

TITLE: **CAREER & TECHNICAL EDUCATION TEACHER-BUSINESS ED**

QUALIFICATIONS: Valid Illinois Teaching Certificate appropriate for assigned grade level and/or subject area

Freedom from communicable diseases

REPORTS TO: Building Principal

SUPERVISES: Students under direct or indirect control

JOB GOAL: To provide instruction that focuses on the social, emotional, intellectual and physical development of students

PERFORMANCE RESPONSIBILITIES:

In addition to the “Responsibilities of the Classroom Teacher”:

1. Endeavors to meet the individual needs and interests of students in developing the skills essential to their appropriate occupational area.
2. Fosters the development of job-search skills.
3. Maintains a safe working environment to ensure the safety of all students.
4. Maintains equipment in a good working order and informs appropriate personnel in the event of repair needs.
5. Assists in the development of district and regional vocational education programs.

STANDARDS:

In addition to the “Standards of the Classroom Teacher”:

PROFESSIONAL RESPONSIBILITIES

- A. Endeavors to prepare students to enter the working world and earn a living.
- B. Cultivates students' potential skills, abilities, aptitudes, and talents.
- C. Facilitates the development of skills essential to the appropriate occupational area.
- D. Encourages the development of job-search skills.
- E. Responsible for implementation of all 504 and RTI plans.
- F. Tries to develop attitudes helpful in the work place, such as willingness to learn, pride in accomplishment, responsibility, acceptance of rules, following of safety practices etc.
- G. Assists in district or regional planning for cooperative vocational programs, as requested.

Approved: 11/19/12