian - ES - 100 (\$56,871 + \$5,000)	61,871
Walter Garcia	Co-Head Custodian - MS -100 (\$60,516 + \$2,500)	63,016
Tyler Spellmon	Co-Head Custodian - MS - 100 (53,900 + \$2,500)	56,400
Elia Kerekgyarto	Transportation Director - 100	105,912
Alice Nelson	Transportation Assistant - 100 (\$65,000 + \$5,000)	70,000
Madison DeVitto	Transportation Dispatcher - 100	45,000

10. **Non-MTEA Hourly Support Staff Reappointments for the 2025-2026 School Year**
BE IT RESOLVED that the Mendham Township Board of Education approves the following Non-MTEA member support staff reappointments for the 2025-2026 school year:

Name	Job Title	Hourly
Amy Bond	Transportation Driver	39.27
James Castiglione	Transportation Driver	39.27
Jeremy Conover	Transportation Driver	39.27
Ana Nolasco DeSantana	Transportation Driver	33.07
Olga Garcia	Transportation Driver	39.27
Robert Gessling	Transportation Driver	33.07
Sami Haile	Transportation Driver	39.27
Erna Hauswald	Transportation Driver	37.21
Brenda Helbig	Transportation Driver	43.40
Gina Laitano	Transportation Driver	37.21

Susie Lebron Vega	Transportation Driver	37.21
Yoslin Lopez	Transportation Driver	37.21
Deborah Luciano	Transportation Driver	41.34
Roosevelt Marin	Transportation Driver	33.07
John McKeown	Transportation Driver	39.27
Deborah Mercurio	Transportation Driver	37.21
JoAnn Meyler	Transportation Driver	39.27
Nicholas Muscatella	Transportation Driver	41.34
Mark Ottoson	Transportation Driver	41.34
Anna Pappas	Transportation Driver	33.07
Emily Perez	Transportation Driver	37.21
Jackeline Rivera	Transportation Driver	33.07
Sharon Romero	Transportation Driver	41.34
Jesse Smith	Transportation Driver	37.21
Deborah Templin	Transportation Driver	39.27
John Trahan	Transportation Driver	33.07
Margitt Trocha	Transportation Driver	43.41
Nelson Villalta	Transportation Driver	33.07
Christopher Vrabel	Transportation Driver	37.21
Carolyn Allen	Transportation Bus Aide	27.05
Danielle Donato	Transportation Bus Aide	23.44
Diane Erlemann	Transportation Bus Aide	22.77
Kyonghee Kim	Transportation Bus Aide	29.52
Marguerite Oswald	Transportation Bus Aide	30.89
Susan Reuter	Transportation Bus Aide	29.52

Beth Smith	Transportation Bus Ade	27.34
Cynthia Villalta	Transportation Bus Aide	22.77
Debra Webster	Transportation Bus Aide	31.48
Albert Ascolese	Substitute Transportation Driver	30.00

11. **Leave Replacement - Erin Schwerdtfeger, Middle School Social Studies Teacher**
BE IT RESOLVED that the Mendham Township Board of Education approves the appointment of Erin Schwerdtfeger as a Full Time Leave Replacement Middle School Social Studies Teacher effective September 2, 2025, through June 30, 2026, at a salary of \$59,140.00, BA, Step 2.

12. **Leave Replacement - Jonathan Smith, Middle School English Language Arts Teacher**
BE IT RESOLVED that the Mendham Township Board of Education approves the appointment of Jonathan Smith as a Full Time Leave Replacement Middle School English Language Arts Teacher effective September 2, 2025, through June 30, 2026, at a salary of \$59,140.00, BA, Step 2.

Policy and Planning

1. **First Reading** (*Attachments*)

BE IT RESOLVED that the Mendham Township Board of Education approves the First reading of the following policies and regulations:

- P 4282 Use of Social Networking Sites
- P 4321 Acceptable Use of Computer Network(s)/Computers and Resources by Support Staff Members
- R 4321 Acceptable Use of Computer Network(s)/Computers and Resources by Support Staff Members
- R 4340 Grievance
- P 4351 Healthy Workplace Environment
- P 4352 Sexual Harassment (M)
- R 4352 Sexual Harassment of Support Staff Members Complaint Procedure
- P 4360 Support Staff Member Tenure
- P 4381 Protection Against Retaliation
- P 4410 Compensation
- P 4413 Overtime Compensation
- P 4415 Substitute Wages
- P 4420 Benefits
- P 4425 Work Related Disability Pay

- P 4425.1 Modified Duty Early Return to Work Program - Support Staff Members
- R 4425.1 Modified Duty Early Return to Work Program - Support Staff Members
- P 4433 Vacations
- P 4434 Holidays
- P 4435 Anticipated Disability
- P 4436 Personal Leave
- P 4438 Jury Duty
- P 6350 Competitive Contracting
- P 7430 School Safety (M)
- R 7430 School Safety (M)
- R 8540 Free and Reduced Meals
- P 9100 Public Relations

2. **Second Reading** (*Attachments*)

BE IT RESOLVED that the Mendham Township Board of Education approves the Second reading and adoption of the following policies and regulations:

- P 3433 Vacations
- P 3435 Anticipated Disability
- P 3436 Personal Leave
- P 3439 Jury Duty
- P 4111 Creating Positions
- P 4124 Employment Contract
- P 4130 Assignment and Transfer
- P 4140 Termination
- P 4145 Layoffs
- P 4150 Discipline
- P 4152 Withholding an Increment
- P 4211.3 Consulting Outside the District
- R 4211.3 Consulting Outside the District
- P 4214 Conflict of Interest
- P 4215 Code of Ethics
- P 4220 Employee Evaluations
- R 4220 Evaluation of Support Staff Member
- P 4230 Outside Activities
- R 4230 Outside Activities
- P 4233 Political Activities
- R 4233 Political Activities
- P 4240 Employee Training
- R 4240 Employee Training
- P 4281 Inappropriate Staff Conduct
- R 4281 Inappropriate Staff Conduct

XI. Discussion

XII. Verbal Communications from the Public

The Board President, or Presiding Officer, will direct members of the public to speak in turn and shall have the right to limit the speaking time of individuals wishing to provide comment to the board as necessary. Board of Education members provide public comment as a time to listen to the comments from attendees of the Board of Education meeting. Public comment shall not be a time for open dialogue with the speaker. Public comment shall not be a time for board members to answer questions posed to them from a speaker or comment on a speaker's concerns. Speakers shall provide their name, address, and direct their comments to the board and not to district staff or other audience members. Speakers shall not expect board members to answer questions during public comment. Questions shall be referred to the Superintendent, or his/her designee, for review, study and response. If appropriate, the board may request the issue be a discussion item at a future Board of Education meeting.

XIII. Adjournment