

TITLE:**SPECIAL EDUCATION LIFE SKILLS
TEACHER****QUALIFICATIONS:**

Valid Illinois Teaching Certificate appropriate for assigned grade level and/or subject area
Freedom from communicable diseases

REPORTS TO:

Building Principal

SUPERVISES:

Students under direct or indirect control

JOB GOAL:

To provide instruction that focuses on the social, emotional, intellectual and physical development of students

PERFORMANCE RESPONSIBILITIES:

In addition to the "Responsibilities of the Classroom Teacher":

1. Prepares written reports regarding the nature of the concerns, pertinent information, assessment results, special recommendations and development of IEP's.
2. Provides parents with quarterly or trimester updates of students' goals and objectives.
3. Provides in-service training for staff members as appropriate.
4. Collects data by benchmarking and progress monitoring students assigned to caseload.
5. Communicates on a regular basis with parents.
6. Participates in staffings as required.
7. Supervises support staff.
8. Responsible for implementation of 504 and RTI plans.

STANDARDS:

In addition to the "Standards of the Classroom Teacher":

PROFESSIONAL SKILLS

- A. Prepares written reports regarding the nature of the concerns, pertinent information, assessment results, special recommendations and develop of IEP's.
- B. Provides in-service training for staff members as appropriate.
- C. Communicates on a regular basis with parents and provides them with quarterly or trimester updates on students' goals and objectives.
- D. Maintains student's records.
- E. Participates in staffings as required.
- F. Supervises support staff.

Communication-Verbal and Nonverbal

- A. Uses oral expression as fundamental to development of speech, writing and thoughts.

Approved: 11/19/12