



FENTON CHARTER PUBLIC SCHOOLS

The mission of the Fenton Charter Public Schools is to offer a high-quality innovative education to all students in a safe, secure, nurturing environment where students, parents and staff become a community of learners achieving collaborative and successful outcomes.

FCPS: 8928 B Sunland Boulevard, Sun Valley, CA 91352 • (818) 962-3630

FACS: 11828 Gain Street, Lake View Terrace, CA 91342 • (818) 896-7482

SMBCCS: 1022 North Van Ness Avenue, Los Angeles, CA 90038 • (323) 469-0971

FPC: 11351 Dronfield Avenue, Pacoima, CA 91331 • (818) 485-5900

STEM and FCLA: 8926 Sunland Boulevard, Sun Valley, CA 91352 • (818) 962-3636

REGULAR MEETING - BOARD OF DIRECTORS

May 22, 2025 – 4:30 P.M.

FCPS Business Office Boardroom

8928 B Sunland Blvd.

Sun Valley, CA 91352

and

via Zoom: <https://us02web.zoom.us/j/8747966875>

Meeting ID: 874 796 6875

AGENDA

The Fenton Charter Public Schools ("Charter Schools") welcome your participation at the meetings of the Board of Directors ("Board"). The purpose of a public meeting of the Board is to conduct the affairs of the Fenton Charter Schools in public and encourage continued community interest in our organization.

END OF STATE OF EMERGENCY AND NEW REMOTE PARTICIPATION RULES - Assembly Bill 2449

Governor Newsom announced that the COVID-19 state of emergency ended on February 28, 2023. With the end of the state of emergency, agencies are no longer able to utilize pandemic-era virtual meeting procedures. However, board members may continue to participate remotely by telephone and/or videoconference under traditional Ralph M. Brown Act teleconference rules. Effective January 1, 2023, Assembly Bill 2449 (AB 2449) allows individual board members to participate remotely during "emergency circumstances" or for "just cause." Specific requirements may be found in the full text of AB2449 (posted on the FCPS website: www.fentoncharter.net). *All requirements for attendance by the FCPS Board of Directors are adhered to in accordance with the Ralph M. Brown Act.*

Instructions for Presentations to the Board by Parents and Citizens

If you wish to make a public comment, please follow these instructions:

1. The public may attend in person or may join via Zoom. If joining in person, the public may complete a "Request to Address the Board" (on an agenda item or non-agenda item) card which will be available at the door. If joining via Zoom, the following procedures should be followed:
2. Speakers may attend the board meeting virtually through the Zoom invitation link on the top of the agenda.
3. A Google survey "sign-up" will be open to members of the public 30 minutes prior to the public meeting. This survey will take the place of the "speaker cards" available at meetings. <https://bit.ly/2wDdxrM>
4. Speakers will fill in their names and select if they wish to address the board regarding a specific agenda item or a non-agenda item.
5. When it is time for the speaker to address the board, his/her name will be called by the Board Chair and the requesting speaker's microphone will be activated.
6. Speakers should rename their Zoom profile with their real name to expedite this process.
7. After the comment has been given, the microphone for the speaker's Zoom profile will be muted.

I. PRELIMINARY

- A. **Call to Order** – Chairperson of the Board – Joe Lucente
- B. **Roll Call** – Secretary of the Board – Irene Sumida
- C. **Flag Salute** – Chair Lucente
- D. **Approval of the Agenda** – Chair Lucente

The Chair will request any amendments to the agenda, and then approval.

- E. **Minutes of Previous Regular Meeting** - Chair Lucente

Minutes of the April 10, 2025 Regular Meeting of the Board of Directors will be presented for approval.

II. COMMUNICATIONS

- A. **Presentations from the Public** – Chair Lucente

Any persons present desiring to address the Board of Directors on any proper matter.

Agenda items: No individual presentation shall be for more than five (5) minutes and the total time for this purpose shall not exceed thirty (30) minutes per agenda item.

Non-agenda items: No individual presentation shall be for more than three (3) minutes and the total time for this purpose shall not exceed fifteen (15) minutes.

Ordinarily, Board members will not respond to presentations and no action can be taken. However, the Board may give direction to staff following a presentation.

- B. **Public Hearing: Local Control and Accountability Plans (LCAPs)** - Chair Lucente

The FCPS Board of Directors invites parents, community members and staff to comment on and present recommendations regarding the Local Control and Accountability Plans (LCAPs) for Fenton Avenue Charter School, Santa Monica Boulevard Community Charter School, Fenton Primary Center, Fenton STEM Academy and Fenton Charter Leadership Academy.

- C. **Committee/Council Reports**

1. **Finance Committee:** Sarah Ananta & Maria Patron (*FPC*); Isabela Rodriguez (*SMBCCS*); Jennifer Hines (*FCLA*); Ana Soto Gutierrez (*STEM*)
Budget, Facilities and Safety Council: Elena Durghalli (*FACS*)
2. **Instruction Committee:** Brianna Ellis & Coco Salazar (*FPC*); Jocelyn Condo & Sandy Hernandez (*SMBCCS*); Melissa Andrade (*FCLA*); Elisa Vallejo (*STEM*)
Curriculum and Assessment Council: Christopher Torres (*FACS*)

3. **Personnel Committee**: Judy Lee, Caitlin McMabell & Angie Salceda (*FPC*); Marie Kirakossian & Megan Stevenson (*SMBCCS*); Kate Marrelli (*FCLA*); Priscilla Gentry (*STEM*)
Human Resource and Personnel Council: Lorena Sanchez (*FACS*)
4. **Parent/Community Advocacy Committee**: Gurpreet Gill & Bridget Ruiz (*FPC*); Christian Hidalgo & Aaron Veals (*SMBCCS*); Brennan Mack (*FCLA*); Sofia Carias (*STEM*)
School-Community Relations Council: Tony Peña (*FACS*)
 - a. **School Site Council**: Paige Piper (*FACS*); Sara Fillerup & Cindy Soto (*FPC*); Jaslyne Garcia & Jose Gutierrez (*SMBCCS*); Beth Henschel (*FCLA/STEM*)
 - b. **English Learner Advisory Committee**: Juan Gomez (*FACS*); Nicole Langlois (*FPC*); Zoe Weiss (*SMBCCS*); Beth Henschel (*FCLA/STEM*)

D. Financial Business Manager's Report:

Erik Okazaki, Financial Business Manager of the FCPS, will update the most current financial statements, cash flow position, and any variations in revenues and expenditures from the approved 2024-2025 budgets for all sites.

E. Site Directors' Reports

Site Directors' Reports are included here and all Board members are asked to submit any questions or requests for clarification to Board Chair Lucente prior to the beginning of the meeting. Chair Lucente will call upon individual Directors as needed.

Fenton Avenue Charter School (FACS) – Ms. Monica Castañeda

Santa Monica Boulevard Community Charter School (SMBCCS) – Mr. Cary Rabinowitz

Fenton Primary Center (FPC) – Mrs. Sirui Thomassian

Fenton STEM Academy (STEM) – Dr. Beth Henschel

Fenton Charter Leadership Academy (FCLA) – Dr. Beth Henschel

F. Director of Instruction's Report - Mrs. Jennifer Miller

G. Director of Special Education's Report – Mrs. Kristine Khachian

H. Director of Community Schools' Report – Mr. Richard Parra

FCPS Directors' Reports are included here and all Board members are asked to submit any questions or requests for clarification to Board Chair Lucente prior to the beginning of the meeting. Chair Lucente will call upon individual Directors as needed.

I. Chief Operating Officer's Report – Mr. Jason Gonzalez

J. [Chief Executive Officer's Report](#) – Dr. David Riddick

III. [CONSENT AGENDA ITEMS](#)

All matters listed under the consent agenda are considered by the Board to be routine and will be approved/enacted by the Board in one motion in the form listed below. Unless specifically requested by a Board member for further discussion or removed from the agenda, there will be no discussion of these items prior to the Board's vote on them. The Chief Executive Officer recommends approval of all consent agenda items.

- A. [Recommendation to approve Ad Hoc Board Member Nominating Committee to review expiring board terms and recommend slate of directors for the 2025-2026 school year](#)
- B. [Recommendation to approve renewal of contracts with Infinite Campus and Renaissance Learning](#)
- C. [Recommendation to approve contracts for Curriculum Associates \(i-Ready\)](#)
- D. [Recommendation to approve the 201, 224 and 249-day Calendars for the 2025-2026 School Year](#)
- E. [Recommendation to approve the renewal subscription for Benchmark Education](#)

IV. [ITEMS SCHEDULED FOR ACTION](#)

- A. [Recommendation to approve the ELO-P Handbook](#)
- B. [Recommendation to receive and file tax returns for the calendar year 2023 and year ending June 30, 2024 for FCPS, SFV Education and FCPS Foundation](#)
- C. [Recommendation to approve Professional Development with Solution Tree for 2025-2026](#)
- D. [Recommendation to approve revised Technology Budget for Current Fiscal Year 2025](#)
- E. [Recommendation to approve revised Facilities Budget for Current Fiscal Year 2025](#)
- F. [Recommendation to approve Amira Learning Screener for Risk of Reading Difficulties for all K-2 students](#)
- G. [Recommendation to approve the hiring of Krystal Rodriguez as Expanded Learning Coordinator at the Fenton Academies](#)

V. [ITEMS SCHEDULED FOR INFORMATION](#)

- A. [LCAP Update and Instructional Report](#)
- B. [Board Calendar for 2025-2026](#)

VI. CLOSED SESSION

Chair Lucente will make the following announcement:

“The Board of Directors will now be moving into closed session to discuss matters described in Item VI. Matters to be discussed are those permitted by Government Code Section 54957 - Public Employee Performance Evaluation and Public Employee Appointment.”

Convene to Closed Session

A. Government Code 54957

PUBLIC EMPLOYEE PERFORMANCE EVALUATION - Evaluation of CEO

B. Government Code 54957

PUBLIC EMPLOYEE PERFORMANCE EVALUATION - Evaluation of COO

C. Government Code 54957

PUBLIC EMPLOYEE PERFORMANCE EVALUATION - Evaluation of Executive Advisor

D. Government Code 54957

PUBLIC EMPLOYEE PERFORMANCE EVALUATIONS - Evaluations of Director of Instruction, Director of Special Education, and Director of Community Schools

VII. RETURN TO OPEN SESSION

Reconvene to Open Session.

Chair Lucente will announce any action taken in Closed Session.

VIII. ANNOUNCEMENTS

The next regular meeting of the Board of Directors of the Fenton Charter Public Schools will be held on Thursday, June 12, 2025 at 4:30 pm in the boardroom of the FCPS Business Office and via Zoom.

IX. FUTURE MEETINGS

June 12, 2025

X. ADJOURNMENT

Americans with Disabilities Act

In compliance with the Americans with Disabilities Act, if you need special assistance, disability-related modifications or accommodations, including auxiliary aids or services, in order to participate in the public meeting of the FCPS Board of Directors, please contact the FCPS business office at (818) 962-3630. Notification of 72 hours prior to the meeting will enable FCPS to make reasonable arrangements to ensure accommodations and accessibility to this meeting. Upon request, FCPS shall also make available this agenda and all other public records associated with this meeting in appropriate alternative formats for persons with disabilities.

**UNAPPROVED MINUTES
FENTON CHARTER PUBLIC SCHOOLS
BOARD OF DIRECTORS MEETING**

April 10, 2025

A meeting of the Board of Directors of the Fenton Charter Public Schools was held on Thursday, April 10, 2025, at 4:30 p.m. in the FCPS Business Office Boardroom and via Zoom (<https://us02web.zoom.us/j/8747966875>).

I. PRELIMINARY

A. Call to Order – Chairperson of the Board – Joe Lucente

The Board of Directors meeting was called to order at 4:34 p.m. by the Board Chair, Joe Lucente.

B. Roll Call – Secretary of the Board – Irene Sumida

Board Members Present

Daniel Laughlin, *Parent Representative*

Joe Lucente, *Community Representative*

Erin Studer, *Community Representative*

Carrie Wagner, *Community Representative*

Jed Wallace, *Community Representative*

Via Zoom: 3817 Halcon Place, Davis, CA 95618

Caprice Young, *Community Representative*

Board Members Not Present

Yvette King-Berg, *Community Representative*

C. Flag Salute – Chair Lucente

Chair Lucente led the Board and the public in the Pledge of Allegiance.

D. Approval of the Agenda – Chair Lucente

On **MOTION** of Caprice Young, **SECONDED** by Carrie Wagner, and **CARRIED** by a vote of 6 (YES) and 0 (NO), the Agenda (Item I.D.) was approved as presented.

Aye: (6) Daniel Laughlin, Joe Lucente, Erin Studer, Carrie Wagner, Jed Wallace, Caprice Young

Nay: (0)

Abstentions: (0)

E. Approval of Minutes of Previous Regular Meeting – Chair Lucente

On **MOTION** of Caprice Young, **SECONDED** by Daniel Laughlin, and **CARRIED** by a vote of 6 (YES) and 0 (NO), the minutes of the March 6, 2025 Regular Meeting (Item I.E.) were approved as presented.

Aye: (6) Daniel Laughlin, Joe Lucente, Erin Studer, Carrie Wagner, Jed Wallace, Caprice Young
Nay: (0)
Abstentions: (0)

The Chair moved to the 'time certain' item and called on John Coury, First Vice President, Cathay Bank, and Financial Consultant for the OPEB Trust and FCPS Investment accounts, to present current updates on Item V.A. - Update on FCPS OPEB Trust and FCPS Investment Account.

II. COMMUNICATIONS

A. Presentations from the Public – Chair Lucente

There were no presentations from the public.

B. Committee/Council Reports

Minutes of all meetings held by any committee and/or council were sent to the Board Members prior to this meeting.

There were no further reports by committees/councils.

C. Financial Business Manager's Report

Erik Okazaki, Financial Business Manager of the FCPS, presented updates to the 2024-2025 approved budget. The following update was presented:

2024-2025 Forecast Update

Ending fund balances remain strong as an organization (operating income per site):

- FACS - \$847,110
- FPC - \$100,000
- SMBCCS - \$150,000
- STEM - \$75,000
- FCLA - \$75,000

Non-cash adjustments have a significant impact on financial outlook for all sites (adjusted operating income per site):

- FACS - \$1,326,260
- FPC - \$562,664
- SMBCCS - \$487,519
- STEM - \$354,501
- FCLA - \$371,622

One-time funds have a significant impact on financial outlook for all sites (adjusted operating income per site):

- FACS - \$847,110

- FPC - <\$957,033>
- SMBCCS - <\$214,985>
- STEM - \$3,814
- FCLA - \$69,866

Special Education expenses far exceed revenues:

- FACS - revenue: \$895,479; expenses: \$2,054,164; impact on operating income: <\$1,158,684>
- FPC - revenue: \$570,505; expenses: \$1,255,030; impact on operating income: <\$684,525>
- SMBCCS - revenue: \$846,923; expenses: \$1,983,405; impact on operation income: <\$1,136,482>
- STEM - revenue: \$358,882; expenses: \$984,107; impact on operation income: <\$625,226>
- FCLA - revenue: \$384,651; expenses: \$1,036,914; impact on operating income: <\$652,263>
- **Total impact on operating income (all sites): <\$4,257,180>**

Previous vs. current forecast:

- FACS - operating income increased by \$350K; expected to exceed 4-month cash on hand goal by \$3.7M at year end
- FPC - operating income remained stable; expected to exceed 4-month cash on hand goal by \$1.3M at year end
- SMBCCS - operating income decreased by \$46K; expected to exceed 4-month cash on hand goal by \$8.7M at year end
- STEM - operating income remained stable; expected to remain around 4-month cash on hand goal
- FCLA - operating income decreased by \$105K; expected to remain below 4-month cash on hand goal

Bond covenants:

- Liquidity – minimum of 45 days cash on hand required; current forecast for obligated group is 104 days
- Debt service - minimum ratio is 1.10; current forecast for obligated group is 1.82

Multi-Year Projections (projected operating income for next 3 years)

FACS:

- 2025-26 - \$545,505
- 2026-27 - \$150,000
- 2027-28 - \$193,355

FPC:

- 2025-26 - \$129,032
- 2026-27 - \$62,849
- 2027-28 - <\$440,650>

SMBCCS: Operating Income

- 2025-26 - \$150,000
- 2026-27 - \$336,782
- 2027-28 - \$323,722

STEM: Operating Income

- 2025-26 - \$75,000
- 2026-27 - \$182,849
- 2027-28 - \$75,000

FCLA: Operating Income

- 2025-26 - \$125,709
- 2026-27 - \$131,604
- 2027-28 - \$75,000

D. Site Directors' Reports

Site Directors' Reports were distributed to Board members 72 hours prior to the regular meeting. All Board members were asked to submit any questions or requests for clarification to Board Chair Lucente prior to the beginning of the meeting. There were no questions and Directors' reports were received as published.

Fenton Avenue Charter School (FACS) – Ms. Monica Castañeda, Director

Santa Monica Boulevard Community Charter School (SMBCCS) – Mr. Cary Rabinowitz, Director

Fenton Primary Center (FPC) – Mrs. Sirui Thomassian, Director

Fenton STEM Academy (STEM) – Dr. Beth Henschel, Director

Fenton Charter Leadership Academy (FCLA) – Dr. Beth Henschel, Director

E. Director of Instruction's Report - Mrs. Jennifer Miller

F. Director of Special Education's Update – Mrs. Kristine Khachian

FCPS Directors' Reports were distributed to Board members 72 hours prior to the regular meeting. The reports for the Director of Instruction and the Director of Special Education were received as published.

G. Director of Community Schools' Update

Fenton Charter Public Schools (FCPS) – Mr. Richard Parra, Director of Community Schools, reported.

H. Chief Operating Officer's Report

Fenton Charter Public Schools (FCPS) – Mr. Jason Gonzalez, Chief Operating Officer, reported.

I. Chief Executive Officer's Report

Fenton Charter Public Schools (FCPS) – Dr. David Riddick, Chief Executive Officer, reported.

III. CONSENT AGENDA ITEMS

There were no items scheduled for the Consent Agenda.

IV. ITEMS SCHEDULED FOR ACTION

A. **Recommendation to approve award of Food Services Management Company contract to selected vendor**

On **MOTION** of Caprice Young, **SECONDED** by Daniel Laughlin, and **CARRIED** by a vote of 6 (YES) and 0 (NO), the recommendation to approve the award of the Food Services Management Company contract to School Nutrition Plus (Item IV.A.) was approved as presented.

Aye: (6) Daniel Laughlin, Joe Lucente, Erin Studer, Carrie Wagner, Jed Wallace, Caprice Young

Nay: (0)

Abstentions: (0)

B. **Recommendation to approve, receive and file updated and revised *Fenton Charter Public Schools Public School Employee Retirement Healthcare Benefits Trust* documents: minutes of March 18, 2025 meeting with list of FCPS OPEB Board Members and officers; FCPS OPEB Trust Investment Policy; and FCPS OPEB Trust Agreement**

On **MOTION** of Caprice Young, **SECONDED** by Carrie Wagner, and **CARRIED** by a vote of 6 (YES) and 0 (NO), the recommendation to approve, receive and file the updated and revised *Fenton Charter Public Schools Public School Employee Retirement Healthcare Benefits Trust* documents: minutes of March 18, 2025 meeting with list of FCPS OPEB Board Members and officers; FCPS OPEB Trust Investment Policy; and FCPS OPEB Trust Agreement (Item IV.B.) was approved as presented.

Aye: (6) Daniel Laughlin, Joe Lucente, Erin Studer, Carrie Wagner, Jed Wallace, Caprice Young

Nay: (0)

Abstentions: (0)

C. **Recommendation to approve the hiring of Zoe Weiss as Expanded Learning Coordinator at Santa Monica Blvd. Community Charter School**

On **MOTION** of Erin Studer, **SECONDED** by Daniel Laughlin, and **CARRIED** by a vote of 6 (YES) and 0 (NO), the recommendation to approve the hiring of Zoe Weiss as Expanded Learning Coordinator at Santa Monica Blvd. Community Charter School (Item IV.C.) was approved as presented.

Aye: (6) Daniel Laughlin, Joe Lucente, Erin Studer, Carrie Wagner, Jed Wallace, Caprice Young

Nay: (0)

Abstentions: (0)

D. Recommendation to approve the FCPS Technology Budget for the 2025-2026 school year

On **MOTION** of Carrie Wagner, **SECONDED** by Jed Wallace, and **CARRIED** by a vote of 6 (YES) and 0 (NO), the recommendation to approve the FCPS Technology Budget for the 2025-2026 school year (Item IV.D.) was approved as presented.

Aye: (6) Daniel Laughlin, Joe Lucente, Erin Studer, Carrie Wagner, Jed Wallace, Caprice Young

Nay: (0)

Abstentions: (0)

E. Recommendation to approve Kaiser and Health Net for medical benefits for qualified full-time employees for the 2025-2026 school year

On **MOTION** of Daniel Laughlin, **SECONDED** by Caprice Young, and **CARRIED** by a vote of 6 (YES) and 0 (NO), the recommendation to approve Kaiser and Health Net for medical benefits for qualified full-time employees for the 2025-2026 school year (Item IV.E.) was approved as presented.

Aye: (6) Daniel Laughlin, Joe Lucente, Erin Studer, Carrie Wagner, Jed Wallace, Caprice Young

Nay: (0)

Abstentions: (0)

V. ITEMS SCHEDULED FOR INFORMATION

A. Update on FCPS OPEB Trust and FCPS Investment Account – *Time Certain (to follow the approval of minutes)*

John Coury, First Vice President, Cathay Bank, and Financial Consultant for the OPEB Trust and FCPS Investment accounts, presented an update on the two accounts.

B. LCAP Update and Instructional Report

These were information items only and no action was taken.

VI. ANNOUNCEMENTS

The next regular meeting of the Board of Directors of the Fenton Charter Public Schools will be held on Thursday, May 22, 2025 at 4:30 p.m. in the FCPS Business Office Boardroom and via Zoom.

VII. FUTURE MEETINGS

May 22, 2025
June 12, 2025

VIII. ADJOURNMENT

The meeting was adjourned at 6:10 p.m.

Respectfully submitted:

Irene Sumida
Secretary of the Board

II. B. [Public Hearing](#)

Local Control and Accountability Plans (LCAPs)

The FCPS Board of Directors invites parents, community members and staff to comment on and present recommendations regarding the Local Control and Accountability Plans (LCAPs) for Fenton Avenue Charter School, Santa Monica Boulevard Community Charter School, Fenton Primary Center, Fenton STEM Academy and Fenton Charter Leadership Academy.



FENTON CHARTER PUBLIC SCHOOLS

Notice of Public Hearing

The Fenton Charter Public Schools will conduct a Public Hearing on Thursday, May 22, 2025, at 4:30 P.M. in the FCPS Business Office Boardroom and remotely via Zoom meeting:

May 22, 2025 – 4:30 P.M.
FCPS Business Office Boardroom
8928 B Sunland Blvd.
Sun Valley, CA 91352
and

Via Zoom: <https://us02web.zoom.us/j/8747966875>
Meeting ID: 874 796 6875

The purpose of the hearing is to present information regarding the proposed 2025-2026 Local Control Accountability Plans (LCAPs) for Fenton Avenue Charter School, Santa Monica Boulevard Community Charter School, Fenton Primary Center, Fenton STEM Academy, and Fenton Charter Leadership Academy. Information related to the proposed 2025-2026 budgets for the Fenton Charter Public Schools, and all schools listed above, will also be presented. FCPS encourages input from parents, teachers and community members prior to Board approval of the LCAPs and school budgets at the June 12, 2025 board meeting.

Instructions for Presentations to the Board by Parents and Citizens

If you wish to make a public comment, please follow these instructions:

1. The public may attend in person or may join via Zoom. If joining in person, the public may complete a "Request to Address the Board" (on an agenda item or non-agenda item) card which will be available at the door. If joining via Zoom, the following procedures should be followed:
2. Speakers may attend the board meeting virtually through the Zoom invitation link on the top of the agenda.
3. A Google survey "sign-up" will be open to members of the public 30 minutes prior to the public meeting. This survey will take the place of the "speaker cards" available at meetings. <https://bit.ly/2wDdxrM>
4. Speakers will fill in their names and select if they wish to address the board regarding a specific agenda item or a non-agenda item.
5. When it is time for the speaker to address the board, his/her name will be called by the Board Chair and the requesting speaker's microphone will be activated.
6. Speakers should rename their Zoom profile with their real name to expedite this process.
7. After the comment has been given, the microphone for the speaker's Zoom profile will be muted.

The Public Hearing will be conducted in English. Persons interested in attending the hearing who have special communication or accommodation needs, or need an interpreter, are encouraged to contact either Chief Executive Officer David Riddick at (818) 962-3630, extension 5128, or Chief Operating Officer Jason Gonzalez at (818) 962-3630, extension 5113.

II. C.

Committee and Council Reports

**FENTON CHARTER PUBLIC SCHOOLS
Santa Monica Blvd. Community Charter School**

Unapproved Minutes of the Finance Committee

April 16, 2025

Call to Order: Isabella Rodriguez, Co-Chair

The April 16, 2025 meeting of the Finance Committee was called to order at 7:15 am.

Roll Call: Victor Orellana, Secretary

Present Members: Emily Aaronson, Jennifer Nishimoto, Richardo Castro, Fanny Adnitt, Holly Putnam, Tidarart Lot, Cary Rabinowitz, Walter Gomez, Maria Sanderson, Lizette Adkisson, Kimberlee Eggly, Isabella Rodriguez, Vanessa Marcoe, Yennizel Duran, Victor Orellana

Absent Members: Erick Lazo

Excused: N/A

Non-Members: None

Additions/Corrections to the Agenda:

There were no additions or corrections to the agenda.

Approval of Minutes: Isabella Rodriguez, Co-Chair

Item #1 **Approval of Minutes from the February 27, 2025 meeting of the Finance Committee - Isabella Rodriguez, Co-Chair (*Motion to Approve*)**

With a **MOTION** from Holly Putnam, **SECONDED** by Emily Aaronson, and **CARRIED**, the minutes from the February 27, 2025 meeting of the Finance Committee were approved as submitted.

Presentations from the Public:

Item #2 **Any persons desiring to address the Finance Committee on any proper matter**

There were no presentations from the public.

Old Business:

There was no Old Business.

New Business:

Item #3 **Attendance and Enrollment Update (LCAP Goal 3) - Walter Gomez, Assistant Director** *(Informational Item)*

Mr. Gomez provided an update on the current enrollment status for the 2024–2025 academic year. As of now, there are 704 students enrolled, showing a slight increase from January, when the enrollment was at 697. The school’s Average Daily Attendance (ADA) is currently 0.14 percent lower than last year, though it is trending higher compared to the 2022–2023 school year.

There have been 180 more students participating in Independent Studies this year compared to last. Additionally, in-seat attendance has decreased, with 82 fewer students attending in person due to tardiness.

In terms of enrollment by grade, we have 30 TK packets that have been distributed to families and 19 Kindergarten packets. Kindergarten enrollment may see an increase following a city promotional event called *Ciclaviva*, which is scheduled to take place at the end of the school year and is aimed at boosting enrollment.

Item #4 **Facilities & Technology Update (LCAP Goal 3, AMO 5) - Cary Rabinowitz, Director** *(Informational Item)*

Mr. Rabinowitz began by expressing his gratitude to the custodial staff for their ongoing support, hard work, and contributions to maintaining a clean and safe school environment. He noted that the custodial team is actively supporting preparations for the upcoming oversight visit scheduled for next week.

He also shared that new tables have been installed in the auditorium, enhancing the space for school events and activities. Additionally, Mr. Rabinowitz announced that the replacement of the school’s fence along Van Ness and Santa Monica Boulevard has been approved by LAUSD. This project is scheduled to begin in the next school year.

Item #5 **Review of Financials (LCAP Goal 3) - Cary Rabinowitz, Director** *(Informational Item)*

Mr. Rabinowitz provided an overview of the school’s current budget status, covering both the current and theoretical forecasts. This information was shared with staff to illustrate the financial landscape without the support of one-time funding.

Mr. Rabinowitz shared our special education budget and shared that the school is spending considerably more than revenues coming in. Mr. Rabinowitz also shared SMBCCS’ multi-year financial projections which look positive based on operating income numbers in years to come.

Announcements: There were no announcements.

Next Regular Meeting:

The next Finance Committee meeting will be held on May 28, 2025 at 7:15am in the Auditorium.

Adjournment:

With a **MOTION** from Holly Putnam, **SECONDED** by Kimberlee Eggly, and **CARRIED**, the April 16, 2025 meeting of the Finance Committee was adjourned at 7:35 am.

FENTON CHARTER PUBLIC SCHOOLS
Fenton Primary Center

Unapproved Minutes of the Finance and Safety Committee

April 17, 2025

Call to Order: Maria Patron called the meeting to order at 7:17 am.

Roll Call: Mia Martinez, Secretary

Members Present: Sarah Ananta, Maria Patron, Mia Martinez, Shirley Saetang, Abigail Jackson, Rosa Benkovic, Jaime Osornia, Sirui Thomassian, Nicole Langlois, Lorena Sanchez.

Non Members Present: Paola Ramirez, Brianne Beeman

Item #1 **Approval of Minutes from the February 12th meeting of the Finance and Safety Committee - Maria Patron, Chair (*Motion to Approve*)**

On a **MOTION** by Nicole Langlois, **SECONDED** by Sirui Thomassian, and **CARRIED**, the minutes of the February 12, 2025 Finance and Safety Committee were approved and submitted.

Item #2 **Any person(s) desiring to address the Finance and Safety Committee on any proper matter**

No one addressed the committee.

Old Business:

There was no Old Business.

New Business:

Item #3 **2024-2025 Enrollment Update: (LCAP Goal 3) - Sirui Thomassian, FPC Director (*Informational Item*)**

There are 23 new TK student applications. The goal is 80 so FPC needs 57 more TK students.

There are 88 kindergarteners projected for next school year. There are 12 new kindergarteners and 76 kindergarteners from existing TK students. The enrollment goal is 136 kindergarteners and FPC needs 48 more kindergarteners for the 2025-2026 school year.

There are 138 first graders projected from the existing kindergarten students. The goal is 138 first graders for next school year. The goal has been met for first grade students for the 2025-2026 school year.

There are 151 second graders projected from the existing first grade students. The goal is 136 second graders for the 2025-2026 school year. The goal has been met for second grade students for the

2025-2026 school year.

Postcards and mailers have been ordered and will be mailed out to the surrounding community. The FPC staff is posting the school information around the community.

Item #4 **Facilities Update: (LCAP Goal 3, AMO 5)** - Sirui Thomassian, FPC Director
(Informational Item)

Our FPC library remodel and relaunch is in the works. New furniture will be ordered including new shelving and seating options. ELO-P will help fund this purchase. ELO-P book clubs have been organized to utilize this revitalized space. Teachers will be able to sign up to use the library once it is reopened.

Rechargeable lights were purchased that can be utilized in the MPR, kitchen and bathrooms in the case of future blackouts, as we experienced on April 15, 2025. These lights will be in the hopper rooms when needed.

The lost and found rack has been repainted and a more orderly system of displaying the items is being used.

The outdoor classroom has been prepared for use by the TK teachers. New bins are being used to organize items when the outdoor classroom is not in use. A new cabinet was ordered to better protect items from the elements. Shades were added to protect the outdoor classroom from rain and dust. They are also being used for privacy from the neighbors.

Item #5 **Emergency Plan Revisions** - Sirui Thomassian, FPC Director *(Informational Item)*

This committee will meet to discuss and complete any needed revisions for our emergency plan. We strive to improve the plan in order to provide the safest possible environment for our staff and students during emergency situations.

Paola Ramirez created an EXCEL spreadsheet where concerns can be written after an emergency drill. The staff roster will be edited on the Safety Plan. A protocol will be developed in case of a power outage. For example, staff needs to be assigned to help supervise bathrooms. Paola Ramirez suggested flashlights in each backpack would be helpful, but the purchase depends on the budget. It was also suggested that earthquake drills be done schoolwide at varying times each month so that all are prepared. A lockdown drill is done once a semester. A meeting is scheduled for May 15th to continue to work on revisions to the emergency plan.

Announcements: There were no Announcements

Next Regular Meeting: May 15, 2025

Adjournment:

On a **MOTION** from Abigail Jackson, **SECONDED** by Mia Martinez, and **CARRIED**, the Finance and Safety Committee Meeting of April 17, 202 was adjourned at 7:55 am.

Minutes respectfully submitted by Mia Martinez, Committee Secretary

FENTON CHARTER PUBLIC SCHOOLS
Fenton Charter Leadership Academy

Unapproved Minutes of the Finance Committee Meeting

April 17th, 2025

A meeting of the Finance Committee was held on Thursday, April 17th, 2025 at 7:19 AM in the Hands-On Lab at Fenton Charter Leadership Academy at 8926 Sunland Blvd., Sun Valley, CA 91352.

Call to Order: Jennifer Hines, Chairperson

Roll Call: Jennifer Hines, Chairperson

Finance Committee Members Present: Adriana Baez, Leticia Padilla Parra, Bridget Qassis, Jennifer Hines, and Beth Henschel

Non-committee Members: Ana Gutierrez, Maria Cardenas

Members Excused: Daniel Pineiro, Nikole De La Rosa, and Cecilia Quijano

Additions/Corrections to the Agenda: Jennifer Hines, Chairperson

There were no additions or corrections to the agenda.

Approval of Minutes from January 12th, 2024: Jennifer Hines, Chairperson

Item #1 **Approval of Minutes from the March 13, 2025 meeting of the Finance Committee - Jennifer Hines, Chair** (*Motion to Approve*)

On **MOTION** of Bridget Quassis, **SECONDED** by Leticia Padilla Parra, and **CARRIED**, the minutes from the March 13, 2025 meeting of the Finance Committee were approved as submitted.

Presentations from the Public: Jennifer Hines, Chair

Item #2 **Any person desiring to address the Finance Committee on any proper matter**

There were no presentations from the public.

Old Business:

There was no Old Business.

New Business:

Item #3 **Enrollment Update (LCAP Goal 3, AMO 3) - Dr. Beth Henschel, Director**
(*Informational Item*)

Beth Henschel reported that for the upcoming 2025 - 2026 school year, there has been a small increase in students with 13 new enrollees for FCLA and 11 in STEM respectively. There have been a total of 3 school tours and 3 scheduled for April and May. Based on data, FLCA has approximately 286 projected students for 25-26 enrollment and still needs 20 more for budgeting. Fenton Charter Leadership Academy's goal is for 306 student enrollment.

Item #4 **ADA Update (LCAP Goal 2, AMO 3)** - Dr. Beth Henschel, Director
(Informational Item)

The Director shared that many FCLA teachers have met the Average Daily Attendance (ADA) goal of 98.5% or more. Twelve teachers had 100% ADA for March and an ADA of 99.71%. Cumulatively, FCLA has achieved an ADA of 99.52%. The Academies continue to encourage educators for their hard work and motivate students to attend school. One example is for students to return independent study contracts.

Item #5 **Review of Financials (LCAP Goal 3)** - Dr. Beth Henschel, Director
(Informational Item)

At the most recent board meeting, the board reviewed the operating income and noted that the school is in a stable financial position. The Average Daily Attendance (ADA) is projected to be slightly higher than expected. As long as the school maintains an ADA above 98.5%, the budget should stay on track.

It is essential for the budget to sustain at least four months of cash on hand across all schools. This reserve is critical to ensure that teachers can still be paid if there are any delays in receiving state funding. Currently, the Academies do not have a full four-month reserve, highlighting the need to maintain strong attendance and restrict spending to only essential items. One-time funds, including Expanded Learning and Prop 28 funds, will continue to be available.

Announcements:

There were no announcements.

Next Regular Meeting:

The next Finance Committee meeting will be held on TBD.

Adjournment:

On **MOTION** of Bridget Qassis, **SECONDED** by Leticia Padilla Parra, and **CARRIED**, the Finance Committee adjourned at 7:27 AM.

Minutes respectfully submitted by: Nikole De La Rosa, Secretary

FENTON CHARTER PUBLIC SCHOOLS
Fenton Charter STEM Academy

Unapproved Minutes of the Finance Committee Meeting

April 17, 2025

A meeting of the Finance Committee was held on Thursday, April 17th, 2025 at 7:21 AM in the Hands-On Lab at Fenton Charter STEM Academy at 8926 Sunland Blvd., Sun Valley, CA 91352.

Call to Order: Ana Gutierrez, Chairperson

Roll Call: Ana Gutierrez, Chairperson

Finance Committee Members Present: Ana Gutierrez, Maria Cardenas, and Beth Henschel

Non-committee Members: Adriana Baez, Leticia Padilla Parra, Bridget Qassis, and Jennifer Hines

Members Excused: Sarah Flores, Mercedes Meeks, Romelia Lagunas, Cecilia Quijano

Additions/Corrections to the Agenda: Ana Gutierrez, Chairperson

There were no additions or corrections to the agenda.

Approval of Minutes from January 12th, 2024: Ana Gutierrez, Chairperson

Item #1 **Approval of Minutes from the March 13, 2025 meeting of the Finance Committee - Ana Gutierrez, Chair (*Motion to Approve*)**

On **MOTION** of Beth Henschel, **SECONDED** by Maria Cardenas, and **CARRIED**, the minutes from the March 13, 2025 meeting of the Finance Committee were approved as submitted.

Presentations from the Public: Ana Gutierrez, Chair

Item #2 **Any person desiring to address the Finance Committee on any proper matter**

There were no presentations from the public.

Old Business:

There was no Old Business.

New Business:

Item #3 **Enrollment Update (LCAP Goal 3, AMO 3) - Dr. Beth Henschel, Director (*Informational Item*)**

Beth Henschel reported that for the upcoming 2025 - 2026 school year, there has been a small increase in students with 13 new enrollees for FCLA and 11 in STEM respectively. There have been a total of 3 school tours and 3 scheduled for April and May. Based on data, STEM has approximately 261 projected students for 25-26 enrollment and still needs 42 more for budgeting. Fenton Charter STEM Academy's goal is for 303 student enrollment.

Item #4 **ADA Update (LCAP Goal 2, AMO 3)** - Dr. Beth Henschel, Director
(Informational Item)

The Director reviewed that many STEM educators have successfully met an Average Daily Attendance (ADA) rate of 98.5% or higher. Nine teachers were at 100% ADA for the month of March with an ADA of 99.01. STEM achieved a cumulative ADA of 98.65%. The Academies continue to encourage teachers and motivate students to come to school and return independent study contracts.

Item #5 **Review of Financials (LCAP Goal 3)** - Dr. Beth Henschel, Director
(Informational Item)

At the last board meeting, the board reviewed the operating income, and it was shared that the school is in an "ok" financial position. The projection for Average Daily Attendance (ADA) is expected to be slightly higher. As long as the school stays above 98.5% ADA, the budget should remain as projected.

The budget must always maintain at least four months of cash on hand across all schools. This reserve is crucial to ensure that teachers can still be paid in the event of delays in state funding. The Academies do not have 4 months on reserve, emphasizing the importance of maintaining attendance on limiting purchases to only necessary needs. Additionally, one-time funds, such as Expanded Learning and Prop 28 funds, will continue to be available.

Announcements:

There were no announcements.

Next Regular Meeting:

The next Finance Committee meeting will be held on TBD.

Adjournment:

On **MOTION** of Beth Henschel, **SECONDED** by Maria Cardenas, and **CARRIED**, the Finance Committee adjourned at 7:28 AM.

FENTON CHARTER PUBLIC SCHOOLS
Fenton Charter Leadership Academy

Unapproved Minutes of the Finance Committee

May 15, 2025

A meeting of the Finance Committee was held on Thursday, May 15, 2025 at 7:20 am.

Call to Order: Jennifer Hines, Chair

Roll Call: Bridget Qassis, Chair

Finance Committee Members Present: Jennifer Hines, Adriana Baez, Leticia Padilla Parra, Bridget Qassis, Beth Henschel, Cecilia Quijano

Non-committee Members: Mercedes Meeks, Ana Gutierrez, Maria Cardenas

Members Excused: Daniel Pineiro, Nikole De La Rosa

Additions/Corrections to the Agenda: Jennifer Hines, Chair

There were no additions or corrections to the agenda.

Approval of Minutes from April 17, 2025: Jennifer Hines, Chair

Item #1 **Minutes from the April 17, 2025 meeting of the Finance Committee - Jennifer Hines, Chair** (*Motion to Approve*)

On **MOTION** of Cecilia Quijano, **SECONDED** by Leticia Padilla Parra, and **CARRIED**, the minutes were approved as submitted.

Presentations from the Public: Jennifer Hines, Chair

Item #2 **Any persons desiring to address the Finance Committee on any proper matter**

There were no presentations from the public.

Old Business:

There was no Old Business.

New Business:

Item #3 **Current Enrollment Update (LCAP Goal 3, AMO 3) - Dr. Beth Henschel, Director** (*Informational Item*)

Current enrollment for FCLA for the 2025–2026 school year is 315 students, which is slightly below the

budgeted target of 338. Efforts may be needed to address this shortfall and ensure alignment with budget expectations.

Item #4 **ADA Update (LCAP Goal 2, AMO 3)** - Dr. Beth Henschel, Director
(Informational Item)

The current Average Daily Attendance for FCLA is 98.54%. Dr. Henschel reminded staff to please complete any outstanding Independent Studies for the 9th reporting period.

Item #5 **Enrollment for 2025-2026 (LCAP Goal 3, AMO 3)** - Dr. Beth Henschel,
Director *(Informational Item)*

For the 2025–2026 school year, current enrollment stands at 294 students, which is 8 students short of the budgeted target. It is anticipated that during the upcoming reorganization meetings, enrollment numbers will be balanced through possible student shifts between schools to ensure an even distribution and meet budgetary requirements.

Announcements:

There were no announcements.

Next Regular Meeting:

The next meeting of the Finance Committee will be determined at a later date.

Adjournment:

On **MOTION** of Leticia Padilla Parra, **SECONDED** by Beth Henschel, and **CARRIED**, the Finance Committee adjourned at 7:29 am.

Minutes respectfully submitted by: Bridget Qassis, Secretary

FENTON CHARTER PUBLIC SCHOOLS
Fenton Avenue Charter School

Unapproved Minutes of the Budget, Facilities, and Safety Council

May 16, 2025

A meeting of the Fenton Avenue Charter School School Budget, Facilities, and Safety Council was held on Friday, May 16, 2025 at 7:21 A.M. in the Conference Room of Fenton Avenue Charter School, located at 11828 Gain Street, Lake View Terrace, CA 91342.

Call to Order: Monica Castañeda, Director and Interim Committee Chair

Roll Call: Christian Fuentes – Committee Secretary

Members Present: Monica Castañeda, Juan Gomez, Martin Penner, Patricia Aparicio, DeeAnne Ferraro, Nelson Funes, Nichole Melendez, Bridget Moreno, Jose Aceves, Bernite Oandasan, Kelley Christenson

Members Excused: Karla Garcia, Bridget Moreno

Members Absent: Krystal Rodriguez, Elena Durghalli

Additions/Corrections to the Agenda: Monica Castañeda, Director and Interim Committee Chair

There were no additions or corrections to the agenda.

Approval of Minutes from April 4, 2025 - Monica Castañeda, Director and Interim Committee Chair

Item #1 **Minutes from the April 4, 2025 meeting of the Budget, Facilities and Safety Council -** Monica Castañeda (*Motion to Approve*)

On **MOTION** of Patricia Aparicio, **SECONDED** by Kelley Christenson, and **CARRIED**, the minutes of the April 4, 2025, were approved as submitted.

Presentations from the Public: Monica Castañeda, Director and Interim Committee Chair

Item #2 **Any persons desiring to address the Budget, Facilities and Safety Council on any proper matter**

There were no presentations from the public.

Old Business:

There was no Old Business.

New Business:

Item #3 **Facilities Update (LCAP Goal 3, AMO 5) -** Jose Aceves, Plant Manager

(Informational Item)

Mr. Aceves provided an update on several upcoming and ongoing projects at the school. Ms. Castañeda explained that these improvements are being funded through the remaining general fund balance for the current school year, which totals approximately \$845,000.

To address the issue of mud and dirt on campus, decomposed granite will be installed in the yard planters at an estimated cost of \$25,000. Due to the loss of two master keys, the entire campus will be re-keyed. This project is expected to cost \$20,000 and take approximately three weeks to complete.

The school is also awaiting board approval to proceed with exterior painting, which is projected to cost \$330,000. As part of a broader beautification initiative, privacy greenery will be installed around the perimeter of the campus.

Additional facility improvements include:

- Roof repairs over Rooms 34 and 35
- Repaving of the kindergarten asphalt area
- Replacement of concrete near the 3rd-grade building

Shared spaces will also receive upgrades. The cafeteria will be outfitted with new pocket tables, and the school is exploring the purchase of a commercial refrigerator for the staff lounge.

Technological enhancements at a cost of approximately \$180,000 are also being considered:

- Installation of new security cameras
- New laptops for teachers
- Electric Promethean board stands, at a cost of approximately \$180,000

Finally, murals will be painted on the handball courts, and the new school logo will be featured in various areas across campus to support branding efforts. This portion of the project is estimated at \$20,000.

Special thanks to Jose Aceves and Ziggy Del Toro for their leadership in planning, organizing, and overseeing these important projects.

Item #4 **2025- 2026 Student Enrollment and Budget Update (LCAP Goal 3, AMO 1) -**
Monica Castañeda, Director *(Informational Item)*

Ms. Castañeda reported that enrollment remains steady and continues to reflect strong interest in the school. As of now, 739 students are enrolled, based on a projected budget of 746 students for the year. Enrollment for Transitional Kindergarten (TK) next year currently stands at 25 students. Kindergarten is the only primary grade not yet at full capacity; however, additional enrollment is anticipated over the summer. All other primary grades are currently full with active waitlists. In the upper grades, enrollment will be sustained by students matriculating into 3rd, 4th, and 5th grades.

In addition to facilities improvements, Ms. Castañeda shared that a portion of the remaining general funds will be allocated toward instructional support. Beginning next year, Fenton Avenue Charter School will partner with Solution Tree to bring on a dedicated Math Coach. Christine Davis, who previously supported the staff with math coaching, will return to FACS for six visits throughout the year.

Her coaching will focus on strengthening math instruction and professional development. The total cost for this service is \$50,000.

Announcements:

There were no announcements.

Next Regular Meeting:

June 6, 2025

Adjournment:

On **MOTION** by Martin Penner, **SECONDED** by Nichole Melendez, and **CARRIED**, the Budget, Facilities, and Safety Council was adjourned at 7:41 A.M.

FENTON CHARTER PUBLIC SCHOOLS
Fenton Primary Center

Unapproved Minutes of the Instruction Committee

April 8, 2025

A meeting of the Instruction Committee was held on Tuesday, April 8, 2025, at 7:15 a.m. in the Conference Room (Room 201) of Fenton Primary Center at 11351 Dronfield Avenue, Pacoima, CA, 91331.

Call to Order: Coco Salazar, Co-Chair

The Instruction Committee Meeting was called to order at 7:21 a.m. by Co-Chair, Coco Salazar.

Roll Call: Elisa Vallejo, Secretary

Members Present: Brianna Ellis, Coco Salazar, Sarah Ananta, Maria Reyes, Laura Holmes, Sirui Thomassian, Nitima Angus, Jacqueline Penner, Elisa Vallejo, Nicole Langlois

Members Excused: Nina Ferman, Gloria Rangel, Max Young

Members Absent: Carlos Garcia

Additions/Corrections to the Agenda: Coco Salazar, Co-Chair

The following items were added to the agenda:

Item #9 **Student Reorganization (LCAP Goal 3, AMO 1)** - Sirui Thomassian, FPC Director (*Informational Item*)

Item #10 **Lead Teacher Selection (LCAP Goal 3, AMO 1)** - Sirui Thomassian, FPC Director (*Informational Item*)

Approval of Minutes from March 7, 2025: Brianna Ellis, Co-Chair

Item #1 **Minutes from the March 7, 2025 meeting of the Instruction Committee** - Brianna Ellis, Co-Chair (*Motion to Approve*)

On **MOTION** of Nitima Angus, **SECONDED** by Sirui Thomassian, and **CARRIED**, the minutes of the Instruction Committee from March 7, 2025, were approved as submitted.

Presentations from the Public: Coco Salazar, Co-Chair

Item #2 **Any persons desiring to address the Instruction Committee on any proper matter**

There were no presentations from the public.

Old Business:

There was no Old Business.

New Business:

Item #3 **ELPAC Summative Assessment (LCAP Goal 1, AMO 3-4)** - Sirui Thomassian, FPC Director (*Informational Item*)

Currently, there are four more 1st grade classes that need to be tested, with a completion deadline of May 30th. Ms. Reyes noted that the assessment is more rigorous this year, particularly in reading, which now includes more questions than in previous versions. In the speaking portion, students are now asked to describe a scene, adding a new layer of complexity. Writing remains a significant challenge for many of our English Learner students. Special thanks to Maria Reyes for assisting with the ELPAC assessment process and for sharing her expertise and insights to help support our students.

Item #4 **Instructional Materials for 2025-2026 (LCAP Goal 1, AMO 1-2)** - Nicole Langlois, FPC Assistant Director (*Informational Item*)

Mrs. Langlois has already reached out to Lead Teachers to gather input on supplemental apps and materials for the 2025–2026 school year. She has also begun contacting companies to obtain quotes and subscription information. In addition, the administrative team will be meeting with Director of Instruction, Mrs. Miller, to formalize next year’s needs related to i-Ready Math, Magnetic Reading, and Benchmark Advance consumables.

Item #5 **Summer Programming (LCAP Goal 1, AMO 1-2)** - Lorena Sanchez, FPC ELOP Coordinator (*Informational Item*)

The summer program, coordinated by E.L.O.P. Coordinator, Ms. Sanchez, will run for nine days, from Monday, June 16th through Friday, June 27th, with a break on Wednesday, June 19th in observance of Juneteenth. A second session, led by Think Together, will follow from July 7th to July 25th and will span 15 instructional days. To help maintain strong attendance following the midweek holiday, Ms. Sanchez is planning a field trip for Friday, June 20th. She has reached out to both El Capitan Theatre (for an upcoming movie release) and Medieval Times to explore options, with the final decision depending on student enrollment numbers. A participation survey will be sent to families soon to help guide planning efforts. To conclude the first session, a school-wide BBQ will be scheduled for Friday, June 27th to celebrate student participation and close out the program on a high note.

Item #6 **Focus Lead Program for 2025-2026 (LCAP Goal 1, AMO 1-2)** - Sirui Thomassian, FPC Director (*Informational Item*)

Mrs. Thomassian presented the Focus Lead Memo, along with the job description previously developed by former Director, Richard Parra. Discussions centered on how to evolve the role for the upcoming school year. One idea included launching a monthly newsletter to strengthen communication, with possible titles such as *The Bee Line*, *The Bee Report*, or *The Learning Hive*—a nod to the school’s bee mascot. Another idea included creating B Buddies or class representatives known as “Class Ambassadors” to promote leadership and peer engagement across grade levels. Additional suggestions included incorporating data-driven enrichment activities for prevention, student-created commercials or school tour videos for recruitment, and student features in the newsletter to highlight communication

skills. To further define and refine the Focus Lead responsibilities, the item will be added to an upcoming Guiding Coalition agenda for deeper discussion and planning.

Item #7 **Acceleration Program Update (LCAP Goal 1, AMO 1-2) - Elisa Vallejo, FPC**
Acceleration Specialist (*Informational Item*)

The Acceleration Specialist completed individual progress reports for all students receiving Tier 3 intensive support. These reports highlight student growth and areas of continued need, providing a clear snapshot of progress made since the beginning of the year. During the March 31st Professional Development Day, each grade-level team led a presentation on a selected area of instructional best practices. Before the Professional Development Day, teams collaborated to identify specific topics they wanted to learn from one another, creating a purposeful and responsive learning experience. TK shared strategies for social-emotional supports. Kindergarten presented on Secret Stories phonics routines. First Grade focused on effective decoding and encoding strategies. Second Grade highlighted fluency-building techniques. In addition, Mrs. Thomassian and Instructional Coach, Yesenia Fuentes, delivered a session on the role of decodable texts and the importance of authentic, meaningful phonics instruction. The Acceleration Specialist contributed by presenting multisensory supports that align with Tier 3 intervention practices. In preparation for the final stretch of the school year, the Acceleration Specialist also revised SMART goals for Tier 3 students and updated the rosters to reflect midyear data and recent student needs. Students have now begun working toward their new personalized goals, with instruction continuing to draw from Orton-Gillingham, UFLI, and i-Ready resources. The team remains committed to targeted skill development, ongoing collaboration with classroom teachers, and progress monitoring to ensure that supports are responsive and data-informed.

Item #8	RIF Third Motivational Reading Event (LCAP Goal 2, AMO 1) - Coco Salazar, FPC RIF Coordinator <i>(Informational Item)</i>
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The third and final Reading is Fundamental (RIF) Motivational Reading Event of the school year will take place on April 28th for National Superhero Day. The event will aim to inspire students to see themselves as reading heroes. Grade level teams will develop their literacy activities for the day. As part of the requirement of the RIF program, the importance of assuring that all students self-select their books was emphasized.

Item #9	Student Reorganization (LCAP Goal 3, AMO 1) - Sirui Thomassian, FPC Director (<i>Informational Item</i>)
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Mrs. Thomassian shared that student reorganization will take place at the end of April and the beginning of May. She noted that there are currently shortened instructional days allocated for this process. Additionally, Mrs. Miller suggested that student reorganization could also occur during psychomotor time, which would help increase the efficiency and productivity of the process. An idea was presented to use a blind placement process to ensure that student reorganization remains equitable for both students and teachers. Traditional pink and blue cards will be provided for classroom teams to complete. It was also suggested to include a flag for chronic attendance concerns, and to have a list of students with chronic absenteeism available during placement discussions to help guide balanced and informed decisions.

Item #10 **Lead Teacher Selection (LCAP Goal 3, AMO 1) - Sirui Thomassian, FPC**
Director (*Informational Item*)

Mrs. Thomassian shared that the Lead Teacher nomination process for the 2025–2026 school year began on Friday, April 4th with the posting of the application. Nominations are due by Friday, April 11th, and those nominated will receive an application form to complete. Applications are due on Friday, April 18th, and must include a written application, plan book or evidence of planning, grade book via Infinite Campus, and an optional professional portfolio. Nominees will present to their grade levels between April 21st and 25th. Final voting will take place on Friday, May 2nd, and Board approval of selected Lead Teachers is scheduled for Thursday, May 22nd.

Announcements:

There were no announcements.

Next Regular Meeting:

May 8, 2025

Adjournment:

By order of **GENERAL CONSENSUS**, the Instruction Committee Meeting was adjourned at 7:56 a.m.

Minutes respectfully submitted by: Elisa Vallejo

FENTON CHARTER PUBLIC SCHOOLS
Santa Monica Blvd. Community Charter School

Unapproved Minutes of the Instruction Committee

April 9, 2025

Call to Order: Jocelyn Condo and Sandy Hernandez, Co-Chairs

The Instruction Committee Meeting was called to order at 7:15 a.m. by the Committee Co-Chairs.

Roll Call: Diana Ramos and Izaro Telleria, Co-Chairs

Present Members: Sandra Hernandez, Angela Boyd, Bunny Wolfer, Carmen Solis, Cary Rabinowitz, Diana Ramos, Laura Gerow, Jordan Jones, Jennifer Flynn, Amanda Hill, Aleeya Culhane, Patience Moore, Izaro Telleria, Jocelyn Condo

Non-Members: N/A

Excused: Angela Boyd, Myra Valenzuela

Absent: N/A

Additions/Corrections to the Agenda: Jocelyn Condo and Sandy Hernandez, Co-Chairs

There were no additions or corrections to the agenda.

Approval of Minutes: Jocelyn Condo and Sandy Hernandez, Co-Chairs

Item #1 **Approval of Minutes from the February 19, 2025 meeting of the Instruction Committee** - Jocelyn Condo and Sandy Hernandez, Co-Chair (*Motion to Approve*)

On **MOTION** of Jennifer Flynn, **SECONDED** by Amanda Hill, and **CARRIED**, the minutes of the Instruction Committee from February 19, 2025 were approved as submitted.

Presentations from the Public: Jocelyn Condo and Sandy Hernandez, Co-Chairs

Item #2 **Any person desiring to address the Instruction Committee on any proper matter**

There were no presentations from the public.

Old Business:

There was no Old Business.

New Business:

Item #3 **2024-2025 Professional Learning Team Lead - T.E.A.M.S. March Share-Out (LCAP Goal 1, AMO 1-2) - PLT Lead Teachers** *(Discussion Item)*

As part of this ongoing agenda item, Lead Teachers provided updates on the work of their respective TEAMS. The discussion focused on progress made in several key areas, including the development of Common Formative Assessments (CFAs), the selection and implementation of instructional materials, the facilitation of data chats to inform instructional decisions, the revision and refinement of pacing plans, preparation efforts for the SBAC assessment, and the effective use of recent planning days to support instructional planning and collaboration.

Please see our [Lead Teacher TEAMS Framework Feedback](#) spreadsheet that is completed each month for our Instruction Committee meetings.

Item #4 **Acceleration Specialists Update (LCAP Goal 1, AMO 1-2) - Sandy Hernandez and Jocelyn Condo, Acceleration Specialists** *(Discussion Item)*

Mr. Rabinowitz distributed a memo outlining the use of the Early Literacy Continuum of District Assessments on the ESGI platform, which guides its implementation at the school site. In addition, a new dyslexia screener is scheduled to be selected at the upcoming Board meeting in May. Acceleration Specialists and team leads serving on the Dyslexia Subcommittee led by Jennifer Miller are actively involved in the selection process. To support their decision-making, they will attend two LACOE webinars designed to provide information on the four available screening platforms. Furthermore, Ms. Condo and Ms. Hernandez reported that they have reviewed the SBAC pacing plans shared by upper grade teachers and plan to incorporate targeted skills identified in those plans into WIN (What I Need) time to better prepare students for the assessment.

Item #5 **LAUSD Annual Performance-Based Oversight Visit (LCAP Goals 1-3) - Cary Rabinowitz, SMBCCS Director** *(Informational Item)*

Mr. Rabinowitz provided an update regarding the upcoming LAUSD oversight visit scheduled for April 24. The visit will focus on key areas including school operations, governance, fiscal accountability, and instructional practices. In preparation, teams have been efficiently gathering and organizing required artifacts in a digital format. Mr. Rabinowitz also expressed his appreciation to the teachers who volunteered to participate in classroom visits during the oversight and extended an invitation to those volunteers to attend a pre-observation meeting on the day of the visit.

Item #6 **2024-2025 SMBCCS Master Schedule Feedback and 2025-2026 Master Schedule Development (LCAP Goal 1, AMO 1-2) - Cary Rabinowitz, Director** *(Discussion Item)*

Lead Teachers will be convening soon to begin reviewing and planning the master schedule for the 2025–2026 school year. The Instruction Committee reflected on the successes of the current year and identified areas for improvement. Key topics included the scheduling of IEP meetings, iLab sessions, special programs such as art and psychomotor, and appropriate times to pull students for WIN (What I Need) instruction. There was a shared consensus among teachers that both the 40-minute and 60-minute psychomotor blocks have been beneficial in supporting Professional Learning Team (PLT) collaboration and the scheduling of IEP meetings. Additionally, the Kindergarten team reported that implementing breakfast in the classroom and holding afternoon recess has had a positive impact on student learning and engagement.

Item #7 **Student Reorganization for the 2025-2026 School Year (LCAP Goal 3) - Cary Rabinowitz, Director** (*Discussion Item*)

Student reorganization is scheduled to occur during the week of May 12. Revisions have been made to the student profile cards in response to teacher feedback. Notably, the achievement percentile categories have been updated to include four distinct ranges, allowing for better representation of students performing within the 70–100% percentile. Additionally, the Kindergarten team has expressed interest in adopting a reorganization card format similar to that used by Transitional Kindergarten. This adjustment aims to more accurately reflect each student’s academic standing and support balanced class placements for first grade.

Item #8 **Curriculum Inventory and Supply Ordering for 2025-2026 - Carmen Solis, Assistant Director** (*Informational Item*)

Before spring break, Ms. Solis, Mr. Gomez, and Ms. Lucy conducted an inventory of the core curriculum. Ms. Solis subsequently shared the inventory spreadsheet with the Lead Teachers in preparation for the upcoming school year. Orders will be placed for Benchmark and Twig Science materials. As grade levels and individual teachers start to submit their supply lists, teams are reminded that these lists should accurately represent the anticipated number of teachers for the upcoming academic year to facilitate appropriate ordering.

Announcements:

Mr. Rabinowitz reminded the committee of the various leadership roles and associated timelines.

Next Regular Meeting:

The next Instruction Committee meeting will be held on May 21, 2025.

Adjournment:

On **MOTION** of Aleeya Culhane, **SECONDED** by Carmen Solis, and **CARRIED**, the Instruction Committee was adjourned at 7:57 a.m.

FENTON CHARTER PUBLIC SCHOOLS
Fenton Primary Center

Unapproved Minutes of the Instruction Committee

May 8, 2025

A meeting of the Instruction Committee was held on Thursday, May 8, 2025, at 7:15 a.m. in Room 201 of Fenton Primary Center at 11351 Dronfield Avenue, Pacoima, CA, 91331.

Call to Order: Brianna Ellis, Co-Chair

The Instruction Committee Meeting was called to order at 7:20 a.m. by Co-Chair, Brianna Ellis.

Roll Call: Gloria Rangel, Secretary

Members Present: Brianna Ellis, Coco Salazar, Jacqueline Penner, Sarah Ananta, Nitima Angus, Laura Holmes, Judy Lee, Maria Reyes, Gloria Rangel, Elisa Vallejo, Sirui Thomassian, Nicole Langois

Members Excused: Nina Ferman, Lorena Sanchez

Members Absent: Carlos Garcia, Max Young

Additions/Corrections to the Agenda: Coco Salazar, Co-Chair

There were no additions or corrections to the agenda.

Approval of Minutes from April 8, 2025 meeting of the Instruction Committee: Brianna Ellis, Co-Chair

Item #1 **Minutes from the April 8, 2025 meeting of the Instruction Committee -**
Brianna Ellis, Co-Chair (*Motion to Approve*)

On **MOTION** of Nicole Langlois, **SECONDED** by Elisa Vallejo, and **CARRIED**, the Minutes of the Instruction Committee Meeting of April 8, 2025, were approved as submitted.

Presentations from the Public: Coco Salazar, Co-Chair

Item #2 **Any persons desiring to address the Personnel Committee on any proper matter**

There were no presentations from the public.

Old Business:

There was no Old Business.

New Business:

Item #3 Curriculum Consumables and Student Supplies Update (LCAP Goal 1, AMO 1) - Sirui Thomassian, FPC Director (*Informational Item*)

Lead Teachers should send a grade level inventory sheet displaying student supply needs to Ms. Moran by May 16. Mrs. Miller has organized an organization-wide consumables order. Reading Is Fundamental has been renewed for the 2025-2026 school year.

Item #4 Student Reorganization (LCAP Goal 1, AMO 1-4) - Sirui Thomassian, FPC Director (*Informational Item*)

Mrs. Thomassian shared the progress of the grade-level student reorganization process. TK completed the blind placements on April 25th. Kindergarten completed the blind placements on May 1st. Second grade completed the blind placements on May 2nd. First grade will complete the blind placements on May 8th.

Recommended FPC Reorganization Process: [link here](#)

Item #5 Acceleration/BEE Time Update for 2025-2026 (LCAP Goal 1, AMO 1-2) - Elisa Vallejo, Acceleration Specialist (*Informational Item*)

The Acceleration Specialist will begin end-of-the-year assessments and rostering after May 16. Ms. Vallejo will create a schedule of students so that services may begin the second week of school. The Acceleration Program will continue into the 2025–2026 school year. Elisa Vallejo will remain the shared Acceleration Specialist between Fenton Primary Center and the Fenton Academies, and will continue to be available at Fenton Primary Center two days a week, just as she has been this year. The Instructional Leadership Committee is currently reflecting on how the program can be improved for the upcoming year. While we are exploring ways to strengthen the overall structure, the primary focus of the Acceleration Specialist will remain on providing Tier 3 intensive academic support.

Item #6 Staff Roster for 2025-2026 (LCAP Goal 3, AMO 1) - Sirui Thomassian, FPC Director (*Informational Item*)

Discussions on room changes have been discussed with the Reorganization Committee. They will be meeting to decide on room locations. Considerations include moving Specialists, and the Family Center moving to room 205. The 2025-2026 Teacher Roster is linked [here](#).

Item #7 i-Ready EOY Assessment (LCAP Goal 1, AMO 1-2) - Sirui Thomassian, FPC Director (*Informational Item*)

The End-of-the-Year i-Ready testing window is from May 19, 2025 - June 11, 2025. A Pep Rally has been scheduled for Thursday, May 15, 2025 in the Multi-Purpose Room. The schedule will be as follows:

Kindergarten: 9:00 - 9:15 a.m.
1st grade: 9:30 - 9:45 a.m.
2nd Second grade: 10:00 - 10:15 a.m.

Item #8 Interviews for Open Teaching Position (LCAP Goal 3, AMO 1) - Sirui Thomassian, FPC Director (*Informational Item*)

There are currently two possible candidates who will be interviewed for the open kindergarten teacher position. The job opening will also be posted online. The Interview Committee consists of Personnel Committee Co-Chairs, Instruction Committee Co-Chairs, Faculty Reps, Administrators, as well as Personnel Committee Member, Jeanette Hernandez, and FCPS Instructional Coach, Yesenia Fuentes.

Interview questions were reviewed by the Personnel Committee, and the teams will offer updated questions for the Interview Committee to consider.

Item #9 2025-2026 Lead Teacher Selection (LCAP Goal 1, AMO 1) - Sirui Thomassian, FPC Director (*Informational Item*)

The selection of FPC Grade-level Lead Teachers for the 2025-2026 school year was successfully completed and announced on May 2, 2025, and is now pending Board approval. The Special Education Lead is still in process and will be announced on May 12, 2025.

FPC Lead Teachers for 2025-2026

TK - Sarah Ananta and Bridget Ruiz
Kindergarten - Coco Salazar
First Grade - Laura Holmes and Lisa Ibarra
Second Grade - Nitima Angus and Martha May

Item #10 2025-2026 Focus Lead Selection (LCAP Goal 1, AMO 1) - Sirui Thomassian, FPC Director (*Informational Item*)

The selection of the Communication Focus Lead for the 2025–2026 school year was successfully completed and announced on May 2, 2025, and is now pending Board approval.

Judy Lee has been selected as the 2025-2026 FPC Communications Focus Lead.

Item #11 2025-2026 Faculty Representative Selection (LCAP Goal 1, AMO 1) - Sirui Thomassian, FPC Director (*Informational Item*)

The selection of Faculty Representatives for the 2025-2026 school year was successfully completed and announced on May 2, 2025, and is now pending Board approval.

Nitima Angus and Coco Salazar have been selected as FPC Certificated Representatives. Laura Vasquez has been selected as the FPC Classified Representative.

Item #12 Dyslexia Screener Update (LCAP Goal 1, AMO 1-2) - Sirui Thomassian, FPC Director (*Informational Item*)

Thank you again for the time and commitment to those who served on the FCPS Dyslexia Subcommittee. A final decision was made to move forward with *Amira* as our official Dyslexia Screener. Next steps include bringing this item to the FCPS Board of Directors as an action item during the May 22, 2025 meeting.

Demo Link: <https://www.hmhco.com/amira-demo-experience>
Digital Walkthrough Guide link: [Guide](#)

The subcommittee will meet again in August/September to finalize implementation. Staff can reference the [DRAFT timeline](#) for next year's implementation.

Item #13 PLC PD on May 23rd (LCAP Goal 1, AMO 1-2) - Sirui Thomassian, FPC Director (*Informational Item*)

The Professional Development on May 23rd will consist of PLC work at each site. Each site will be provided PLT Unit Planning time. Most teachers will plan with the grade level team they are assigned to for the next school year. Teachers moving to a new grade will meet with that team. The Professional Development #7 Agenda is linked [here](#).

Announcements:

There were no announcements.

Next Regular Meeting:

TBA

Adjournment:

By order of **GENERAL CONSENSUS**, the Instruction Committee Meeting was adjourned at 7:56 a.m.

Minutes respectfully submitted by: Gloria Rangel

FENTON CHARTER PUBLIC SCHOOLS
Fenton STEM Academy

Unapproved Minutes of the Instruction Committee

May 9, 2025

Call to Order: Elisa Vallejo, Chair

Roll Call: Elizabeth Marquez, Secretary

The Instruction Committee meeting was called to order at 7:19 a.m. by Chair, Elisa Vallejo

Instruction Committee Members Present: Elizabeth Marquez, Bianca Bell Reed, Alyssa Marygold, Robin McNutt, Jennifer Pimentel, Beth Henschel, Alex Munoz

Excused Members: Amarjeet Gonzalez, Joanna Tepper

Non-Committee Members: Martha May, Brandy Mendoza, Cecilia Quijano, Tiffany Walker, Alexis Sheppard

Additions/Corrections to the Agenda: Elisa Vallejo, Chair

There were no additions or corrections to the agenda.

Approval of Minutes: Elisa Vallejo, Chair

Item #1 **Approval of Minutes from the April 7, 2025 meeting of the Instruction Committee** - Elisa Vallejo, Chair (*Motion to Approve*)

On **MOTION** of Bianca Bell Reed , **SECONDED** by Robin McNutt, and **CARRIED**, the minutes were approved as submitted.

Presentations from the Public: Elisa Vallejo, Chair

Item #2 **Any person desiring to address the Instruction Committee on any proper matter**

There were no presentations from the public.

Old Business:

There was no Old Business.

New Business:

Item #3 **May 23 Professional Development Day (LCAP Goal 3, AMO 2)** - Dr. Beth Henschel, Director (*Informational Item*)

Dr. Henschel provided an overview of the upcoming professional development day scheduled for May 23rd. The day will begin with administrative updates from 8:00 to 9:00 a.m. in the Annex MPR. Following this, staff will review the Master Schedule and engage in grade level planning to develop pacing for Unit 1. This planning will include identifying assessment dates and scheduling data chats to support instructional alignment and student progress monitoring.

Item #4 Acceleration Program Update (LCAP Goal 1, AMO 1-2) - Elisa Vallejo
(Informational Item)

Mrs. Vallejo presented the committee with the Tier 3 Intensive Support Schedule, which has remained in place throughout May. The Acceleration Specialist has adjusted morning duties to support CAASPP testing and continues working with primary and select 3rd-grade students in the afternoons. Tier 3 services will continue through May 19. Afterward, i-Ready testing will begin for primary students, and the Acceleration Program will shift to end-of-year Foundational Skills assessments for those receiving intensive support. The team will also begin rostering for next school year to ensure an earlier start to services. Tier 3 support is tentatively set to resume the second week of school, with current students included in early rostering to support a smooth launch. Progress reports based on final assessments will be sent home with report cards on the last day of school. In early June, the Instructional Leadership Support Team will meet to review and plan improvements to the program for next year.

Item #5 Student Reorganization (LCAP Goal 3) - Dr. Beth Henschel, Director
(Informational Item)

Dr. Henschel outlined the student reorganization process, scheduled for May 19–21 and May 27–31. The first week will focus on planning and creating equitable class groupings; the second week will be used to review and ensure balanced placements. This collaborative process supports class placement planning for the upcoming school year.

Item #6 i-Ready End of Year Testing (LCAP Goal 1, AMO 1-4) - Dr. Beth Henschel,
Director (Informational Item)

Dr. Henschel provided information on the i-Ready End-of-Year Testing, scheduled for May 19–June 11. She emphasized the importance of encouraging students to put forth their best effort, as the results will reflect their academic growth over the year. Staff are encouraged to engage students in conversations about the value of the assessment and to help foster a positive mindset. A kickoff assembly for primary grades will be held on May 15th to build motivation and excitement.

Announcements:

There were no announcements.

Next Regular Meeting: TBD

Adjournment:

On **MOTION** of Bianca Bell-Reed **SECONDED** by Alyssa Marygold, and **CARRIED**, the Instruction Committee was adjourned at 7:30 a.m.

Minutes respectfully submitted by: Elizabeth Marquez

FENTON CHARTER PUBLIC SCHOOLS
Fenton Charter Leadership Academy

Unapproved Minutes of the Instruction Committee

May 9, 2025

A meeting of the Instruction Committee was held on Friday, May 9, 2025, at 7:20 a.m. in the Hands-On Lab at Fenton Charter Leadership Academy at 8926 Sunland Blvd., Sun Valley, CA 91352.

Call to Order: Melissa Andrade, Chair

Roll Call: Melissa Andrade, Chair

The Instruction Committee meeting was called to order at 7:20 a.m. by Secretary, Alexis Sheppard.

Instruction Committee Members Present: Martha May, Brandy Mendoza, Tiffany Walker, Alexis Sheppard, Beth Henschel, Jennifer Pimentel

Excused Members: Susanna Orozco

Non-Committee Members: Elizabeth Marquez, Bianca Bell Reed, Alyssa Marygold, Bianca Bell-Reed, Robin McNutt, Cecilia Quijano, Joanna Tepper, Elisa Vallejo

Additions/Corrections to the Agenda: Melissa Andrade, Chair

There were no additions or corrections to the agenda.

Approval of Minutes: Melissa Andrade, Chair

Item #1 **Approval of Minutes from the April 7, 2025, meeting of the Instruction Committee - Melissa Andrade, Chair** (*Motion to Approve*)

One **MOTION** of Alexis Sheppard, **SECONDED** by Brandy Mendoza, and **CARRIED**, the minutes were approved as submitted.

Presentations from the Public: Melissa Andrade, Chair

Item #2 **Any persons desiring to address the Instruction Committee on any proper matter**

There were no presentations from the public.

Old Business:

There was no Old Business.

New Business:

Item #3 **May 23 Professional Development Day (LCAP Goal 3, AMO 2)** - Dr. Beth Henschel, Director (*Informational Item*)

Dr. Henschel provided an overview of the upcoming professional development day scheduled for May 23rd. The day will begin with administrative updates from 8:00 to 9:00 a.m. in the Annex MPR. Following this, staff will review the Master Schedule and engage in grade-level planning to develop pacing for Unit 1. This planning will include identifying assessment dates and scheduling data chats to support instructional alignment and student progress monitoring.

Item #4 **Acceleration Program Update (LCAP Goal 1, AMO 1-2)** - Elisa Vallejo (*Informational Item*)

Mrs. Vallejo presented the committee with the Tier 3 Intensive Support Schedule, which has remained in place throughout May. The Acceleration Specialist has adjusted morning duties to support CAASPP testing and continues working with primary and select 3rd grade students in the afternoons. Tier 3 services will continue through May 19. Afterward, i-Ready testing will begin for primary students, and the Acceleration Program will shift to end-of-year Foundational Skills assessments for those receiving intensive support. The team will also begin rostering for next school year to ensure an earlier start to services. Tier 3 support is tentatively set to resume the second week of school, with current students included in early rostering to support a smooth launch. Progress reports based on final assessments will be sent home with report cards on the last day of school. In early June, the Instructional Leadership Support Team will meet to review and plan improvements to the program for next year.

Item #5 **Student Reorganization (LCAP Goal 3)**, Dr. Beth Henschel Director (*Informational Item*)

Dr. Henschel outlined the student reorganization process, scheduled for May 19–21 and May 27–31. The first week will focus on planning and creating equitable class groupings; the second week will be used to review and ensure balanced placements. This collaborative process supports class placement planning for the upcoming school year.

Item #6 **i-Ready End of Year Testing (LCAP Goal 1, AMO 1-4)**, Dr. Beth Henschel, Director (*Information Item*)

Dr. Henschel provided information on the i-Ready End-of-Year Testing, scheduled for May 19–June 11. She emphasized the importance of encouraging students to put forth their best effort, as the results will reflect their academic growth over the year. Staff are encouraged to engage students in conversations about the value of the assessment and to help foster a positive mindset. A kickoff assembly for primary grades will be held on May 15th to build motivation and excitement.

Announcements: There were no announcements.

Next Regular Meeting: The next Instruction Committee meeting will be held on TBD.

Adjournment:

On **MOTION** of Alexis Sheppard, **SECONDED** by Martha May, and **CARRIED**, the Instruction Committee meeting on May 5, 2025, was adjourned at 7:32 AM.

FENTON CHARTER PUBLIC SCHOOLS
Fenton Avenue Charter School

Unapproved Minutes of the Curriculum and Assessment Council

May 12, 2025

Call to Order: Christopher Torres, Chairperson

The Curriculum and Assessment Council meeting was called to order at 7:19 A.M. by Chair, Christopher Torres.

Roll Call: Roll Call, Gladys Ramirez-Perez

Council Members Present: Monica Castañeda, Paige Piper, Christopher Torres, Tiffany Mosley, Feather Gentry, Wendy Kaufman, Jann Manorothkul, Gurpreet Viridi, Lisa Morales, Evelyn Martinez, Gladys Ramirez, and Rebecca Williamson

Excused Members: None

Absent Members: None

Non-Council Members: Juan Gomez

Additions/Corrections to the Agenda: Christopher Torres, Chairperson

No additions or corrections to the agenda.

Item #1 **Minutes from the April 1, 2025 meeting of the Curriculum and Assessment Council** - Christopher Torres, Chairperson (*Motion to Approve*)

*On **MOTION** of Wendy Kauffman, **SECONDED** by Tiffany Mosley, and **CARRIED**, the minutes were approved as submitted.*

Presentations from the Public: Christopher Torres-Chairperson

Item #2 **Any persons desiring to address the Curriculum and Assessment Council on any proper matter**

There were no presentations from the public.

Old Business:

There was no Old Business.

New Business:

Item #3 **Student Reorganization for the 2025-2026 School Year (LCAP Goal 2, AMO 1)**
- Monica Castañeda, FACS Director (*Informational Item*)

Last week, we began the reorganization process for several grade levels, completing 1st and 2nd grade. Student reorganization will continue this week with TK/K on Tuesday and 3rd/4th grade on Thursday and Friday. This year we are using a blind placement process, assigning students based on individual needs to ensure balanced classrooms across all grade levels. A purple flag has been added to indicate chronic absences, which will help teachers prepare for next year, while a red flag identifies Tier 3 students with significant behavioral challenges, as discussed in last week's staff meeting. Teachers have been encouraged to include additional notes for students, outside of Tier 3, with behaviors of note.

Item #4 **EOY i-Ready Diagnostic Assessment (LCAP Goal 1, AMO1-2)** - Monica Castañeda, FACS Director (*Informational Item*)

The Lead Teachers met on May 5th to discuss end-of-year testing. Staff will use open-ended testing, with the window running from May 19th to June 6th for grades K–4, and from May 26th to June 11th for 5th grade. The goal is for all testing to be completed by these deadlines. We encourage testing to be completed early in the window. Teachers may choose how and when to administer the test, but it must be given as a whole group, preferably in the morning. Students who meet their typical growth goals will participate in Kona Ice at the end of the year. During testing weeks, students are required to complete at least 30 minutes of i-Ready lessons, though 45 minutes is encouraged if possible.

Item #5 **Staff Professional Development Day #7 (LCAP Goal 3, AMO 2)** - Monica Castañeda, FACS Director (*Informational Item*)

Our last Professional Development Day will be held on May 23, 2025, on-site. Priorities include team time for unit planning and completion of year-at-a-glance for both Math and ELA. Mrs. Martinez and Ms. Castañeda will be meeting to work on the hub for uploading completed documents so that they are accessible to all staff. Once finished, teams may continue working on completing the closing bulletin and cumulative records. Staff are reminded to bring their own lunch.

Item #6 **CAASPP Update (LCAP Goal 1, AMO 1)** - Paige Piper, FACS Assistant Director (*Informational Item*)

We are pleased to share that SBAC testing officially began on Tuesday, May 6, 2025, for students in grades 3–5. This week, the assessment focus will be the Mathematics CAT and Performance Task. We are proud to report that 97.65% of students have initiated the ELA portion of the exam, with 51.62% having completed the Reading SBAC. Makeup testing also begins today to ensure all students have the opportunity to complete their assessments. Looking ahead, our 5th grade students will participate in the CAST science test next week. To foster a positive and encouraging atmosphere, students engaged in spirited pep rallies and school-wide cheering events. We commend our students for their hard work and dedication during this important time. As a special incentive, students with perfect attendance throughout SBAC testing will be rewarded with a fun and high-energy assembly presented by The Futboleros, known for their exciting soccer tricks and interactive performances.

Item #7 **EL Reclassification Process (LCAP Goal 3, AMO 3)** - Juan Gomez, FACS Assistant Director (*Informational Item*)

We received the final ELPAC scores last Friday. We are pleased to announce that 27 out of 218 students earned a 4 and qualify for reclassification. The following is also required in order to reclassify: a teacher evaluation or review of the student's recent report card, parent opinion and consultation, and comparison of performance to another standardized test. The LAP team will consult with parents and teachers, of certain students, to determine if they meet the above criteria for reclassification. On Tuesday, May 20th, Mrs. Martinez will host a session with new teachers to answer any questions they may have about this process.

Announcements:

There were no announcements.

Next Regular Meeting:

June 2, 2025

Adjournment:

On **MOTION** of Tiffany Mosley, **SECONDED** by Jann Manorothkul, and **CARRIED**, the meeting adjourned at 7:34 A.M.

Minutes respectfully submitted by: Gladys Ramirez-Perez

FENTON CHARTER PUBLIC SCHOOLS
Fenton Primary Center

Unapproved Minutes of the Personnel Committee

April 9, 2025

A meeting of the Personnel Committee was held on Wednesday, April 9, 2025 at 7:15 a.m. in the Conference Room of the Fenton Primary Center at 11351 Dronfield Avenue, Pacoima, California, 91331.

Call to Order: Angelica Salceda, Co-Chair

The Personnel Committee meeting was called to order at 7:20 a.m. by Co-Chair, Angelica Salceda.

Roll Call: Cristina Moran, Secretary

Members Present: Judy Lee, Angelica Salceda, Caitlin McMabell, Cristina Moran, Jeanette Hernandez, Nitima Angus, Coco Salazar, Laura Vasquez, Diana Lucas, Sirui Thomassian

Members Excused: Lisa Ibarra, Nicole Langlois, Lorena Sanchez

Members Absent: None

Additions/Corrections to the Agenda: Angelica Salceda, Co-Chair

There were no additions or corrections to the agenda.

Approval of Minutes: Angelica Salceda, Co-Chair

Item #1 **Approval of Minutes from the March 10, 2025, meeting of the Personnel Committee** - Angelica Salceda, Co-Chair (*Motion to Approve*)

On **MOTION** of Nitima Angus, **SECONDED** by Laura Vasquez, and **CARRIED**, the minutes of the Personnel Meeting of March 10, 2025, were approved as submitted.

Presentations from the Public: Angelica Salceda, Co-Chair

Item #2 **Any persons desiring to address the Personnel Committee on any proper matter**

There were no presentations from the public.

Old Business:

There was no Old Business.

New Business:

Item #3 FPC Staff Roster 2025-2026 School Year (LCAP 3, AMO Goal 1) - Sirui Thomassian, Director *(Informational Item)*

The FPC Reorganization Committee met and completed Round 3 of the reorganization process. FPC has one general education classroom teacher opening that will not be filled at this time, pending enrollment.

There are two new ELO-P employees that started on April 1st: Byron Ceja, P.M. Security, and Jessica Silva, Supervision Aide.

Item #4 Resignation of Staff (LCAP 3, AMO Goal 1) - Sirui Thomassian, Director *(Informational Item)*

Nina Ferman will not be returning for the 25-26 school year. She resigned her position and will be focusing on her growing family. We wish her all the best! Mrs. Ferman has been a great asset to our school and our organization.

Jennifer Cleary will also not be returning for the 25-26 school year. She resigned her position and will be focusing on her growing family. We wish her all the best! Mrs. Cleary has been a great asset to our school and our organization.

Item # 5 Projected Enrollment (LCAP 3, AMO Goal 1) - Sirui Thomassian, Director *(Informational Item)*

Mrs. Thomassian stated that we have 18 new TK students. Our goal is 80, and we need 62 more. In kindergarten, we have 9 new kindergarteners plus our 76 TK's that will be going into kindergarten next school year. Our goal is 136, so we need another 51. We have 138 kindergarteners entering 1st grade. That meets our goal of 138 first graders. We have 151 first graders going into 2nd grade. That exceeds our goal of 136 second graders.

Item #6 2025-2026 Lead Teacher Selection Process (LCAP 3, AMO Goal 1) - Sirui Thomassian, Director *(Informational Item)*

We are beginning the Lead Teachers nomination process for the 2025-2026 school year. Find the timeline for the nomination process below.

- Friday, April 4th - Lead Teacher Application posted
- Friday, April 11th - Nominations due
- Friday, April 18th - Application due (application form will be sent those nominated)
 - Written Application
 - Plan Book or Evidence of Planning (digital preferred, but not required)
 - Grade Book via Infinite Campus
 - Professional Portfolio (digital preferred but not required)
- April 21 - April 25 - Lead Teacher Nominee presents to grade level
- Friday, May 2nd - Voting of grade level Lead Teachers finalized
- Thursday, May 22nd - FCPS Board approval of Lead Teachers

Item #7**2025-2026 Focus Teacher Selection Process (LCAP 3, AMO Goal 1) - Sirui Thomassian, Director (*Informational Item*)**

Fenton Primary Center continues to support early learners with communication skills and will create an enhanced communication program that includes technology, public speaking, social media awareness, and social emotional learning (SEL). The FPC Focus Lead will continue to be key in maintaining a clear and defined focus on communication skills for our school.

FPC staff will select one current (TK-2nd) FPC teacher to assume the role of Focus Lead to implement an integrated focus program. The Focus Lead Teacher for our school will design the various components of focus related initiatives and work collaboratively with Lead Teachers across the grade levels.

- Wednesday, April 9th - Focus Lead Teacher Packet sent
- Friday, April 11th - Nominations due to Mrs. Thomassian by 9 a.m. Nominees are contacted.
- Monday, April 14th - Applications due to Mrs. Thomassian by 9 a.m.
- Wednesday, April 16th - Applications shared to staff via email.
- Wednesday, April 16th-Thursday, April 24th - Online Voting (concludes 4/24 @ 4 p.m.)
- Friday, April 25th - Results announced to staff.

The Instruction Committee has met and is discussing how to enhance this program as well.

Item #8**2025-2026 Faculty Representative Selection Process (LCAP 3, AMO Goal 1) - Sirui Thomassian, Director (*Informational Item*)**

The Fenton Faculty Representative is a critical position. In the past, faculty representatives have been closely involved with decisions impacting personnel and policies. They are always a part of staff reorganization, hiring committees, and are often called on various times throughout the year as part of the FCPS AdHoc Committee. Any certificated staff member from each school can serve as a Faculty Rep. Please consider nominating individuals you feel are objective, professional, and demonstrate Fenton core values. The timeline for the Faculty Representative Selection Process is as follows:

Timeline

- Wednesday, April 9th - Faculty Rep. Nomination Packet distributed
- Friday, April 18th (3pm) - Nominations due to Ms. Cristina Moran. Ms. Moran contacts nominees for their acceptance status.
- Monday, April 21st - Thursday, April 24th - Online Voting (closes 4/25 @ 4 p.m.)
- Friday, April 25th - Voting Results Shared with Staff

Item #9**2025-2026 Classified and Teacher Assistant Representative Selection Process (LCAP 3, AMO Goal 1) - Sirui Thomassian, Director (*Informational Item*)**

The selection process for the Classified Representative for the 2025-2026 school year is below. Please consider nominating individuals who are objective, professional, and demonstrate Fenton's core values.

Timeline

- Tuesday, April 15th - Classified Rep. Nomination Packet distributed
- Friday, April 18th (4 p.m.) - Nominations due to Ms. Cristina Moran. Cristina will contact the nominees to determine their acceptance status.

- Monday, April 21st - Thursday, April 24th - Online Voting (closes 4/24 @ 4 p.m.)
- Friday, April 25th - Voting results shared with Staff by 4 p.m.

The selection process for the Teacher Assistant Representative will be sent out by our Assistant Director, Nicole Langlois.

Item #10 2025-2026 Committees and Committee Chair Selection Process (LCAP 2, AMO 2) - Sirui Thomassian, Director (*Informational Item*)

The FPC Committee Chair Nomination selection process is as follows. The names of individuals who meet the criteria for a Committee Chair and have expressed interest in holding the role are highlighted in yellow and bolded.

[FPC Chair Nomination Form](#) 25-26 Committee Placement Roster

Committee Chairs must have two years of service at Fenton, have regular status, and must have been a member of the committee for one year prior to election, so only current members may be nominated for the 2025-2026 Committee Chair positions. The timeline is listed below. Committee secretaries will be identified at the first committee meeting of the 24-25 school year.

Steps for Chair Selection:

- April 28 – Committee Membership Roster dispersed with nomination form.
- May 5 – Nomination Form due to Cristina by 9:00 a.m. Nominees are contacted.
- May 6-12– Voting for Committee Chairs online
- May 13 – Committee Chairs announced

Announcements:

Laura Vasquez will be the secretary for the next meeting.

Next Regular Meeting:

May 6, 2025

Adjournment:

On **MOTION** of Caitlin McManus, **SECONDED** by Nitima Angus, and **CARRIED**, the Personnel Committee was adjourned at 7:47 a.m.

Minutes respectfully submitted by: Cristina Moran

FENTON CHARTER PUBLIC SCHOOLS
Fenton Charter Leadership Academy

Unapproved Minutes of the Personnel Committee

May 6, 2025

A meeting of the Personnel Committee was held on Tuesday, May 6, 2025 at 7:15 a.m. in the Hands-on Lab at Fenton Charter Leadership Academy at 8926 Sunland Blvd., Sun Valley, CA 91352.

Call to Order: Kate Marrelli, Chair

Roll Call: Lindsey Western, Secretary

Personnel Committee Members Present: Beth Henschel, Kate Marrelli, Lindsey Western, Melissa Allender, Sofia Scaglione, and Kalea Wright

Excused Members: Jennifer Pimentel and Cedric Ramirez

Non-Committee Members: Cecilia Quijano, Priscilla Gentry, Deborah Allan, and Lilia Padilla Zuniga

Additions/Corrections to the Agenda: Kate Marrelli, Chair

There were no additions or corrections to the agenda.

Approval of Minutes: Kate Marrelli, Chair

Item #1 **Approval of Minutes from the April 3, 2025 meeting of the Personnel Committee - Kate Marrelli, Chair (*Motion to Approve*)**

On **MOTION** of Kalea Wright, **SECONDED** by Beth Henschel, and **CARRIED**, the minutes were approved as submitted.

Presentations from the Public: Kate Marrelli, Chair

There were no presentations from the public.

Item #2 **Any person desiring to address the Personnel Committee on any proper matter**

There were no presentations from the public.

Old Business:

There was no Old Business.

New Business:

Item #3 **2025-2026 Grade Level Lead Teachers (LCAP 3, AMO Goal 1) - Dr. Beth**

Henschel, Director (*Motion to Approve*)

The committee voted to confirm the 2025-2026 FCLA Grade Level Lead Teachers as listed below. Nominees had to submit an application for the position, as well as present to and be voted on by their grade level team.

TK - Priscilla Gentry
Kindergarten - Kalea Wright
1st - Adriana Baez
2nd - Alyssa Marygold
3rd - Lilia Padilla Zuniga
4th - Deborah Allan
5th - Joanna Tepper
6th - Nikole De La Rosa
SPED - Maria Cardenas

On **MOTION** of Kalea Wright, **SECONDED** by Sofia Scaglione, and **CARRIED**, the 2025-2026 Grade Level Lead Teachers were approved as submitted.

Item #4 **2025-2026 FCLA Focus Lead Teacher (LCAP 3, AMO Goal 1)** - Dr. Beth Henschel, Director (*Motion to Approve*)

The committee voted to confirm Loren Caballero as the 2025-2026 FCLA Focus Lead Teacher. This will be Mrs. Caballero's first year in this position, and Dr. Henschel is excited to see the program continue to grow and develop under her leadership.

On **MOTION** of Lindsey Western, **SECONDED** by Kalea Wright, and **CARRIED**, Loren Caballero was approved as the 2025-2026 FCLA Focus Lead Teacher.

Item #5 **2025-2026 FCLA Faculty Representative (LCAP 3, AMO Goal 1)** - Dr. Beth Henschel, Director (*Motion to Approve*)

The process of selecting the FCLA Faculty Representatives for the 2025-2026 school year has successfully been completed. After the nomination, application, and voting process, Kate Marrelli has been confirmed as the 2025-2026 FCLA Faculty Representative for certificated staff, and Virginia Palma will serve as Faculty Representative for classified staff.

On **MOTION** of Lindsey Western, **SECONDED** by Kalea Wright, and **CARRIED**, Kate Marrelli was approved as the 2025-2026 FCLA Faculty Representative.

Item #6 **2025-2026 Committee Selection (LCAP 2, AMO 2)** - Dr. Beth Henschel, Director (*Motion to Approve*)

The committee voted to confirm the FCLA committee placements for the 2025-2026 school year. The committee placements were made considering balanced grade level representation and staff preference forms.

On **MOTION** of Kalea Wright, **SECONDED** by Beth Henschel, and **CARRIED**, the 2025-2026 Committee Selection was approved as submitted.

Item #7 **2025-2026 Reorganization of Classrooms (LCAP 2, AMO 2) - Dr. Beth Henschel, Director** (*Motion to Approve*)

Dr. Henschel shared the 2025-2026 map of classroom assignments. In an effort to group all grade levels together and make shared staff more accessible to students, some teachers and staff members will be moving classrooms.

On **MOTION** of Kalea Wright, **SECONDED** by Lindsey Western, and **CARRIED**, the 2025-2026 Reorganization of Classrooms was approved as submitted.

Announcements:

There were no announcements.

Next Regular Meeting:

TBD

Adjournment:

On **MOTION** of Kalea Wright, **SECONDED** by Melissa Allender, and **CARRIED**, the Personnel Committee adjourned at 7:34 am.

Minutes respectfully submitted by: Lindsey Western

FENTON CHARTER PUBLIC SCHOOLS
Fenton STEM Academy

Unapproved Minutes of the Personnel Committee

May 6, 2025

A meeting of the Personnel Committee was held on Tuesday, May 6, 2025 at 7:18 a.m. in the Hands-on Lab at Fenton STEM Academy at 8926 Sunland Blvd., Sun Valley, CA 91352.

Call to Order: Priscilla Gentry, Chair

Roll Call: Deborah Allan, Co-Secretary

The Personnel Committee meeting was called to order at 7:18a.m. by Chair, Priscilla Gentry.

Personnel Committee Members Present: Dr. Beth Henschel, Priscilla Gentry, Lilia Padilla Zúñiga, and Deborah Allan

Excused Members: Cedric Ramirez, Jennifer Pimentel, Veronica McCaughin,

Non-Committee Members: Kate Marrelli, Sofia Scaglione, Cecilia Quijano, Kalea Wright, and Lindsay Western

Additions/Corrections to the Agenda: Priscilla Gentry, Chair

There were no additions or corrections to the agenda.

Approval of Minutes: Priscilla Gentry, Chair

Item #1 **Approval of Minutes from the April 3, 2025, meeting of the Personnel Committee - Priscilla Gentry, Chair** (*Motion to Approve*)

On **MOTION** of Deborah Allan, **SECONDED** by Lilia Padilla Zúñiga, and **CARRIED**, the minutes were approved as submitted.

Presentations from the Public: Priscilla Gentry, Chair

Item #2 **Any persons desiring to address the Personnel Committee on any proper matter**

There were no presentations from the public.

Old Business:

There was no Old Business.

New Business:

Item #3 **2025-2026 Grade Level Lead Teachers (LCAP 3, AMO Goal 1)** - Dr. Beth Henschel, Director (*Motion to Approve*)

Dr. Henschel presented to the committee the final list of Grade Level Lead Teachers. Nominees submitted formal applications and presented to their respective grade-level teams. Final selections were determined by a team vote following the presentations.

TK - Priscilla Gentry
Kindergarten - Kalea Wright
First Grade - Adriana Baez
Second Grade - Alyssa Marygold
Third Grade - Lilia Padilla-Zuniga
Fourth Grade - Deborah Allan
Fifth Grade - Joanna Tepper
Sixth Grade - Nikole De La Rosa
Special Education - Maria Cardenas

On **MOTION** of Deborah Allan, **SECONDED** by Lilia Padilla Zúñiga, and **CARRIED**, the 2025-2026 FCLA/STEM Grade Level Lead Teachers was approved.

Item #4 **2025-2026 STEM Focus Lead Teacher (LCAP 3, AMO Goal 1)** - Dr. Beth Henschel, Director (*Motion to Approve*)

Dr. Henschel presented to the committee the Focus Lead Teacher for STEM. Bianca Bell-Reed was nominated and voted as the STEM lead. We are excited for her to continue in this role.

On **MOTION** of Deborah Allan, **SECONDED** by Lilia Padilla Zúñiga, and **CARRIED**, the 2025-2026 STEM Focus Lead Teacher was approved.

Item #5 **2025-2026 STEM Faculty Representative (LCAP 3, AMO Goal 1)** - Dr. Beth Henschel, Director (*Motion to Approve*)

Dr. Henschel presented to the committee the STEM Faculty Representative. The process of selecting the STEM Faculty Representatives for the 2025-2026 school year has successfully been completed. After the nomination, application, and voting process, Joanna Tepper has been confirmed as the 2025-2026 STEM Faculty Representative for certificated staff and Virginia Palma will serve as Classified Representative.

On **MOTION** of Deborah Allan, **SECONDED** by Lilia Padilla Zúñiga, **CARRIED**, the 2025-2026 STEM Faculty Representative was approved.

Item #6 **2025-2026 Committee Selection (LCAP 2, AMO 2)** - Dr. Beth Henschel, Director (*Motion to Approve*)

Dr. Henschel presented to the committee the Committee Selection for the 2025-2026 school year. There were several changes due to teachers switching schools and some grade levels having less teachers. She also announced the committee chairs which are highlighted in the attached Committee Rosters.

[FCLA Committee Roster](#)
[STEM Committee Roster](#)

On **MOTION** of Deborah Allan, **SECONDED** by Lilia Padilla Zúñiga, **CARRIED**, the 2025-2026 Committee Selection for the 2025-2026 school year was approved.

Item #7 **2025-2026 Reorganization of Classrooms (LCAP 2, AMO 2) - Dr. Beth Henschel, Director (*Motion to Approve*)**

Dr. Henschel presented to the committee the plan for teachers to move classrooms so that each grade level will be together in the same hallway. Dr. Henschel explained that the reorganization team decided to move TK and kindergarten to the STEM hallway to make it easier for the TK and kindergarten students to walk to lunch. They will now be able to save time as they transition to different parts of the school, walking in a straight line rather than coming from the Leadership hallway. By having grade level classrooms together, it will allow smoother transitions for AIM groups and collaborative planning with grade level peers.

On **MOTION** of Deborah Allan, **SECONDED** by Lilia Padilla Zúñiga, **CARRIED**, the 2025-2026 STEM Reorganization of Classrooms was approved.

Announcements:

There were no announcements.

Next Regular Meeting:

TBD

Adjournment:

On **MOTION** of Deborah Allan, **SECONDED** by Lilia Padilla Zúñiga and **CARRIED**, the Personnel Committee was adjourned at 7:35 a.m.

Minutes respectfully submitted by: Deborah Allan

FENTON CHARTER PUBLIC SCHOOLS
Fenton Primary Center

Unapproved Minutes of the Personnel Committee

May 6, 2025

A meeting of the Personnel Committee was held on Tuesday, May 6, 2025 at 7:15 a.m. in the Conference Room (Room 201) of Fenton Primary Center at 11351 Dronfield Avenue, Pacoima, CA, 91331.

Call to Order: Judy Lee, Co-Chair

The Personnel Committee Meeting was called to order at 7:19 a.m. by Co-Chair, Judy Lee.

Roll Call: Laura Vasquez, Secretary

Members Present: Judy Lee, Angelica Salceda, Caitlin McMabell, Cristina Moran, Jeanette Hernandez, Lisa Ibarra, Coco Salazar, Laura Vasquez, Diana Lucas, Sirui Thomassian

Members Excused: Nitima Angus, Nicole Langlois, Lorena Sanchez

Members Absent: None

Additions/Corrections to the Agenda: Judy Lee, Co-Chair

There were no additions or corrections to the agenda.

Approval of Minutes from the April 9, 2025, meeting of the Personnel Committee: Judy Lee, Co-Chair

Item #1 Minutes from the April 9, 2025 meeting of the Personnel Committee - Judy Lee, Co-Chair (*Motion to Approve*)

On **MOTION** of Diana Lucas, **SECONDED** by Angelica Salceda, and **CARRIED**, the Minutes of the Personnel Committee Meeting from April 9, 2025, were approved as submitted.

Presentations from the Public: Judy Lee, Co-Chair

Item #2 Any persons desiring to address the Personnel Committee on any proper matter

There were no presentations from the public.

Old Business:

There was no Old Business.

New Business:

Item #3 Student Reorganization for 2025-2026 (LCAP 3, AMO Goal 1) - Sirui Thomassian, Director (*Informational Item*)

Student reorganization meetings were held as follows:

TK: 4/25

Kinder: 5/1

2nd Grade: 5/2

3rd Grade: 5/8

The following link explains the recommended FPC Reorganization Process: Link: [here](#)

Item #4 FPC Acceleration Program Update for 2025-2026 (LCAP 3, AMO Goal 1) - Elisa Vallejo, Acceleration Specialist (*Informational Item*)

The Acceleration Program will continue into the 2025–2026 school year. Elisa Vallejo will remain the shared Acceleration Specialist between Fenton Primary Center and the Fenton Academies, and will continue to be available at Fenton Primary Center two days a week, just as she has been this year. The Instructional Leadership Committee is currently reflecting on how the program can be improved for the upcoming year. While we are exploring ways to strengthen the overall structure, the primary focus of the Acceleration Specialist will remain on providing Tier 3 intensive academic support.

Item #5 Updated Staff Roster for 2025-2026 (LCAP 3, AMO Goal 1) - Sirui Thomassian, Director (*Informational Item*)

The following roster was shared with the Personnel Committee members. Link: [here](#)

Item #6 Teacher Interviews for Open Position (LCAP 3, AMO Goal 1) - Sirui Thomassian, Director (*Informational Item*)

Mrs. Thomassian shared that we have two candidates that we may interview for the open kinder position. The interview committee consists of Personnel Committee Chair, Instruction Committee Chair, Faculty Reps, Classified Reps, and Administrators. The interview questions were reviewed by the committee members and the teams will offer updated questions for the interview committee to consider.

Item #7 Recruitment Efforts and Projected Enrollment (LCAP 3, AMO Goal 1) - Sirui Thomassian, Director (*Informational Item*)

Mrs. Thomassian shared that recruitment efforts continue and the new postcards and flyers with an active QR code are ready. She encouraged everyone to sign-up - link: [here](#)

Item #8 2025-2026 Lead Teacher Position (LCAP 3, AMO Goal 1) - Sirui Thomassian, Director (*Motion to Approve*)

The voting was announced on May 2nd. Board Approval will take place on May 22nd.

Lead Teachers for 2025-2026 are as follows:

TK – Sarah Ananta and Bridget Ruiz
Kindergarten – Coco Salazar
First Grade – Laura Holmes and Lisa Ibarra
Second Grade – Nitima Angus and Martha May

On **MOTION** of Caitlin McMabell, **SECONDED** by Jeannette Hernandez, and **CARRIED**, the Lead Teacher selections have been approved.

Item #9 **2025-2026 Focus Lead Teacher Position (LCAP 3, AMO Goal 1) - Sirui Thomassian, Director** (*Motion to Approve*)

The voting was announced on May 2nd. Board Approval will take place on May 22nd.

Focus Lead Teacher for 2025-2026 is as follows:

Communication Focus Leads – **Judy Lee**

On **MOTION** of Coco Salazar, **SECONDED** by Sirui Thomassian, and **CARRIED**, the Focus Lead Teacher Position has been approved.

Item #10 **2025-2026 Faculty and Classified Representatives (LCAP 3, AMO Goal 1) - Sirui Thomassian, Director** (*Motion to Approve*)

The voting was announced on May 2nd. Board Approval will take place on May 22nd.

Faculty and Classified Representatives for 2025-2026 are as follows:

FPC Certificated Representatives – **Nitima Angus and Coco Salazar**
Classified Representative – **Laura Vasquez**

On **MOTION** of Sirui Thomassian, **SECONDED** by Caitlin McMabell, and **CARRIED**, the Faculty and Classified Representatives have been approved.

Announcements:

There were no announcements.

Next Regular Meeting:

TBD

Adjournment:

By order of **GENERAL CONSENSUS**, the Personnel Committee Meeting was adjourned at 7:51 a.m.

Minutes respectfully submitted by: Laura Vasquez

FENTON CHARTER PUBLIC SCHOOLS
Fenton Avenue Charter School

Unapproved Minutes of the Human Resource and Personnel Council

May 14, 2025

A meeting of the Human Resource and Personnel Council was held on Wednesday, April 2, 2025 at 7:15 A.M., in the Conference Room of Fenton Avenue Charter School, 11828 Gain St., Lake View Terrace, CA 91342.

Call to Order: Leanna Hendrix, Co-Chair

Roll Call: Katherine Sheppard, Secretary

Members Present: Myriam Arechiga, Barbara Aragón, Lillian De La Torre, Nereyda Gonzaga, Feather Gentry, Leanna Hendrix, Jann Manorothkul, Vivian Matute, Elsie Orellana, Alexandria Scott, Katherine Sheppard, Lainey Yanez, Ileana Vanegas, Monica Castañeda, Paige Piper

Non-members Present: Juan Gomez, Myra Valenzuela

Additions/Corrections to the Agenda: Elsie Orellana, Co-Chair

None

Approval of Minutes from: Leanna Hendrix, Co-Chair

Item #1 **Minutes from the April 2, 2025 meeting of the Human Resource and Personnel Council - Leanna Hendrix, Co-Chair** (*Motion to Approve*)

On **MOTION** of Feather Gentry, **SECONDED** by Myriam Arechiga, and **CARRIED**, the minutes were approved as submitted.

Presentations from the Public: Elsie Orellana, Co-Chair

Item #2 **Any persons desiring to address the Human Resource and Personnel Council on any proper matter**

There were no presentations from the public.

Old Business:

There was no Old Business.

New Business:

Item #3 **2025-2026 Lead Teacher Selection (LCAP Goal 3, AMO 1) - Monica Castañeda, FACS Director** (*Motion to Approve*)

On Wednesday, April 30, 2025, the Lead Teacher selection process for the 2025–2026 school year took place. Nominees delivered presentations outlining their qualifications, leadership vision, and goals for the upcoming year. After all presentations were shared, the team engaged in a thoughtful discussion and completed the voting process. Following the review, the new Lead Teachers were announced. Lisa Morales was selected to serve as the Lead Teacher for TK and Kindergarten, and Feather Gentry was chosen to represent 1st and 2nd grades. For 3rd grade, Christopher Torres and Lainey Yanez were selected as co-leads. Rebecca Williamson and Leann Chapman will take on the Lead Teacher roles for 4th grade, while Gricelda Mares and Katherine Sheppard were selected for 5th grade. In the area of Special Education, Jann Manorothkul was named as Lead Teacher. The meeting concluded with congratulations extended to all selected educators, both new and returning, in recognition of their commitment to supporting instructional teams and fostering collaborative leadership in the year ahead.

On **MOTION** of Paige Piper, **SECONDED** by Alexandria Scott, and **CARRIED**, the motion to approve the Lead Teachers for 2025-2026 was approved by the council.

Item #4	2025-2026 Faculty and Classified Representative Selection Process (LCAP Goal 3, AMO 3) - Monica Castañeda, FACS Director (<i>Motion to Approve</i>)
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As part of the council's election process for the 2025–2026 school year, three nominees were considered for the role of Certificated Faculty Representative. Following the vote count, Jann Manorothkul and Christopher Torres were selected to serve in this capacity for the upcoming year. In addition, a vote of confidence was held to appoint the Classified Faculty Representative. Based on the results, Nereyda Gonzaga was confirmed for the position. Congratulations were extended to Ms. Manorothkul, Mr. Torres, and Ms. Gonzaga as they prepare to take on these important leadership roles in the new school year.

On **MOTION** of Paige Piper, **SECONDED** by Vivian Matute and **CARRIED**, the motion to approve the Faculty Representatives and Classified Representative for the 2025-2026 school year was approved by the council.

Item #5 **2025-2026 Updated Staff Roster (LCAP Goal 3, AMO 1) - Monica Castañeda,**
FACS Director (*Informational Item*)

Ms. Castañeda shared an update on staffing plans for the upcoming 2025–2026 school year. She began by announcing that Krystal Rodriguez will be transitioning to FCLA/STEM to serve as the new ELO-P Coordinator. The council expressed well wishes to Mrs. Rodriguez as she embarks on this exciting new chapter in her career. As a result, several grade-level changes were also shared. Nicole Melendez, who currently teaches third grade, will be moving to first grade. Meanwhile, Rachel Lee will transition from fourth grade to third grade. In addition to these internal moves, the school is pleased to welcome two new educators to the team. Samantha Alarcon will be joining the fifth grade team, and Jorge Carmona has been selected as the new Special Day Class (SDC) teacher. Changes are also on the horizon for the Main Office. Lillian De La Torre will be retiring at the end of the school year, and the council acknowledged her many years of dedicated service with heartfelt appreciation. In her place, Nereyda Gonzaga has been selected as the new Office Manager. Jessica Diaz, who currently serves as the Nurse's Assistant, will transition into the role of Office Assistant. The school community is excited about these upcoming changes and looks forward to supporting both new and transitioning team members as they prepare for the year ahead.

Item #6 Hiring Updates (LCAP Goal 3, AMO 1) - Monica Castañeda, FACS Director
(Informational Item)

We are excited to welcome two new team members to FACS! Jorge Carmona has been hired as our new Special Day Class (SDC) teacher, and Samantha Alarcon will be joining the fifth grade team as part of the

ELA department. We are thrilled to have them on board and look forward to the expertise and enthusiasm they will bring to our school community. In addition, we currently have an open position in fourth grade. The hiring process is underway, and we are actively seeking qualified candidates through Edjoin.

Item #7 2025-2026 Council Selection Process (LCAP Goal 3, AMO 1) - Monica Castañeda, FACS Director (*Informational Item*)

The survey for council selection was distributed to all staff. In addition to nominating and electing council members, the survey included an opportunity for staff to indicate their interest in serving as either the Council Chair or Secretary. Once the council selection process is finalized, appointments for the Chair and Secretary roles will be made based on the expressed interest and overall needs of the team.

Announcements:

Please RSVP to Lillian De La Torre's retirement party!

Next Regular Meeting:

June 4, 2025

Adjournment:

On **MOTION** of Jann Manorothkul, **SECONDED** by Lainey Yanez, and **CARRIED**, the Human Resource and Personnel Council was adjourned at 7:34 am.

Minutes respectfully submitted by Katherine Sheppard, Secretary

FENTON CHARTER PUBLIC SCHOOLS
Fenton Primary Center

Unapproved Minutes of the Parent Advocacy Committee

April 2, 2025

A meeting of the Parent Advocacy Committee was held on April 2, 2025, at 7:15 a.m. in the Conference Room (Room 201) of Fenton Primary Center at 11351 Dronfield Avenue, Pacoima, CA, 91331.

Call to Order: Bridget Ruiz, Co-Chair

The Parent Advocacy Committee Meeting was called to order at 7:15 a.m. by Co-Chair, Bridget Ruiz.

Roll Call: Jennifer Cleary, Secretary

Members Present: Bridget Ruiz, Gurpreet Gill, Jennifer Cleary, Gloria Rangel, Paola Ramirez, Nicole Langlois, Sirui Thomassian, Jasmin Gonzalez, Cindy Soto, Celina Calvillo, Laura Vasquez, Carla Carr

Non-Members in Attendance: Sara Fillerup (Parent)

Members Excused: Brianne Beeman, Magaly Fernandez

Members Absent: Gina Garcia

Additions/Corrections to the Agenda: Gurpreet Gill, Co-Chair

The following item was added to the agenda:

Item #12 **Autism Acceptance and Appreciation Week (LCAP 2, AMO 2) -**
Bridget Ruiz, FPC PAC Co-Chair (*Motion to Approve*)

Approval of Minutes from February 18, 2025: Bridget Ruiz, Co-Chair

Item #1 **Minutes from the February 18, 2025 meeting of the Parent Advocacy Committee -** Bridget Ruiz, FPC PAC Co-Chair (*Motion to Approve*)

On **MOTION** of Cindy Soto, **SECONDED** by Jasmin Gonzalez, and **CARRIED**, the Minutes of the Parent Advocacy Committee Meeting of February 18, 2025 were approved as submitted.

Presentations from the Public: Bridget Ruiz, Co-Chair

Item #2 **Any persons desiring to address the Parent Advocacy Committee on any proper matter**

There were no presentations from the public.

Old Business:

Item #3 **Book Fair Schedule (LCAP 3, AMO 3)** - Gurpreet Gill, FPC PAC Co-Chair (*Motion to Approve*)

The annual Scholastic Book Fair at FPC will be held from Saturday, April 12th through Friday, April 18th. The Book Fair hours will be as follows:

- Saturday, April 12 from 10:00 a.m. – 1:00 p.m. (During FPC's Spring Carnival)
- Monday, April 14 from 2:00 p.m. – 4:00 p.m.
- Tuesday, April 15 from 2:00 p.m. – 4:00 p.m.
- Wednesday, April 16 from 2:00 p.m. – 5:00 p.m.
- Thursday, April 17 from 2:00 p.m. – 4:00 p.m.
- Friday, April 18 from 12:00 p.m. – 1:00 p.m.

A sign-up sheet will be sent out to staff to volunteer their time to help with the Book Fair.

On **MOTION** of Cindy Soto, **SECONDED** by Paola Ramirez, and **CARRIED**, the Book Fair Schedule was approved.

Item #4 **Parent Night Meeting (LCAP 2, AMO 1 & 2)** - Sirui Thomassian, FPC Director (*Informational Item*)

Fenton Primary Center will hold the Spring Parent Night Meeting tentatively on Tuesday, May 20th from 4:00 p.m. – 5:00 p.m. This meeting will be held in-person in FPC's MPR. The committee would really like to have it available on Zoom as well.

Item #5 **FPC Library Update (LCAP 2, AMO 2)** - Paola Ramirez, FPC School Counselor (*Informational Item*)

FPC's library is almost ready to be used by staff and students once again. Mrs. Ramirez and her interns have been working hard to get all the books labeled and organized for our students using over \$1,000 of Scholastic Dollars to purchase new books! Mrs. Ramirez is looking into getting student friendly furniture in the library for students to enjoy while they visit the library. There was also a discussion of having a book drop box for students to return books that have been borrowed from the library. The team has also gone through all the books and donated any books that are damaged or not school-age appropriate.

New Business:

Item #6 **Student Recruitment (LCAP 2, AMO 2)** - Sirui Thomassian, FPC Director (*Informational Item*)

School Director, Sirui Thomassian, shared multiple documents showing the recruitment efforts for the 25-26 school year.

- 25-26 Enrollment Efforts Link: [here](#)
- 25-26 Enrollment Flyer Link: [here](#)
- FPC Action Plan Link: [here](#)

There will also be an enrollment booth, as well as school tours, available during the Spring Carnival.

Item #7 **April Spirit Days (LCAP 2, AMO 1)** - Bridget Ruiz, FPC PAC Co-Chair (*Motion to Approve*)

FPC is excited to celebrate April Spirit Days with both staff and students. The Spirit Days for April are as follows:

- Thursday April 3rd – National Find a Rainbow Day: Students and staff are invited to wear rainbows or wear their favorite color of the rainbow.
- Monday, April 21st – National Kindergarten Day: The kindergarten team will have special activities for their classes.
- Tuesday, April 22nd – Earth Day: Students will be invited to wear green or an Earth Day shirt.
- Monday, April 28th – National Superhero Day: Students and staff are welcome to wear their favorite superhero outfit or shirt.

On **MOTION** of Cindy Soto, **SECONDED** by Nicole Langlois, and **CARRIED**, the April Spirit Days was approved.

Item #8 **Career Day Presentation (LCAP 2, AMO 2)** - Paola Ramirez, FPC School Counselor (*Informational Item*)

Career Week March Madness was a great success at FPC. Throughout March, students got to vote on their favorite careers. The winning career was “Dog Trainer”. Mrs. Ramirez is working to get an assembly scheduled with a dog trainer for either the end of April or during the month of May.

Item #9 **Spring Carnival (LCAP 2, AMO 2)** - Lorena Sanchez, FPC Expanded Learning Coordinator (*Informational Item*)

Fenton Primary Center is proud to host the 3rd annual Spring Carnival on Saturday, April 12th from 10:00 a.m. -1:00 p.m. The Spring Carnival will showcase a DJ, three Mad Science shows, a Folklorico Dance presentation, and Paws to Share as part of the entertainment. Parent tours will also be available to families who are interested in touring the school. There will also be food vendors and community resource booths in attendance. Staff will host numerous activities in classrooms and on the playground. Ms. Sanchez is waiting for all materials to arrive for the different booths. Once items arrive, they will be passed out to a member of the team. Meetings and preparations for the carnival are in full swing.

Item #10 **Bunny Pictures Fundraiser (LCAP 2, AMO 1)** - Bridget Ruiz, FPC PAC Co-Chair (*Motion to Approve*)

The Kindergarten Team will be taking photos with the Spring Bunny on Wednesday, April 9th as a grade level fundraiser. Photos will be one picture and card for \$3.00 or two for \$5.00. Funds will be used for future field trips and kindergarten resources.

On **MOTION** of Celina Calvillo, **SECONDED** by Sirui Thomassian, and **CARRIED**, Bunny Pictures Fundraiser was approved.

Item #11 **Environmental Defenders Assembly (LCAP 2, AMO 2)** - Lorena Sanchez, FPC Expanded Learning Coordinator (*Informational Item*)

The Environmental Defenders: Rock the Planet assemblies will be held on April 17th and 18th. Due to FPC's shortened day schedule, the assembly will need to be held on two dates. They will be providing 24 Environmental Defenders Pledge Posters for each participating K – 2nd grade classroom. Environmental Defenders encourage teachers to have their students visit EnvironmentalDefendersLA.com prior to the assembly for a quick and fun introduction to the environmental concepts covered in the assembly. Students who have not yet seen the assembly can earn an Environmental Defenders certificate by watching a short video on each topic and correctly answering quiz questions about each one. After seeing the assembly, students who take the Super Environmental Defenders pledge and sign their classroom poster will receive a Super Environmental Defenders membership card to access the members-only section of the website with games, music and more.

Item #12 **Autism Acceptance and Appreciation Week (LCAP 2, AMO 2)** - Bridget Ruiz, FPC PAC Co-Chair (*Motion to Approve*)

FPC will host an Autism Acceptance and Appreciation Week the week of April 14. The focus of our school's Autism Spirit Week is to promote unity, acceptance, and support for individuals with autism. The goal is to foster understanding, celebrate neurodiversity, and create an inclusive environment where everyone feels valued and respected. Participation in the Spirit Week is completely voluntary and we encourage everyone to engage in ways that feel meaningful to them. Flyers will be sent out on school story to share the information with all FPC families. The themes for the week will be as follows:

- Monday, April 14th: Magnificent Minds Monday - *Everyone's mind works differently! Celebrate your amazing mind by wearing a hat, ribbons, or headphones.*
- Tuesday, April 15th: Team Up Tuesday - *Team up with autism by wearing blue for Autism Acceptance Month*
- Wednesday, April 16th: What's your passion Wednesday? - *Many people with autism have an intense focus on their interests or hobbies. Dress to show your interests!*
- Thursday, April 17th: Tie Dye Thursday - *Celebrate neurodivergence and diversity in the spectrum by wearing tie dye!*
- Friday, April 18th: Sensory Friendly Friday - *Sometimes autism comes with sensory sensitivity. Lights, sounds, and even taste can be overwhelming. Be comfy and sensory friendly in your pajamas or sunglasses.*

On **MOTION** of Bridget Ruiz, **SECONDED** by Gurpreet Gill, and **CARRIED**, Autism Acceptance and Appreciation Week was approved.

Announcements:

There were no announcements.

Next Regular Meeting:

TBD

Adjournment:

By order of **GENERAL CONSENSUS**, the Parent Advocacy Committee Meeting was adjourned at 7:55 a.m.

Minutes respectfully submitted by: Jennifer Cleary

FENTON CHARTER PUBLIC SCHOOLS
Fenton Charter Leadership Academy

Unapproved Minutes of the Parent Advocacy Committee

April 11, 2025

A meeting of the Parent Advocacy Committee was held on Friday, April 11, 2025 at 7:21 am at Fenton Charter Leadership Academy at 8926 Sunland Blvd., Sun Valley, CA 91352.

Call to Order: Brennan Mack, Chair

Roll Call: Loren Caballero, Secretary

Parent Advocacy Committee Members Present: Brennan Mack, Siranush Akopyan, Loren Caballero, Deanna Weiss, Beth Henschel, Alejandra Muñoz, Cecelia Quijano

Non-committee Members: Sofia Carias, Nicholas Caldera, Laurie Gaitan, Michelle Menjivar, Jennifer Pimentel

Members Excused: Lynne Cuneo, Raquel Contreras

Additions/Corrections to the Agenda: Brennan Mack, Chair

There were no additions or corrections to the agenda.

Approval of Minutes from March 11, 2025: Brennan Mack, Chair

Item #1 **Approval of Minutes from the March 11, 2025, meeting of the Parent Advocacy Committee - Brennan Mack, Chair** (*Motion to Approve*)

On **MOTION** of Deanna Weiss, **SECONDED** by Alejandra Muñoz, and **CARRIED**, the minutes were approved as submitted.

Presentations from the Public: Brennan Mack, Chair

Item #2 **Any person desiring to address the Parent Advocacy Committee on any proper matter**

There were no presentations from the public.

Old Business:

There was no Old Business.

New Business:

Item #3 **Attendance Update (LCAP Goal 2, AMO 3) - Dr. Beth Henschel, Director** (*Informational Item*)

Fenton Charter Leadership educators have successfully met an Average Daily Attendance (ADA) rate of 98.5% or higher. FCLA achieved an impressive cumulative ADA of 99.45%. Eleven teachers were at 100% ADA.

The Academies continue to encourage teachers and motivate students to come to school and return independent study contracts.

Item #4 **Perfect In-Seat Attendance Incentive (LCAP Goal 2, AMO 3) - Dr. Beth Henschel, Director** (*Informational Item*)

On Tuesday, April 1st, the Academies hosted a Perfect Attendance Breakfast in the Annex MPR to recognize and celebrate students who achieved 100% “In-Seat Attendance” for the month of March. A total of 124 FCLA students were honored for their outstanding commitment to being present every day.

This event not only acknowledged their dedication, but also served to reinforce the importance of consistent attendance. During the breakfast, ongoing In-Seat Attendance incentive plans for the remainder of the school year were introduced to continue promoting daily attendance and student engagement.

Item #5 **Behavior Systems Team Update (LCAP Goal 3, AMO 2 and 6) - Alex Muñoz, ELO-P Coordinator** (*Informational Item*)

Mrs. Muñoz presented the committee with information regarding the Behavior Systems Team. The month of March was the Academies first “Hands Off Challenge” with a goal of reducing the number of “Physical Aggression” and “Fighting” by 50%. By the end of March, referrals for Physical Aggression decreased across FCLA, although referrals for fighting increased. Overall, we saw a decrease in referrals, but didn’t meet a 50% decrease, so we will continue the “Hands Off Challenge” for April. Mrs. Muñoz encourages teachers to continue with classroom lessons, use PAW stars only when they are earned and for the right reason (problem solving).

On Friday, April 4th, students who received a Purple PAW Star were invited to a special lunch in the Hands-on Lab. 128 students participated in the Candlelit Parisian Café, with snacks handed out. The special lunch was very well received by students, with many saying it was the “best day ever!”

Thus far during the month of April, we continue to see low numbers of referrals. To entice students to continue keeping their hands to themselves, teachers can also implement classroom-level incentives to recognize those students. The next Tier 1 Meeting is scheduled for April 25th, at which time the team will review referral data to determine next steps and challenge modifications for the month of May.

Item #6 **ELO-P Session #3 Update (LCAP Goal 2, AMO 2) - Alex Muñoz, ELO-P Coordinator** (*Informational Item*)

The final session of Expanded Learning for this school year has commenced and will continue through May 30th. There are currently 318 students enrolled in one or more clubs, which is once again, about 50% of our student population participating. There are spaces still available, and families continue to enroll. Mrs. Muñoz was excited to share that we continue to have new and engaging opportunities, such as Jewelry Making and Design, Hogwarts Academy, Young Aviators, Vivid Voices (a spoken word and art club), and more homework clubs.

As always, all club offerings have been decided upon based on attendance trends, informal student surveys, and parent feedback surveys. This ensures that we continue to have a highly engaging and well-attended program, as evidenced with the first week of clubs having overall high attendance rates.

The last two months have been filled with engaging and exciting ELO-P Assemblies. On March 21st the Academies was pleased to offer Ballet Folclorico do Brasil featuring a high-energy and engaging assembly filled with acrobatics, and the traditional rhythms and sounds of Brazil. On April 11th Diavolo: Architecture in Motion had students excited about dancers, gymnasts and acrobats working as teammates to put on an engaging performance. On April 18th the Sakai Flamenco wowed students with melodies of Spanish gypsies and powerful rhythms of dancers' footwork bringing the unforgettable experience of flamenco.

Mrs. Muñoz is planning end-of-year field trips for our year-long primary and upper grade clubs. These field trips will be scheduled to take place the last few weeks of school to celebrate year-long participation.

Summer School will start at the Academies on June 16th. Session 1 will have teacher participation from June 16th - June 27th and Session 2 will be run by Think Together going from July 7th - July 25th. Current and incoming ELO-P Coordinators will be meeting this month to discuss piloting Salesforce for Summer School enrollment. If all goes well, this will be used for future ELO-P Sessions as the primary enrollment tool as well.

Item #7 **Community Schools Update (LCAP Goal 2, 1-2)** - Virginia Palma, Family Center Director (*Informational Item*)

Ms. Palma scheduled Dance Movement Therapy workshops once a week on Mondays from 8:30-9:30 am for the month of April. During the last workshop, parents learned about starting healthy habits at a young age and the importance of physical and mental health. The parents who attended were pleased to engage in fun dance activities using a variety of music genres! Parents shared that they will be telling other parent groups and inviting others to participate.

Ms. Palma shared a reminder about the upcoming Fenton 5K taking place at Hansen Dam on May 17th. Information will be shared through Class Dojo for community members to sign up. The 5K is anticipated to have a turnout of about 300 community members, including Senator Caroline Menjivar.

Ms. Palma shared that we have a tentative date of April 30th for "The Arty Loon Magic Show" that winners of the World Finest Chocolate sales will be invited to. Once a confirmed date is secured, a list of students attending will be shared with teachers.

Announcements:

There were no announcements.

Next Regular Meeting:

The next Parent Advocacy Committee meeting will be determined at a later date.

Adjournment:

On **MOTION** of Loren Caballero, **SECONDED** by Deanna Weiss, and **CARRIED**, the Parent Advocacy Committee adjourned at 7:50 am.

Minutes respectfully submitted by: Loren Caballero, Secretary

FENTON CHARTER PUBLIC SCHOOLS
Fenton STEM Academy

Unapproved Minutes of the Parent Advocacy Committee

April 11, 2025

A meeting of the Parent Advocacy Committee was held on Friday, April 11, 2025 at 7:21 am at Fenton STEM Academy at 8926 Sunland Blvd., Sun Valley, CA 91352.

Call to Order: Sofia Carias, Chair

Roll Call: Laurie Gaitan, Secretary

Parent Advocacy Committee Members Present: Sofia Carias, Nicholas Caldera, Laurie Gaitan, Michelle Menjivar, Beth Henschel, Alejandra Muñoz, Cecilia Quijano

Non-committee Members: Brennan Mack, Siranush Akopyan, Loren Caballero, Deanna Weiss, Jennifer Pimentel

Additions/Corrections to the Agenda: Sofia Carias, Chair

There were no additions or corrections to the agenda.

Approval of Minutes from March 11, 2025: Sofia Carias, Chair

Item #1 **Approval of Minutes from the March 11, 2025, meeting of the Parent Advocacy Committee - Sofia Carias, Chair** (*Motion to Approve*)

On **MOTION** of Laurie Gaitan, **SECONDED** by Michelle Menjivar, and **CARRIED**, the minutes were approved as submitted.

Presentations from the Public: Sofia Carias, Chair

Item #2 **Any person desiring to address the Parent Advocacy Committee on any proper matter**

There were no presentations from the public.

Old Business:

There was no Old Business.

New Business:

Item #3 **Attendance Update (LCAP Goal 2, AMO 3) - Dr. Beth Henschel, Director** (*Informational Item*)

Fenton STEM Academy educators have successfully met an Average Daily Attendance (ADA) rate of

98.5% or higher. STEM achieved an impressive cumulative ADA of 99.43%. Eight teachers were at 100% ADA.

Thank you to teachers for their hard work completing independent studies and continuing to motivate and encourage students to come to school.

Item #4 **Perfect In-Seat Attendance Incentive (LCAP Goal 2, AMO 3)** - Dr. Beth Henschel, Director (*Informational Item*)

On Tuesday, April 1st, Fenton STEM Academy hosted a Perfect Attendance Breakfast in the Annex MPR to recognize and celebrate students who achieved 100% In-Seat Attendance for the month of March. A total of 143 STEM students were honored for their outstanding commitment to being present every day.

This event not only acknowledged their dedication but also served to reinforce the importance of consistent attendance. During the breakfast, ongoing In-Seat Attendance incentive plans for the remainder of the school year were introduced to continue promoting daily attendance and student engagement.

Item #5 **Behavior Systems Team Update (LCAP Goal 3, AMO 2 and 6)** - Alex Muñoz, ELO-P Coordinator (*Informational Item*)

Mrs. Muñoz shared that during the month of March, the Fenton Academies held their first “Hands Off Challenge”. The goal was that by March 31, 2025, the number of “Physical Aggression” and “Fighting” behavior office referrals would be reduced by 50%. The outcome was that referrals for “Physical Aggression” decreased for STEM, however referrals for fighting increased. There was an overall decrease in office referrals, but it didn’t meet a 50% decrease. As a result, STEM will continue the “Hands Off Challenge” for the month of April.

To further support the “Hands Off Challenge,” teachers are implementing classroom lessons that focus on “self-control.” Additionally, we will limit the number of PAW stars that each staff member is given to hand out for desired behavior (problem solving), and will ensure that they write student names on the PAW Stars. In order to incentivize this initiative, the team held a “Very Important PAWson” (VIP) lunch on April 4th. During this first VIP Lunch, 128 students participated in a candlelit Parisian cafe theme and snacks were handed out. The next Tier 1 Meeting will be April 25th, the team will review referral data to determine next steps and discuss modifications for the month of May.

Item #6 **ELO-P Session #3 Update (LCAP Goal 2, AMO 2)** - Alex Muñoz, ELO-P Coordinator (*Informational Item*)

The final session of Expanded Learning has officially commenced and will continue through May 30th. Currently, 318 students are enrolled in one or more clubs, representing approximately 50% of our student population actively participating. There continue to be club spaces available, and families continue to enroll their children in the program. This session features several new and engaging opportunities, including Jewelry Making & Design, Hogwarts Academy, Young Aviators, Vivid Voices (a spoken word and art club), and additional Homework Clubs. As always, all club offerings have been carefully selected based on attendance trends, informal student surveys, and parent feedback to ensure a highly engaging and well-attended program. The first week of clubs saw strong attendance across the board.

In addition to club offerings, ELO-P hosted several exciting assemblies this spring. On March 21st, students experienced Ballet Folclorico do Brasil, a high-energy performance filled with acrobatics and the traditional rhythms and sounds of Brazil. On April 11th, Diavolo: Architecture in Motion captivated audiences with dancers, gymnasts, and acrobats working as a team to put on an engaging, dynamic show. On April 18th, Sakai Flamenco will deliver an unforgettable performance, blending the melodies of Spanish gypsies with the powerful rhythms of flamenco dance.

End-of-year field trips are currently being planned for our year-long primary and upper-grade clubs, scheduled to take place during the last few weeks of school as a way to celebrate student participation throughout the year. Looking ahead, Summer School will run in two sessions: Session 1 from June 16 to June 27, and Session 2 from July 7 to July 25. The tentative theme for this summer is Summer Safari. As in previous years, teachers will participate during the first session, with the second session facilitated by Think Together. Additionally, current and incoming ELO-P Coordinators will meet later this month to discuss piloting Salesforce as a new enrollment tool for Summer School, with hopes of adopting it for future ELO-P sessions if successful.

Item #7 **Community Schools Update (LCAP Goal 2, 1-2)** - Virginia Palma, Family Center Director (*Informational Item*)

Ms. Palma scheduled Dance Movement Therapy workshops once a week on Mondays from 8:30-9:30 am for the month of April. During the last workshop, parents learned about starting healthy habits at a young age and the importance of physical and mental health. The parents who attended were pleased to engage in fun dance activities using a variety of music genres such as Cumbia! Parents shared that they will be telling other parent groups and inviting others to participate.

Ms. Palma shared a reminder about the upcoming Fenton 5K taking place at Hansen Dam on May 17th. Information will be shared through Class Dojo for community members to sign up. The 5K is anticipated to have a turnout of about 300 community members, including Senator Caroline Menjivar.

Ms. Palma shared that we have a tentative date of April 30th for “The Arty Loon Magic Show” that winners of the World Finest Chocolate sales will be invited to. Once a confirmed date is secured a list of students attending will be shared with teachers.

Announcements:

There were no announcements.

Next Regular Meeting:

The next Parent Advocacy Committee meeting will be determined at a later date.

Adjournment:

On **MOTION** of Michelle Menjivar, **SECONDED** by Laurie Gaitan, and **CARRIED**, the Parent Advocacy Committee adjourned at 7:49 am.

Minutes respectfully submitted by: Laurie Gaitan, Secretary

FENTON CHARTER PUBLIC SCHOOLS
Santa Monica Boulevard Community Charter School

Unapproved Minutes of the Parent Advocacy Committee

April 15, 2025

Call to Order: Aaron Veals and Christian Hidalgo, Co-Chairs

Roll Call: Aaron Veals and Christian Hidalgo, Co-Chairs

Present Members: Christian Hidalgo, Aaron Veals, Sandra Campos, Maria De Francesco, Victoria Hernandez, David Levinson, Evelia Manzo, Odalys Marin, Christy Namkung, Cary Rabinowitz, Johana Juarez, Walter Gomez

Absent Members: Janet Reyes

Excused: Jazmin Luna, Viviana Fonseca, Annie Hai

Additions/Corrections to the Agenda: Aaron Veals and Christian Hidalgo, Co-Chairs

There were no additions or corrections to the agenda.

Approval of Minutes: Aaron Veals and Christian Hidalgo, Co-Chairs

Item #1 **Approval of Minutes from the February 25, 2025 meeting of the Parent Advocacy Committee** - Aaron Veals and Christian Hidalgo, Co-Chairs (*Motion to Approve*)

On **MOTION** of Evelia Manzo, **SECONDED** by Victoria Hernandez, and **CARRIED**, the minutes from the February 25, 2025 meeting of the Parent Advocacy Committee were approved.

Presentations from the Public: Aaron Veals and Christian Hidalgo, Co-Chairs

Item #2 **Any persons desiring to address the Parent Advocacy Committee on any proper matter**

There were no presentations from the public.

Old Business:

There was no Old Business.

New Business:

Item #3 **Expanded Learning Opportunities Program Update (LCAP Goal 2, AMO 2)**
- Jazmin Luna, Expanded Learning Coordinator (*Informational Item*)

Mr. Rabinowitz presented the Expanded Learning Opportunities (ELO) Program update on behalf of

Jazmin Luna. The program continues to offer a range of activities, including teacher-led clubs, American Sign Language classes, Spanish Immersion classes, and sessions with outside vendors. These programs will run through the end of the school year in June. Additionally, the Diavolo Music Center will host an assembly on May 16th, and the student council will be holding a dance on April 25th. For any questions regarding the ELO Program, please reach out to Ms. Luna. Looking ahead, Zoe Weiss will take on the role of Expanded Learning Coordinator for the upcoming school year.

Item #4 **Community Schools Update (LCAP Goal 2)** - Johana Juarez, Family Center Director (*Informational Item*)

Mrs. Juarez presented the Community Schools Update. The Family Center operates Monday through Friday from 7:00 a.m. to 3:00 p.m. Since the beginning of the school year, we have had a full schedule of classes and activities. In addition to our regular classes, we are holding a variety of classes and workshops with the Student Achievement Foundation (PEBSAF). We also teach basic Level 3 computer classes and extra English classes for our parents and community. Planned Parenthood also offers health classes for families. The Saban Clinic provided a session on medical services and other local community resources. Attendance has remained steady despite families' concerns about the surrounding immigration events. The main office staff provided teachers with a flyer about the 5K race. Please continue to remind students about this event held on May 17, 2025 at the Hansen Dam Aquatic Center.

Item #5 **Student Council Update (LCAP Goal 2, AMO 2)** - David Levinson, 6th Grade Teacher (*Informational Item*)

Mr. Levinson presented the Student Council Update. April 25th will be the final student council dance of the year and also the last fundraiser. Since the last meeting, there has been no money coming in or going out. The final student council meeting will take place the following week, on May 2nd. To celebrate all the hard work the student council has done throughout the year, they will end the year with a trip to Knott's Berry Farm on May 31st.

Item #6 **Behavior Coalition Update (LCAP Goal 2, AMO 1)** - Walter Gomez, Assistant Director (*Informational Item*)

Mr. Gomez presented the Behavior Coalition Update, highlighting that the school successfully met its March goal of reducing referrals by 30%, specifically in the areas of physical contact and defiance. In February, there were 78 referrals, which dropped to 50 in March. This improvement was made possible through the combined efforts of teachers, administrators, paraprofessionals, and the daily Student Council messages. The new goal for April, within a three-week period, is to focus on reducing incidents of physical aggression and physical contact by 30%, aiming for no more than 20 referrals. Additionally, Mr. Gomez met with paraprofessionals to align expectations, including a new guideline of distributing only six ROAR tickets during each recess and lunch period.

Item #7 **Attendance Update (LCAP Goal 2, AMO 3)** - Walter Gomez, Assistant Director (*Informational Item*)

Mr. Gomez presented the Attendance Update, noting that in January, overall student attendance averaged 697 students. As of last Friday, that number increased to an average of 704 students, reflecting a growth of 7 students. In terms of Average Daily Attendance (ADA), the current rate is slightly lower compared to last year. Last year's ADA was 99.02%, while this year it stands at 98.88%, a small decrease of 0.14%. Despite the dip, this year's ADA remains higher than that of the 2022–2023 school year, indicating continued improvement.

Item #8 **CicLAvia Recruitment Events (LCAP Goal 2, AMO 2)** - Cary Rabinowitz,
Administrative Coordinator (*Informational Item*)

Mr. Rabinowitz presented the CicLAvia Recruitment Events. We had a great time participating in the recent CicLAvia event, which took place just two blocks away from SMBCCS. The streets were filled with energy, with over 100,000 people - lots of kids, families, and community members - enjoying the day. It was a fantastic opportunity for outreach, as many people stopped by to visit us, and we were able to pass out numerous flyers. Looking ahead, there will be another CicLAvia-style event called *CicLAmini* in the Pico Union area on May 18th from 10 a.m. to 3 p.m., running from Normandie and Pico to Pico and Union. Mr. Rabinowitz is planning to reach out to the organizers to explore the possibility of hosting another recruitment event there.

Item #9 **2025 Multicultural Festival Recap (LCAP Goal 2, AMO 2)** - Cary Rabinowitz,
Director (*Informational Item*)

Mr. Rabinowitz presented the 2025 Multicultural Festival Recap, extending a big thank you to everyone who assisted, especially the Lead Team, for their incredible efforts in setting everything up, planning the event, creating engaging activities, and coordinating with food trucks. It was a wonderful event that truly captured the spirit of our school and showcased our community in a meaningful and positive way.

Announcements:

The Fenton 5K is scheduled for May 17th at the Hansen Dam. Mrs. Gomez has already posted the registration details on ClassDojo for families to sign up. Additionally, end-of-year home visits are set to take place on May 22nd.

Next Regular Meeting:

May 27, 2025

Adjournment:

On **MOTION** of Maria De Francesco, **SECONDED** by Sandra Campos, and **CARRIED**, the Parent Advocacy Meeting adjourned at 7:39 a.m.

FENTON CHARTER PUBLIC SCHOOLS
Fenton Primary Center

Unapproved Minutes of the Parent Advocacy Committee

May 5, 2025

A meeting of the Parent Advocacy Committee was held on May 5, 2025, at 7:15 a.m. in the Conference Room (Room 201) of Fenton Primary Center at 11351 Dronfield Avenue, Pacoima, CA, 91331.

Call to Order: Bridget Ruiz, Co-Chair

The Parent Advocacy Committee meeting was called to order by Co-Chair, Bridget Ruiz, at 7:17 a.m.

Roll Call: Celina Calvillo, Secretary

Members Present: Bridget Ruiz, Gurpreet Gill, Paola Ramirez, Nicole Langlois, Sirui Thomassian, Jasmin Gonzalez, Lorena Sanchez, Celina Calvillo, Laura Vasquez, Carla Carr, Brianne Beeman, Sara Fillerup

Non-Members in Attendance: N/A

Members Excused: Magaly Fernandez, Jennifer Cleary, Cindy Soto

Members Absent: Gina Garcia

Additions/Corrections to the Agenda: Gurpreet Gill, Co-Chair

There were no additions or corrections to the agenda.

Approval of Minutes from April 2, 2025: Bridget Ruiz, Co-Chair

Item #1 Minutes from the April 2, 2025 meeting of the Parent Advocacy Committee -
Bridget Ruiz, Co-Chair (*Motion to Approve*)

On **MOTION** of Laura Vasquez, **SECONDED** by Jasmin Gonzalez, and **CARRIED**, the Minutes of the Parent Advocacy Committee Meeting of April 2, 2025, were approved as submitted.

Presentations from the Public: Bridget Ruiz, Co-Chair

Item #2 Any persons desiring to address the Parent Advocacy Committee on any
proper matter

There were no presentations from the public.

Old Business:

There was no Old Business.

New Business:

Item #3 Book Fair Profits (LCAP 3, AMO 3) - Bridget Ruiz, FPC PAC Co-Chair *(Informational Item)*

The Book Fair earned \$6,087.15 in gross sales; the school will earn \$2,779.54 in Scholastic Dollars.

Item #4 Parent Night Meeting Topics (LCAP 2, AMO 1) - Sirui Thomassian, FPC *Director (Informational Item)*

The following topics will be discussed at the Parent Night Meeting scheduled for Tuesday, May 20, 2025 at 4:00 p.m. The meeting will be held in-person and via Zoom.

- Review FPC's mission, vision, and motto
- Support for ELs at FPC
- Personnel Updates
- Instruction Updates
- Budget and Safety Updates
- Enrollment and Recruitment Updates
- Review FPC Parent Commitments
- FCPS Gala, Community Updates - Mr. Parra
- Attendance Incentives for the new school year
- Summer School Program

Item #5 Mental Health Awareness Month (LCAP 2, AMO 2) - Paola Ramirez, FPC *School Counselor (Informational Item)*

FPC will be taking part in various activities during Mental Health Awareness Month during the month of May. On Thursdays, students will be encouraged to wear green. The week of May 5-9 is Children's Mental Health Week. To teach the students more about their own mental health, a "brain check in" activity was distributed to all the teachers. The idea is to have this out in the classrooms daily and ask students to ask their brain how it is feeling today. Students will put their popsicle stick with their name on it in the corresponding pocket (Calm/Fine/Happy OR Need Help/Unsure OR Not Great/Sad/Mad). Mrs. Ramirez has also shared videos to bring more awareness to students about their mental health.

Item #6 May Spirit Days (LCAP 2, AMO 2) - Gurpreet Gill, FPC PAC Co-Chair *(Motion to Approve)*

FPC is excited to celebrate May Spirit Days with both staff and students. The Spirit Days for May are as follows:

- Friday, May 2nd – Star Wars Day: Students and staff are welcome to dress up as their favorite Star Wars character or wear Star Wars Attire.
- Monday, May 5th – Cinco de Mayo: Students and staff are invited to wear traditional Mexican attire or the colors green, white, or red.
- Friday, May 16th – Students and staff will be invited to dress up for Asian American, Native Hawaiian, Pacific Islander Month.

On **MOTION** of Laura Vasquez, **SECONDED** by Paola Ramirez, and **CARRIED**, the May Spirit Days was approved.

Item #7 **Career Day Update (LCAP 2, AMO 2)** - Paola Ramirez, FPC School Counselor
(*Informational Item*)

Career Day will take place on Wednesday, May 7th. Two dog trainers and their dogs have been invited to speak to the students about their job. The assemblies will take place in the MPR before each grade's recess. Mrs. Ramirez was also able to confirm and get approval for a firefighter visit. These are Wildland Firefighters who combat and prevent natural wildfires in natural areas like forests and grasslands. The setup will be in the parking lot so this will not impact on-campus activities.

Item #8 **Chuck E. Cheese Fundraiser (LCAP 2, AMO 2)** - Bridget Ruiz, FPC PAC
Co-Chair (*Motion to Approve*)

A schoolwide fundraiser will take place at Chuck E. Cheese in Sun Valley on Thursday, May 8th. Families have been invited to attend starting at 3:00 PM. Flyers have been sent via Dojo and coupons have been sent home to encourage families to attend. Proceeds from the fundraiser will be used to purchase decodable readers for grade levels to use for the 2025-2026 school year.

On **MOTION** of Sirui Thomassian, **SECONDED** by Jasmin Gonzalez, and **CARRIED**, the Chuck E. Cheese Fundraiser has been approved.

Item #9 **End of the Year Spirit Week (LCAP 2, AMO 2)** - Gurpreet Gill, FPC PAC
Co-Chair (*Motion to Approve*)

FPC is excited to celebrate the End-of-the-Year Spirit Weeks that will countdown the last two weeks of school. A flyer will be shared-out with the specific spirit days listed.

On **MOTION** of Brianne Beeman, **SECONDED** by Bridget Ruiz, and **CARRIED**, the End-of-the-Year Spirit Week was approved.

Item #10 **Education Through Music Spring Performances (LCAP 1, AMO 1)** - Nicole
Langlois, FPC Assistant Director (*Informational Item*)

The schedule for the ETM-LA (Education Through Music - Los Angeles) Spring Performance is being finalized and will be shared via email. The flyer for the spring concert will be sent out as well. The concert practice slides with the music, choreography videos, and lyrics have been sent out so teachers can practice with students in their classrooms.

Announcements:

There were no announcements.

Next Regular Meeting: TBD

Adjournment:

By order of **GENERAL CONSENSUS**, the Parent Advocacy Committee Meeting was adjourned at 7:53 a.m.

Minutes respectfully submitted by: Celina Calvillo

FENTON CHARTER PUBLIC SCHOOLS
Fenton STEM Academy

Unapproved Minutes of the Parent Advocacy Committee

May 12, 2025

A meeting of the Parent Advocacy Committee was held on Monday, May 12, 2025 at 7:19 am at Fenton STEM Academy at 8926 Sunland Blvd., Sun Valley, CA 91352.

Call to Order: Sofia Carias, Chair

Roll Call: Laurie Gaitan, Secretary

Parent Advocacy Committee Members Present: Sofia Carias, Nicholas Caldera, Laurie Gaitan, Michelle Menjivar, Beth Henschel, Cecilia Quijano, Alex Muñoz

Non-committee Members Present: Brennan Mack, Siranoush Akopyan, Loren Caballero, Lynne Cuneo, Deanna Weiss, Martha May, Jennifer Pimentel

Members Excused: Virginia Palma

Additions/Corrections to the Agenda: Sofia Carias, Chair

There were no additions or corrections to the agenda.

Approval of Minutes: Sofia Carias, Chair

Item #1 **Approval of Minutes from the April 11, 2025 meeting of the Parent Advocacy Committee -Sofia Carias, Chair (*Motion to Approve*)**

On **MOTION** of Michelle Menjivar, **SECONDED** by Beth Henschel, and **CARRIED**, the minutes were approved as submitted.

Presentations from the Public: Sofia Carias, Chair

Item #2 **Any persons desiring to address the Parent Advocacy Committee on any proper matter**

There were no presentations from the public.

Old Business:

There was no Old Business.

New Business:

Item #3 **6th Grade Fundraisers (Snack Sale, and VIP Seating, and VIP Parking)**
(LCAP Goal 2, AMO 1) - Martha May, 6th Grade Teacher (*Motion to Approve*)

Ms. May shared that the 6th grade fundraiser will include selling snacks and having a raffle for two sets of VIP seats, with tickets available for purchase by parents. Additionally, there will be a separate raffle for VIP parking. All proceeds will go toward purchasing supplies needed for the end-of-year culmination event.

On **MOTION** of Loren Caballero, **SECONDED** by Lynne Cuneo, and **CARRIED**, the 6th grade fundraisers were approved unanimously.

Item #4 **Kindergarten Fundraiser (Pizza Sale) (LCAP Goal 2, AMO 1) -**
Loren Caballero, Kindergarten Teacher (*Motion to Approve*)

Mrs. Caballero shared that Kindergarten will be hosting a pizza and juice box fundraiser during Open House to support the purchase of classroom supplies. Proceeds will help cover the cost of arts and crafts materials used throughout the year, and potentially classroom furniture. To maximize fundraising efforts, families will be asked to donate the pizzas, allowing all funds raised to directly benefit the kindergarten program.

On **MOTION** of Michelle Menjivar, **SECONDED** by Laurie Gaitan, and **CARRIED**, the Kindergarten fundraiser was approved unanimously.

Item #5 **6th Grade Culmination and End of Year Activities (LCAP Goal 2, AMO 2)**
- Martha May, 6th Grade Teacher (*Informational Item*)

In efforts to continue supporting and reinforcing positive behavior for the 6th grade students, Ms. May shared that the sixth grade team will provide opportunities for students to earn a “Nacho Party,” ice cream social, a luncheon, and a dance.

Item #6 **Summer Programming Update (LCAP Goal 3, AMO 2) - Alex Muñoz,**
ELOP Coordinator (*Informational Item*)

The theme for this year’s summer program is “Summer Safari: All Things Animals – Land, Sea, and Sky!” The program will run in two sessions. Session 1 will take place from June 16 to June 27 (with no school on June 19) and will be staffed by Fenton personnel, with optional after-school programming provided by Think Together. The session will run from 8:00 a.m. to 12:00 p.m., with Think Together extending the day until 4:30 p.m. Currently, 21 staff members have expressed interest in participating; however, some may not qualify due to not returning to Fenton next year, based on criteria established during the ELO-P Coordinator meeting. While the goal is to include all interested staff, final participation will depend on total student enrollment. As of now, we have received 187 responses, with 176 students interested in Session 1. In order to accommodate all staff, we need increased enrollment prior to the May 13th sign-up deadline. Teachers are encouraged to continue promoting the program via ClassDojo. A minimum 10:1 student-to-teacher ratio is required to confirm each class. FCLA hall classrooms will be used for Session 1.

Session 2 will run from July 7 to July 25 and will be staffed exclusively by Think Together personnel, operating from 8:00 a.m. to 3:30 p.m. Currently, 156 students have expressed interest in this session, and STEM hall classrooms will be utilized.

Both sessions will feature engaging assemblies, hands-on activities, and field trips. Tentative plans include hosting a mobile aquarium and organizing a field trip to Reptacular Ranch, selected for its close proximity and compatibility with the summer school schedule. Planned activities include animal origami, slug slime experiments, and clay creature modeling - special thanks to the second grade team for their creative contributions. Final bookings for events and field trips will be confirmed once student participation numbers are finalized.

Item #7 Community Schools Update (LCAP Goal 2, 1-2) - Virginia Palma, Family Center Director (*Informational Item*)

The counselors and Community School Coordinators will be meeting soon to collaborate and develop plans for the upcoming school year. Further updates will be shared following the meeting.

Announcements:

There were no announcements.

Next Regular Meeting:

The next Parent/Advocacy Committee meeting will be determined at a later date.

Adjournment:

On **MOTION** of Laurie Gaitan, **SECONDED** by Nicholas Caldera, and **CARRIED**, the Parent Advocacy Committee adjourned at 7:34 am.

Minutes respectfully submitted by: Laurie Gaitan, Secretary

FENTON CHARTER PUBLIC SCHOOLS
Fenton Charter Leadership Academy

Unapproved Minutes of the Parent Advocacy Committee

May 12, 2025

A meeting of the Parent Advocacy Committee was held on Monday, May 12, 2025 at 7:21 am at Fenton Charter Leadership Academy at 8926 Sunland Blvd., Sun Valley, CA 91352.

Call to Order: Brennan Mack, Chair

Roll Call: Deanna Weiss, Secretary

Parent Advocacy Committee Members Present: Siranush Akopyan, Brennan Mack, Loren Caballero, Lynne Cuneo, Deanna Weiss, Beth Henschel, Cecilia Quijano, Alejandra Muñoz

Non-committee Members: Sofia Carias, Nicholas Caldera, Michelle Menjivar, Laurie Gaitan, Jennifer Pimentel, Martha May

Members Excused: Raquel Contreras

Additions/Corrections to the Agenda: Brennan Mack, Chair

There were no additions or corrections to the agenda.

Approval of Minutes from April 11, 2025: Brennan Mack, Chair

Item #1 **Approval of Minutes from the April 11, 2025 meeting of the Parent Advocacy Committee - Brennan Mack, Chair** (*Motion to Approve*)

On **MOTION** of Loren Caballero, **SECONDED** by Siranush Akopyan, and **CARRIED**, the minutes were approved as submitted.

Presentations from the Public: Brennan Mack, Chair

Item #2 **Any persons desiring to address the Parent Advocacy Committee on any proper matter**

There were no presentations from the public.

Old Business:

There was no Old Business.

New Business:

Item #3 **6th Grade Fundraisers (Snack Sale, and VIP Seating, and VIP Parking) (LCAP Goal 2, AMO 1), Martha May, 6th Grade Teacher** (*Motion to Approve*)

Ms. May shared that the 6th grade team will hold fundraisers during Open House, which will include selling snacks and conducting a raffle. As part of the raffle, two sets of VIP seats and parking for the culmination event will be offered. The funds raised will be used to purchase supplies for the end-of-year culmination.

On **MOTION** of Loren Caballero, **SECONDED** by Lynne Cuneo, and **CARRIED**, the 6th grade fundraisers were approved unanimously.

Item #4 Kindergarten Fundraiser (Pizza Sale) (LCAP Goal 2, AMO 1) - Loren Caballero, Kindergarten Teacher (*Motion to Approve*)

Mrs. Caballero shared that the Kindergarten team will hold a fundraiser during Open House, where pizza and juice boxes will be sold for \$5. Parents will be asked to donate the pizza and juice for the event. The money raised will go toward purchasing Kindergarten supplies, such as arts and crafts materials and classroom furniture.

On **MOTION** of Michelle Menjivar, **SECONDED** by Laurie Gaitan, and **CARRIED**, the Kindergarten fundraiser was approved unanimously.

Item #5 6th Grade Culmination and End of Year Activities (LCAP Goal 2, AMO 2) - Martha May, 6th Grade Teacher (*Informational Item*)

Ms. May discussed that the end-of-year activities for 6th grade will include a nacho party as a form of positive reinforcement for good behavior, along with an ice cream social, a luncheon and dance, and the 6th grade culmination ceremony.

Item #6 Summer Programming Update (LCAP Goal 3, AMO 2) - Alex Muñoz, ELOP Coordinator (*Informational Item*)

Mrs. Muñoz shared details about the upcoming Summer Programming, which will follow the theme *Summer Safari*. Session 1 will take place from June 16 to June 27 (with no school on June 19) and will be conducted by Fenton staff from 8:00 a.m. to 12:00 p.m., with an optional afterschool program provided by Think Together from 12:00 p.m. to 4:00 p.m. There are currently 21 staff members interested in participating, though some may not qualify due to not returning to Fenton next year. The goal is for all interested staff to participate, but this will depend on final student enrollment numbers.

To boost enrollment, the program will be advertised through ClassDojo, and teachers are encouraged to continue posting and promoting the program. A 10:1 student-to-teacher ratio is required for a class to be confirmed. So far, there have been 187 responses, with 176 students specifically interested in Session 1. Sign-ups close on May 13, and more students are needed to ensure all interested teachers can be included. For Session 1, classrooms in the FCLA hall will be used.

Session 2 will run from July 7 to July 25 and will be led by Think Together staff from 8:00 a.m. to 3:30 p.m. Currently, 156 students have expressed interest. This session will use classrooms in the STEM hall. Both sessions will include assemblies, hands-on activities, and field trips. Tentative plans include a visit from the mobile aquarium and a field trip to Reptacular Ranch. Planned activities include animal origami, slug slime, and clay creatures. A special thank you to the 2nd grade team for contributing creative activity ideas. Events will be finalized once the number of participating students is confirmed.

Item #7 Community Schools Update (LCAP Goal 2, 1-2) - Virginia Palma, Family

Center Director *(Informational Item)*

Dr. Henschel shared on behalf of Ms. Palma that the Family Center Directors will be meeting soon.

Announcements:

There are no announcements.

Next Regular Meeting:

The next meeting of the Parent Advocacy Committee will be determined at a later date.

Adjournment:

On **MOTION** of Siranush Akopyan, **SECONDED** by Lynne Cuneo, and **CARRIED**, the Parent Advocacy Committee adjourned at 7:33 am.

Minutes respectfully submitted by: Deanna Weiss, Secretary

FENTON CHARTER PUBLIC SCHOOLS
Fenton Avenue Charter School

Unapproved Minutes of the School-Community Relations Council

May 15, 2025

A meeting of the Fenton Avenue Charter School School-Community Relations Council was held on Thursday, May 15, 2025 at 7:15 A.M. in the Conference Room of Fenton Avenue Charter School, located at 11828 Gain Street, Lake View Terrace, CA 91342.

Call to Order: Tony Peña, Chair

The School-Community Relations Council meeting was called to order at 7:15 A.M. by Chair, Tony Peña

Roll Call: Leann Chapman, Secretary

Council Members Present: Monica Castañeda, Edith Cervantes, Leann Chapman, Kelley Christenson, Juan Gomez, Ivan Hernandez, Rachel Lee, Gricelda Mares, Tony Peña, Makaylah Peterson, Haseba Qasmei, Veronica Ramos, Kristin Tzintzun

Non-members Present: Paige Piper, Tiffany Fisher

Additions/Corrections to the Agenda: Tony Peña, Chair

There were no additions or corrections to the agenda.

Approval of Minutes: Tony Peña, Chair

Item #1 **Minutes from the April 3, 2025 meeting of the School, Community Relations Council - Tony Peña, Chair** (*Motion to Approve*)

On **MOTION** of Griselda Mares, **SECONDED** by Araceli Caro, and **CARRIED**, the minutes were approved as submitted

Presentations from the Public: Tony Peña, Chair

Item #2 **Any persons desiring to address the School, Community Relations Council on any proper matter**

There were no presentations from the public.

Old Business:

There was no Old Business.

New Business:

Item #3 **5th Grade Smencil Fundraiser** - Tiffany Fisher, 5th Grade Lead Teacher
(*Motion to Approve*)

The fifth-grade team is requesting approval to sell Smencils on campus to cover the costs associated with 5th grade culmination and end of year activities. The team anticipates selling out again, as occurred last year! Smencil order forms have been distributed to students, and orders will be filled by the 5th grade teachers and students.

On **MOTION** of Kristin Tzintzun, **SECONDED** by Haseba Qasmei, and **CARRIED**, the 5th Grade Smencil Fundraiser was approved.

Item #4 **Family Center Update (LCAP Goal 2, AMO 1-2)** - Tony Peña, Family Center Director (*Informational Item*)

The ESL classes, attended by a small group of parents, recently concluded. Although participation was limited, those who attended expressed that they enjoyed the sessions and are looking forward to continuing with the next level in the upcoming school year. The recent “Coffee with the Counselor” event had a low turnout, with only one parent attending. Despite this, we hope to continue building on this initiative and will resume it in the new school year with the goal of forming a consistent and engaged parent group.

The FEAST wellness program, provided by Providence, currently has 14 parents enrolled. It is a 12-week session, and the final class is scheduled for June 30th. Parent participation has been consistent, and feedback has been positive.

Recently, the Community Schools Coordinators and Mr. Parra attended the Community Engagement Initiative. This program brings together schools that have received the same grant and provides a platform for sharing information about the program's purpose and how schools can get more involved.

Additionally, updates from the California Homeless Conference were shared, including new policies and procedures for supporting students and families experiencing homelessness. A meeting is scheduled for May 16, 2025 with Mr. Parra and the school coordinators to review key takeaways and determine the next steps for implementation. One of the main concerns is that a significant number of families may be experiencing homelessness without having identified this to the school. To access available funding and support services, parents must self-identify as experiencing homelessness, and the school is required to maintain appropriate documentation. The team will work during the meeting to develop a strategy for improving identification and outreach.

The council discussed strategies to educate families as to what constitutes homelessness, as there is often confusion regarding this. Additionally, the council recommended an informational campaign to educate families as to why the school is requesting this information, and what benefits the students may qualify for if their living situation meets the threshold for students experiencing homelessness. This informational campaign will hopefully help to reduce the stigma of identifying as experiencing homelessness.

Additional discussion on how to increase family engagement and meet the needs of our school community were discussed. The council asked about creating a laundry facility that could be run by volunteers to wash student uniforms. This would help address a school need and reduce the burden on families to have multiple uniforms. Additionally, the council recommended a “Used Uniform” drive or sale during the last two weeks of the school year. This would allow 5th grade families to donate their

uniforms to families who will be continuing at the school next year, and provide all families with an opportunity to obtain or donate uniforms that no longer fit their child. Additional ideas shared include establishing a food bank and essential supplies station for students and families to access. Mr. Pena shared that he will bring these ideas to Mr. Parra to determine next steps.

Item #5 **ELO-P Field Trips/Updates (LCAP Goal 3, AMO 2)** - Kelley Christenson, ELO-P Coordinator (*Informational Item*)

On Saturday, April 26, 2025, fifty 3rd and 4th grade students in the ELO-P program participated in the Immersive Storytelling workshop at Disney's California Adventure. Students worked in small groups and toured the park with a Disney Imagineer and used storyboards to design their own themed land that told a unique story. Due to strong interest, additional field trips for students on the waitlist are scheduled for July 19 and July 26. These additional trips will service 75 students.

On Saturday, June 7, 2025, seventy-five 5th-grade students will participate in The Theme Park design workshop at the Disneyland Resort, where they will learn about the engineering, storytelling, and artistic elements behind park creation. There is no waitlist for this field trip.

Item #6 **School Climate Survey (LCAP Goal 2, AMO 2)** - Monica Castañeda, Director (*Informational Item*)

Mr. Parra has shared the School Climate survey across all schools. It is required to be administered annually to parents, staff, and students before the end of the year in order to identify needs and concerns to address the following year. The data collected will be used as part of the charter renewal process and WASC.

This year, the survey was distributed through Possip. The company will disaggregate the data and provide us with the results, eliminating the need for us to analyze it ourselves. We expect to receive the results by the end of the month, as they are currently being processed.

Item #7 **5th Grade Culmination and End of Year Activities (LCAP Goal 2, AMO 2)** - Tiffany Fisher, 5th Grade Lead Teacher (*Informational Item*)

The 5th grade team shared an update on their behavior incentive system and upcoming end of year activities. Throughout the school year, teachers have implemented a consistent point system to promote positive behavior, homework completion, and uniform compliance. This has helped to build student accountability and motivation. As part of this system, monthly grade level incentive activities have been introduced for students who maintain at least 70% of their points. In April, qualifying students participated in a 5th Grade Relay Challenge, which generated excitement and encouraged continued effort.

The next incentive activity is planned for the end of May. In June, the 5th grade team will host a weeklong end-of-year celebration featuring a variety of special events including a 5th Grade Luncheon, Field Day, autograph signing, a zoo field trip, culmination ceremony, and the highly anticipated 5th Grade Students vs. Staff Kickball Game. Detailed information will be sent home to families. Staff are encouraged to participate, especially in the kickball game, and to bring their students out to watch and cheer.

Item #8 **Summer Programming Update (LCAP Goal 3, AMO 2)** - Kelley Christenson, ELO-P Coordinator (*Informational Item*)

Fenton Avenue Charter School will host a 9-day summer school intersession program, from June 16th to June 27th. There will be no program on June 19th in observance of Juneteenth. We are proud to report strong enrollment with 221 students participating this year. Ms. Christenson is currently finalizing a schedule that includes daily assemblies and a possible field trip. So far, we've partnered with Mobile Ed Productions, Mad Science, the STEAM Museum, Earth Dome, and Cub Scouts to provide engaging activities such as science workshops, hands-on learning experiences. We look forward to a fun, enriching summer filled with learning and exploration!

Item #9 **EOY i-Ready Growth Incentive (LCAP Goal 2, AMO 2)** - Paige Piper,
Assistant Director (*Informational Item*)

The End of Year i-Ready testing window will be open from Tuesday, May 27th through June 11th. On June 11th, students who have met their typical growth targets in either reading or math will be rewarded with Kona Ice. To qualify, students who met their growth goals at the middle of the year (MOY) must demonstrate that they have maintained or exceeded that growth by the end of the year (EOY). Students who do not meet or maintain their typical growth will not be eligible for the reward. We are excited to celebrate our students' progress and hope these incentives motivate them to continue working hard.

Announcements:

There were no announcements.

Next Regular Meeting:

Thursday, June 5, 2025

Adjournment:

On **MOTION** of Veronica Ramos **SECONDED** by Kristin Tzintzun, and **CARRIED**, the School-Community Relations Council was adjourned at 7:50 am.

FENTON CHARTER PUBLIC SCHOOLS
Santa Monica Boulevard Community Charter School

Unapproved Minutes of the School Site Council

April 15, 2025

Call to Order: Jaslyne Garcia and Jose Gutierrez, Co-Chairs

Roll Call: Carmen Solis, Secretary

Members Present: Carmen Solis, Maria Sanderson, Angela Boyd

Members Excused: None

Additions/Corrections to the Agenda: Jaslyne Garcia and Jose Gutierrez, Co-Chairs

There were no additions or corrections to the agenda.

Approval of Minutes: Jaslyne Garcia and Jose Gutierrez, Co-Chairs

On **MOTION** of Angela Boyd, **SECONDED** by Maria Sanderson, and **CARRIED**, the minutes from the March 7, 2025 meeting of the School Site Council were approved.

Presentations from the Public: Jaslyne Garcia and Jose Gutierrez, Co-Chairs

Item #1 **Any persons desiring to address the School Site Council Committee on any proper matter**

There were no presentations from the public.

Old Business:

There was no Old Business.

New Business:

Item #3 **Follow Up on Comprehensive Needs Assessment - Discussion of Implementation (LCAP Goal 1-3) - Carmen Solis, SMBCCS Administrative Coordinator (*Discussion Item*)**

Ms. Solis shared the current supports the school has in place for students. The School Site Council was asked to share ideas on how to build on those supports. The suggestions were:

- Class Incentives: Students have responded positively to being recognized for high in-seat attendance. Continuing these incentives would reinforce positive behavior and school engagement.
- Implement a Math Night: Hosting a Math Night would be a fun way to bring families and

teachers together. Teachers could show families math games to play at home that help support what students are learning in class.

- Implement an Academia Night: Similar to Math Night, Academia Night would give parents a chance to connect with teachers and learn about the academic strategies used in class. This event would empower families with tools to better support their child's education at home.
- Adding events like Math Night and Academia Night would be a great way to build on current school events, like the Multicultural Fair and Family Code Night, further enriching the school community and strengthening support for students and families alike.

Item #4 **Review WASC Self Study for 25-26 Visit (LCAP Goal 1-3)** - Carmen Solis, SMBCCS Administrative Coordinator (*Informational Item*)

Ms. Solis presented that SMBCCS is preparing for its upcoming WASC visit, scheduled for April during the 2025–2026 school year. WASC, the Western Association of Schools and Colleges, is a well-respected accrediting organization that evaluates schools to ensure they meet high standards of educational quality and are committed to continuous improvement. Our last visit took place six years ago, and we're excited for the opportunity to highlight the growth and progress we've made since then. During the visit, the WASC team will observe classroom instruction, and they'll also meet with parents, staff, and students to gather feedback and gain a well-rounded understanding of our school community.

Item #5 **Review CAASP State Assessment Data for ELs and Review Preparation for Testing (LCAP Goal 1-3)** - Carmen Solis, SMBCCS Administrative Coordinator (*Informational Item*)

Ms. Solis reviewed CAASPP data and shared that 3rd-6th grade teachers have been actively preparing students for the upcoming state test. In preparation, teachers have participated in two professional development days focused on CAASPP. During these sessions, they reviewed the guidelines for administering the test, shared effective test-taking strategies with one another, and collaborated as grade-level teams to plan targeted lessons. The goal has been to ensure that all students receive high-quality instruction tailored to their needs, so they feel confident and well-prepared for the assessment.

Announcements:

There were no announcements.

Next Regular Meeting:

TBD

Adjournment:

On **MOTION** of Maria Sanderson, **SECONDED** by Angela Boyd, and **CARRIED**, the meeting of the School Site Council was adjourned at 3:48 pm.

FENTON CHARTER PUBLIC SCHOOLS
Fenton Primary Center

Unapproved Minutes of the School Site Council Meeting
April 28, 2025

A meeting of the School Site Council was held on Monday, April 28, 2025, at 2:45 p.m. via Zoom.

Call to Order: Sara Fillerup and Cindy Soto, Co-Chairs

The School Site Council meeting was called to order at 2:50 p.m. by Sara Fillerup, the SSC Co-Chair at Fenton Primary Center.

Roll Call: Nicole Langlois, Co-Secretary

Members Present: Sara Fillerup, Jasmin Gonzalez, Cindy Soto, Nicole Langlois, Sirui Thomassian, Lorena Sanchez, Laura Vasquez

Members Excused: Shirley Saetang

Members Absent: Maricela Marquez and Carina Cordova

Non-Members in Attendance: Maria Reyes & Nury Gonzalez

Additions/Corrections to the Agenda: Sara Fillerup and Cindy Soto, Co-Chairs

There were no additions or corrections to the agenda..

Approval of Minutes: Sara Fillerup and Cindy Soto, Co-Chairs

Item #1 **Minutes from the February 3, 2025 meeting of the FPC School Site Council** - Sara Fillerup and Cindy Soto, Co-Chairs *(Motion to Approve)*

On **MOTION** of Nicole Langlois, **SECONDED** by Lorena Sanchez, and **CARRIED**, the minutes from the February 3, 2025 meeting of the School Site Council were approved.

Presentations from the Public: Sara Fillerup and Cindy Soto, Co-Chairs

Item #2 **Any persons desiring to address the FPC School Site Council on any proper matter**

There were no presentations from the public.

Old Business:

There was no Old Business.

New Business:

Item #3 **Review of Mid-Year i-Ready Reading and Math Student Data (LCAP Goal 1, AMO 1-3) - Nicole Langlois, Assistant Director (*Informational Item*)**

i-Ready Middle of Year Assessments:

Students at Fenton Primary Center completed the mid-year i-Ready diagnostic assessment on February 7th. The results indicate measurable progress in both reading and math, with an overall increase in students meeting grade-level standards.

ELA results comparing BOY results to the most recent diagnostic data:

In ELA, the percentage of students performing at or above grade level increased by 26%, rising from 15% to 41%. Additionally, the number of students who were two to three years behind decreased by 11%, dropping from 22% to 11%. Gains were observed across all domains.

Math results comparing BOY results to the most recent diagnostic data:

In math, student performance showed significant improvement, with a 20% increase in those achieving at or above grade level, rising from 6% to 26%. Additionally, the percentage of students who were two to three years behind declined by 17%, decreasing from 30% to 13%. Progress was evident across all mathematical domains.

i-Ready Personalized Instruction:

At FPC, 79% of students are completing 30 minutes or more of personalized instruction for ELA, and 82% of students are passing lessons. For Math, 70% of students are meeting 30 minutes or more for personalized instruction, and 92% of students are passing lessons. Thank you to all our teachers for ensuring students are completing their individualized minutes. This will prepare students to attain success when completing diagnostic assessments in the future.

Item #4 **FPC Local Control Accountability Plan - Nicole Langlois, FPC Assistant Director (*Discussion Item*)**

Dr. Riddick shared the Mid Year LCAP Report with the FCPS Board of Directors at the April 10, 2025 board meeting. The presentation was reviewed with the council: Goal 1- Increase Academic Achievement for All Students; Goal 2- Vibrant Culture and Climate; and Goal 3- Operational Excellence.

Item #5 **Behavior Solutions Team Update (LCAP Goal 1) - Nicole Langlois, Assistant Director (*Informational Item*)**

Mrs. Langlois shared with the council that FPC has been working hard this school year to improve student behavior and safety. We had a school-wide “Hands-Off Challenge” in February, but we would like to continue and hold another “Hands-off Challenge” during May. Information will be shared with families on Class Dojo regarding the incentive and how students can earn it. All students will attend a grade level assembly before the challenge begins. Teachers will teach students strategies for problem-solving. Student behavior will be tracked using behavior referrals. All students who have no hands-on referrals for May will earn a special incentive.

Item #6 **2025 FCPS Climate Surveys (LCAP Goal 2) - Nicole Langlois, Assistant**

Director (*Informational Item*)

Mr. Parra has shared the FCPS Climate surveys with all staff. This information plays a vital role in several key areas, including WASC accreditation, charter renewal, annual LCAP submissions, and community school grant reporting.

Historically, we've had a high participation rate of 95–100%, and we aim to continue that strong tradition.

We are working hard to gather feedback from staff, students, and families to see how our schools are doing and what we could do to improve. These surveys are anonymous.

Announcements:

There were no announcements.

Next Regular Meeting:

The next School Site Council meeting will be determined at a later date.

Adjournment:

On **MOTION** of Laura Vasquez, **SECONDED** by Sirui Thomassian, and **CARRIED**, the School Site Council meeting was adjourned at 3:15 pm.

Respectfully submitted by Nicole Langlois, Co-Secretary.

FENTON CHARTER PUBLIC SCHOOLS
Santa Monica Boulevard Community Charter School

Unapproved Minutes of the English Learner Advisory Committee

April 15, 2025

Call to Order: Zoe Weiss, Chair

Roll Call: Carmen Solis, Secretary

Members Present: Carmen Solis, Bunny Wolfer, Zoe Weiss, Karina Vasquez

Members Absent: Kimberly Aguilera, Olga Camey

Members Excused: None

Additions/Corrections to the Agenda: Zoe Weiss, Chair

There were no additions or corrections to the agenda.

Approval of Minutes: Zoe Weiss, Chair

On **MOTION** of Bunny Wolfer, **SECONDED** by Carmen Solis, and **CARRIED**, the minutes from the March 7, 2025 meeting of the English Learner Advisory Committee were approved.

Presentations from the Public: Zoe Weiss, Chair

Item #1 **Any persons desiring to address the English Learner Advisory Committee on any proper matter**

There were no presentations from the public.

Old Business:

There was no Old Business.

New Business:

Item #3 **Follow Up on Comprehensive Needs Assessment - Discussion of Implementation for ELs (LCAP Goal 1-3) - Carmen Solis, SMBCCS Administrative Coordinator** (*Discussion Item*)

Ms. Solis shared the current supports the school has in place for students. The English Learner Advisory Committee was asked to share ideas on how to build on those supports. The suggestions were:

- Newcomer Program: Enhance the newcomer program. Although support is provided to our Spanish-speaking students, it would be beneficial to give more support to the students by perhaps offering additional English classes for students during or after school.

- Sensory Room: Having a place for students to be able to “rest” if they become overwhelmed during the day.
- Social Emotional curriculum: Having a curriculum to help students express their feelings in a positive way. (The Council was informed that we currently have the Mutt-i-Grees curriculum in place and we are in the process of enhancing and reviewing the program with teachers.).
- Therapy/Counseling: Providing families with resources in regard to outside therapy/counseling.

Item #4 Attendance Update (LCAP Goal 2, AMO 3-4) - Carmen Solis, SMBCCS Administrative Coordinator (*Informational Item*)

Ms. Solis shared attendance data highlighting an upward trend in in-seat attendance for the current 2024-2025 school year at Santa Monica. She noted an overall improvement compared to previous years. To illustrate this growth, historical attendance data from past school years was also presented, allowing for a clear comparison and showing the progress the school has made in boosting student attendance.

Item #5 Review CAASP State Assessment Data for ELs and Review Preparation for Testing for ELs (LCAP Goal 1-3) - Carmen Solis, SMBCCS Administrative Coordinator (*Informational Item*)

Ms. Solis reviewed the CAASPP data and shared that 3rd through 6th grade teachers have been working hard to prepare students for the upcoming state test. As part of their preparation, teachers participated in two professional development days where they reviewed the testing guidelines, shared test-taking strategies, and collaborated in grade level teams to plan lessons that meet the diverse needs of their students. A key focus during this planning has been supporting English Learners: teachers have made intentional decisions to implement targeted strategies and scaffolds to ensure EL students are receiving the support they need to succeed. These efforts reflect the school’s commitment to providing all students with high-quality instruction and the tools to feel confident going into the assessment.

Item #6 Review of Reclassification Criteria and Supports for ELs (LCAP Goal 1-3) - Carmen Solis, SMBCCS Administrative Coordinator (*Informational Item*)

Ms. Solis reviewed the criteria for reclassifying English Learner (EL) students and discussed the various ways teachers support ELs in the classroom to strengthen their English language development and help them reach reclassification. She emphasized the ongoing instructional strategies in place to ensure students are making meaningful progress. Additionally, it was shared that informational meetings for parents will be held in the near future to provide more details and answer any questions about the reclassification process.

Announcements:

There were no announcements.

Next Regular Meeting:

TBD

Adjournment:

On **MOTION** of Bunny Wolfer, **SECONDED** by Karina Vasquez, and **CARRIED**, the English Learner Advisory Committee adjourned at 3:26 p.m.

FENTON CHARTER PUBLIC SCHOOLS
Fenton Primary Center

Unapproved Minutes of the English Learner Advisory Committee Meeting

May 1, 2025

Call to Order: Nicole Langlois, Chair

A meeting of the English Learner Advisory Committee Meeting was held on Thursday, May 2, 2025, at 2:51 p.m. via Zoom.

Roll Call: Lorena Sanchez, Secretary

Members Present: Nicole Langlois, Lorena Sanchez, Sirui Thomassian

Members Excused: None

Members Absent: Eva Contreras, Jeanette Hernandez, Marilyn Azuara, Lorena Regalado

Non-Members in Attendance: Maria Reyes

Additions/Corrections to the Agenda: Nicole Langlois, Chair

There were no additions or corrections to the agenda.

Item #1 **Minutes from the February 6, 2025 meeting of the English Language Advisory Committee - Nicole Langlois, Chair** (*Motion to Approve*)

On **MOTION** of Maria Reyes, **SECONDED** by Sirui Thomassian, and **CARRIED**, the minutes from the February 6, 2025 meeting of the English Learner Advisory Committee were approved.

Presentations from the Public:

Item #2 **Any persons desiring to address the English Learner Advisory Committee on any proper matter**

There were no presentations from the public.

Old Business:

There was no Old Business.

New Business:

Item #3 **Review of Programs to Support EL Population (LCAP Goal 1, AMO 3-4) - Nicole Langlois, FPC Assistant Director** (*Informational Item*)

All teachers with English Learners (ELs) in their classrooms use the California ELD Standards alongside the Common Core Standards for English Language Arts and other subjects. Integrated ELD happens during regular content instruction, where teachers use strategies and supports to help ELs access the material. Every teacher with ELs is responsible for providing integrated ELD.

Our district has adopted *Benchmark Advance* as the ELA/ELD curriculum. This state-approved program includes daily lessons for both small and whole group instruction. Resources for small group instruction include the ELD Resource System, Interim Assessments, and Leveled Text Readers for Close Reading. Whole group instruction incorporates Interactive Question-Response lessons and Leveled Text Readers to support language development.

Additional materials include ELD Student Books, Decodable Readers, and Readers' Theatre Books. The curriculum integrates direct instruction in Common Core-aligned skills and includes a range of assessments to track student progress. Strategies for developing academic language - an essential part of school success - are embedded throughout the program.

Item #4 Attendance Update and Future Incentives (LCAP Goal 2, AMO 3-4) - Nicole Langlois, FPC Assistant Director (*Informational Item*)

Fenton Primary Center has achieved an impressive cumulative ADA of 99.1%. Nineteen teachers were at 100% ADA for this month. FPC continues to encourage teachers and motivate students to come to school and return independent study contracts. Students have been able to earn a Kona Ice incentive and Paws to Share if they had 100% in-seat attendance for the month.

Item #5 Summative ELPAC Administration Update (LCAP Goal 1, AMO3) - Nicole Langlois, FPC Assistant Director (*Informational Item*)

The administration of the Summative ELPAC test began on February 3, 2025. Students were tested in the following domains: speaking, reading, listening, and writing. Students were tested by Maria Reyes and Ms. Guerrero, both of whom have completed the necessary training to be qualified administrators for the assessment. The sooner we receive the Student Score Reports, the sooner we can reclassify students who score a 4. Tests will be submitted by the end of May.

Item #6 FPC English Learner Reclassification Process - Nicole Langlois, FPC Assistant Director (*Informational Item*)

Students who score a 4 on the ELPAC, receive 3s in language arts on the report card, and receive teacher and parent approval can reclassify as RFEP. RFEP stands for Reclassified Fluent English Proficient. Parents are informed that their child is eligible for reclassification when they receive their ELPAC results. All students, even students who reclassify, will continue to receive EL support in the classroom; however, they will not be required to take the ELPAC each year.

Our goal is for all students to reclassify before they begin middle school. Students who are not reclassified before moving into middle school are placed in special ESL classes and may not have access to the full selection of classes.

Item #7 EL Supports and Professional Development (LCAP Goal 3, AMO 3) - Nicole Langlois, FPC Assistant Director (*Informational Item*)

Mrs. Thomassian led a professional development on December 4th that shared resources for ELPAC preparation and strategies that should be used in the classroom on a regular basis. Some of the

information shared is listed below.

Announcements:

There were no announcements.

Next Regular Meeting:

The next English Language Advisory Committee meeting will be determined at a later date.

Adjournment:

On **MOTION** of Nicole Langlois, **SECONDED** by Lorena Sanchez, and **CARRIED**, the English Language Advisory Committee meeting was adjourned at 3:03 pm.

Respectfully submitted by Lorena Sanchez, Secretary.

II.D.

Financial Business Manager's Report

(See presentation slides)

II.E.

Directors' Reports

Directors' Reports are presented here for the five Fenton schools. Board members are asked to submit any questions or requests for clarification to Board Chair Lucente prior to the beginning of the meeting. Chair Lucente will call upon individual Directors as needed.

FENTON AVENUE CHARTER SCHOOL (FACS) DIRECTOR'S REPORT

May 22, 2025

The mission of Fenton Avenue Charter School is to further instill the joy of learning by creating an environment that promotes confident, self-reliant, interdependent learners who become productive, contributing citizens of the community.

State Charter Number: 30

ATTENDANCE AND ENROLLMENT

AVG. Monthly ADA – 98.46%

Cumulative ADA - 98.82%

Date	TK Unfunded	TK Funded	K	1st	2nd	3rd	4th	5th	Total w/Funded	Total w/Unfunded
5/17/2024	7	33	48	47	25	184	188	185	710	717
5/22/2025	5	31	50	47	46	182	185	193	734	739

CURRICULUM AND INSTRUCTION

Student Reorganization

Student reorganization for the 2025–2026 school year is actively underway. This year, the school is implementing a blind placement approach to ensure equitable and balanced classrooms across all grade levels. Student groupings are being determined based on individual needs rather than previous class rosters. As part of this process, a new set of flags has been introduced to provide greater insight into student profiles. A purple flag now indicates chronic absenteeism, helping teachers proactively plan for consistent attendance support, while a red flag marks students with significant Tier 3 behavioral challenges. Teachers have also been encouraged to include additional notes for students with other behavioral considerations.

End of Year i-Ready Diagnostic Assessment

Preparation for the end-of-year i-Ready diagnostic assessments is also underway. Testing will begin May 19 and conclude on June 6 for grades K–4, with grade 5 testing scheduled from May 26 to June 11. Teachers have the flexibility to administer the assessments at their discretion within these windows, though the expectation is that they be conducted as whole-group activities, ideally during morning hours to maximize focus. Students who meet their typical growth targets will be rewarded with a Kona Ice treat as an end-of-year incentive. Additionally, all students are expected to complete at least 30 minutes of i-Ready lessons per week during the testing period, with 45 minutes encouraged for optimal growth.

Final FCPS Professional Development Day #7

The final professional development day of the school year is scheduled for May 23 and will take place on-site. The day will focus on collaborative planning, with grade-level teams finalizing their Year-at-a-Glance documents for both ELA and math. These planning documents will be uploaded to a shared hub to ensure accessibility for all instructional staff. Once core planning is completed, staff may use the remainder of the day to work on cumulative records and contribute to the closing bulletin.

Smarter Balanced Assessment Consortium (SBAC)

State testing is now in progress, with SBAC assessments officially beginning on May 6 for students in grades 3 through 5. The first week focused on the ELA CAT and Performance Task, and the second week transitions into the mathematics portion of the exam. As of the most recent update, 97.65% of students have started the ELA assessment, and 51.62% have completed the Reading SBAC. Make-up testing has also begun to ensure all students are accounted for. Fifth-grade students will participate in the CAST science assessment this week. In an effort to maintain a positive and motivating testing environment, students participated in schoolwide pep rallies and a cheer tunnel to kick off the testing window. Those who maintain perfect attendance throughout the testing period will be invited to a celebratory assembly featuring The Futboleros, known for their engaging and energetic soccer performance.

English Language Proficiency Assessments for California (ELPAC)

Fenton Avenue received its finalized ELPAC scores last week. Of the 218 English Learners assessed, 27 students scored a Level 4 and are eligible for reclassification. As part of the reclassification process, staff will review teacher evaluations, student report card data, and standardized test comparisons in conjunction with parent consultation. To support new staff in understanding the reclassification criteria and process, a dedicated information session will be held on May 20, led by Mrs. Martinez.

HUMAN RESOURCE AND PERSONNEL

Staffing Updates

Staffing plans for the 2025–2026 school year include several transitions. Krystal Rodriguez will move to FCLA/STEM to serve as the new ELOP Coordinator. Due to her transition, Nichole Melendez will be moving from third to first grade, while Rachel Lee will move from fourth to third grade. FACS is also pleased to welcome two new hires: Samantha Alarcon will join the fifth-grade team, and Jorge Carmona will serve as the new Special Day Class (SDC) teacher. The updated FACS roster can be viewed here:

 [FACS Roster \(25-26\)](#)

Within the school's main office, longtime Office Manager Lillian De La Torre will retire at the end of the school year. In preparation for this transition, Nereyda Gonzaga has been appointed as the new Office Manager, and Jessica Diaz will move into the role of Office Assistant. Interviews are scheduled to fill the open Nurse Assistant position.

Recruitment efforts are currently underway to fill an open fourth-grade position, with candidates actively being considered through Edjoin.

Finally, the 2025–2026 council selection process is in progress. Staff were surveyed to nominate and express interest in serving on the council, including the roles of Chair and Secretary. Appointments will be finalized based on staff responses and site needs.

2025-2026 Lead Teachers and Representatives

The following staff members have been voted on by their peers to serve in the identified roles:

Grade Level Lead Teachers

Lisa Morales - TK/K

Feather Gentry and Leanna Hendrix - 1st/2nd

Christopher Torres and Lainey Yanez - 3rd Grade

Leann Chapman and Rebecca Williamson - 4th Grade

Gricelda Mares and Katherine Sheppard - 5th Grade

Jann Manorothkul - Special Education

Faculty Representatives

Jann Manorothkul and Christopher Torres

Classified Representatives

Nereyda Gonzaga

BUDGET, FACILITIES, AND SAFETY

Facilities Updates

Fenton Avenue Charter School is moving forward with a number of key facilities and campus improvement projects, all funded through the remaining general fund balance for the 2024–2025 school year, currently totaling approximately \$845,000. These improvements are aligned with the school's commitment to maintaining a safe, functional, and welcoming learning environment.

To address issues with dust and mud accumulation in outdoor areas, decomposed granite will be installed in the yard planters at an estimated cost of \$25,000. In response to the recent loss of two master keys, the campus will also be completely re-keyed. This security measure is expected to cost \$20,000 and will take approximately three weeks to complete.

Exterior painting of the campus is also planned, pending final board approval, with an estimated project cost of \$330,000. As part of a broader beautification initiative, privacy greenery will be installed around the school's perimeter to enhance aesthetics and provide additional visual barriers, costing approximately \$63,000.

Additional upgrades include roof repairs over Rooms 34 and 35, repaving of the kindergarten asphalt area, and replacement of cracked concrete near the third-grade building. Common spaces will also be improved: the cafeteria will receive new pocket tables, and the school is exploring the purchase of a commercial-grade refrigerator for staff use.

A series of technology enhancements is also underway. These include the installation of new security cameras, new laptops for teachers, and electric Promethean board stands to modernize instructional delivery. These improvements are expected to cost approximately \$180,000.

To support school branding and visual engagement, murals will be added to the handball courts, and the new FACS logo will be prominently painted in various areas around campus. This project is budgeted at \$20,000.

SCHOOL-COMMUNITY RELATIONS

Fenton Avenue continues to prioritize family engagement, student experiences, and community-based support initiatives as part of its ongoing efforts to strengthen school culture and partnerships.

5th Grade Fundraiser and Culminating Activities

To support fifth-grade end-of-year activities, a Smencil fundraiser was approved by the School Community Relations Council. Funds raised will help offset the cost of culmination events and other student celebrations. The fundraiser has proven successful in previous years and is anticipated to generate strong participation again. The Fifth-grade teachers have developed a behavior incentive system, which emphasizes accountability and positive conduct. Students who maintain 70% of their points participate in monthly rewards, such as the recent 5th Grade Relay Challenge. Culmination week will include a luncheon, field day, zoo trip, kickball game, and other celebratory events.

Family Center Updates

The Family Center recently concluded its most recent English as a Second Language (ESL) course series, serving a small but engaged group of parents. Participant feedback was highly positive, with strong interest expressed in continuing with advanced-level sessions during the upcoming school year. While attendance at the latest “Coffee with the Counselor” session was limited, the school remains committed to this initiative and will relaunch it in the fall with an emphasis on building a consistent and active parent community.

The FEAST wellness program, offered in partnership with Providence, continues to provide meaningful support to families. Currently, 14 parents are participating in the 12-week nutrition and wellness series, with consistent attendance and favorable responses. The final session is scheduled for June 30.

Fenton Avenue also participated in the Community Engagement Initiative, a collaborative effort among schools receiving the same state grant. This initiative offers a platform for sharing best practices and strengthening family engagement strategies across school communities. In addition, the school reviewed key policy updates from the recent California Homeless Conference, which focused on improved procedures for identifying and supporting students and families experiencing homelessness. A planning session is scheduled to develop outreach strategies that clarify the definition of homelessness, reduce stigma, and encourage families to self-identify in order to access available resources and support.

ELOP and Summer Programming

Student enrichment continues to be a central focus of the Expanded Learning Opportunities Program (ELOP) at Fenton Avenue. Through dynamic, real-world learning experiences, students are given opportunities to expand their creativity, critical thinking, and collaborative skills beyond the traditional classroom.

On April 26, a group of third- and fourth-grade students participated in an Immersive Storytelling Workshop at Disney's California Adventure. Guided by Disney Imagineers, students toured the park and engaged in a creative design challenge to develop their own themed lands using storyboards. Due to high interest, additional workshop sessions have been scheduled for July 19 and July 26 to accommodate students on the waitlist. On June 7, a separate cohort of fifth-grade students will take part in a Theme Park Design Workshop at the Disneyland Resort, where they will explore the intersection of storytelling, engineering, and visual arts in the creation of themed entertainment experiences.

Looking ahead, the school will host a 9-day summer intersession from June 16 to June 27 (with no program on June 19 in observance of Juneteenth). This year's summer program is themed "World of Water: Ocean Explorers" and will provide students with engaging, hands-on learning opportunities centered around ocean science, conservation, and exploration.

A total of 221 students are enrolled, and the program will feature daily assemblies and educational activities in partnership with organizations such as Mobile Ed Productions, Mad Science, the STEAM Museum, Earth Dome, and the Cub Scouts. These partnerships will support an enriching experience that promotes curiosity, collaboration, and summer learning retention in a fun and meaningful way.

Upcoming Events:

5/26	Memorial Day– No School
6/2	Curriculum and Assessment Council Meeting SSC Meeting
6/2-6	College and Career Week Semester Awards
6/3	FCPS Lead Teacher Planning Day (3rd-5th) ELAC Meeting
6/4	Human Resource and Personnel Council Meeting
6/5	School Community Relations Council Meeting
6/6	Budget, Facilities, and Safety Council Meeting
6/11	i-Ready Diagnostic Window Closes Kona Ice i-Ready Growth Incentive
6/12	Minimum Day FCPS Board Meeting
6/13	Minimum Day Last Day of School

**SANTA MONICA BOULEVARD COMMUNITY CHARTER SCHOOL
(SMBCCS)
DIRECTOR'S REPORT**

May 22, 2025

Santa Monica Boulevard Community Charter School promotes academic achievement in a collaborative environment that creates self-confident, self-reliant learners who will become positive contributors to their communities.

State Charter Number: 446

ATTENDANCE & ENROLLMENT

Cumulative Average Daily Attendance (ADA): 98.91%

Monthly Average Daily Attendance (ADA): September - 99.56%; October - 99.44%; November - 99.16%; December 98.59%; January 98.64%; February 98.46%; March 98.64%; April 98.81%

Schoolwide Enrollment Breakdown

Date	TK		K	1 st	2 nd	3 rd	4 th	5 th	6 th	Total
	Funded	Unfunded								
5/16/2025	32	5	73	96	106	79	124	120	68	703
4/4/2025	33	5	72	94	107	79	125	121	69	705

2025 LAUSD Annual Performance Based Oversight Visit, April 24, 2025

The LAUSD Annual Performance-Based Oversight Visit showcased the strength and unity of our school community. Visitors from the Charter Schools Division and our Home Office were deeply impressed by our clear instructional focus, aligned programs, strategic use of resources, and the authentic sense of purpose observed throughout the day. Leadership team members highlighted key shifts in the master schedule and targeted supports for diverse student needs, while classroom visits revealed strong Tier 1–3 instruction, student engagement, visible learning goals, and integrated Arts and STEAM experiences. The success of the visit was made possible by the preparation of our professional learning teams, the dedication of all staff, and the collective commitment to a shared vision. Thank you for making our school shine.

INSTRUCTION

CAASPP Summative Assessment Training and Preparations

Leading up to the CAASPP Summative Assessments administered from May 6–15, 2025, our school engaged in extensive preparation to ensure a smooth and supportive testing environment for students and staff. Teachers participated in multiple staff trainings in March and April that focused on understanding the structure, format, and expectations of the Smarter Balanced Assessments (SBAC), including administration rules, security protocols, and accommodations. Staff were trained to monitor testing sessions, adhere strictly to test protocols, and provide appropriate supports such as Text-to-Speech and Spanish translations for math as outlined in the TOMS database. Prior to testing, classroom

environments were adjusted by removing academic visuals, and staff were provided with detailed instructions for daily routines including iPad setup, testing bag contents, and restroom breaks. Additionally, students participated in a schoolwide practice test on April 28 to familiarize themselves with the testing platform.

Motivational efforts played a crucial role in fostering student engagement and reducing test anxiety. Teachers and staff used a “12 Days of SBAC” countdown and displayed encouraging posters to promote a growth mindset. A schoolwide SBAC Pep Rally on May 5th brought the community together as primary students cheered on upper grade test-takers, helping to build excitement and school spirit. Testing days were carefully structured, with morning routines that included snack distribution, restroom breaks, and calm transitions into classrooms. Students received small incentives like pencils, bracelets, and positive affirmation chips to help maintain motivation. These strategic and community-driven efforts not only emphasized the importance of the assessment but also reinforced our school’s shared commitment to supporting student success.

Test results are coming in as we speak for our approximately 391 test takers. We look forward to sharing our preliminary results in June.

Behavior Coalition April Update

The April Monthly Behavior Challenge Update, presented at the April 30, 2025 SMBCCS staff meeting, reviewed discipline data from February through April and evaluated progress toward the April SMART goal of reducing playground referrals for physical aggression/contact by 30%. Although the total number of referrals in April (54) matched March, there was a notable 12-referral decrease in physical contact incidents on the playground. Additionally, referrals in classrooms dropped by 10, and overall behavior incidents declined across most grade levels, with significant improvements in 1st, 5th, and 6th grades—6th grade reporting zero referrals. The number of high-frequency referrers also dropped substantially, with only one student in April receiving three or more referrals, compared to 11 in February. While some increases were noted at specific times and days (notably at 2 p.m. and on Mondays), the data reflects overall progress in school-wide behavior. The new SMART goal for May aims to reduce defiance referrals by 30% by May 16.

PLC Minimum Day, April 17, 2025

The April PLC Minimum Day focused on vertical articulation and deepening the work of Professional Learning Teams (PLTs) around essential standards and Tier 1 instruction. Teachers across grade levels collaborated to ensure a guaranteed and viable curriculum by identifying essential standards with high levels of readiness, endurance, leverage, and alignment to assessments. Using tools like the Essential Standards Chart and Tier 1 Instructional Practices template, teams examined what students are expected to learn, what proficiency looks like, and how instruction is delivered and supported. The day included breakout sessions by grade bands (TK–K, 1st–2nd, 3rd–4th, 5th–6th) to analyze student learning progressions, align expectations across grades, and articulate instructional practices that support mastery and differentiation.

Student Reorganization

From May 12–16, 2025, Santa Monica Boulevard Community Charter School held its annual student reorganization meetings to thoughtfully configure classrooms for the 2025–2026 school year. The process emphasized equity and consistency across grade levels, incorporating updated student profile cards, mid-year i-Ready data, language acquisition levels, behavior and attendance considerations, and teacher input. This year’s enhancements included refined academic placement categories (Advanced,

Proficient, Approaching, and Developing) and a clarified flagging system to support more balanced classrooms. Notably, the Kindergarten Professional Learning Team infused early literacy scores from our Early Literacy Continuum, paired with mid-year i-Ready data, to enhance the data-driven placement of students moving into first grade. Teachers' prompt arrival and thorough preparation made these meetings smooth, efficient, and productive. Thank you for your professionalism and collaboration throughout the reorganization process.

[Resource: 2025 Student Reorganization Memo](#)

PERSONNEL

2025-2026 Proposed Leadership Roles

During the May 20, 2025 Personnel Committee meeting, several leadership roles for the 2025–2026 school year were confirmed, including:

Grade-Level Lead Teachers:

For the 2025–2026 school year, Santa Monica Boulevard Community Charter School has named its grade-level lead teachers. Jennifer Flynn will serve as the lead for Transitional Kindergarten, with Diana Ramos leading Kindergarten. The first-grade team will be represented by Megan Rol, followed by Laura Gerow for second grade, Aleeya Culhane for third grade, Lizette Adkisson for fourth grade, Jordan Jones for fifth grade, and Patience Moore for sixth grade. These educators will play a key role in supporting their grade-level teams and advancing instructional priorities.

Focus Lead Teachers:

Focus lead teacher roles have also been confirmed to support schoolwide instructional priorities. For English Language Development (ELD), Vanessa Ettleman and Evelia Manzo; And in the area of STEAM, Gaby Arroyo, Christy Namkung, and Shanjana Hossain will continue to guide implementation, bringing creativity and innovation to classrooms across grade levels.

Faculty, Classified, and Teacher Assistant Representatives:

Serving as faculty representatives for the upcoming year are Xareni Robledo and Gaby Arroyo. Gemeni Guadamuz has been named as the classified staff representative, while Karina Vasquez will represent teacher assistants.

Committee Chairs:

Committee leadership has been confirmed for the 2025–2026 school year. The Instruction Committee will be chaired by Sandy Hernandez and Jocelyn Condo. Gaby Arroyo and Xareni Robledo will lead the Personnel Committee. The Parent Advocacy Committee will be co-chaired by Aaron Veals and Christian Hidalgo, while Isabella Rodriguez will chair the Finance Committee. These committees play an essential role in school governance and strategic planning.

Independent Community Schools Admissions Facilitator:

Alexis Ribakoff has been appointed as the new Independent Community Schools Admissions Facilitator. She will work closely with Mr. Levinson during a transition period to ensure continuity of the program and its goals. Her leadership will help sustain and grow the admissions efforts that support Santa Monica's ongoing commitment to community and student success.

Administrative Assistants Day

Administrative Professionals Day is an opportunity to recognize the dedication and hard work of the individuals who keep our school running smoothly each day. At Santa Monica, we celebrated our incredible office team—Erick Lazo (Office Manager), Gemeni Guadamuz (Senior Office Assistant), Juan Vasquez (Attendance Clerk), and Pilar Murillo (Special Education Clerk)—with heartfelt appreciation. Their professionalism, warmth, and behind-the-scenes efforts make a lasting impact on our students, staff, and families every single day. We are truly grateful for all they do.

Teacher Appreciation Week

During Teacher Appreciation Week at Santa Monica Blvd Community Charter School, staff were celebrated with a Hollywood-themed week of daily treats and surprises. The festivities began on Monday with a *Star Writer Notebook*, honoring each teacher as the author of their students' success. On Tuesday, teachers received a *Pin of Fame* from the Family Center and enjoyed a *VIP Sundae Bar* sponsored by the Admin Team. Wednesday featured a sweet *Churro Star Break* from Churros El Bochito, our generous community partner. Thursday brought a *Loaded Nacho Bar* experience courtesy of Think Together, giving teachers a VIP snack moment. The week concluded with a *Blockbuster Burger Lunch* on Friday, sponsored by SNP, as a perfect grand finale to show appreciation for our incredible educators.

COMMUNITY RELATIONS

Multicultural Festival

Santa Monica Boulevard Community Charter School's 3rd Annual Multicultural Festival was a tremendous success, thanks to the collective efforts of staff, families, and the dedicated planning team. A special thanks to Ms. Robledo, Ms. Namkung, Ms. Karina Vasquez, Ms. Flynn, Ms. Wolfer, Ms. Amy Hernandez, Ms. Campos, Ms. Juarez, and Ms. Luna for volunteering their time and working tirelessly to ensure a smooth and vibrant event. The festival received overwhelmingly positive feedback from families and celebrated the rich diversity of the school community. Attendees were also invited to share photos and videos in the Multicultural 2025 Folder for inclusion in the yearbook - [see pictures and video here!](#)

Annual Rally in the Valley Robotics Competition ([Find Pictures Here!](#))

Last weekend our Robotics team traveled to Sylmar Leadership Academy to compete against 12 other schools in the Rally in the Valley Robotics Challenge & STEAM Expo. Our students showed incredible skill, teamwork, and determination as they coded and battled their way through a series of challenging matches on route to one of our best showings ever!

STEAM Expo

1st Place: RoarBots

EV3 Color Run

2nd Place: Gummy Bears

3rd Place: The Gryffindor

VEXIQ Color Run

1st Place: Guatemala Boys

2nd Place: Nuggets

3rd Place: Girl Power

Thank you to all of our Robotics Team coaches and those that volunteered to support the event!

CicLAmini - Pico Union Recruitment Event

On Sunday, May 18, 2025, Santa Monica Boulevard Community Charter School participated in CicLAmini—Pico Union, a vibrant open-streets event that transformed 1.4 miles of Pico Boulevard into a car-free community celebration. The school hosted a recruitment booth along the route, engaging with families and community members in a lively, pedestrian-friendly environment filled with music, movement, and neighborhood pride. As thousands of Angelenos walked, biked, skated, and rolled through the streets, Santa Monica staff shared information about the school’s programs and enrollment opportunities, building meaningful connections with potential families in the heart of the Pico Union community.

Earth Day

In celebration of Earth Day 2025, Santa Monica Blvd Community Charter School’s STEAM Leads—Gaby Arroyo, Christy Namkung, and Shanjana Hossain—launched a schoolwide art contest centered on the theme “*Our Power, Our Planet.*” Students were invited to express their creativity by illustrating how renewable energy can positively impact the Earth through drawings, paintings, photography, or digital artwork. Teachers introduced the project in class with supporting videos and resources, and students had the option to complete their pieces at school or home. All submissions were due by April 30, and winners were announced on May 5. The contest highlighted the importance of green energy while encouraging environmental awareness and artistic expression throughout the campus community.

2025 Spring Show

Santa Monica Blvd Community Charter School hosted its annual Spring Show on Tuesday, April 29 and Wednesday, April 30, 2025, celebrating the creativity and talent of our students. With performances scheduled for both students and families, classes took the stage throughout the two-day event to share their hard work and joyful spirit. Families of performing students were invited to attend designated shows at 1:15 p.m. on Tuesday and at 9:15 a.m. and 1:15 p.m. on Wednesday. The event showcased a wide range of grade-level performances, bringing our community together in celebration of the arts and the vibrant energy of our students.

2025 Transitional Kindergarten Parent Workshops

The final Transitional Kindergarten (TK) parent workshop of the year, held on Friday, May 9, 2025, focused on early mathematics development. The session helped families understand how to support their children in counting and quantifying objects up to 10, connecting numerals to quantities, and using shapes to create simple pictures. Emphasis was placed on helping students say how many objects are in a set, and name and write the corresponding numeral.

During the workshop, families participated in a hands-on flower-making activity. Children rolled dice or spun a spinner to determine how many yellow dot stickers to use in creating their flowers. They then added green rectangles for stems and finished their artwork with crayons or markers. At the end of the activity, they counted how many flowers they had made and wrote the total at the bottom of the page. This fun and interactive task reinforced important counting and number-writing skills while bringing families together in support of their children's learning.

Planning Ahead

May

- 5/26 Memorial Day - No School Today
- 5/27 Parent Advocacy Committee Meeting

5/28 Finance Committee Meeting
EOY i-Ready Reading (5th Grade)
EOY i-Ready (K-4, 6)

5/29 EOY i-Ready Reading (5th Grade)
EOY i-Ready (K-4, 6)

5/30 ELOP Assembly: Ballet Los Cambalache

5/31 ELOP Field Trip - Knott's Berry Farm (In-Seat Perfect Attendance 4th-6th)

June

6/2 Semester Awards - 1st Grade (8:15)
Semester Awards - 4th Grade (9:30)

6/3 3rd-6th Grade Lead Teacher Meeting (Business Office)
Semester Awards - Kindergarten (8:15)
Semester Awards - 2nd Grade (9:30)
FCPS Director Meeting (1:30)

6/4 Due: Grades to Lead Teachers
EOY i-Ready Diagnostic in Math (5th Grade)
Semester Awards - 3rd Grade (8:15)
Semester Awards - 5th Grade (9:30)

6/5 EOY i-Ready Diagnostic in Math (5th Grade)

6/6 Semester Awards - TK
Field Trip: Fulcrum Adventures (6th Grade)
Due: Final Grades
EOY i-Ready Diagnostic in Math (5th Grade)

FENTON PRIMARY CENTER (FPC) DIRECTOR'S REPORT

May 22, 2025

The mission of the Fenton Primary Center is to cultivate a love of learning by fostering an environment that promotes self-discovery, independence and an awareness of the connectedness between self and others.

State Charter Number: 911

General Information on Enrollment and Attendance:

Date	TK	K	1 st	2 nd	Total	Monthly ADA	Cumulative ADA
9/19/2024	71	138	147	129	485	99.11%	99.11%
10/24/2024	76	141	147	129	493	99.13%	99.12%
12/12/2024	76	141	149	129	495	98.75%	98.99%
1/23/2025	77	140	152	129	498	98.98%	99.04%
2/28/2025	78	135	151	131	495	*	*
3/28/2025	76	137	151	130	494	99.50%	99.12%
5/16/2025	76	139	154	132	501	98.94%	99.45%

Year-to-Year Enrollment Comparisons

Date	TK- Unfunded	TK- Funded	K	1 st	2 nd	Funded Total
February 2024	23	57	137	138	171	503
March 2024	23	56	140	132	171	499
April 2024	23	56	140	132	171	499
February 2025	27	51	135	151	131	468
March 2025	26	50	137	151	130	468
April 2025	26	50	139	154	132	475

Enrollment and Recruitment

Fenton Primary Center has continued efforts to boost enrollment for the 2025-2026 school year. Our teacher teams have been promoting our school and visiting neighborhood businesses and asking our families to also spread the word regarding available tours and enrollment opportunities. Teachers are signing up on this link to market our school throughout the Pacoima area: [Enrollment Efforts Sign-Up](#). We've launched a new flyer and are actively offering numerous school tours. In addition, we're preparing mailers and participating in events both on campus and throughout Pacoima and neighboring communities, as detailed in our Action Plan (see the FPC Action Plan: [here](#)). Our FPC Instagram page is vibrant and continues to highlight the many events and celebrations, with our focus on the primary grades and what best serves the development of our young TK-2 learners. We feel great pride when highlighting our exemplary school and take every opportunity to plan community events on site! Visitors who tour our campus are overwhelmingly impressed by our school site and our experienced staff!

Instruction

Acceleration Specialist:

The Tier 3 Intensive Support Schedule has remained in place throughout May. Tier 3 services will continue through May 19th, after which i-Ready testing begins for primary students. At that time, the Acceleration Program will shift its focus to end-of-year individual assessments in Foundational Skills for students receiving intensive support. The program will also begin rostering for the following school year, which will allow services to launch earlier in the fall. Tier 3 Intensive Support is tentatively scheduled to begin the second week of school next year. Students currently enrolled in the program will be part of early rostering efforts to support a smooth rollout of services. Progress reports based on end-of-year assessments will be generated and sent home with report cards on the last day of school. Finally, the Instructional Leadership Support Team will convene at the beginning of June to reflect and collaborate on ways to strengthen and improve the Acceleration Program for the upcoming academic year.

[Access FPC Acceleration Here](#)

FPC Guiding Coalition:

Our PLC's FPC Guiding Coalition meets bi-monthly.

Members:

TK - **Sarah Ananta and Bridget Ruiz**

Kindergarten - **Coco Salazar**

First Grade - **Brianna Ellis and Laura Holmes**

Second Grade - **Nitima Angus and Judy Lee**

2024-2025 FPC Focus Lead Teacher - **Jennifer Daugherty**

2024-2025 FPC Focus Lead Teacher - **Celina Calvillo**

Psychologist - **Gloria Rangel**

Counselor - **Paola Ramirez**

Acceleration Specialist - **Elisa Vallejo**
FCPS Instructional Coach - **Yesenia Fuentes**
FPC Administrators - **Sirui Thomassian, Nicole Langlois**
FCPS Director of Instruction - **Jennifer Miller**

FPC Guiding Coalition current work focuses on the following item:

A PLC Promising Practices School Application:

Our Guiding Coalition is working on a revised Master Schedule for the next school year. Our teaching staff has discussed this during staff meetings and is offering input regarding next steps. Our Director of Instruction, Ms. Jennifer Miller, and our Instructional Coach, Ms. Yesenia Fuentes are also offering guidance and support. When creating the new Master Schedule the following protocol was utilized, in terms of a prioritized list to guide our decision making:

1. Golden Minutes (uninterrupted Tier 1 instruction)
2. Tier 2 BEE Time
3. Acceleration-Tier 3/SPED
4. Art
5. Meetings

Our continued work focuses on the following additional items:

- Grade Level Unit Plans shared [here](#)
- Review [Learning Targets](#)
- EL Instruction: [ELPAC Practice Resource](#)
- [TEAMS Action Plan](#)
- [CAPS Action Plan](#)

Arts Program:

May has been a very busy month in the art lab. Every grade level made a beautiful Mother's Day project for their moms. TK fingerprinted a flower with a poem, kinder made a handprint flower with a poem, first grade created snapdragon flowers with a poem, and second grade made a diamond shape out of yarn, for their moms to hang up and enjoy. We are currently studying Georgia O'Keefe in second grade and using oil pastels to make colorful flowers. First grade is drawing and coloring tulips, kinder is working on symmetry, by drawing the other side of a sun, and TK is learning how to draw a pig.

Music Program:

Students continue to participate in weekly music classes, and we are excited to be partnering with Education Through Music-Los Angeles to provide high-quality music instruction for all grade levels. Last week every class had the opportunity to showcase what they've learned during this year's music instruction. Families were invited on campus to enjoy and celebrate their children's growth and creativity through music.



Paraprofessionals:

Paraprofessional Evaluations

Over the next several weeks, our team will be working on end-of-year evaluations for all paraprofessional staff. Teachers will evaluate the 5.5-hour paraprofessionals they work directly with, using a rubric-based tool that allows for consistent and constructive feedback. Mrs. Langlois will be responsible for evaluating all 3.5-hour paraprofessionals, ensuring that every staff member receives a comprehensive review of their performance. These evaluations are not only a reflection of each paraprofessional's contributions throughout the semester but also serve as an important tool for professional growth and development. We are grateful for the time and thoughtfulness our teachers dedicate to this process, as their input is essential in maintaining high-quality support systems for our students. The accuracy and care they take in completing these evaluations directly impact our ability to provide equitable and effective student support.

Planning for 2025–2026

As we look ahead to the upcoming school year, we are actively collecting Intent to Return forms from all paraprofessional staff. We are pleased to report that these forms are being returned promptly, allowing us to move forward with planning and staffing decisions for 2025–2026. In the coming weeks, we will begin a more detailed assessment of each grade level's instructional and behavioral support needs. This includes a close look at how paraprofessionals can best be deployed to meet the needs of our students receiving special education services. Additionally, we will be working closely with our education specialists to determine the level of paraprofessional support required to ensure students with IEPs continue to receive the individualized support outlined in their plans. Early planning and clear communication will help ensure a smooth start to the new school year and that we remain well-positioned to support all learners.

Community Relations

Family Center News:

During our Parent Advocacy Committee Night Meeting, being held on May 20, 2025, Ms. Vasquez will be sharing the Parent Volunteer Requirements with attendees. We have grown our team of parent volunteers considerably and we wish to continue promoting parent involvement and advocacy opportunities. The following information will be shared:

• Criminal Background Check with Live Scan –

Volunteers are required to submit to a criminal background check with Live Scan, which involves fingerprinting by a service provider. Volunteers will not be required to pay for Live Scan but must have the documents (application and TB Clearance) completed and submitted prior to processing. The Live Scan will automatically be billed to Fenton Charter Public Schools. A Request for Live Scan Service (BCIA 8106) form containing pertinent information related to Fenton will be provided to volunteers. Volunteers are required to provide the BCIA 8106 form to the service provider on the day of the criminal background check appointment.

• TB Risk Assessment within the past 60 days –

No volunteer shall be assigned unless he/she has submitted evidence of a TB Risk Assessment within the past 60 days (to determine that he/she is free of active tuberculosis in compliance with CA Education Code section 49406). Volunteers who are found to be free of infectious TB shall thereafter be required to have a TB Risk Assessment every four years.

The ESL Level III classes (Basic ESL class for newcomers) with Ms. Vasquez started on February 25th and were attended every Tuesday from 8:30 am – 10:30 am. This class ran until May 20th. There were about 10 parents participating in this class. The graduation ceremony will be taking place on May 20, 2025.

Ms. Vasquez has inquired about a Citizenship class for parents that can help them prepare for Citizenship through (PEBSAF). More information will be shared soon.

Think Together:

The FPC Think Together program had a successful CPA site visit. The assessor, Sonia Morena conducted her site visit on Wednesday, April 23rd. She assessed the program on Site Preparedness, Partnership and Communication, Attendance and Data Management, Fidelity of Program Design, Quality Program Delivery Practices and High Quality of Program. Ms. Morena was very impressed with the existing program and provided great feedback.

In addition, our Think Together program coordinators organized a highly successful Mother's Day event. It was a great workshop that mothers/guardians were able to attend. Attendees created fun crafts while enjoying sweet treats with tea. The most popular activity was the creation of their own floral

bouquet. Mothers went home happy and very appreciative of being able to share this special time with their child.

Think Together will be sending out the summer program flyer to Think Together students in the coming days and this will be shared with our office staff to have on hand as an informational tool.



Expanded Learning Opportunities Program (ELOP):

We are thrilled to share that 225 students have enrolled in our two-week Summer Program, which will run for a total of nine days, from Monday, June 16 to Friday, June 27 (there will be no program on Thursday, June 19, in observance of the holiday). We have an exciting lineup of fun and engaging activities planned! Students will enjoy special assemblies, including the Mad Science show, Paws-to-Share puppy experience, Tide Pools, Farm Animals, and a Last Day of School Summer BBQ. A highlight of the program will be a field trip to El Capitan Theatre on Saturday, June 21, 2025, to watch the new movie Elio. Grade levels are creating unique and exciting themes to make this summer program even more memorable for our students. We deeply appreciate our staff's enthusiasm and collaboration, and we look forward to an amazing summer!

We are also excited to announce an upcoming field trip to the Discovery Cube for the Dino Dash program on Saturday, June 7, 2025, from 9:30 a.m. to 1:30 p.m. Dino Dash is a dynamic, three-hour experience that includes a 20-minute interactive show and nearly three hours of hands-on exploration. Students will step into the world of paleontology through fun, prehistoric-themed challenges. They will discover what dinosaurs ate, how they adapted to their environments, and develop curiosity, collaboration, and critical thinking skills along the way - all while having a blast! We thank our staff for their continued support of our Expanded Learning Program. Their involvement truly makes experiences like these possible for our students.

Personnel

FPC has organized our Hiring Committee who will interview candidates for our Kindergarten open position for the 2025-2026 school year. We will interview candidates now, but we will wait to finalize hiring once our enrollment for next year is substantially stable.

Facilities and Safety

Campus:

FPC custodial and maintenance staff continue to work on maintaining the level of safety and cleanliness that is expected at our site.

Mr. Pearson and Mr. Garcia received quotes for replacing the TVs in the MPR and installing a digital signage system for the FPC front office and MPR. As parents attend many on-site events and meetings, as well as all of our new parent tours, we'd like to offer marketing displays in the front office and in the MPR. In addition, MPR displays can showcase behavior expectation posters and images. This improvement plan will aid in sharing our marketing skills as well as our FPC safety/behavior expectations.

The MPR work includes replacing all 5 TVs and installing a [BrightSign](#) digital signage player that can be accessed from any computer on the network, and allows content to be displayed on all 5 TVs on a schedule.

The front office will get a similar BrightSign digital signage player and a new 65-inch TV to replace the current 50-inch TV.

The IT budget for '24-'25 as yet unused, will be utilized to cover most of these items.

Upcoming Events:

May

5/1	School Principal's Day Shortened Day #25
5/2	Shortened Day #26
5/5-5/9	Teacher Appreciation Week
5/5	Cinco de Mayo 8:15 FPC Coffee with the Principal (Family Center)
5/8	Shortened Day #27
5/9	Shortened Day #28
5/13 & 5/14	Spring Show Performances
5/13	California Principal Support Network
5/17	Fenton Fun Run- 5K
5/19	i-Ready (EOY) (K-6) Begins
5/20	GATE Testing 4:00 Parent Advocacy Committee Meeting (In-person and Zoom)
5/22	BEE Time Cycle #3 Ends 4:30 FCPS Board of Directors Meeting
5/23	Professional Development Day #7_Agenda: here
5/26	Memorial Day- No School
5/28	Student of the Month Assemblies
5/30	Fire Drill Last Day of Music Class Onsite FPC BBQ
6/3	7:20 3-year IEP for MelFer (Cleary)

6/6	Fire Drill
6/10	8:30 Kinder Graduation (Martinez, Gill, Robertson)
6/11	i-Ready (EOY) (K-6) Ends
6/12	Shortened Day #29
	4:30 FCPS Board of Directors Meeting
6/13	Last Day of School
	Shortened Day #30

FENTON STEM ACADEMY (STEM) DIRECTOR'S REPORT

May 22, 2025

The mission of the Fenton STEM Academy: Elementary Center for Science, Technology, Engineering and Math is successful student engagement and achievement through the implementation of a curriculum that interconnects science, technology, engineering, and math across all disciplines, including art, music, language arts and social studies.

State Charter Number: 1605

Enrollment

	T K	K	1 st	2 nd	3 rd	4 th	5 th	6 th	Lower ILC	Upper ILC	Total	Monthly ADA	Cumulative ADA
9/13/2024	16	35	34	24	44	49	41	48	X	11	302	98.64%	98.64%
10/16/2024	16	22	33	24	44	50	41	48	X	11	289	99.58%	99.11%
12/12/2024	16	22	34	24	44	50	40	48	X	15	293	98.55%	98.92%
1/23/2025	18	22	35	24	44	49	40	48	8	10	298	99.15%	98.87%
2/28/2025	18	22	35	24	44	50	40	48	9	10	300	x	x
4/10/2025	18	21	35	24	44	50	39	48	10	10	299	99.43%	99.07%
5/22/2025	18	21	36	24	43	50	39	48	9	10	298	97.04%	98.38%

3-Year Enrollment Comparison

Date	TKK- Unfunded	TKK- Funded	K	1 st	2 nd	3 rd	4 th	5 th	6 th	ILC	Total
May 2025	0	18	21	36	24	43	50	39	48	19	298
May 2024	0	18	32	34	42	49	45	71	39	X	330
May 2023	0	21	23	40	47	45	71	43	24	X	314

Attendance

Fenton STEM Academy (STEM) educators are close to meeting an Average Daily Attendance (ADA) rate of 98.5% or higher. STEM has an cumulative ADA of 98.38%. Nine teachers were at 100% ADA for this month. The Academies continue to encourage teachers and motivate students to come to school and return independent study contracts.

We extend our thanks to the STEM team for their dedication to improving both enrollment and ADA. A special thank you to Rolando Gutierrez for his consistent guidance and support to both our staff and families.

Enrollment for 2025-2026

For the 2025–2026 school year, current enrollment stands at 269 students, which is 33 students short of the budgeted target. It is anticipated that during the upcoming student reorganization meetings, enrollment numbers will be balanced through possible student shifts between schools to ensure an even distribution and meet budgetary requirements.

Instruction

English Language Proficiency Assessments of California

The Summative ELPAC scores for the 2024–2025 have been received. We are happy to share that there are 3 students from STEM that qualify for reclassification. Teachers are working on completing the RFEP letters to complete the process.

California Assessment of Student Performance and Progress

Students in grades 3–6 at the Academies have completed the Smarter Balanced assessments in English Language Arts and Mathematics sections. Fifth grade students will be completing the California Science Test (CAST) on May 20 and 21.

i-Ready End of Year Testing

I-Ready End-of-Year Testing will take place from May 19 to June 11. The importance of motivating students to do their best while testing are emphasized because the results will demonstrate their academic progress throughout the year. Staff are encouraged to talk with students about the purpose of the assessment and to help promote a positive, growth-focused attitude. To build enthusiasm, a kickoff assembly for the primary grades happened on May 15.

i-Ready Personalized Instruction

At STEM, 86% of students are completing 30 minutes or more of personalized instruction for ELA, and 58% of students are passing lessons. For Math, 89% of students are meeting 30 minutes or more for personalized instruction, and 83% of students are passing lessons. Thank you teachers for ensuring students are completing their individualized minutes to support their learning.

Student Reorganization

An overview of the student reorganization process was discussed. Reorganization will take place from May 19–21 and May 27–31. During the first week, staff will focus on planning and forming equitable class groupings. The second week will be dedicated to reviewing and refining placements to ensure balanced classrooms. This collaborative effort helps guide thoughtful class placement for the upcoming school year.

STEM Focus

The final schoolwide STEM challenge is underway, in the month of May! Focus Lead Bianca Bell-Reed, is excited for scholars to be able to showcase the product of a STEM challenge that was introduced during the '20-'21 school year, but never quite came to fruition due to the pandemic. This year we will have the opportunity to truly see the *innovation*, *ingenuity*, and *creativity* that our STEM students have, with this last school wide challenge of the year! This STEM challenge is inspired by a young boy named Kane, who at the age of 9 engineered an entire arcade out of cardboard! Fenton STEM engineers will be showcasing their projects at **Open House** this **May 29th!** Our 2nd-6th grade students will be working in teams to engineer a cardboard arcade game, inspired by Caine's Arcade. TK-1st grade students will be engineering a simplified "marble run" that fits right in with arcade games! With this challenge is a little more time-consuming, and must be executed in the thick of SBAC testing, students have the entirety of the month to complete their arcade games and make them excellent! This year's Open House will definitely be a gamer's dream!

Acceleration Program

The Tier 3 Intensive Support Schedule has remained in place throughout May. The Acceleration Specialist has adjusted responsibilities to assist with CAASPP administration during the morning hours and continues working with primary students and selected 3rd-grade students in the afternoons. Tier 3 services will continue through May 19th, after which i-Ready testing begins for primary students. At that time, the Acceleration Program will shift its focus to end-of-year individual assessments in Foundational Skills for students receiving intensive support. The program will also begin rostering for the following school year, which will allow services to launch earlier in the fall. Tier 3 Intensive Support is tentatively scheduled to begin the second week of school next year. Students currently enrolled in the program will be part of early rostering efforts to support a smooth rollout of services. Progress reports based on end-of-year assessments will be generated and sent home with report cards on the last day of school. Finally, the Instructional Leadership Support Team will convene at the beginning of June to reflect and collaborate on ways to strengthen and improve the Acceleration Program for the upcoming academic year.

Expanded Learning at the Fenton Academies - Summer Programming

Mrs. Muñoz shared details about the upcoming Summer Programming, which will follow the theme *Summer Safari*. Session 1 will take place from June 16 to June 27 (with no school on June 19) and will be conducted by Fenton staff from 8:00 a.m. to 12:00 p.m., with an optional afterschool program provided by Think Together from 12:00 p.m. to 4:00 p.m. There are currently 21 staff members interested in participating, though some may not qualify due to not returning to Fenton next year. The goal is for all interested staff to participate, but this will depend on final student enrollment numbers.

To boost enrollment, the program will be advertised through ClassDojo, and teachers are encouraged to continue posting and promoting the program. A 10:1 student-to-teacher ratio is required for a class to be confirmed. So far, there have been 187 responses, with 176 students specifically interested in Session 1. Sign-ups close on May 13, and more students are needed to ensure all interested teachers can be included. For Session 1, classrooms in the FCLA hall will be used.

Session 2 will run from July 7 to July 25 and will be led by Think Together staff from 8:00 a.m. to 3:30 p.m. Currently, 156 students have expressed interest. This session will use classrooms in the STEM hall. Both sessions will include assemblies, hands-on activities, and field trips. Tentative plans include a visit from the mobile aquarium and a field trip to Reptacular Ranch. Planned activities include animal origami, slug slime, and clay creatures. A special thank you to the 2nd grade team for contributing creative activity ideas. Events will be finalized once the number of participating students is confirmed.

School Community

Family Center Updates

Ms. Palma will be working on printing End of the Year certificates for TK, Kindergarten and 6th grade. She has sent templates for the teachers of those grade levels in order for them to revise names and add any student she may have missed.

Parent workshop planning for the new school year will already start taking place. During Community School meetings, the team shares resources and workshops that have been presented at different sites in order to introduce them to all campuses. The team will gather soon to go over possible conference dates to plan workshops around dates they will be present on campus. Ms. Palma is hopeful that the Providence team will have availability to offer the FEAST workshop for the Fall 2025 semester since staffing shortages prevented it from being presented in the Spring 2025. A few workshops she wants to offer include FEAST, ESL Level III and a variety of Parent University topics. If the community schools team shares additional workshops, Ms. Palma will also add it to the workshop schedules.

The counselors from each campus and the Community Schools team attended the California Statewide Homeless Education Conference in San Diego from May 7th to May 9th. The teams plan to meet together with the Director of Community Schools to discuss the information gathered and what ideas can be developed to implement to our sites.

Open House

Open House is scheduled for May 29 from 4 to 6 PM. The Open House event will offer an engaging schedule that showcases student work and performances. The pre-event hour will take place from 4:00 to 5:00 PM with community partner booths, food vendors, and fundraisers. Families will enjoy some performances from our ELOP program. From 5:00 to 6:00 PM, classrooms will be open for families to view student work, with the FCLA and STEM Focus Showcases being held in the Annex MPR. The evening will end at 6:00 PM.

Personnel

We are thrilled to celebrate **Dr. Mercedes Meeks** on the successful defense of her dissertation on May 10, 2025! Her work, *AI: A Path Forward in Education – Teacher Insights on Implementation, Challenges, and Future Innovations*, offers valuable contributions to the evolving role of AI in the classroom. This is a remarkable achievement, and we couldn't be prouder. Congratulations, Dr. Meeks! Your hard work, insight, and dedication inspire us all!

2025-2026 Lead Teachers Announcement

We are pleased to announce the Lead Teachers for the 2025–2026 school year, elected by their peers for their leadership, professionalism, and commitment to student success. As vital members of the Instruction Committee, Lead Teachers are responsible for attending assigned committees, FCPS Leadership, and Board meetings, representing their grade-level teams, and communicating key decisions and concerns. They will schedule, plan, and lead grade-level meetings with clear agendas and documentation, and help publicize these meetings through the weekly bulletin. Lead Teachers also support new and split-grade teachers, coordinate peer observations to share best practices, and assist regular-status teachers identified for additional support through the development and implementation of targeted Assistance Plans. Their leadership ensures the ongoing implementation of high-quality academic standards through the Professional Learning Community (PLC) process.

Congratulations to our 2025–2026 Lead Teachers:

TK – Priscilla Gentry

Kindergarten – Kalea Wright

1st Grade – Adriana Baez

2nd Grade – Alyssa Marygold

3rd Grade – Lilia Padilla Zuniga

4th Grade – Deborah Allan

5th Grade – Joanna Tepper

6th Grade – Nikole De La Rosa

Special Education – Maria Cardenas

We look forward to their continued contributions to student achievement and instructional excellence.

2025-2026 Focus Lead Teacher Announcement

We are excited to announce that **Bianca Bell-Reed** has been selected as the **STEM Focus Lead** for Fenton STEM Academy. Bianca's leadership supports the integrated STEM program outlined in our Charter Petition. As Focus Lead, she will continue to collaborate with TK–6 Lead Teachers to maintain a clear and unified instructional focus across all grade levels. Teacher leadership is key to Fenton's success, and we are grateful for Bianca's continued commitment to fostering a strong STEM learning environment for our students. Congratulations, Bianca!

2025-2026 Faculty Representatives Announcement

We are excited to announce that **Joanna Tepper** has been selected to serve as the Faculty Representative for FentonSTEM Academy. This non-compensated position serves as an important liaison between the certificated staff and the Board of Directors. In this role, she will support staff by helping to address and resolve conflicts involving the Director, administration, or other staff members, when determined appropriate by the Chief Executive Officer. We congratulate Joanna Tepper on this important appointment and look forward to her continued leadership and advocacy.

2025-2026 Classified Representative Announcement

We are pleased to announce that **Virginia Palma** will continue in her role as the **Classified Representative** for the Fenton Academies. Nominated by her peers, Virginia will serve as the voice of our classified staff, supporting open communication and helping to resolve any conflicts that may arise between staff and administration or among staff members. Her continued service in this important role reflects the trust and respect she has earned from her colleagues. We congratulate and warmly welcome her back as Classified Representative.

2025-2026 Committee Chairs Announcement

Committee Chairs are essential to the governance and success of Fenton Charter Public Schools. This leadership role is a critical opportunity for dedicated individuals to actively shape the direction of our schools through meaningful participation and collaboration. Chairs must demonstrate strong leadership, consistent commitment, and active engagement by facilitating committee discussions, reporting regularly to the Board of Directors, attending all board and Leadership Meetings, approving secretary minutes, and ensuring timely distribution and preparation of meeting agendas and materials. Their leadership directly supports the effectiveness and integrity of our decision-making processes.

Thank you to everyone who volunteered to serve as a committee chair next year. We appreciate your willingness to lead and contribute to our committees! Congratulations to those who have been selected as Committee Chairs for 2025–2026.

STEM

Instruction: Alyssa Marygold

Personnel: Priscilla Gentry

Parent Advocacy: Michelle Menjivar

Finance: Mercedes Meeks

Upcoming Events:

- 5/26 **No School - Memorial Day**
- 5/27 8:00 6th Grade Culmination Practice (Annex MPR)
 8:30 TK-2nd, 6th-Meeks/May Student Spring Concert
 10:00 3rd-5th, 6th-De La Rosa/McNutt Student Spring Concert
 9:00 Director/Coach Meeting
 1:30 SPED Meeting
- 5/28 **SNP BBQ**
 7:15 Lead Teacher Meeting
 2:50 Staff Meeting
- 5/29 **Open House - Minimum Day**
- 5/30 **Minimum Day**
 9:00 6th Grade Culmination Practice (Annex MPR)
- 6/2 **Semester Awards - 1st/Primary ILC**
 8:20 1st Grade and Primary ILC Semester Awards Assembly
 10:00 Admin Meeting
 1:30 6th Grade Culmination Practice (Annex MPR)
- 6/3 **Semester Awards- 2nd, 4th, Upper ILC**
 8:20 2nd Grade Semester Awards Assembly
 9:20 4th Grade/Upper ILC Semester Awards Assembly
 9:00 Coach and Director Meeting
 1:30 Director's Meeting
 1:30 SPED Meeting
- 6/4 **Grades Due to Leads**
 4th Grade Gold Rush (HOL/Courtyard)
 7:15 Lead Teacher Meeting
 1:30 6th Grade Culmination Practice (Annex MPR)
 2:50 Staff Meeting
- 6/5 **Semester Awards - TK and 3rd Grade**
 8:20 TK Semester Awards Assembly
 9:20 3rd Grade Semester Awards Assembly

- 1:30 6th Grade Culmination Practice (Annex MPR)
- 6/6 **Minimum Day - PLC Planning**
Semester Awards - 5th Grade
Grades Due
 8:20 5th Grade Semester Awards Assembly
- 6/9 8:15 6th Grade Culmination Practice (Annex MPR)
 9:00 Fire Drill
 10:00 Admin Meeting
 2:00 Office Hours with Kristine Khachian
- 6/10 **Kindergarten Culmination**
 9:00 Kindergarten Culmination
 9:00 Coach/Director Meeting
 10:00 Tour of the Academies
 1:30 6th Grade Culmination Practice (Annex MPR)
 1:30 SPED Team Meeting
- 6/11 **iReady Testing ends**
 7:15 Lead Teacher Meeting
 9:00 6th Grade Dress Rehearsal
 2:50 Staff Meeting
- 6/12 **6th Grade Culmination**
 1:20 Tier 3 Behavior Meeting
 4:30 FCPS Board Meeting
- 6/13 **Last Day of School**
Minimum Day

FENTON CHARTER LEADERSHIP ACADEMY (FCLA) DIRECTOR'S REPORT

May 22, 2025

The mission of Fenton Charter Leadership Academy is to nurture the development of responsible, thoughtful citizens in an increasingly interdependent global society by creating environments in which students are challenged to explore, to create, and to make decisions while actively participating in and being accountable for their learning.

State Charter Number: 1613

ENROLLMENT

	TK	K	1 st	2 nd	3 rd	4 th	5 th	6 th	Total	Monthly ADA	Cumulative ADA
9/13/2024	16	33	35	45	41	48	32	50	300	99.21%	99.21%
10/16/2024	16	46	36	45	40	49	32	50	314	99.51%	99.36%
12/12/2024	18	47	35	47	41	48	34	51	321	99.53%	99.41%
1/23/2025	18	47	36	47	41	48	34	50	321	99.64%	99.42%
02/28/2025	19	48	36	48	41	48	34	49	323	x	x
04/10/2025	18	47	37	44	41	45	34	49	315	99.38%	99.45%
05/22/2025	18	47	37	44	41	45	34	49	315	99.12%	99.14%

3-Year Enrollment Comparison

Date	TKK-Unfunded	TKK-Funded	K	1 st	2 nd	3 rd	4 th	5 th	6 th	Total
May 2025	0	18	47	37	44	41	45	34	49	315
May 2024	12	23	34	38	42	48	41	49	40	327
May 2023	0	19	37	41	41	39	48	51	48	324

Attendance

Fenton Charter Leadership Academy (FCLA) educators have successfully met an Average Daily Attendance (ADA) rate of 98.5% or higher. FCLA achieved an impressive cumulative ADA of 99.14%. Ten teachers were at 100% ADA for this month. The Academies continue to encourage teachers and motivate students to come to school and return independent study contracts.

We extend our thanks to the entire FCLA team for their dedication to improving both enrollment and ADA. A special thank you to Rolando Gutierrez for his consistent guidance and support to both our staff and families.

Enrollment for 2025-2026

For the 2025–2026 school year, current enrollment stands at 294 students, which is 8 students short of the budgeted target. It is anticipated that during the upcoming student reorganization meetings, enrollment numbers will be balanced through possible student shifts between schools to ensure an even distribution and meet budgetary requirements.

Instruction

English Language Proficiency Assessments of California

The Summative ELPAC scores for the 2024–2025 have been received. We are happy to share that there are 12 students from FCLA that qualify for reclassification. Teachers are working on completing the RFEP letters to complete the process.

California Assessment of Student Performance and Progress

Students in grades 3–6 at the Academies have completed the Smarter Balanced assessments in English Language Arts and Mathematics sections. Fifth grade students will be completing the California Science Test (CAST) on May 20 and 21.

i-Ready End of Year Testing

I-Ready End-of-Year Testing will take place from May 19 to June 11. The importance of motivating students to do their best while testing are emphasized because the results will demonstrate their academic progress throughout the year. Staff are encouraged to talk with students about the purpose of the assessment and to help promote a positive, growth-focused attitude. To build enthusiasm, a kickoff assembly for the primary grades happened on May 15.

i-Ready Personalized Instruction

At FCLA, over the last month, 81% of students are completing 30 minutes or more of personalized instruction for ELA, and 64% of students are passing lessons. For Math, 83% of students are meeting 30 minutes or more for personalized instruction, and 80% of students are passing lessons. Thank you teachers for ensuring students are completing their individualized minutes to support their learning.

Student Reorganization

An overview of the student reorganization process was discussed. Reorganization will take place from May 19–21 and May 27–31. During the first week, staff will focus on planning and forming equitable class groupings. The second week will be dedicated to reviewing and refining placements to ensure balanced classrooms. This collaborative effort helps guide thoughtful class placement for the upcoming school year.

Leadership Focus

As Open House draws near, FCLA students and teachers are eagerly anticipating the arrival of their published class books! Shipped and on their way, these remarkable books will arrive within the next week. Inside, you'll discover a rich collection of writing that highlights our scholars' diverse talents—from compelling narratives showcasing individual leadership qualities and inspiring stories of kindness, to imaginative leadership and problem-solving fiction, acrostic poems, and even creative recipes for leadership. These books beautifully capture the exceptional leadership strengths of our students and are sure to leave a lasting impression on every reader!

Acceleration Program

The Tier 3 Intensive Support Schedule has remained in place throughout May. The Acceleration Specialist has adjusted responsibilities to assist with CAASPP administration during the morning hours and continues working with primary students and selected 3rd-grade students in the afternoons. Tier 3 services will continue through May 19th, after which i-Ready testing begins for primary students. At that time, the Acceleration Program will shift its focus to end-of-year individual assessments in Foundational Skills for students receiving intensive support. The program will also begin rostering for the following school year, which will allow services to launch earlier in the fall. Tier 3 Intensive Support is tentatively scheduled to begin the second week of school next year. Students currently enrolled in the program will be part of early rostering efforts to support a smooth rollout of services. Progress reports based on end-of-year assessments will be generated and sent home with report cards on the last day of school. Finally, the Instructional Leadership Support Team will convene at the beginning of June to reflect and collaborate on ways to strengthen and improve the Acceleration Program for the upcoming academic year.

Expanded Learning at the Fenton Academies - Summer Programming

Mrs. Muñoz shared details about the upcoming Summer Programming, which will follow the theme *Summer Safari*. Session 1 will take place from June 16 to June 27 (with no school on June 19) and will be conducted by Fenton staff from 8:00 a.m. to 12:00 p.m., with an optional afterschool program provided by Think Together from 12:00 p.m. to 4:00 p.m. There are currently 21 staff members interested in participating, though some may not qualify due to not returning to Fenton next year. The goal is for all interested staff to participate, but this will depend on final student enrollment numbers.

To boost enrollment, the program will be advertised through ClassDojo, and teachers are encouraged to continue posting and promoting the program. A 10:1 student-to-teacher ratio is required for a class to be confirmed. So far, there have been 187 responses, with 176 students specifically interested in Session 1. Sign-ups close on May 13, and more students are needed to ensure all interested teachers can be included. For Session 1, classrooms in the FCLA hall will be used.

Session 2 will run from July 7 to July 25 and will be led by Think Together staff from 8:00 a.m. to 3:30 p.m. Currently, 156 students have expressed interest. This session will use classrooms in the STEM hall. Both sessions will include assemblies, hands-on activities, and field trips. Tentative plans include a visit from the mobile aquarium and a field trip to Reptacular Ranch. Planned activities include animal origami, slug slime, and clay creatures. A special thank you to the 2nd grade team for contributing creative activity ideas. Events will be finalized once the number of participating students is confirmed.

School Community

Family Center Updates

Ms. Palma will be working on printing End of the Year certificates for TK, Kindergarten and 6th grade. She has sent templates for the teachers of those grade levels in order for them to revise names and add any student she may have missed.

Parent workshop planning for the new school year will already start taking place. During Community School meetings, the team shares resources and workshops that have been presented at different sites in order to introduce them to all campuses. The team will gather soon to go over possible conference dates to plan workshops around dates they will be present on campus. Ms. Palma is hopeful that the Providence team will have availability to offer the FEAST workshop for the Fall 2025 semester since staffing shortages prevented it from being presented in the Spring 2025. A few workshops she wants to offer include FEAST, ESL Level III and a variety of Parent University topics. If the community schools team shares additional workshops, Ms. Palma will also add it to the workshop schedules.

The counselors from each campus and the Community Schools team attended the California Statewide Homeless Education Conference in San Diego from May 7th to May 9th. The teams plan to meet together with the Director of Community Schools to discuss the information gathered and what ideas can be developed to implement to our sites.

Open House

Open House is scheduled for May 29 from 4 to 6 PM. The Open House event will offer an engaging schedule that showcases student work and performances. The pre-event hour will take place from 4:00 to 5:00 PM with community partner booths, food vendors, and fundraisers. Families will enjoy some performances from our ELOP program. From 5:00 to 6:00 PM, classrooms will be open for families to view student work, with the FCLA and STEM Focus Showcases being held in the Annex MPR. The evening will end at 6:00 PM.

Personnel

We are thrilled to celebrate **Dr. Mercedes Meeks** on the successful defense of her dissertation on May 10, 2025! Her work, *AI: A Path Forward in Education – Teacher Insights on Implementation, Challenges, and Future Innovations*, offers valuable contributions to the evolving role of AI in the classroom. This is a remarkable achievement, and we couldn't be prouder. Congratulations, Dr. Meeks! Your hard work, insight, and dedication inspire us all!

2025-2026 Lead Teachers Announcement

We are pleased to announce the Lead Teachers for the 2025–2026 school year, elected by their peers for their leadership, professionalism, and commitment to student success. As vital members of the Instruction Committee, Lead Teachers are responsible for attending assigned committees, FCPS Leadership, and Board meetings, representing their grade-level teams, and communicating key decisions and concerns. They will schedule, plan, and lead grade-level meetings with clear agendas and documentation, and help publicize these meetings through the weekly bulletin. Lead Teachers also support new and split-grade teachers, coordinate peer observations to share best practices, and assist regular-status teachers identified for additional support through the development and implementation of targeted Assistance Plans. Their leadership ensures the ongoing implementation of high-quality academic standards through the Professional Learning Community (PLC) process.

Congratulations to our 2025–2026 Lead Teachers:

TK – Priscilla Gentry
Kindergarten – Kalea Wright
1st Grade – Adriana Baez
2nd Grade – Alyssa Marygold
3rd Grade – Lilia Padilla Zuniga
4th Grade – Deborah Allan
5th Grade – Joanna Tepper
6th Grade – Nikole De La Rosa
Special Education – Maria Cardenas

We look forward to their continued contributions to student achievement and instructional excellence.

2025-2026 Focus Lead Teacher Announcement

We are pleased to announce that **Loren Caballero** has been selected as the **Leadership Focus Lead** for Fenton Charter Leadership Academy. FCLA continues to implement a fully integrated Social-Emotional Learning (SEL) and Leadership program, as outlined in our Charter Petition, and this role is essential in ensuring its continued success. Focus Leads help maintain a clear and defined instructional focus, and Loren Caballero will work closely with grade-level Lead Teachers to support and strengthen the SEL/Leadership components across all TK–6 classrooms. Loren’s leadership in this area will help ensure that our students continue to grow as thoughtful, confident, and capable leaders.

2025-2026 Faculty Representatives Announcement

We are excited to announce that **Kate Marrelli** has been selected to serve as the Faculty Representative for Fenton Charter Leadership Academy. This non-compensated position serves as an important liaison between the certificated staff and the Board of Directors. In this role, she will support staff by helping to address and resolve conflicts involving the Director, administration, or other staff members, when determined appropriate by the Chief Executive Officer. We congratulate Kate Marrelli on this important appointment and look forward to her continued leadership and advocacy.

2025-2026 Classified Representative Announcement

We are pleased to announce that **Virginia Palma** will continue in her role as the **Classified Representative** for the Fenton Academies. Nominated by her peers, Virginia will serve as the voice of our classified staff, supporting open communication and helping to resolve any conflicts that may arise between staff and administration or among staff members. Her continued service in this important role reflects the trust and respect she has earned from her colleagues. We congratulate and warmly welcome her back as Classified Representative.

2025-2026 Committee Chairs Announcement

Committee Chairs are essential to the governance and success of Fenton Charter Public Schools. This leadership role is a critical opportunity for dedicated individuals to actively shape the direction of our schools through meaningful participation and collaboration. Chairs must demonstrate strong leadership, consistent commitment, and active engagement by facilitating committee discussions, reporting regularly to the Board of Directors, attending all board and Leadership Meetings, approving secretary minutes, and ensuring timely distribution and preparation of meeting agendas and materials. Their leadership directly supports the effectiveness and integrity of our decision-making processes.

Thank you to everyone who volunteered to serve as a committee chair next year. We appreciate your willingness to lead and contribute to our committees! Congratulations to those who have been selected as Committee Chairs for 2025–2026.

FCLA

Instruction: Kalea Wright

Personnel: Kate Marrelli

Parent Advocacy: Virginia Palma

Finance: Jennifer Hines

Upcoming Events:

- 5/26 **No School - Memorial Day**
- 5/27 8:00 6th Grade Culmination Practice (Annex MPR)
 8:30 TK-2nd, 6th-Meeks/May Student Spring Concert
 10:00 3rd-5th, 6th-De La Rosa/McNutt Student Spring Concert
 9:00 Director/Coach Meeting
 1:30 SPED Meeting
- 5/28 **SNP BBQ**
 7:15 Lead Teacher Meeting
 2:50 Staff Meeting
- 5/29 **Open House - Minimum Day**
- 5/30 **Minimum Day**
 9:00 6th Grade Culmination Practice (Annex MPR)
- 6/2 **Semester Awards - 1st/Primary ILC**
 8:20 1st Grade and Primary ILC Semester Awards Assembly
 10:00 Admin Meeting
 1:30 6th Grade Culmination Practice (Annex MPR)
- 6/3 **Semester Awards- 2nd, 4th, Upper ILC**
 8:20 2nd Grade Semester Awards Assembly
 9:20 4th Grade/Upper ILC Semester Awards Assembly
 9:00 Coach and Director Meeting
 1:30 Director's Meeting
 1:30 SPED Meeting
- 6/4 **Grades Due to Leads**
 4th Grade Gold Rush (HOL/Courtyard)
 7:15 Lead Teacher Meeting
 1:30 6th Grade Culmination Practice (Annex MPR)
 2:50 Staff Meeting
- 6/5 **Semester Awards - TK and 3rd Grade**
 8:20 TK Semester Awards Assembly
 9:20 3rd Grade Semester Awards Assembly

- 1:30 6th Grade Culmination Practice (Annex MPR)
- 6/6 **Minimum Day - PLC Planning**
Semester Awards - 5th Grade
Grades Due
 8:20 5th Grade Semester Awards Assembly
- 6/9 8:15 6th Grade Culmination Practice (Annex MPR)
 9:00 Fire Drill
 10:00 Admin Meeting
 2:00 Office Hours with Kristine Khachian
- 6/10 **Kindergarten Culmination**
 9:00 Kindergarten Culmination
 9:00 Coach/Director Meeting
 10:00 Tour of the Academies
 1:30 6th Grade Culmination Practice (Annex MPR)
 1:30 SPED Team Meeting
- 6/11 **iReady Testing ends**
 7:15 Lead Teacher Meeting
 9:00 6th Grade Dress Rehearsal
 2:50 Staff Meeting
- 6/12 **6th Grade Culmination**
 1:20 Tier 3 Behavior Meeting
 4:30 FCPS Board Meeting
- 6/13 **Last Day of School**
Minimum Day

II. F.

Director of Instruction's Report

**FENTON CHARTER PUBLIC SCHOOLS (FCPS)
DIRECTOR OF INSTRUCTION'S REPORT**

May 22, 2025

The mission of the Fenton Charter Public Schools is to offer a high-quality innovative education to all students in a safe, secure, nurturing environment where students, parents and staff become a community of learners achieving collaborative and successful outcomes.

This report contains information related to [Instructional Continuity Plan \(ICP\)](#), [Local Control Accountability Plan \(LCAP\)](#), [Risk of Reading Difficulties Screener for K-2 Students](#), [Professional Development for 2025-2026](#), [PLC Promising Practices Submission Update](#), [Behavior Solutions Implementation Update \(Tier 1\)](#), [School Monitoring Metrics](#), [i-Ready Personalized Instruction](#), [Celebration and Sharing of Ideas](#)

Instructional Continuity Plan (ICP)

Senate Bill 153, Chapter 38, Statutes of 2024 (hereinafter SB 153) adds a provision to California *Education Code (EC)* Section 32282 requiring local educational agencies (LEAs) to adopt a plan to ensure all students can access instruction during a natural disaster or emergency. The Instructional Continuity Plan (ICP) must be included in an LEA's Comprehensive School Safety Plan (CSSP) by July 1, 2025. A locally-adopted CSSP must include an ICP to obtain approval of a Form J-13A waiver request beginning in fiscal year 2026–27. These requirements apply to school districts, county offices of education, and charter schools.

Per SB 153, Section 9 requirements, the ICP shall include the following:

1. A protocol for how the LEA will engage with pupils and their families as soon as practicable, but no later than **five** calendar days following an emergency. [EC Section 32282\(a\)\(3\)\(A\)\(i\)](#). The protocol must be designed to
 - establish two-way communication with pupils and their families; and
 - identify and provide support for pupils' social-emotional, mental health, and academic needs.

The development of the ICP should consider existing methods (e.g., short messaging service [SMS], phone calls, email, school portal, social media, flyers) and how unforeseen events such as power outages and damage to infrastructure may impact these methods.

1. A plan to provide access to in-person or remote instruction as soon as practicable, but no more than **10** instructional days following the emergency. [EC Section 32282\(a\)\(3\)\(A\)\(ii\)](#).
 - Plans for remote instruction must align with [EC sections 51747 and 51749.5](#), governing [Independent Study instruction modalities](#) that a local educational (LEA) may adopt to serve their pupils.

- Directives in an ICP may seek to provide support to pupils and families to enroll in or be temporarily reassigned to another site, school district, county office of education, or charter school if an emergency or natural disaster disrupts in-person learning. When a pupil is temporarily reassigned to another LEA outside of the school district in which the pupil's parent(s) or guardian resides, then, notwithstanding any other law, that pupil shall be deemed to have complied with the residency requirements for attendance in the LEA that is temporarily serving the pupil pursuant to the ICP.
- Procedures for remote instruction should consider access to and use of instructional materials, including those delivered remotely.
 - Remote instruction offered must align with expectations of access and equity for instruction.
 - An ICP should specify how, if necessary, instructional resources and materials defined in [ECSection 60010\(h\)](#) can be accessed in the wake of an emergency, and must specify how pupils can access schoolwork, whether printed or non-printed.

An ICP should be designed to meet instructional standards that are, at minimum, equivalent to those applicable in independent study programs.

Jennifer Miller has developed site specific ICPs which align to the Senate Bill and legislation. These plans outline how each school will maintain consistent instruction and essential services for students during emergencies that disrupt normal school operations. This plan provides a structured framework to guide decision-making regarding instructional delivery models, learning locations, compliance with independent study requirements, communication protocols, resource deployment, and transportation logistics. It is designed to ensure that all students continue to receive high-quality education and necessary supports when they need them most. While offering clear guidance for Fenton leadership, this plan remains flexible to adapt to the unique and evolving challenges that may arise during emergency situations.

The Fenton Charter Public Schools Instructional Continuity Plans (ICP) can be viewed [here](#) for additional information.

Local Control Accountability Plan (LCAP)

The Local Control and Accountability Plan (LCAP) is a critical component of California's school funding and accountability system. It outlines how a district or charter school will allocate resources to meet annual goals aligned with state priorities, including student achievement, engagement, school climate, and access to a broad course of study. Developed with input from stakeholders—including families, staff, students, and community members—the LCAP reflects a shared vision for improving outcomes for all students, particularly those identified as high-need, such as English learners, foster youth, and low-income students. The plan is updated annually and serves as a roadmap for continuous improvement and fiscal transparency.

The 2024-2025 Local Control and Accountability Plans for the Fenton Schools were approved by the Board on June 13, 2024. The [Mid-Year LCAP](#) was shared with the Board of Directors on January 23, 2025. A draft of the 2025-2026 LCAPs for the Fenton schools is attached.

The LCAP describes the goals, actions, services, and expenditures to support positive student outcomes that address state and local priorities. The LCAP provides an opportunity for local educational agencies to share their stories of how, what and why programs and services are selected to meet their local needs. The LCAP Federal Addendum is designed to supplement the LCAP to ensure schools meet the Local Educational Agency (LEA) Plan provisions of the Every Student Succeeds Act (ESSA).

The Chief Executive Officer, Chief Operating Officer and Directors of the Fenton schools will present the final LCAP documents at the June meeting. The LCAPs for the five Fenton schools will be submitted to the Los Angeles County Office of Education by June 30, 2025. Local Control Accountability Plan Stakeholder Overview documents have been created to summarize key highlights. These overviews will be shared with Fenton Directors.

The Fenton Charter Public Schools LCAP Stakeholder Overview documents can be viewed [here](#).

FCPS Risk of Reading Difficulties Screener for K-2 Students

The 26 member FCPS Risk of Reading Difficulties Subcommittee attended several webinars hosted by Los Angeles County Office of Education throughout April 2025. During each webinar, the team learned detailed information regarding the four state approved screeners. The team utilized an objective scoring system to identify the most effective screener for Fenton Charter Public Schools.

Amira Learning received the highest score and is recommended for board approval. Pending board approval, Amira Learning will be implemented beginning Fall 2025 for all K-2 students. The Amira assessment is recommended for use in Kindergarten, Grade One, and Grade Two. It is designed for general education students, students with disabilities, English learners, and bi/multilingual learners, particularly those who speak English and Spanish. The screener is available in both English and Spanish and measures a variety of early literacy skills aligned with California Education Code (EC) Section 53008. These include phonological and phonemic awareness (Blending, Segmentation & Elision, Substitution), knowledge of letter names (Letter Name Fluency), letter-sound knowledge (Letter Sound Fluency), rapid automatized naming (RAN), visual attention, decoding skills (Word Identification Fluency and Pseudoword/Nonsense Word Fluency), reading fluency (Oral Reading Fluency), vocabulary, oral language and language comprehension (Listening Comprehension), phonological memory (Nonword/Nonsense Syllable Repetition), spelling/encoding, and reading comprehension. Availability of tasks varies by grade level.

To determine the appropriate screener based on a student's language proficiency, Amira provides four pathways: an English screener with English proctoring for students proficient in English or with an ELPAC Level 3 or higher; an English screener with Spanish proctoring for ELPAC Level 3 or higher; a Spanish screener (Amira Español) with Spanish proctoring for ELPAC Levels 1 or 2; and a combined English and Spanish screener for Spanish-speaking English learners identified as "high risk" on the English screener. Amira supports English learners with decision-based guidance and decision trees

found in the Amira Teacher Manual to help educators choose the most appropriate language for screening.

For students with disabilities, Amira provides automated accommodations and publishes guidance that includes decision-tree tools to help educators determine whether to use digital or print assessments and address other special considerations. Comprehensive training resources support educators in effectively implementing accommodations.

The Amira screener is administered digitally, although paper-based versions are available as an accommodation. It is typically administered in group settings, with small group or one-on-one administration recommended for kindergarten students or based on individual needs. The required technology includes a computer or tablet with an internet connection. The average administration time per group is approximately 16 minutes for Kindergarten, 18 minutes for Grade One, and 17 minutes for Grade Two.

FCPS K-2 educators will attend a two hour training session on Friday, September 12, 2025. The FCPS Risk of Reading Difficulties Subcommittee will reconvene during Fall 2025 to identify an implementation plan for responding to the screener results.

It is recommended that the Board of Directors approve Amira Learning as the FCPS Risk of Reading Difficulties Screener.

The Fenton Charter Public Schools Amira Learning Board Action item can be viewed [here](#).

Professional Development for 2025-2026

Fenton teams are currently engaged in identifying professional development for the 2025-2026 school year. As the new school year begins, thoughtful and strategic professional development (PD) plans are essential to support teacher growth and student success. The upcoming year's PD efforts will focus on strengthening instructional practices, enhancing collaboration through Professional Learning Communities (PLCs), promoting equity and inclusion, integrating technology effectively, and supporting social-emotional learning for both students and staff. All professional development is in alignment with current LCAP Goals. A graphic below displays suggested PD across these areas.

LCAP GOAL 1 ACHIEVEMENT	LCAP GOAL 2 ENGAGEMENT	LCAP GOAL 3 BASIC CONDITIONS
Grade Level PLT Planning Days On Site PLC Coaching EDI & RACER Thinking Maps Sharing of Effective Practices	Kagan Cooperative Learning Behavior Solutions Coaching Collaborative Coaching	Twig Science i-Ready Math Writing Primary Literacy Artificial Intelligence (AI)

One of the primary areas of focus will be instructional excellence. Teachers will engage in training that emphasizes evidence-based strategies designed to increase student engagement and achievement across all subject areas. These sessions aim to deepen educators' understanding of effective teaching methods and ensure alignment with school and district goals.

Another major emphasis will be on further developing Professional Learning Communities. Educators will participate in ongoing collaborative sessions where they will analyze student data, identify learning needs, and develop responsive instructional plans. These PLCs will serve as a structure for continuous professional growth, fostering a culture of shared leadership and collective responsibility for student learning.

Equity and inclusion will also play a central role in this year's PD initiatives. Teachers will participate in workshops focused on culturally responsive teaching, differentiated instruction, and strategies for supporting English learners and students with diverse needs. The goal is to create inclusive classrooms where all students feel seen, valued, and supported.

Recognizing the growing importance of digital tools in education, professional development will include training in technology integration. Educators will explore ways to use digital platforms to enhance instruction, increase student engagement, and streamline assessment and communication. Artificial intelligence will be an area of focus in the new year. A Fenton AI Subcommittee has been formed and has met several times to identify current usage, areas of exploration, and development of an appropriate use policy.

Additionally, the schools are committed to promoting the social-emotional well-being of both students and staff. PD sessions will include trauma-informed practices, strategies for building positive relationships, and tools for fostering resilience and a positive school climate utilizing the Behavior Solutions framework.

The professional development program will be delivered through a combination of formats. This includes intensive pre-service training before the school year begins, monthly PD days throughout the year, and regular grade-level and departmental meetings. Teachers will also have access to on-site instructional coaches for personalized support and mentoring. To meet the diverse needs of staff, there will be opportunities for choice-based learning, including online modules, external conferences, and teacher-led workshops.

The effectiveness of professional development will be continuously monitored through teacher feedback, classroom observations, and student performance data. Mid-year reflections and adjustments will ensure that the PD remains aligned with school priorities and responsive to staff needs. By prioritizing relevant, sustained, and collaborative professional learning, the school aims to empower educators, elevate instruction, and ultimately improve outcomes for all students.

PLC Promising Practices Submission Update

On May 2, 2025 Jennifer Miller, FCPS Director of Instruction and Yesenia Fuentes, FCPS Instructional Coach submitted all five Fenton applications for PLC Promising Practices recognition. On May 12, 2025

the team received confirmation the applications were received and would undergo review from the same committee for each application. Timeline for results has been extended for 10-12 weeks. Fenton hopes to hear results prior to the new school year. Feedback will be shared with all stakeholders upon receipt.

FCPS Behavior Solutions Implementation Update (Tier 1)

On April 25, 2025, the FCPS Behavior Guiding Coalition teams attended virtual coaching with John and Jessica Hannigan (Solution Tree Consultants and authors of the Behavior Solutions framework). Discussion centered around effective implementation of Tier 2 and Tier 2 supports. Teams customized their site coaching based on current needs with opportunities for clarification.

The FCPS Behavior Solutions Subcommittee met on Tuesday, May 20, 2025 to debrief and identify next steps. The [agenda and minutes](#) can be viewed for additional information. The Fenton schools will continue strengthening their capacity and skills in the new year with ongoing coaching and continuous internal meetings.

FCPS School Monitoring Metrics

Fenton Charter Public Schools utilizes several monitoring tools as a metric towards meeting instructional goals. By utilizing school monitoring metrics, the Fenton schools have improved decision making, increased levels of accountability, provided effective resource allocation, ensured targeted professional development, allowed for early identification of issues, and improved student outcomes. Clear metrics, allow for stakeholder transparency and monthly progress checks to stay on track. The following monitoring metrics are derived from the [FCPS Instructional Plan \(24-25\)](#) and have been discussed with all Fenton Directors.

The two monthly monitoring metrics highlighted are **FCPS Meetings Schedule** and **FCPS i-Ready Personalized Instruction**.

FCPS Meetings Schedule

Consistent and frequent stakeholder communication is critical for ensuring student success. Although many stakeholder meetings take place, the two groups to be monitored are Lead Teacher meetings and All Staff Meetings. Typically, Lead Teacher and Staff Meetings occur once per week for 60 minutes. This equates to 240 minutes per month, assuming a 4 week month. Progress towards the monthly goal of 240 minutes is reflected in a percentage of minutes met divided by the minutes goal. It is important to note partial months (November, December, and January) have been adjusted based on the FCPS calendar.

Additionally, discussion at the beginning of the year centered around the meeting minutes expectation. Initially, the expectation was to meet with the Lead Teacher/Guiding Coalition bi-monthly. This expectation has been adjusted to 1x/week after discussion with the FCPS Directors and a review of student outcome data, including recent CA Dashboard results. The Director of Instruction's monthly reports will continue to share out on progress towards meeting this instructional metric. Thank you to

the FCPS Directors for their continued hard work to ensure consistent and frequent stakeholder communication.

Listed below is a year at a glance for year-long potential stakeholder meetings. Months are adjusted based on the FCPS instructional calendar. Partial months include pupil free breaks, parent teacher conference weeks, etc.

Month	Total Lead Teacher Meetings Possible	Total Staff Meetings Possible
August	3	3
September	4	4
October	4	4
November	2	2
December	1	1
January	3	3
February	4	4
March	2	2
April	4	4
May	4	4
June	1	1

The following graphs represent each Fenton school's progress towards achieving the expected FCPS meetings schedule during April 2025. Percentages have been hyperlinked to connect directly to the meeting agendas.

April 1-30, 2025		
School	Lead Teachers (240 minutes/month)	Staff Meeting (240 minutes/month)
FACS	100%	100%
SMBCCS	25%	100%
FPC	25%	100%
FCLA/STEM	100%	100%

FCPS i-Ready Personalized Instruction

Progress monitoring of student outcomes allows educators and leaders to assess whether students are mastering the essential standards. It provides insights into individual and group learning trajectories, providing time to adjust instructional strategies as needed. Data from progress monitoring informs decision-making at various levels, including school-wide policies, resource allocation, and professional development priorities. It ensures that decisions are based on evidence of student performance and needs.

In both Reading and Mathematics, students who use i-Ready experience, on average, greater learning gains than students who do not use i-Ready. During a large-scale study during the 2018-2019 school year, a sample size of over 700,000 students showed students who met their i-Ready rates experienced 50% more gains in ELA and 31% more gains in mathematics.

All Fenton students will work to attain an i-Ready Personalized Instruction usage rate of 30-49 minutes per subject (ELA and Math) per week with a pass rate of at least 70%. Teachers are expected to incorporate this time within their daily schedule. Site leaders are expected to monitor data on a weekly basis to review usage rates and lesson pass rate. It is encouraged to provide student incentives for those meeting usage and/or pass rates. The Director of Instruction's monthly reports will continue to share out on progress towards meeting this instructional metric. Thank you to the FCPS Directors for their continued hard work to ensure consistent and frequent stakeholder communication.

The following graph represents each Fenton school's progress towards achieving the expected FCPS i-Ready Personalized Instruction usage rates during April 2025.

April 1-30, 2025				
School	Reading - Usage Rate (30-49 minutes/week)	Reading - Percent of students achieving 70-100%	Math - Usage Rate (30-49 minutes/week)	Math - Percent of students achieving 70-100%
FACS	90%	79%	88%	87%
SMBCCS	83%	73%	81%	85%
FPC	77%	78%	76%	89%
STEM	82%	73%	85%	86%
FCLA	79%	74%	80%	85%

FCPS Celebration and Sharing of Ideas

FCPS T.E.A.M.S. Recognition

Celebrating achievements within a school community plays a crucial role in reflecting and reinforcing the core values of that community. Through ongoing celebration, Fenton strives to affirm its core values, continue to build a positive school culture, model desired behavior, encourage continued growth, and reinforce connection among students, staff, and families. Through celebrating achievements, Fenton desires to make the abstract values of a school visible and tangible, helping to embed them into the daily life of the school community. Fenton Charter Public Schools continues to implement a monthly recognition for teams demonstrating one or more of the T.E.A.M.S. framework.

T - Take collective responsibility

E - Ensure a guaranteed and viable curriculum

A - Assess and monitor reading achievement

M - Measure evidence of effectiveness

S - Support systematically with accelerations, interventions & extensions

The FCPS grade level groups listed below were recognized for growth and achievement in one or more of the T.E.A.M.S. framework on April 29, 2025. We will continue to build upon the [24-25 T.E.A.M.S. Framework Action Plan](#) created during August 2024 by each lead teacher teams across the sites. Thank you to the Directors and their administrative teams for coordinating each grade level team a moment together to receive their recognition.

- The Third Grade team at Santa Monica Boulevard Community Charter School was recognized for Ensuring a Guaranteed and Viable Curriculum as well as Taking Collective Responsibility. The third grade team uses data to celebrate student progress, and analyze data to improve individual and collective reading practices as well as inform upcoming instruction.
- The Office team at Fenton Primary Center was recognized for demonstrating unwavering support which strengthens the school, empowers the parent community, and upholds commitment to excellence and compliance
- The primary Teacher Assistant team at Fenton Avenue Charter School was recognized for Taking Collective Responsibility. They are critical in helping to build the core program, supporting the foundation for our youngest learners, and being a valuable support to classroom teachers in their PLC work. Their efforts are truly appreciated.
- The Fourth Grade team at Fenton Academies was recognized for Taking Collective Responsibility. The team has worked together to prepare students for the SBAC with engaging and motivating strategies.

Congratulations to all the April award recipients. The final FCPS T.E.A.M.S. recognition is set for **Friday, May 23, 2025.**

II. G.

Director of Special Education's Report

FENTON CHARTER PUBLIC SCHOOLS (FCPS) DIRECTOR OF SPECIAL EDUCATION'S REPORT

May 22, 2025

The mission of the Fenton Charter Public Schools is to offer a high-quality innovative education to all students in a safe, secure, nurturing environment where students, parents and staff become a community of learners achieving collaborative and successful outcomes.

This report contains information related to Compliance, Professional Development and Research and Knowledge

COMPLIANCE

Enrollment of students with disabilities within Fenton Charter Public Schools.

	# of SWD	# of SWD	# of SWD	# of SWD	# of SWD	# of SWD	# of SWD	# of SWD
	September 2024	October 2024	December 2024	January 2025	March 2025	April 2025	May 2025	June 2025
FACS	128	130	137	136	132	134	137	
FPC	62	63	71	72	74	76	73	
SMBCCS	132	133	139	139	134	134	135	
STEM	48	50	51	53	57	57	58	
FCLA	44	44	48	51	51	53	56	

The following is the percentage of students out of the total number of students enrolled that are identified as having a Low Incidence disability, which includes hearing loss, visual impairment and orthopedic impairment.

School	% Low Incidence	% Low Incidence	% Low Incidence	% Low Incidence	% Low Incidence	% Low Incidence	% Low Incidence	% Low Incidence
	September 2024	October 2024	November 2024	January 2025	March 2025	April 2025	May 2025	June 2025
FACS	< 1% (HOH, MDO)	< 1% (HOH, MDO)	< 1% (HOH, MDO)	< 1% (HOH, MDO)	< 1% (HOH, MDO)	< 1% (HOH, MDO)	< 1% (HOH, MDO)	
FPC	0%	0%	0%	0%	0%	0%	0%	
SMBCCS	<1% (HOH, OI)	<1% (HOH, OI)	<1% (HOH, OI)	<1% (HOH, OI)	<1% (HOH, OI)	<1% (HOH, OI)	<1% (HOH, OI)	

STEM	<1% (MDO)	<1% (MDO)	<1% (MDO)	<1% (MDO)	<1% (MDO)	<1% (MDO)	<1% (MDO)	
FCLA	<1% (HOH, VI)	<1% (HOH, VI)	<1% (HOH, VI)	<1% (HOH, VI)	<1% (HOH, VI)	<1% (HOH, VI)	<1% (HOH, VI)	

The following is the percentage of students out of the total number of students enrolled that are identified as having a High Incidence disability.

	% High Incidence	% High Incidence	% High Incidence	% High Incidence	% High Incidence	% High Incidence	% High Incidence	% High Incidence
School	September 2024	October 2024	December 2024	January 2025	March 2025	April 2025	May 2025	June 2025
FACS	17	17	18	18	18	18	19	
FPC	13	13	14	14	15	15	15	
SMBCCS	18	19	20	19	19	19	19	
STEM	16	17	17	17	19	19	19	
FCLA	14	13	14	15	15	17	18	

The chart below reveals the number of students with disabilities by eligibility status.

September 2024

	AUT	DEA	DBL	ED	HOH	ID	MD	OI	OHI	SLD	SLI	TBI	VI
FACS	27	-	-	-	1	1	1	-	29	52	17	-	-
FPC	29	-	-	-	-	6	-	-	8	2	17	-	-
SMBCCS	34	-	-	-	1	2	-	1	15	43	36	-	-
STEM	13	-	-	-	-	-	1	-	15	14	5	-	-
FCLA	12	-	-	1	1	-	-	-	12	7	10	-	1

October 2024

	AUT	DEA	DBL	ED	HOH	ID	MD	OI	OHI	SLD	SLI	TBI	VI
FACS	28	-	-	-	1	1	1	-	31	52	16	-	-
FPC	28	-	-	-	-	6	-	-	7	3	19	-	-
SMBCCS	35	-	-	-	1	2	-	1	16	42	36	-	-
STEM	13	-	-	-	-	-	1	-	15	15	6	-	-
FCLA	12	-	-	1	1	-	-	-	12	7	10	-	1

December 2024

	AUT	DEA	DBL	ED	HOH	ID	MD	OI	OHI	SLD	SLI	TBI	VI
FACS	31	-	-	-	1	1	1	-	32	55	16	-	-

FPC	31	-	-	-	-	6	-	-	7	4	23	-	-
SMBCCS	34	-	-	-	1	2	-	1	18	46	37	-	-
STEM	14	-	-	-	-	1	1	-	14	15	6	-	-
FCLA	12	-	-	1	1	-	-	-	14	9	10	-	1

January 2025

	AUT	DEA	DBL	ED	HOH	ID	MD	OI	OHI	SLD	SLI	TBI	VI
FACS	31	-	-	-	1	1	1	-	31	55	16	-	-
FPC	33	-	-	-	-	6	-	-	8	3	22	-	-
SMBCCS	34	-	-	-	1	2	-	1	19	45	37	-	-
STEM	16	-	-	-	-	1	1	-	14	15	6	-	-
FCLA	13	-	-	1	1	-	-	-	15	10	10	-	1

March 2025

	AUT	DEA	DBL	ED	HOH	ID	MD	OI	OHI	SLD	SLI	TBI	VI
FACS	31	-	-	-	1	1	1	-	31	52	15	-	-
FPC	32	-	-	-	-	6	-	-	8	3	25	-	-
SMBCCS	34	-	-	-	1	2	-	1	17	45	34	-	-
STEM	18	-	-	-	-	1	1	-	17	15	5	-	-
FCLA	13	-	-	1	1	-	-	-	14	10	11	-	1

April 2025

	AUT	DEA	DBL	ED	HOH	ID	MD	OI	OHI	SLD	SLI	TBI	VI
FACS	31	-	-	-	1	1	1	-	31	54	15	-	-
FPC	33	-	-	-	-	6	-	-	7	3	27	-	-
SMBCCS	36	-	-	-	1	2	-	1	19	44	31	-	-
STEM	18	-	-	-	-	1	1	-	17	15	5	-	-
FCLA	14	-	-	1	1	-	-	-	14	10	12	-	1

May 2025

	AUT	DEA	DBL	ED	HOH	ID	MD	OI	OHI	SLD	SLI	TBI	VI
FACS	31	-	-	-	1	1	1	-	32	56	15	-	-
FPC	32	-	-	-	-	6	-	-	10	2	23	-	-
SMBCCS	35	-	-	-	1	2	-	1	19	47	30	-	-
STEM	19	-	-	-	-	1	1	-	18	14	5	-	-
FCLA	14	-	-	1	1	-	-	-	17	12	10	-	1

AUT - Autism
 DEA - Deafness
 DBL - Deaf Blindness
 ED - Emotional Disturbance
 HOH - Hard of Hearing
 ID - Intellectual Disability

OI - Orthopedic Impairment
 OHI - Other Health Impairment
 SLD - Specific Learning Disability
 SLI - Speech or Language Impairment
 TBI - Traumatic Brain Injury
 VI - Visual Impairment

OUTSIDE VENDORS

The following is information on services provided to Fenton Charter Public Schools by third party vendors.

Vendor	Services
The Cruz Center	Occupational Therapy related services; Deaf and Hard of Hearing teacher
Pride Learning	Orton Gillingham based reading specialists
Dynamic Education Services, Inc.	Supplemental Academic Supports/Academic Instruction
Speech Improvement Center	Speech and Language Therapy services
Cross Country Education	Educational Services (APE, LAS, Case Management)
Total Education Solutions	Educational Services (Case Management)

Behavior Services-Outside Vendors

Vendor	Services
STAR (Stepping Stones Group)	Behavioral Services (BII-Behavior Implementation Intervention, BID-Behavior Intervention Development services)
New Growth	Behavioral Services; Consultations with RBTs-Registered Behavior Technicians; BCBA-Board Certified Behavior Analyst supervision for RBTs; NCI-Nonviolent Crisis Intervention training for staff; SPED paraprofessional training
Scoot	Providing adult assistants to work with students with significant behaviors

SPECIAL EDUCATION PARAPROFESSIONALS

The following are the number of staff members for Behavior Intervention Implementation (BII) and Adult Assistants (AA).

School	Fenton	STAR (Stepping Stones)	Cross Country	Scoot	Total
FACS	19			3	22

FPC	12	1			13
SMBCCS	15				15
STEM	9		1		10
FCLA	14	3			17

Ongoing Monthly Special Education Paraprofessional Training 2024-2025

Our organization's Lead Registered Behavior Technician has been actively collaborating with site-based Registered Behavior Technicians to provide training and support for our special education paraprofessionals. The training focuses on key areas such as behavior management, social skills, functional communication, and more. The benefits of this training include improved support for students, more effective behavior management, consistent teaching approaches, and enhanced collaboration among staff.

Behavior Solutions at Fenton Charter Public Schools

On Friday, April 25, 2025, each campus's Behavior Solutions team joined a 90-minute virtual session with John and Jessica Hannigan. During their scheduled time slots, teams showcased the progress they've made this spring, highlighted key wins, and brought forward current roadblocks. The Hannigans used a live Q & A format to coach the groups through lingering challenges and to help them map next steps. By the end of the session, every site walked away with a sharper understanding of its strengths, a clear list of action items, and a common blueprint for launching the 2025-26 school year with a unified, collaborative approach to Tier 2 and Tier 3 supports.

Our final Behavior Solutions administrators' meeting is set for Tuesday, May 20, 2025. During this session we will celebrate successes by spotlighting site-specific wins and system-wide milestones achieved since the beginning of the school year. The team will re-anchor to the Behavior Solutions Framework, revisiting its key components and confirming a shared language. Together we will lock in a clear, cohesive roadmap that positions every school and every student for a strong start in 2025-26.

[May 20, 2025 Behavior Admin Meeting](#)

[April 25, 2025 Behavior Admin Meeting with John and Jessica Hannigan](#)

[April 15, 2025 Behavior Admin Meeting](#)

[February 25, 2025 Behavior Admin Meeting](#)

[January 24, 2025 Behavior Meeting with John and Jessica Hannigan](#)

[January 14, 2025 Behavior Admin Meeting](#)

[October 8, 2024 Behavior Admin Meeting](#)

[September 3, 2024 Behavior Admin Meeting](#)

[July 25, 2024 Behavior Admin Meeting](#)

Update on Senate Bill 114 Reading Difficulties Screener

After attending the LACOE hosted webinars on the four approved K-2 reading-difficulty screeners—mCLASS, Multitudes, ROAR, and Amira—on April 15–16, 2025, the FCPS Reading Difficulties Subcommittee applied the [FCPS Dyslexia Screener Selection Rubric](#) to each tool. After discussion with the subcommittee, Amira earned the highest score and was unanimously recommended as the preferred screener. Pending FCPS Board approval, organization wide training for

teachers and specialists is slated for September 2025, with the first screening window scheduled for late October to early November.

Board Action - [Amira Learning Screener for Risk of Reading Difficulties](#)

[FCPS Dyslexia Subcommittee Meeting Agenda](#)

[FCPS Screening for Risk of Reading Difficulties \(Dyslexia Screener\) Memo](#)

[FCPS Dyslexia Screener Selection Rubric](#)

II.H.

Director of Community Schools' Report

FENTON CHARTER PUBLIC SCHOOLS (FCPS) DIRECTOR OF COMMUNITY SCHOOLS' REPORT

May 22, 2025

The mission of the Fenton Charter Public Schools is to offer a high-quality innovative education to all students in a safe, secure, nurturing environment where students, parents and staff become a community of learners achieving collaborative and successful outcomes.

Pillar 1 - Integrated Student Supports

Power of Sight Foundation – Sight for Success: The Power of Sight Foundation has successfully completed visits to all Fenton Charter Public Schools (FCPS) campuses. We are pleased to share that this valuable partnership will continue for the 2025–2026 school year. This collaboration is set to grow even stronger, as the Power of Sight Foundation has received additional funding to expand its support for schools. Our school nurses and nurse assistants are currently coordinating with the foundation to schedule visits for the upcoming school year. Additionally, FCPS plans to utilize the Power of Sight Foundation for all required vision screenings for students in kindergarten, 2nd grade, and 5th grade. This approach will help reduce costs by eliminating the need to contract with third-party vendors for these services.

Homeless Education Conference – From May 7–9, our Community School Coordinators and School Counselors attended the Homeless Education Conference in San Diego. One key takeaway from the conference was the need to improve our processes for identifying students who qualify under the McKinney-Vento Homeless Assistance Act. Additionally, the team identified the importance of strengthening measures to protect student privacy and ensuring appropriate protocols are in place to safeguard students from unauthorized campus visitors. A detailed summary of the conference insights will be presented to administrators and shared with office personnel during summer training sessions.

Pillar 2 – Expanded Learning Time & Opportunities

Summer Expanded Learning Opportunities Program – The Fenton ELO-P Coordinators are in the final stages of planning summer programs at their respective school sites. They have been actively collaborating with teachers to recruit students for participation. In preparation for the summer session, the ELO-P Coordinators have created a variety of flyers and informational materials, which have been compiled and shared [here](#). Each school is expected to host an average of 200 students during the summer program.

The following dates have been established for summer program by school:

School	Session 1	Session 2	Total Summer Days
FACS	June 16-27 (9 days)	July 7-25 (15 days)	24 days
FPC	June 16-27 (9 days)	July 7-25 (15 days)	24 days
STEM/FCLA	June 16-27 (9 days)	July 7-25 (15 days)	24 days
SMBCCS	June 16-27 (9 days)	July 7-25 (15 days)	24 days

**June 19th and July 4th are holidays and no program will be held on those dates.*

ELO-P Program: The ELO-P team is in the process of finalizing documentation for another successful year of Expanded Learning Opportunities Program (ELO-P). The information in the links below will be updated by June 30th and will be used for auditing purposes. Ongoing updates related to these items can also be found in the 2024–2025 ELO-P Master Folder, which is accessible [here](#).

ELO-P Team Meetings: The team meets regularly and [here](#) are the agenda and minutes.

ELO-P Calendar: The ELO-P calendar [here](#) is discussed with the ELO-P coordinators regularly to monitor the extra 30 days required by E-LOP. The draft calendar for 2025-2026 is [here](#).

ELO-P Budget and Expenditures: The 2024-2025 budget is [here](#) and the documented expenditures are [here](#) and have been updated through March.

FCPS ELO-P Master Memo: The FCPS ELO-P Master Memo, which is reviewed frequently by ELO-P coordinators and updated by Dr. Riddick and Mr. Gonzalez can be found [here](#).

FCPS ELO-P Guidebook (NEW): Mr. Gonzalez has been collaborating with the ELO-P team and Richard Parra to develop an ELO-P Guidebook, which will serve as a comprehensive reference in place of the current memo. The guidebook is intended to provide clear guidance and support for all aspects of the Expanded Learning Opportunities Program. [Here](#) is a draft of the document for your review.

Pillar 3 - Family & Community Engagement

First Annual Fenton Community 5K: The very first Fenton Community 5K took place on Saturday, May 17, 2025 at the [Hansen Dam Aquatic Center](#). More than 250 staff members, Fenton students, parents, alumni, and community members came together for the inaugural Fenton Community 5K—and it was a tremendous success! [California Senator Caroline Menjivar](#) said a few words and officially began the race. We were especially honored to have our Board President and Founder, Joe Lucente, participate and complete the 5K. The event was filled with energy, fun, and a true sense of community spirit. A heartfelt thank you goes out to our incredible community partners for their support in making this event possible: Senator Caroline Menjivar, THINK Together, Magnolia Public Schools, A5 Events, Hansen Dam Aquatic Center, Elvira Productions (video and camera), La Michoacana Food Truck, Birrieria San Marcos Food Truck, and Bearies Açai Food Truck. Among the many wonderful people who joined was Jane D'Anna, the San Fernando Region Community Schools Coordinator and mentor from LACOE. A special thanks to LAPD and Officer Frias, who brought 16 cadets to support the race and the Hansen Dam Aquatic staff for having life guards and support staff readily available. We are also incredibly grateful to all the volunteers who helped with set-up and the distribution of shirts, water, medals, and granola bars. And thank you to Coco Salazar and Jennifer Pimentel for capturing so many wonderful moments with pictures throughout the day. This event would not have been possible without all of their support. [Here](#) are some pictures of the successful day.

Fenton Parent Information Sessions: Fenton held its final parent information session of the school year on Thursday, May 15, 2025. The session was conducted via Zoom and presented by Richard Parra in collaboration with New Growth Family Therapy and Consulting. The topic, “*Summer Preparation – What to Do with My Child Over Summer*,” focused on helping families plan engaging and enriching activities during the break. More than fifty parents attended the session and received information about

Fenton's summer programs offered at each school site. In addition, parents were provided with resources and recommendations for community-based summer opportunities, events, and camps.

Early Literacy for Students: A team of Fenton educators recently participated in an advocacy day on April 30th in Sacramento in support of Assembly Bill 1454, a proposed early literacy bill aimed at strengthening foundational reading instruction in California schools. The bill promotes the integration of research- and science-based reading strategies into language arts curricula—an approach Fenton schools are actively working to implement. The need for improved literacy outcomes is especially urgent in underserved communities, including those with predominantly African American and Latino student populations, where reading achievement continues to lag. During the advocacy day, the Fenton team joined forces with organizations such as Families in Schools and EdVoice to champion the bill and emphasize the importance of equitable access to high-quality literacy instruction. A special thanks to the following for participating and representing Fenton well: Jennifer Miller, Wendy Kaufman, Elisa Vallejo, Jocelyn Condo, Sandra Hernandez. You can find our advocates in the recording [here](#).

Pillar 4 - Collaborative Leadership & Practices

FCPS Community Schools Advisory Committee Meeting: The last meeting of the Fenton Community Schools Advisory Committee meeting was held on May 12, 2025 at 3:00 pm via Zoom. [Here](#) is the agenda with minutes of the last meeting. All of the documentation for the advisory committee can be found in [this folder](#).

Community Engagement Initiative (CEI): The [Community Engagement Initiative](#) is a grant FCPS received and was previously introduced with the [roster](#) of selected FCPS participants. CEI requires a committee to be formed and for the committee to participate in two virtual meetings and three conference retreats for a total of five throughout the year. The first virtual meeting of the committee was held on September 25, 2025. The second meeting took place in person during the CEI Retreat in San Jose on December 5–6. The third session was held virtually on January 29, 2025, followed by a fourth in-person meeting during the CEI Retreat at the Ontario Convention Center from February 26–28. The fifth and final meeting occurred on May 1–2 at the CEI Retreat in Anaheim. During the Anaheim retreat, the team participated in a variety of workshops focused on strategies for developing an effective engagement plan to better serve Fenton communities during the 2025–2026 school year. The committee is currently working on finalizing this plan, guided by the CEI framework and insights gathered from all four retreats. The grant funds are for two years, allowing the team to continue developing and refining the plan across all Fenton schools in the coming year.

California Community School Partnership Program (CCSPP) Accountability: Last month, the following was shared: As we approach the conclusion of the first year of the implementation grant, it is essential to focus on documenting and demonstrating the effectiveness of the CCSPP implementation at Fenton Schools. Dr. Riddick and Richard Parra brainstormed ideas to enhance accountability and transparency within the community schools' program. To this end, an accountability template based on the CCSPP framework, which includes key focus areas, a comprehensive rubric, a list of sustainability ideas, and a plan for the future use of funds have been developed. [Here](#) are the spreadsheets being working on. Our schools will also need to submit an Annual Performance Review (APR) to close-out the CCSPP Planning Grant and the first year of the CCSPP Implementation Grant. These will be shared at the June FCPS Board meeting.

Community Schools Budget and Expenditures: This school year, a community schools' budget and expenditures report is being monitored. Please find the CCSPP Budget [here](#) and the FCPS expenditures [here](#).

Possip (Climate Survey Data): Fenton continues to implement the use of [Possip](#), a parent engagement platform, to collect school climate data through brief pulse check surveys. Five pulse checks have been sent out so far. Currently, Richard Parra is working with Possip to summarize the annual climate survey. The climate surveys were collected the week of April 14 and closed on April 25. A summary will be made available the week of May 19.

Los Angeles County Office of Education (LACOE) Community Schools Partnership: Our participation in the California Community Schools Partnership Program (CCSPP) Grant mandates engagement in the regional transformational assistance program, hosted by [LACOE](#). The Community School Coordinators had an opportunity to participate in a school visit of Alliance M.I.T. in Sun Valley. The goal was to observe the collaboration the school has done with community partners and the resources being utilized in the community. It was a great opportunity to connect with others doing similar work in the communities we serve.

Upcoming Events:

- 5/22 SMBCCS Home Visits
- 5/23 FCPS PD Day #7
- 5/26 Memorial Day Holiday
- 6/12 FCPS Board Meeting
- 6/13 Last Day of School

II.I.

Chief Operating Officer's Report

FENTON CHARTER PUBLIC SCHOOLS (FCPS) CHIEF OPERATING OFFICER'S REPORT

May 22, 2025

The mission of the Fenton Charter Public Schools is to offer a high-quality innovative education to all students in a safe, secure, nurturing environment where students, parents and staff become a community of learners achieving collaborative and successful outcomes.

This report contains information related to [Student Services](#), [Finance](#)

Student Services [\(Back to Top\)](#)

CACFP Supper Services – Approval and Implementation

On April 30, 2025, the California Department of Education (CDE) approved Fenton Charter Public Schools' contract with School Nutrition Plus, Inc. to serve as the organization's Food Service Management Company (FSMC). The approved agreement includes the provision of supper services under the Child and Adult Care Food Program (CACFP).

Although the FSMC contract was approved by the CDE, supper services fall under the jurisdiction of the California Department of Social Services (CDSS). As such, the CDE-approved contract must also be submitted to CDSS, along with a signed CPU-23 addendum outlining the terms of supper service. This addendum must be signed by both the School Food Authority (SFA) and the FSMC.

A signed copy of the CPU-23 has been submitted, and staff will continue coordinating with CDSS and School Nutrition Plus to ensure compliance and successful implementation at eligible Fenton campuses.

Finance [\(Back to Top\)](#)

Employee Retention Credit (ERC) Update

As of January 1, 2025, the IRS had approximately 1.4 million unprocessed Employee Retention Credit (ERC) claims. Since that time, an estimated 30% of those claims have been processed, leaving roughly 900,000 still pending. Processing delays are expected to worsen due to significant staffing reductions at the IRS. Since January 20, 2025, the agency has experienced a 23% reduction in ERC-trained personnel and a 31% decrease in revenue officers. In addition, approximately 25% of appeals officers are expected to retire or accept buyouts by the end of the summer. IRS service centers are also anticipated to reduce staffing by 10–25% this year, further straining processing timelines.

A tax bill introduced by the House Ways and Means Committee proposes changes to the ERC program that could have wide-ranging implications for claimants. Most notably, the bill would retroactively extend the statute of limitations for ERC audits from two years to six years from the date a refund is issued. For example, if a claim was filed in 2022 and the refund was received in 2024, the IRS would

Attachment: [CPU-23 Addendum](#)

have until 2030 to initiate an audit. The bill would also prohibit any ERC claims filed after January 31, 2024, despite the original legislation allowing claims through April 15, 2025. If passed, this change would apply to all claimants, not just future filers.

The six-year audit window would impose an unusually long compliance burden, especially considering many eligibility requirements trace back to 2019. Organizations would need to maintain detailed records going back over a decade to remain compliant. For comparison, the IRS typically applies a five-year statute of limitations in cases involving fraud, meaning this proposed change represents a stricter approach for ERC claims than for fraudulent filings.

An IRS agent has confirmed that Fenton's ERC claim is still being processed. As the IRS has only recently resumed processing claims, it will likely be a few more months before Fenton's refund is issued. Staff will continue to follow up with the IRS until the refund is received. Fenton Charter Public Schools will also continue to monitor the status of the proposed legislation and any impacts it may have on existing ERC claims.

Annual Renewal of Systems for Award Management (SAM)

To successfully renew the organization's SAM, specific documentation intended to validate the organization is submitted annually to the school's administrative or financial office responsible for managing grants and federal funding.

Schools validate registration in the System for Award Management (SAM) each year for several important reasons:

- **Eligibility for Federal Funding:** To receive federal grants, contracts, and other forms of financial assistance, schools must have an active and validated SAM registration. Annual validation ensures continued eligibility.
- **Compliance with Federal Regulations:** The federal government requires entities receiving federal funds to maintain current and accurate information in SAM. Annual validation helps ensure compliance with these regulations.
- **Accuracy of Information:** Over the course of a year, various details about a school (such as contact information, banking details, and organizational structure) may change. Annual validation helps ensure that all information in SAM is up-to-date and accurate.
- **Avoiding Interruptions in Funding:** Failing to validate SAM registration can lead to deactivation, which may result in delays or interruptions in funding and contract awards. Annual validation helps prevent such disruptions.
- **Maintaining Good Standing:** Regular validation helps maintain the school's good standing with federal agencies and other entities that may use SAM to verify eligibility for various programs and opportunities.

All five schools' SAM documentation has been submitted for validation and are awaiting confirmation of successful renewal. As soon as the validation request is received, the appropriate documentation will be submitted. Specific information related to SAM has been intentionally left out to prevent identity fraud. SAM is often a target of fraud due to the sensitive organizational details associated with the program.

II.J.

Chief Executive Officer's Report

FENTON CHARTER PUBLIC SCHOOLS (FCPS) CHIEF EXECUTIVE OFFICER'S REPORT

May 22, 2025

The mission of the Fenton Charter Public Schools is to offer a high-quality innovative education to all students in a safe, secure, nurturing environment where students, parents and staff become a community of learners achieving collaborative and successful outcomes.

This report contains information related to [Enrollment](#), [Budget Review](#),
[HRA MERP Option for Health Benefits](#), [Certificated Position for Community Schools](#), [Sara Mitchell Visit from Australia](#)

Enrollment

The following is a comparison of our current enrollment “Forecast” with what was board approved in the budget in June. As of May 19, 2025, FCPS is currently 8% below projections. Enrollment has remained steady since last month.

	FACS		FPC		SMBCCS		STEM		FCLA		FCPS	
	Budget	Forecast	Budget	Forecast	Budget	Forecast	Budget	Forecast	Budget	Forecast	Budget	Forecast
TK	40	29	100	50	50	33	18	20	36	18	244	150
K	48	49	144	137	92	72	36	27	36	47	356	332
1st	48	46	144	151	95	94	36	37	36	36	359	364
2nd	48	47	144	130	103	107	40	26	40	48	375	358
3rd	190	184			87	79	44	47	44	41	365	351
4th	180	184			123	125	48	50	48	48	399	407
5th	192	194			127	121	60	41	48	34	427	390
6th					75	69	60	50	50	50	185	169
TOTAL	746	733	532	468	752	700	342	298	338	322	2710	2521
+/-		-13		-64		-52		-44		-16		-189
% Diff.		-1%		-13%		-7%		-12%		-11%		-8%

Please Note: Enrollment does not include any students that are unfunded Transitional Kindergarten students.

Budget Review

The following is a review update on the operating income for the Fenton schools.

	<u>FY2019</u> <i>PrePandemic Unaudited Actuals</i>	<u>FY2021</u> <i>August Remote April Hybrid Unaudited Actuals</i>	<u>FY2022</u> <i>1st Year In-Person Unaudited Actuals</i>	<u>FY2024</u> <i>(June Projections)</i>	<u>FY2024</u> <i>(Unaudited)</i>	<u>FY2025</u> <i>(Budget) March</i>
FACS	\$193,187	\$1,469,595	\$658,150	\$916,967	\$1,426,857	\$671,394
FPC	\$285,115	\$2,140,257	\$323,753	\$1,780	\$70,165	\$100,000
SMBCCS	\$1,024,492	\$2,123,799	\$1,621,028	\$1,392,712	\$1,509,059	\$150,000
STEM	\$238,871	\$816,254	\$219	\$78,929	\$116,745	\$75,000
FCLA	\$69,524	\$644,664	\$650	\$307	\$0	\$75,000

The amount of one-time funds to assist with operational expenses has been reduced significantly. Please see the **Financial Business Manager's Report** for additional information related to the FCPS Budget. Financials have improved compared to last month.

Financial Update

All Fenton schools are trending positive for the current fiscal year. Adjustments were made to the FY25 budget projections to reflect current trends, actuals to date, and updated needs across the organization.

Revenue Adjustments: We have recorded a significant increase in local revenue, largely due to a true-up in interest earned. Given the favorable interest rate environment and more accurate tracking of cash balances, this revenue line was adjusted upward to reflect actual earnings.

Expenditure Adjustments: On the expenditure side, we have reduced the expected contribution for Other Post-Employment Benefits (OPEB), based on updated actuarial information and refined planning around long-term obligations.

These adjustments reflect our ongoing commitment to responsible financial stewardship while ensuring that resources are deployed where they are most needed to support student learning and operational excellence.

Considering an HRA MERP Option for Health Benefits

As we prepare for the upcoming renewal of our employee health benefits, we have been notified of an anticipated 8.5% increase in Health Net premiums and 6.5% for Kaiser. In response to this year over year increase, we are considering a shift to a Health Reimbursement Arrangement (HRA) paired with a Medical Expense Reimbursement Plan (MERP). This model is being evaluated as a potential cost-effective alternative that could preserve the quality of coverage for employees while offering the organization greater financial flexibility and long-term sustainability.

An HRA MERP allows the employer to select a higher-deductible base plan, which typically comes with lower monthly premiums. This allows the employer to offer an employer-paid reimbursement account to help offset employees' out-of-pocket costs, including deductibles, co-pays, and coinsurance. This

structure is designed to bridge the gap between rising insurance costs and the need for affordable, accessible care, giving both the organization and employees more control over healthcare spending.

Preliminary analysis suggests that by adopting this approach, we could:

- Offset the projected 8.5% premium increase, with estimated organizational savings of 5–15%, even after funding the HRA.
- Maintain continuity of care by continuing with the current Health Net provider network.
- Provide a benefit structure that promotes budget predictability and supports fiscal sustainability.
- Encourage more thoughtful use of healthcare services without compromising access or quality.

The following is a summary of potential savings by switching to a HRA option paired with a MERP.

Year	Projected Allocation (Increase 7.5% Annually)	Used @ 70%	Unused (Rollover Potential)	Actual Expense (Used Funds)
Y1	\$317,609	\$222,326	\$95,283	\$222,326
Y2	\$341,540	\$239,078	\$102,462	\$239,078
Y3	\$367,158	\$256,911	\$110,247	\$256,911
Y4	\$394,382	\$276,068	\$118,314	\$276,068

Certificated Position for Community Schools

In 2024, the Fenton Charter Public Schools (FCPS) were awarded funding through the California Community Schools Partnership Program (CCSPP) Implementation Grant. This multi-year grant supports school transformation efforts by deepening community partnerships, expanding whole-child services, and promoting family engagement. The goal of the CCSPP is to establish schools as hubs of support, where academic success is integrated with health, wellness, and community-based learning opportunities.

One of the key pillars of the CCSPP framework is “Active Family and Community Engagement”, which emphasizes shared leadership, authentic family partnerships, and connection to academic learning. We have explored a couple of options this year to bridge this gap. In February, we discussed the concept of a Culture and Climate Specialist to meet this need. However, this position did not manifest as the interest in the role was limited and it was beginning to focus more on behavior.

Currently, we are trying to reimagine this role to be filled by an experienced certificated teacher who will lead instructional alignment between classroom learning, expanded learning programs, and home-based supports for families. A challenge we are having is that we want to ensure that it is in alignment with State Teachers’ Retirement System (STRS) eligibility guidelines. The following could be key components of this **Community Schools Instructional Liaison**.

Key components include:

Teacher Professional Development: Designs and leads professional development for certificated staff that builds connections between classroom instruction, parent engagement, and expanded learning.

Parent Education Workshops: Facilitates family learning sessions that focus on grade-level standards, instructional strategies, and how to support student learning at home—especially in literacy, mathematics, and social-emotional learning.

Instructional Coaching and Collaboration: Partners with instructional coaches and classroom teachers to model and support best practices for integrating families and the broader community into academic learning.

Technology Integration for Instructional Outreach: Leads efforts to use technology as a bridge between school and home. This includes developing content for school-based social media platforms (e.g., class highlights, learning strategies, SEL tips) that model instructional practices, promote visibility of academic goals, and increase access to home-school partnerships. These posts are directly tied to instructional objectives and teacher-led initiatives, reinforcing the learning taking place in the classroom.

Curriculum-Aligned Engagement: Ensures all community engagement efforts are aligned to instructional goals, including providing support in using platforms such as Infinite Campus, Class Dojo, and parent portals to promote two-way academic communication.

Data-Informed Practice: Collects and analyzes engagement data to support instructional decisions and inform school site leadership on the effectiveness of family outreach strategies.

This intentional design ensures the position maintains a clear focus on student achievement, instructional practice, and teacher leadership. These are all critical components for STRS eligibility and the goal of the CCSPP is to establish schools as hubs of support, where academic success is integrated with health, wellness, and community-based learning opportunities. We should have enough funding for at least two (2) positions across the Fenton schools. However, we will need to research this role with LACOE, STRS, and CCSPP to move forward.

Sara Mitchell Visit from Australia

On Monday, April 28, 2025, Fenton Avenue Charter School had the privilege of hosting The Honourable Sarah Mitchell, a member of the New South Wales Legislative Council in Australia. In Australian state politics, members of the Legislative Council are often referred to as Members of the Legislative Council (MLCs) rather than senators. She also previously served as the Minister for Education and Early Childhood Learning for New South Wales.

Ms. Mitchell's visit was part of her broader effort to explore the public charter school landscape in the United States, with a particular focus on innovation, equity, and school-level autonomy. While at Fenton, she was welcomed by school and network leadership, visited classrooms across multiple grade levels, and engaged in meaningful dialogue with instructional coaches, teachers, classified staff, and student leaders. The visit highlighted Fenton's emphasis on metacognition, collaborative learning, inclusion, and its deep commitment to serving a diverse Transitional Kindergarten through sixth grade population.

Following her visit to Fenton, Ms. Mitchell was introduced to Vaughn Next Century Learning Center, California's first charter school. This visit provided an opportunity to showcase the strength, flexibility,

and community-driven impact of California’s charter schools to an international education leader and policymaker.

III. CONSENT AGENDA ITEMS

All matters listed under the consent agenda are considered by the Board to be routine and will be approved/enacted by the Board in one motion in the form listed below. Unless specifically requested by a Board member for further discussion or removed from the agenda, there will be no discussion of these items prior to the Board's vote on them. The Chief Executive Officer recommends approval of all consent agenda items.



FENTON CHARTER PUBLIC SCHOOLS

May 22, 2025

TO: Fenton Charter Public Schools
Board of Directors

FROM: David Riddick
Chief Executive Officer/President

SUBJECT: Recommendation to approve Ad Hoc Board Member Nominating Committee to review expiring board terms and recommend slate of directors for the 2025-2026 school year

BACKGROUND

Terms of office for the following board members will expire on June 30, 2025:

Yvette King-Berg
Joe Lucente

ANALYSIS

Each year, the Board establishes an Ad Hoc Nominating Committee to identify prospective board members and establish a recommended slate of members for the new school year. The board chair and vice chair are typically part of this committee, along with faculty and classified representatives.

RECOMMENDATION

It is recommended that the Board of Directors appoint Board Chair Joe Lucente as the chair of the Ad Hoc Board Nominating Committee. Additionally, it is recommended the Board appoint Faculty Representatives Feather Gentry and Jann Manorothkul (FACS); Gaby Arroyo and Xareni Robledo (SMBCCS); Nitima Angus and Coco Salazar (FPC); Joanna Tepper (STEM); and Melissa Allender (FCLA); and Classified Representatives Nereyda Gonzaga (FACS); Laura Vasquez (FPC); Gemeni Guadamuz (SMBCCS); and Virginia Palma (FCLA/STEM) to the Ad Hoc Committee.

It is further recommended that the Board request the committee convene remotely prior to June 11 to discuss recommendations to be presented to the Board on June 12, 2025 for formal approval. Board officers for the new school year will be elected at the first meeting of the 2025-2026 school year.



FENTON CHARTER PUBLIC SCHOOLS

May 22, 2025

TO: Fenton Charter Public Schools
Board of Directors

FROM: David Riddick
Chief Executive Officer/President

SUBJECT: Recommendation to approve renewal of contracts with Infinite Campus and Renaissance Learning

BACKGROUND

Illuminate was the Student Information Systems (SIS) and data and assessment software of choice for the Fenton schools for several years. In 2019, Fenton was notified that Illuminate would no longer provide support in the area of SIS. After careful consideration, Fenton selected Infinite Campus to serve as the SIS software for the 2020-2021 school year. Fenton continued to use Illuminate for data and assessment.

The Board of Directors approved the renewal of contracts with Infinite Campus and Illuminate for 2021-2022 and 2022-2023. On November 2, 2022, Fenton was notified that Illuminate was acquired by Renaissance Learning. A contract with Renaissance Learning was approved at the May 23, 2024 FCPS board meeting.

ANALYSIS

The use of Infinite Campus and continued use of Renaissance Learning during the pandemic and following the re-opening of our schools to in-person instruction provided critical support for our data team. Consistency and reliability are key components to the software programs, and both have proved to be effective tools. For the 2025-2026 school year, the Chief Executive Officer recommends the continued purchase of both software programs and related support services. Contracts for both companies are attached. The costs for both are listed below.

	2024-2025	2025-2026
Infinite Campus	\$46,939.80	\$51,239.80
Renaissance Learning	\$23,310.00	\$30,175.00

RECOMMENDATION

It is recommended that the Board of Directors approve the contract and purchase of software and related services with Infinite Campus and Renaissance Learning.

Attachments: [*Contract with Infinite Campus and Contract with Renaissance Learning*](#)



FENTON CHARTER PUBLIC SCHOOLS

May 22, 2025

TO: Fenton Charter Public Schools
Board of Directors

FROM: David Riddick
Chief Executive Officer/President

SUBJECT: Recommendation to approve contracts for Curriculum Associates (i-Ready)

BACKGROUND

On May 19, 2022, the Board of Directors approved a contract with i-Ready consisting of Math Curriculum (i-Ready Classroom Mathematics), i-Ready Assessment and Personalized Instruction Math and Reading Site License (i-Ready), Professional Development, and i-Ready Partner Services.

ANALYSIS

The following is the annual cost for the 2025-2026 school year.

i-Ready Annual Cost			
	2023-2024	2024-2025	2025-2026
Fenton Avenue Charter School	\$4,000 ¹	\$55,169	\$52,903.31
Fenton Primary Center	\$39,921	\$44,878	\$47,514
Santa Monica Boulevard Community Charter School	\$59,322	\$66,579	\$58,970
Fenton STEM Academy	\$23,403	\$29,334	\$26,667
Fenton Charter Leadership	\$23,544	\$29,342	\$28,477
FCPS (Professional Development) (All Sites)	\$26,000	\$17,600	\$18,400
Total	\$176,190	\$242,901	\$232,931

¹ Fenton Avenue Charter School purchased in advance for two years in Fiscal Year 2023.

RECOMMENDATION

It is recommended that the Board of Directors approve the renewal contract with i-Ready.

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Separate Attachments: [Curriculum Associates \(i-Ready\) Contracts](#)



FENTON CHARTER PUBLIC SCHOOLS

May 22, 2025

TO: Fenton Charter Public Schools
Board of Directors

FROM: David Riddick
Chief Executive Officer/President

SUBJECT: Recommendation to approve the 201, 224 and 249-day Calendars for the 2025-2026 School Year

BACKGROUND

On March 6, 2025, the Board approved the 2025-2026 Instructional Calendar. The calendars for the 201, 224, and 249 staff were developed with feedback from staff assigned to these calendars.

ANALYSIS

The additional calendars are for those who follow a 201-day calendar (Coordinator of Special Education, School Psychologists, Speech Therapists, Elementary School Counselors, and the Registered Behavior Technicians), a 224-day calendar (administrators and certain school-based office staff as well as the Attendance Manager), and a 248-day calendar (custodians, maintenance, and business office staff responsible for accounts payable, payroll, personnel, and technology, respectively). The 248-day calendar was reduced by one day in compliance with reporting guidelines in alignment with local educational agencies.

RECOMMENDATION

It is recommended that the Board approve the 201, 224 and 248-day calendars for 2024-2025.

Attachment: 2025-2026 Instructional Calendar (184-day Instructional Calendar with 7 Professional Development days for teachers (PD days are indicated with an "S"; highlighted "X" indicates legal holidays); 201, 224 and 249-day calendars (also included as separate attachments for reference)



FENTON CHARTER PUBLIC SCHOOLS

May 22, 2025

TO: Fenton Charter Public Schools
Board of Directors

FROM: David Riddick
Chief Executive Officer/President

SUBJECT: Recommendation to approve the renewal subscription for Benchmark Education

BACKGROUND

Benchmark Advance is the ELA/ELD curriculum for the Fenton Charter Public Schools.

ANALYSIS

The following is the annual cost for consumables for the 2025-2026 school year.

	2024-2025	2025-2026
Fenton Avenue Charter School	\$26,171	\$23,844
Fenton Primary Center	\$6,507	\$10,089
Santa Monica Boulevard Community Charter School	\$9,246	\$46,747
Fenton STEM Academy	\$7,618	\$7,229
Fenton Charter Leadership	\$7,110	\$8,132
Total	\$56,652	\$96,041

RECOMMENDATION

It is recommended that the Board of Directors approve the renewal contract with i-Ready.

Separate Attachments: [Benchmark Advance Consumables](#)

IV. ITEMS SCHEDULED FOR ACTION



FENTON CHARTER PUBLIC SCHOOLS

May 22, 2025

TO: Fenton Charter Public Schools
Board of Directors

FROM: Jason Gonzalez
Chief Operating Officer

SUBJECT: Recommendation to approve the ELO-P Handbook

BACKGROUND

The Expanded Learning Opportunities Program (ELO-P) provides funding for after school and summer school enrichment programs for transitional kindergarten (TK) through sixth grade. “Expanded learning” means before school, after school, summer, or intersession learning programs that focus on developing the academic, social, emotional, and physical needs and interests of pupils through hands-on, engaging learning experiences. Expanded learning programs are pupil-centered; results-driven; include community partners; and complement, but do not replicate, learning activities in the regular school day and school year.

Commencing with the 2022-23 school year, LEAs with an unduplicated pupil percentage (UPP) of 80% or greater that receive the higher funding amount, shall offer to all pupils in classroom-based instructional programs in kindergarten and grades 1 to 6, inclusive, access to expanded learning opportunity programs, and shall ensure that access is provided to any pupil whose parent or guardian requests their placement in a program.

Expanded learning opportunity programs shall include all of the following:

- On school days and days on which school is taught for the purpose of meeting the 175-instructional-day offering, in-person before or after school expanded learning opportunities that, when added to daily instructional minutes, are no less than nine (9) hours of combined instructional time and expanded learning opportunities per instructional day;
- For at least 30 non-school days, during intersessional periods, no less than nine hours of in-person expanded learning opportunities per day.

An overview of the FCPS Expanded Learning program was presented to the Board as an informational item on August 18, 2022. Three big ideas are the driving reason for the Expanded Learning Coordinator positions. The ELO-P program is to be run inclusive of all After School activities - Consider it to be an “After School Academy”.

Big Idea #1 - **Increase Enrollment** in “Expanded learning” before school, after school, summer, or intersession learning programs that focus on developing the academic, social, emotional, and physical needs and interests of pupils through hands-on, engaging learning experiences.

Big Idea #2 - **Fiscal Responsibility** to ensure programs are sustainable and are an appropriate use of public funds.

Big Idea #3 - **Safe and Supportive** environments will be maintained to adopt, implement, and maintain at all times a comprehensive emergency plan, health and safety procedures, and Restorative Justice practices.

ANALYSIS

The State of California’s annual compliance audit for K–12 Local Educational Agencies (LEAs) and State Compliance Reporting section for Expanded Learning serves as an important accountability measure but remains largely surface level. The audit primarily verifies the presence of documentation and program elements rather than evaluating the quality, depth, or consistency of implementation across school sites. Specifically, the audit focuses on the following:

- **Student Access:** Whether eligible TK–6 students were offered access, with signed registration forms and transportation if programs were off-site.
- **Program Hours:** Whether expanded learning opportunities were offered every school day and on at least 30 non school days, totaling a minimum of nine hours per day.
- **Staff Ratios:** Whether ratios were maintained at 10:1 for TK/K and 20:1 for all other grades.
- **Program Elements:** Whether the program included academic and enrichment components and had a written plan aligned with state requirements.
- **Staff & Vendor Compliance:** Whether staff and third-party providers met fingerprinting, health screening, and other safety requirements.

Fenton Charter Public Schools, which operates a large-scale and highly structured Expanded Learning program across multiple campuses, has taken a proactive and organized approach to program development and oversight. To ensure consistency, accountability, and alignment across all schools, Fenton developed the Expanded Learning Guidebook, a comprehensive framework that formalizes internal expectations and safeguards program integrity.

The guidebook ensures that the allocation of ELO-P funds is prioritized to provide enriching, high-quality experiences for students. It also establishes operational structures that reflect compliance with labor laws, including limitations on the number of hours certain classifications of employees can work without triggering legal or financial ramifications. Additionally, the guide ensures alignment with employee contracts and approved work calendars. By providing consistent, clear expectations across all campuses, the guidebook supports equitable implementation and informed decision-making at every level.

Importantly, the Expanded Learning Guidebook is a living document and will continue to be revised regularly to reflect changes in state expectations, audit practices, and program needs. It demonstrates

Fenton's commitment to maintaining a thoughtful, compliant, and student-focused program that exceeds minimum requirements.

RECOMMENDATION

It is recommended that the Board of Directors approve the Expanded Learning Handbook for the Fenton schools.

Attachments: [Expanded Learning Guidebook](#)



FENTON CHARTER PUBLIC SCHOOLS

May 22, 2025

TO: Fenton Charter Public Schools
Board of Directors

FROM: David Riddick
Chief Executive Officer/President

SUBJECT: Recommendation to receive and file tax returns for the calendar year 2023 and year ending June 30, 2024 for FCPS, SFV Education and FCPS Foundation

BACKGROUND

The Fenton Charter Public Schools, SFV Education and FCPS Foundations are all recognized as non-profit benefit corporations – 501(c)(3)s – and have tax exemption as authorized by the Internal Revenue Service (IRS) and California State Franchise Tax Board (FTB). Nevertheless, each of these entities file annual tax returns, similar to individuals with the IRS and FTB.

ANALYSIS

Copies of the e-file authorizations and reports are attached below.

RECOMMENDATION

It is recommended that the Board of Directors receive and file the tax returns for FCPS and SFV Education. The FCPS Foundation tax returns were signed and filed by the Chairman of the Board of the entity, Rolando Gutierrez, and will be forwarded once a copy is received.

Attachments: [IRS e-file Signature Authorization for FCPS; California e-file Return Authorization for FCPS; California e-file Return Authorization for SFV Education; California e-file Return for SFV Fenton Facilities](#)



FENTON CHARTER PUBLIC SCHOOLS

May 22, 2025

TO: Fenton Charter Public Schools
Board of Directors

FROM: David Riddick
Chief Executive Officer/President

Jennifer Miller
Director of Instruction

SUBJECT: Recommendation to approve Professional Development with Solution Tree for 2025-2026

BACKGROUND

Jennifer Miller, Director of Instruction, has collaborated with the Chief Executive Officer, Site Directors, Instructional Coaches, and Lead Teachers to design a comprehensive professional development (PD) plan aligned with the Fenton Charter Public Schools' Local Control and Accountability Plan (LCAP) goals. These efforts have included active engagement with Solution Tree to support instructional excellence and the implementation of Professional Learning Communities (PLCs).

As Fenton teams plan for the 2025–2026 school year, professional development remains a strategic priority to strengthen teaching practices, increase student achievement, and promote equity. FACS and SMBCCS have used funds from previous years for Literacy. This would be a new expense for FPC, FCLA, and STEM. In addition, FACS is requesting a Math Coach through Solution Tree.

Solution Tree Presenter	Location	Topic	Amount
Jacque Heller	FPC	Literacy Coach	\$28,400
Jacque Heller	FCLA/STEM	Literacy Coach	\$28,400
Christine Davis	FACS	Math Coach	\$56,800
John Hannigan & Jessica Hannigan	FCPS	Behavior Solutions	\$37,100
Total			\$150,700

RECOMMENDATION

It is recommended that the Board of Directors approve the expenditures for

Attachments: [*Solution Tree Contracts*](#)



FENTON CHARTER PUBLIC SCHOOLS

May 22, 2025

TO: Fenton Charter Public Schools
Board of Directors

FROM: Jason Gonzalez
Chief Operating Officer

SUBJECT: Recommendation to approve revised Technology Budget for Current Fiscal Year 2025

BACKGROUND

The Chief Executive Officer has the authority to approve expenditures up to \$50,000. All expenditures over \$50,000 must be approved by the Board of Directors. Additionally, the Fenton Charter Public Schools Board of Directors approved the technology budget for the 2024-2025 school year on April 25, 2024, which totaled \$999,351.

ANALYSIS

The Chief Executive Officer and Chief Operating Officer collaborated with the IT Manager and School Director to assess additional hardware and software needs for the 2024–2025 school year for Fenton Avenue Charter School. As of May 19, 2025, the most recent FCPS board financial update reflects an operating income of \$671,394. To support the continued maintenance and modernization of current systems, IT Manager Richard Pearson has identified additional items for refresh and upgrade that were not included in the board-approved 2024–2025 technology budget. These upgrades are proposed for completion before the end of the school year by June 31 and are detailed in the table below.

FACS Additional Technology Projects for 2024-25 SY		
600 USB-C Headphone Cables		\$7,243.50
MPR Audio/Visual System		\$34,799.15
Coram.ai Camera Server		\$12,976.67
Additional Security Cameras (10 qty.)		\$50,000.00
Portable P.A. System		\$8,864.86
MacBook Air M4 for Staff (75 qty.)		\$66,015.90
		\$179,900.08

RECOMMENDATION

It is recommended that the Board of Directors thoroughly review the list of items in the attached table and approve the technology upgrades for the 2024-2025 school year totaling \$179,900.08



FENTON CHARTER PUBLIC SCHOOLS

May 22, 2025

TO: Fenton Charter Public Schools
Board of Directors

FROM: Jason Gonzalez
Chief Operating Officer

SUBJECT: Recommendation to approve revised Facilities Budget for Current Fiscal Year 2025

BACKGROUND

The Chief Executive Officer has the authority to approve expenditures up to \$50,000. All expenditures over \$50,000 must be approved by the Board of Directors. Additionally, the Fenton Charter Public Schools Board of Directors approved the facilities budget for the 2024-2025 school year on June 13, 2024, which totaled \$1,181,468.

ANALYSIS

The Chief Executive Officer and Chief Operating Officer collaborated with the Facilities Manager and School Director to assess additional hardware and software needs for the 2024–2025 school year for Fenton Avenue Charter School. As of May 19, 2025, the most recent FCPS board financial update reflects an operating income of \$671,394. To support the continued maintenance and modernization of Fenton facilities, Facilities Manager Sigifredo Del Toro has identified additional items for service and upgrade that were not included in the board-approved 2024–2025 facilities budget. These upgrades are proposed for completion before the end of the school year by June 31 and are detailed in the table below.

FACS Additional Facilities Projects for 2024-25 SY	
Planters in Playground/Lunch Area	\$25,000.00
Restroom Partitions	\$3,850.00
Roof Replacement for Classrooms 34 and 35	\$26,000.00
Classroom 26 HVAC replacement	\$14,500.00
Murals and Artwork	\$27,000.00
Asphalt and Sealing Kinder Area and Cafeteria Parking	\$98,500.00
Concrete Repair near Plant Manager's Office	\$32,950.00

Refrigerator Replacement for Teacher's Lounge	\$3,500.00
Perimeter Fence Privacy Screen	\$50,000.00
Auditorium Pocket Tables	\$60,000.00
	\$341,300.00

An additional \$281,835.43 in appliance and cookware needs has been identified by Food Service Management Company (FSMC) School Nutrition Plus, Inc. Vice President Jason Keegan and Fenton Facilities Manager, Sigifredo Del Toro, for kitchens at each of the campuses. While the items listed in the table below represent added costs not included in the 2024–2025 school year budget, they will be covered using Kitchen Infrastructure and Training (KIT) funds, which are specifically designated for such expenses. The California Department of Education has set June 30, 2025, as the deadline for expending KIT funds

Kitchen Infrastructure and Training Funding			
Campus	Description		Amount
FACS	Walk-in Cooler, Appliances, and Cookware		\$104,388.39
FPC	Appliances and Cookware		\$100,856.40
FCLA-STEM	Appliances and Cookware		\$13,507.68
SMBCCS	Appliances and Cookware		\$63,082.96
Subtotal			\$281,835.43
KIT Balance			\$354,060.24
KIT Remaining			\$72,224.81

RECOMMENDATION

It is recommended that the Board of Directors thoroughly review the list of items in the attached tables and approve the facilities upgrades for the 2024-2025 school year totaling \$623,135.43.



FENTON CHARTER PUBLIC SCHOOLS

May 22, 2025

TO: Fenton Charter Public Schools
Board of Directors

FROM: David Riddick
Chief Executive Officer/President

Jennifer Miller
Director of Instruction

Kristine Khachian
Director of Special Education

SUBJECT: Recommendation to approve Amira Learning Screener for Risk of Reading Difficulties for all K-2 students.

BACKGROUND

Enacted in July 2023, Senate Bill 114 (SB 114) requires all Local Education Agencies (LEAs) in California to implement universal screening for reading difficulties, including dyslexia, for students in kindergarten through second grade. This mandate takes effect in the 2025-2026 school year and continues annually. The primary goal of SB 114 is to improve literacy outcomes by ensuring that students at risk for reading difficulties are identified early and provided with timely interventions to prevent long-term academic struggles. This initiative aligns with California's broader efforts to enhance early literacy instruction and reduce disparities in reading proficiency.

LEAs must assess all K-2 students using a state-approved screening tool to identify early reading challenges. Schools are required to begin screenings no later than the 2025-2026 academic year, and results must be used to guide instructional planning and interventions for struggling students.

ACTION

The 26 member FCPS Risk of Reading Difficulties Subcommittee attended several webinars hosted by Los Angeles County Office of Education throughout April 2025. During each webinar, the team learned detailed information regarding the four state approved screeners. The team utilized an objective scoring system to identify the most effective screener for Fenton Charter Public Schools.

Amira Learning received the highest score and is recommended for board approval. Pending board approval, Amira Learning will be implemented beginning Fall 2025 for all K-2 students. The Amira assessment is recommended for use in Kindergarten, Grade One, and Grade Two. It is designed for general education students, students with disabilities, English learners, and bi/multilingual learners, particularly those who speak English and Spanish. The screener is available in both English and Spanish and measures a variety of early literacy skills aligned with California Education Code (EC) Section 53008. These include phonological and phonemic awareness (Blending, Segmentation & Elision, Substitution), knowledge of letter names (Letter Name Fluency), letter-sound knowledge (Letter Sound Fluency), rapid automatized naming (RAN), visual attention, decoding skills (Word Identification Fluency and Pseudoword/Nonsense Word Fluency), reading fluency (Oral Reading Fluency), vocabulary, oral language and language comprehension (Listening Comprehension), phonological memory (Nonword/Nonsense Syllable Repetition), spelling/encoding, and reading comprehension. Availability of tasks varies by grade level.

To determine the appropriate screener based on a student's language proficiency, Amira provides four pathways: an English screener with English proctoring for students proficient in English or with an ELPAC Level 3 or higher; an English screener with Spanish proctoring for ELPAC Level 3 or higher; a Spanish screener (Amira Español) with Spanish proctoring for ELPAC Levels 1 or 2; and a combined English and Spanish screener for Spanish-speaking English learners identified as "high risk" on the English screener. Amira supports English learners with decision-based guidance and decision trees found in the Amira Teacher Manual to help educators choose the most appropriate language for screening.

For students with disabilities, Amira provides automated accommodations and publishes guidance that includes decision-tree tools to help educators determine whether to use digital or print assessments and address other special considerations. Comprehensive training resources support educators in effectively implementing accommodations.

The Amira screener is administered digitally, although paper-based versions are available as an accommodation. It is typically administered in group settings, with small group or one-on-one administration recommended for kindergarten students or based on individual needs. The required technology includes a computer or tablet with an internet connection. The average administration time per group is approximately 16 minutes for Kindergarten, 18 minutes for Grade One, and 17 minutes for Grade Two.

FCPS K-2 educators will attend a two hour training session on Friday, September 12, 2025. The FCPS Risk of Reading Difficulties Subcommittee will reconvene during Fall 2025 to identify an implementation plan for responding to the screener results.

RECOMMENDATION

It is recommended that the Board of Directors approve Amira Learning as the FCPS Risk of Reading Difficulties Screener.

ADDITIONAL RESOURCES

[FCPS Timeline 25-26](#)

[Amira Learning Overview](#) (CDE)

[FCPS Dyslexia Screener Selection](#) (Rubric)

[California Literacy CDE](#) (Website)

[Reading Difficulties Risk Screener](#) (FAQ)



FENTON CHARTER PUBLIC SCHOOLS

May 22, 2025

TO: Fenton Charter Public Schools
Board of Directors

FROM: David Riddick
Chief Executive Officer/President

SUBJECT: Recommendation to approve the hiring of Krystal Rodriguez as Expanded Learning Coordinator at the Fenton Academies

BACKGROUND

On March 6, 2026, the Board of Directors approved the promotion of Judy Lee to serve as the ELO-P Coordinator at FCLA/STEM for the 2025-2026 school year. After careful thought and consideration, Judy Lee has decided to remain in her current teaching role rather than transition into the ELO-P position.

The ELO-P Coordinator position at FCLA/STEM was opened to all eligible internal candidates across the Fenton Charter Public Schools on April 28, 2025. Interviews were conducted on Wednesday, May 7, 2025.

ANALYSIS

The committee's recommendation of Krystal Rodriguez is presented for approval. A summary of her experience supports her readiness and ability to assume this leadership role.

Krystal Rodriguez

Krystal brings a strong background in leadership and a deep commitment to educational equity. Since joining Fenton in 2012, she has served in numerous leadership roles at FPC, including 1st Grade Lead Teacher, Communication Lead, Faculty Representative, Co-Chair of the Parent Advocacy Committee, and Secretary of the Instruction Committee. She has also contributed to several advisory groups, including the Math and Language Arts Adoptions for FPC, PBIS Team, and has participated in leadership roles at FACS this school year.

Krystal holds a Master's degree from USC and a Preliminary Administrative Services Credential from CSUDH in School Leadership. She is eager to join FCLA/STEM with a vision rooted in the belief that students thrive when they feel safe, supported, and engaged. Her dedication to continuous improvement makes her an invaluable asset to the Expanded Learning team.

RECOMMENDATION

It is recommended that the Board of Directors approve the hiring of Krystal Rodriguez as Expanded Learning Coordinator at FCLA/STEM.

Separate Attachment: [Krystal Rodriguez Resume](#)

V. ITEMS SCHEDULED FOR INFORMATION



FENTON CHARTER PUBLIC SCHOOLS

May 22, 2025

TO: Fenton Charter Public Schools
Board of Directors

FROM: David Riddick
Chief Executive Officer/President

Jennifer Miller
Director of Instruction

SUBJECT: LCAP Update and Instructional Report

BACKGROUND

As per Education Code sections 52060, 52066, 47605, 47605.5, and 47606.5:

The LCAP is intended to be a comprehensive planning tool. LEAs may reference and describe actions and expenditures in other plans, and funded by a variety of other fund sources, when detailing goals, actions, and expenditures related to the state and local priorities. LCAPs must be consistent with school plans submitted pursuant to Education Code section 64001. The information contained in the LCAP, or annual update, may be supplemented by information contained in other plans (including the LEA plan pursuant to Section 1112 of Subpart 1 of Part A of Title I of Public Law 107-110) that are incorporated or referenced as relevant in this document.

Charter schools, pursuant to Education Code sections 47605, 47605.5, and 47606.5, must describe goals and specific actions to achieve those goals for all pupils and each subgroup of pupils identified in Education Code section 52052, including pupils with disabilities, for each of the state priorities as applicable and any locally identified priorities. For charter schools, the inclusion and description of goals for state priorities in the LCAP may be modified to meet the grade levels served and the nature of the programs provided, including modifications to reflect only the statutory requirements explicitly applicable to charter schools in the Education Code.

ANALYSIS

The 2024-2025 Local Control and Accountability Plans for the Fenton Schools were approved by the Board on June 13, 2024. The [Mid-Year LCAP](#) was shared with the Board of Directors on March 6, 2025. A draft of the 2025-2026 LCAPs for the Fenton schools is attached.

The LCAP describes the goals, actions, services, and expenditures to support positive student outcomes that address state and local priorities. The LCAP provides an opportunity for local educational agencies to share their stories of how, what and why programs and services are selected to meet their local needs. The LCAP Federal Addendum is designed to supplement the LCAP to ensure schools meet the Local Educational Agency (LEA) Plan provisions of the Every Student Succeeds Act (ESSA).

The Chief Executive Officer, Chief Operating Officer, Director of Instruction and Directors of the Fenton schools will present the final LCAP documents at the June meeting. The LCAPs for the five Fenton schools will be submitted to the Los Angeles County Office of Education by June 30, 2025.

RECOMMENDATION

This is an information item only and no action is required. The item will be brought to the Board for action at the June meeting

Attachment: [DRAFT: 2025-2026 LCAP Parent Overview Documents for FACS, FPC, SMBCCS, STEM and FCLA; Instructional Overview](#)



FENTON CHARTER PUBLIC SCHOOLS

May 22, 2025

TO: Fenton Charter Public Schools
Board of Directors

FROM: Joe Lucente
Chairman of the FCPS Board of Directors

David Riddick
Chief Executive Officer/President

SUBJECT: FCPS Board of Directors' Meetings for 2025-2026

BACKGROUND

To ensure strong attendance is achieved at each board meeting, dates for each new school year are posted well in advance.

ANALYSIS

The following dates are proposed for the 2025-2026 school year. Board members are asked to communicate with the Board Chair and/or CEO as to their availability and dates will be revised as needed.

RECOMMENDATION

This is an information item only and no action is required.



**Fenton Charter Public Schools
Board of Directors
Board Meeting Dates - 2025-2026**

July 17, 2025

August 14, 2025

September 18, 2025

October 23, 2025

December 11, 2025

January 22, 2026

March 12, 2026

April 16, 2026

May 14, 2026

June 11, 2026

All board meetings begin at 4:30 p.m. and are located at:

**Fenton Charter Public Schools
Business Office Boardroom
8928B Sunland Boulevard
Sun Valley, CA 91352**

OR

Via Zoom as allowed by Assembly Bill 2449

VI. CLOSED SESSION

Chair Lucente announcement:

“The Board of Directors will now be moving into closed session to discuss matters described in Item VI. Matters to be discussed are those permitted by Government Code Section 54957 - Public Employee Performance Evaluation and Public Employee Appointment.”

VII. RETURN TO OPEN SESSION

Chair Lucente will announce any action taken in Closed Session.