CHULA VISTA ELEMENTARY SCHOOL DISTRICT

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MINUTES

CHULA VISTA ELEMENTARY SCHOOL DISTRICT
INDEPENDENT CITIZENS OVERSIGHT COMMITTEE
(PROPOSITION E, MEASURE VV, and MEASURE M)

May 12, 2021 – 6 P.M.
Virtual Meeting

UNADOPTED

1. **Called to Order at 6:08 pm by Martha Juarez**

2. **Welcome and Introductions**

   Ms. Juarez requested that everyone take a moment to introduce themselves and say what their role is.

   Members Present
   Dr. Jolyn DePriest
   Martha Juarez
   Nancy Kerwin
   Ben Lien
   Gloria McKearney

   Members Absent
   Jason Hurtado-Prater
   James Smyth
   Floyd Strayer

   Others Present
   Anthony Carlton, CVESD Executive Director of Facilities/Planning, Risk Management and Legal Services
   Oscar Esquivel, CVESD Deputy Superintendent
   John Heredia, CVESD Safety/Environmental and Maintenance Manager
   Ann Marie Pering, CVESD Purchasing Manager
   Theresa Villanueva, CVESD Director, Fiscal Services
   Lisa Brannen, CVESD Business Services and Support Specialist
   Nancy Rorabaugh, Engie
   Jeff Woldhuis, Engie

3. **Approve Minutes of the CVESD ICOC**
   - MSCU McKearney/Kerwin to approve Minutes of the March 10, 2021, CVESD ICOC Meeting as presented.

4. **Report/Possible Approval: Proposition E and Measure VV Financial and Performance Audits as of June 30, 2020**

Aubrey Mann, partner with Wilkinson Hadley King District auditors, presented information regarding the Proposition E and Measure VV Building fund audits. The auditors provided an unmodified opinion. The auditors did not identify any deficiencies or material weaknesses in internal controls in either audit. The District complied in all material respects with the requirements of Proposition 29. The auditors reviewed 80% of expenditures in Proposition E and a sample size sufficient to find a high level of assurance in Measure VV, finding no instances that the District is out of compliance. There are no current or prior year audit findings in either bond building fund. Ms. Juarez had a question about ICOC member term expirations and also a $1.5 M transfer into the bond fund. Ms. Mann explained that this is common when outside funds become available to reimburse the bond funds. Ms. Juarez pointed out that the amount should be $1.4 M if common rounding principals are followed. Ms. Mann mentioned that this would be corrected.

MSCU McKearney/Kerwin to approve Proposition E and Measure VV Audits with correction to $1.4 M.

5. **Discussion: CVESD ICOC Annual Report to CVESD Board of Education June 16, 2021**

Mr. Esquivel presented the draft of the Annual Report to the Board of Education. Comment was made that the March 10 ICOC meeting notes slide should include the CVESD Solar Project. Ms. Juarez asked if building housing for staff complies with Proposition 39 as the earlier slide was specific to “school facilities”. Mr. Esquivel replied that because it was on the ballot measure it is in compliance. The slide regarding ICOC Reporting Responsibilities may need to be reworded. Mr. Esquivel will check with legal counsel about the appropriate wording and adjust the language and send the revision to the ICOC. Mr. Esquivel and Mr. Heredia reviewed the photos of the summer 2020 modernization of Mae L. Feaster Charter School. Ms. Juarez asked about what level of detail the ICOC presenters need to go through with regard to the modernization. Mr. Esquivel replied that he updates the Board in detail each week during the modernization so the presenters do not need to go through that level of detail, just go through a quick recap. Mr. Esquivel recalled that Mr. Hurtado-Prater had indicated at the March meeting that he would be happy to present at the June Board meeting but welcomed another co-presenter. Ms. Juarez said she would be able to co-present with Mr. Hurtado-Prater and will work with him on the details of the presentation.

6. **Update: CVESD Measure M and Measure VV Projects**

Mr. Esquivel shared a list of the Measure M and Measure VV Bond projects. Proposition E funds were expended in June 2020. Mr. Heredia reported that three schools have received HVAC replacement units. Roofing has been replaced at multiple schools. Los Altos and Parkview received a complete roof replacement during the last break. Everything is stalled right now until summer break, when large HVAC replacements will take place as well as multiple roofs. The Juarez Lincoln fire alarm

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replacement is in the final stages. The Maxwell Transportation Yard is in the design phase and scheduled to go to the City for approval in June.

Mr. Esquivel and Mr. Heredia reviewed the future projects that are in the planning stages, which include relocatable replacements, HVAC replacements, and Network Equipment. Bidding on that work is expected to commence next year.

Nancy Rorabaugh shared a brief powerpoint outlining the current status of the District Solar Project. Group 1A has received DSA approval: Castle Park, Hedenkamp, Montgomery, and Palomar. Group 1B is currently under DSA review and expected to receive DSA approval in June or July: Parkview, Rogers, Rohr, and Valle Lindo. Construction will begin at Group 1 schools in July and run through October. Two District-wide virtual Town Hall Q&A sessions will be held in June to answer staff and/or resident questions about the project. Ms. Juarez asked if any of the work on the solar panels will impact the use of the facilities. Ms. Rorabaugh replied that they would be working around the use of facilities and would not impact the use of facilities. The areas being worked on will be fenced off and locked to ensure student safety. It takes 6-8 weeks to install most of these structures. This work should not have any negative affect on the schools whatsoever. Mr. Esquivel indicated that Ms. Rorabaugh has been working with the Principals to coordinate the installation. Engie has a vast amount of experience working with schools while students are in class, which is one of the reasons they were selected. Ms. Rorabaugh indicated that drop off and pick up lanes will not be impacted and Engie construction will not be in the way. Mr. Lien asked if the noise of the construction would impact the students. Ms. Rorabaugh indicated that Engie would plan around that. Ms. Juarez wondered if there has been any projection in change in cost since these sites are close to approval. Ms. Rorabaugh indicated no, not at this time. The California Geological Society is reviewing Group 3, which they expect to hear more information about in June or July. No additional costs on the Group 1 sites. If there are any issues that arise with regard to the geological studies or cost changes, they will be shared with the District immediately. There will be no surprises. Mr. Esquivel indicated if there are any changes required from the geological study a cost-benefit analysis would need to be conducted to determine whether the construction could continue at those sites. Ms. Rorabaugh indicated there are eight sites under review by the California Geological Society that could potentially impacted. Ms. Juarez expressed a concern that any CGS findings may impact the existing structures at the school. Mr. Heredia indicated that CGS reviews are done on every school have already been through the same review when the school was built.

7. Remaining 2021 Meeting Dates:

Mr. Hurtado-Prater had mentioned at the last meeting that he was interested in having a discussion about whether the ICOC would continue to meet virtually or in person. At this time, in person meetings are still on hold, so no decision needs to be made at this time. Mr. Esquivel will send more information about where the District stands with in person meetings before the next ICOC Meeting on September 8, 2021.

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8. Other Items / Open Discussion

Lisa Brannen explained the term limits for the current ICOC members and asked if current members are willing to serve for another term. Dr. DePriest, Ms. Juarez, Ms. Kerwin, Mr. Lien, and Ms. McKearney are all willing to serve for another term. Mrs. Brannen will follow up with Mr. Hurtado-Prater, Mr. Smyth, and Mr. Strayer about whether they are willing to serve another term.

9. Adjournment

Meeting was adjourned by Ms. Juarez at 7:11 pm.

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