



Oneida-Herkimer-Madison BOCES

4747 Middle Settlement Road • New Hartford, NY 13413
www.oneida-boces.org

Cooperative Board 2020-2021

T: 315.793.8558

F: 315.223-4704

MINUTES OF THE REGULAR MEETING OF MARCH 10, 2021

The Regular meeting of the Board of Cooperative Educational Services was held on March 10, 2021 Virtually via Zoom Video Conference.

MEMBERS PRESENT

Mr. Steve Boucher, President
Mr. Russell Stewart, Vice President
Mrs. Michelle Anderson
Mrs. Doreen Corbin
Mrs. Evon M. Ervin
Mrs. Elaine M. Falvo
Mr. Michael J. Moore
Mr. Gary P. Nelson
Mr. Anthony J. Nicotera

MEMBERS EXCUSED

Gary W. Porcelli, Ed.D.
Mr. John J. Salerno

OTHERS PRESENT

Patricia N. Kilburn, Ed.D.
Mr. Thomas Dorr
Mr. Christopher Hill
Mr. Scott Morris
Mrs. Ann Turner
Mrs. Deborah Kimball

Date

Introduction

Members Present

Members Excused

Others Present

Steve Boucher, *President*, Russell Stewart, *Vice President*
Michelle Anderson, Doreen Corbin, Evon M. Ervin, Elaine M. Falvo,
Michael J. Moore, Gary P. Nelson, Anthony J. Nicotera, Gary W. Porcelli, Ed.D., John J. Salerno,

We are collaborators, working together and partnering with leaders in education, business, industry, government and the local community to promote inclusive educational and career opportunities and equitable access in order to prepare all of our learners for the dynamic world of today and tomorrow.

ITEM I. CALL TO ORDER

A quorum was noted and President, Mr. Steve Boucher called the meeting to order at 4:31 p.m. Mr. Boucher also noted that this board meeting will be broadcast in real time, and also recorded and posted to our website.

ITEM II. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

Deb Kimball conducted a roll call.

ITEM III. RECOGNITION

ITEM IV. RECOGNITION OF VISITORS

Closed meeting due to COVID-19

ITEM V. COMMUNICATIONS

A. FROM THE FLOOR

B. CORRESPONDENCE

Thank you card from Mrs. Hartman

The Board discussed the time of the Annual Board meeting. Previous in-person meetings started at 5:00 p.m. with the Business meeting at 7:30 p.m.. Due to COVID-19 and the fact that the Annual meeting will be virtually via zoom this year, the Cooperative Board decided to start the meeting on April 14, 2021 at 6:30 p.m.

ITEM VI. A. DISTRICT SUPERINTENDENT REPORT

Due to illness, Dr. Kilburn requested that the Board table the District Superintendent Report until the March 24, 2021 Special Board Meeting. The Board agreed.

- **Organizational Goals**
- **Future of BOCES Programming Update**

ITEM VII. A. 1. MOTION TO APPROVE THE MINUTES OF THE REGULAR MEETING OF FEBRUARY 10, 2021

Motion by: Mr. Moore
Seconded by: Mrs. Anderson

Moved, that, the minutes of the Regular Meeting of February 10, 2021 of the Board of Cooperative Educational Services, Sole Supervisory District of Oneida, Herkimer and Madison Counties, are approved.

Yes	No	Excused	Abstain
Michelle Anderson		Gary W. Porcelli, Ed.D.	
Steve Boucher		John J. Salerno	
Doreen Corbin			
Evon M. Ervin			
Elaine M. Falvo			
Michael J. Moore			
Gary P. Nelson			
Anthony J. Nicotera			
Russell Stewart			

Motion carried, 9-0

ITEM VII. APPROVAL OF CONSENT AGENDA (B., C., D.)

MOTION TO APPROVE THE CONSENT AGENDA

Motion by: Mr. Stewart
Seconded by: Mr. Nicotera

FINANCIAL REPORTS/AWARDING OF CONTRACTS

Moved, that the Cooperative Board accepts the Report of the Treasurer for January 2021 and the Budget Adjustment Report for January 2021 (Item VII B-1 and B-2); all as shown below:

ITEM VII. B. 1. MOTION TO ACCEPT REPORT OF TREASURER FOR JANUARY 2021

Report of the Treasurer for January 2021

Capital	943,903.48
General	11,808,323.33
School Lunch	23,057.96
Special Aid	1,755.80
Trust/Agency	126,324.39
Trust/Expand	<u>73,984.08</u>
Total	\$12,977,349.04

and the Treasurer's Report for the Extra-Curricular Fund
for January 2021 showing a fund balance of \$10,556.86.

**ITEM VII. B. 2. MOTION TO ACCEPT THE 2020-2021 BUDGET ADJUSTMENT REPORT
FOR JANUARY 2021**

**Budget Revisions—2020-21
January 2021 Report**

2020-21 Adopted Budget	\$72,199,518
Commitment Changes	2,410,461
Net Changes	8,000,252
Total	\$82,610,231

ITEM VII. C. PERSONNEL REPORT

**MOTION TO APPROVE CHANGES ON THE TEACHING/CERTIFIED STAFF AND
NON-INSTRUCTIONAL/CLASSIFIED STAFF**

Moved, that pursuant to the recommendations of the District Superintendent, the Board approves the following changes on the teaching/certified staff and non-instructional/classified staff.

C. PERSONNEL REPORT

a. RETIREMENTS

1. Teaching/Certified Staff

			Hire Date	Retire Date
1.	DEBORAH C. SPINELLA	SCHOOL HEALTH POLICY COORDINATOR	09/18/2006	03/13/2021

2. Non-Instructional/Classified Staff

			Hire Date	Retire Date
1.	FRED EVANS	FOOD SERVICE HELPER	09/01/2007	02/19/2021
2.	CYNTHIA A. MARSHALL	ACCOUNT CLERK TYPIST	07/10/1989	05/31/2021
3.	PATRICIA M. MONTGOMERY	FOOD SERVICE HELPER	09/01/2002	01/12/2021

b. RESIGNATIONS

1. Teaching/Certified Staff

			Hire Date	Resign Date
1.	JANICE L. MURRAY	INST SUPT SVCS IN CURR & DIFF INST	08/22/2018	03/12/2021
2.	JENNIFER L. PARZYCH	INST SUPT SVCS IN CURR & DIFF INST	07/11/2014	03/14/2021
3.	JESENIYA I. WRIGHT	SCHOOL SOCIAL WORKER	09/30/2019	03/26/2021

2. Non-Instructional / Classified Staff

			Hire Date	Resign Date
1.	REBECCA DALY	PUBLIC RELATIONS ASSISTANT	07/15/2019	02/16/2021
2.	JEREMY C. ROBERTS	FOOD SERVICE HELPER	12/07/2020	02/09/2021 (verbal)
3.	MALLORY A. TINE	OFFICE SPECIALIST I	01/19/2021	02/19/2021
4.	CARLY R. WRIGHT	GRAPHIC DESIGN ARTIST	06/04/2018	02/26/2021

c. UNPAID LEAVE(S) OF ABSENCE

1. Teaching/Certified Staff

			Start Date	End Date	Reason
1.	GABRIELLE K. BROWNELL	TEACHER ASSISTANT	09/15/2020	06/30/2021 (extended)	Child care
	HOMKEY				
2.	STEPHANIE A. MC	SCHOOL PSYCHOLOGIST	01/03/2021	06/30/2021 (extended)	Disability
	LAUGHLIN				
3.	JENNIFER L. MESNARD	TEACHER ASSISTANT	03/10/2021	06/30/2021	work provisionally in different title

d. APPOINTMENTS

1. Teaching/Certified Staff

a. RECOMMENDATION FOR PROBATIONARY APPOINTMENT(S)

The expiration dates of the 4 year probationary appointments are tentative and conditional only. Except to the extent required by the applicable provisions of Section 3014 of the Education Law, in order to be granted tenure the teacher must receive composite or overall annual professional performance review ratings pursuant to Section 3014-c and/or 3014-d of the Education Law of either effective or highly effective in at least three (3) of the four (4) preceding years, and if the teacher receives an ineffective composite or overall rating in the final year of the probationary period the teacher shall not be eligible for tenure at that time.

The expiration dates of the 3 year probationary appointments are tentative and conditional only. In order to be granted tenure the teacher must receive composite or overall annual professional performance review ratings pursuant to Section 3014-c and/or 3014-d of the Education Law of either effective or highly effective to the extent required by the applicable provisions of the Education Law, the Rules of the Board of Regents and the Regulations of the Commissioner of Education, and if the teacher receives an ineffective composite or overall rating in the final year of the probationary period the teacher shall not be eligible for tenure at that time.

1. Recommend that **ALAYNA J. DAVISON** be appointed as a **SCHOOL PSYCHOLOGIST** in the Special Education Itinerant Programs, at BOCES Bridges, for a four year probationary appointment in the School Psychologist tenure area, commencing March 11, 2021 and ending March 10, 2025 at an annual salary rate of \$48,589.00, prorated.

Certification:

* Provisional certificate in School Psychologist

Education:

- * Graduate of Gouverneur High School
- * Bachelor of Science in Psychology from Cazenovia College
- * Psy.D. in Clinical and School Psychology from Roberts Wesleyan College

Work Experience:

- * From November, 2020 through January, 2021 as a long-term substitute school psychologist at Minerva DeLand School, Fairport
- * From September, 2019 through August, 2020 as an APA Accredited Pre-Doctoral intern at Central New York Psychiatric Center
- * From September, 2018 through June, 2019 as a school psychology intern at Mary McLeod Bethune School #45, Rochester

2. Recommend that **ROMA G. MATOTT** be appointed as an **INSTRUCTIONAL SUPPORT SERVICES IN CURRICULUM & DIFFERENTIATED INSTRUCTION** in the Information & Technology Division, for a four year probationary appointment in the Instructional Support in Curriculum and Differentiated Instruction tenure area, commencing March 15, 2021 and ending March 14, 2025 at an annual salary rate of \$60,000.00, prorated.

Certification:

- * Initial certificate in Library Media Specialist

Education:

- * Graduate of Potsdam Public School District
- * Associates Degree in Computer Science from Onondaga Community College
- * Bachelor of Arts in Multi Languages from St. Lawrence University
- * Master of Library Science from University of Pittsburgh
- * Master of Science in Childhood Education from SUNY Oswego

Work Experience:

- * From August, 2020 through the present as a library media specialist at Sherburne Earlville Central School District
- * From July, 2017 through August, 2020 as a library media specialist at Tilton School House of the Good Shepherd
- * From September, 2015 through June, 2017 as a library media specialist at South Lewis Central School District
- * From January, 2012 through June, 2015 as a substitute teacher at South Lewis Central School District
- * From January, 2012 through June, 2014 as a substitute teacher at Jefferson-Lewis BOCES

3. Recommend that **JENNIFER L. PARZYCH** be appointed as a **COMPUTER EDUCATION COORDINATOR** in the Information & Technology, for a four year probationary appointment in the Computer Education Coordinator tenure area, commencing March 15, 2021 and ending March 14, 2025 at an annual salary rate of \$87,000.00, prorated.

Certification:

- * Professional certificate in English Language Arts 7-12
- * Professional certificate in School District Leader

Education:

- * Graduate of Poland Central School District
- * Bachelor's Degree in Theater from New England College, Henniker, New Hampshire
- * Master's Degree in Secondary Education from Utica College
- * Masters of Science in School District Leadership from Canisus

Work Experience:

- * From July, 2014 through the present as Instructional Support Services in Curriculum & Differentiated instruction from Oneida-Herkimer-Madison BOCES
- * From August, 2013 to July, 2014, as an educational technology leader/technology director at the Mohawk Regional Information Center
- * From 2012 through 2013, as an ELA 6-8 teacher at the Town of Webb Union Free School
- * From 2012 through 2013, as an adjunct professor at SUNY IT
- * From 2006 through 2012, as an ELA 7-8 and SAT Course Instructor at Holland Patent Central School
- * From 2011 through 2012, as a brainhoney professional at Oneida-Herkimer-Madison BOCES

b. RECOMMENDATION FOR SHORT-TERM SUBSTITUTE APPOINTMENT

1. Recommend that **JOANNE M. ALMANZI** be appointed as a **TEACHER OF ELEMENTARY EDUCATION** in the Remote Academy, at Upper Westmoreland Elementary School for a short-term substitute appointment commencing February 08, 2021 and ending April 09, 2021 at an annual salary rate of \$48,181.00, prorated.

Certification:

- * Permanent certificate in N-6
- * Permanent certificate in Reading Teacher

Education:

- * Bachelors of Science in Elementary Education N-6 from Oswego State
- * Masters of Science in Reading K-12 from Cortland State

Work Experience:

- * From February, 2017 through June, 2019 as an AIS teacher/reading specialist at Syracuse City Schools
- * From July, 2002 through May, 2008 as a teacher/reading specialist at Charlotte County Public Schools
- * From September, 1985 through June, 2002 as an AIS teacher/reading specialist at Syracuse City Schools

c. RECOMMENDATION FOR A TEMPORARY APPOINTMENT(S)

1. Recommend that **JANET ZICK** be appointed as a **CLINICAL INSTRUCTOR** in the Career and Technical Education Center, for a temporary appointment commencing March 01, 2021 and ending June 01, 2021 at a salary rate of \$34.18/hour.

Certification:

- * Registered Professional Nurse Certificate

Education:

- * Associates Degree in Nursing from MVCC
- * NYS License as a Registered Nurse

Work Experience:

- * From January, 2020 through May, 2020 as a clinical instructor at Oneida-Herkimer-Madison BOCES
- * From October, 2018 through June, 2019 as a substitute school nurse in SABA at Oneida-Herkimer-Madison BOCES
- * From 2010 through June, 2018 as School Nurse in Special Education and General Education Summer School at Oneida-Herkimer-Madison BOCES
- * From September, 1990 through June, 2013 as a School Nurse at Sauquoit Middle School
- * From 2010 through 2014 served as Summer School Nurse at Oneida-Herkimer-Madison BOCES

d. RECOMMENDATION FOR INCREASE IN FTE

			Date	FTE
1.	JEREMIAH T. MALLOY	TEACHER OF SOCIAL STUDIES	02/01/2021 - 06/30/2021	0.5

2. Non-Instructional/Classified Staff

- a. Recommendation to reclassify (1) Word Processing Equipment Operator position to an Office Specialist I position.
- aa. Recommendation to create (2) Senior Account Clerk positions

a. RECOMMENDATION FOR PROVISIONAL APPOINTMENT - CIVIL SERVICE COMPETITIVE TITLE

- 1. Recommend that **HEATHER L. DUNGEY** be appointed to a provisional appointment as a **LIBRARIAN 1** in the Information and Technology Division, commencing March 15, 2021 at an annual salary rate of \$41,084.00, prorated.

HEATHER L. DUNGEY has been pre-approved by civil service, as meeting the qualifications necessary in order to perform the duties of a **LIBRARIAN 1**, until the results of the next civil service exam are known.

Education:

- * Graduate of Auburn High School
- * Bachelor of Science in Outdoor Education from Houghton College
- * Master of Library and Information Science from University of Southern Mississippi

Work Experience:

- * From July, 2017 through the present as a librarian at Edith B. Ford Memorial Library, Ovid, NY
- * From October, 2010 through June, 2018 as an administrative services librarian at Hancock County Library System, Bay St. Louis, MS

2. Recommend that **JENNIFER L. MESNARD** be appointed to a provisional appointment as an **OFFICE SPECIALIST I** in the Bridges Program, commencing March 11, 2021 at an annual salary rate of \$30,850.00, prorated.

JENNIFER L. MESNARD has been pre-approved by civil service, as meeting the qualifications necessary in order to perform the duties of an **OFFICE SPECIALIST I**, until the results of the next civil service exam are known.

Education:

- * Graduate of Narrowsburg Central School
- * Associates Degree in Human Services from Mohawk Valley Community College
- * Associates Degree in Business Administration from SUNY Delhi

Work Experience:

- * From 2015 through the present as a part-time billing specialist at Commoncents Bookkeeping
- * From March, 2006 through the present as a teaching assistant at Oneida-Herkimer-Madison BOCES

3. Recommend that **JEFFREY B. RONDEAU** be appointed to a part-time provisional appointment as a **FIRE SYSTEMS TECHNICIAN** in the Safety Office, commencing March 11, 2021 at a salary rate of \$18.00, per hour.

JEFFREY B. RONDEAU has been pre-approved by civil service, as meeting the qualifications necessary in order to perform the duties of a **FIRE SYSTEMS TECHNICIAN**, until the results of the next civil service exam are known.

Education:

- * Graduate of Whitesboro Central School District
- * Business Management Degree from Erie Community College

Work Experience:

- * From September, 2019 through the present as a human resource administrator at Remington Arms Company
- * From June, 2018 through September, 2019 as a supervisor manufacturing at Remington Arms Company
- * From April, 2011 through June, 2018 as a fire inspector at Fort Drum Fire & Emergency Services
- * From April, 2005 through April, 2011 as a mail carrier at the United States Postal Service
- * From November, 2007 through July, 2008 as an associate supervisor - customer service at the United States Postal Service

b. RECOMMENDATION FOR PART-TIME APPOINTMENT

1. Recommend that **LINDA GREGORY** be appointed to a part-time appointment as a **FOOD SERVICE HELPER** in the School Lunch Program, commencing February 26, 2021 at an hourly salary rate of \$12.50.

LINDA GREGORY has been pre-approved by civil service, as meeting the qualifications necessary in order to perform the duties of a **FOOD SERVICE HELPER**.

Education:

* High School Equivalency Diploma

Work Experience:

- * From January, 2020 through the present as a food service helper at West Canada School
- * From July, 2014 through the present as a volunteer bar steward at Remsen VFW Post 982
- * From September, 2014 through January, 2020 as a store manager at Sunflower Naturals Heal Food Store
- * From July, 2001 through July, 2014 as a production group leader at Conmend Corp.
- * From January, 1998 through July, 2001 as a restaurant manager at Campbells Diner

2. Recommend that **PATRICIA M. MONTGOMERY** be appointed to a part-time appointment as a **FOOD SERVICE HELPER** in the School Lunch Program, commencing January 14, 2021 at an hourly salary rate of \$13.85.

PATRICIA M. MONTGOMERY has been pre-approved by civil service, as meeting the qualifications necessary in order to perform the duties of a **FOOD SERVICE HELPER**.

Education:

* Graduate of Westmoreland Central School District

Work Experience:

- * From September, 2002 through January, 2021 as a food service helper at Oneida-Herkimer-Madison BOCES

c. RECOMMENDATION FOR PERMANENT APPOINTMENTS FROM CIVIL SERVICE LISTING

The Human Resources Office, and the District Superintendent have reviewed the performance evaluations and record of absences for the below named individual(s). The below named individual(s) have successfully completed their individual twelve week or twenty-six week probationary period(s) and are being recommended to permanent appointment(s).

- | | | | |
|----|----------------------|------------------|--------------------------|
| 1. | CHRISTOPHER W. DAVIS | SENIOR CUSTODIAN | Perm. Date
09/10/2020 |
|----|----------------------|------------------|--------------------------|

2.	LOIS S. DAVIS	OFFICE SPECIALIST II	Perm. Date 08/17/2020
3.	KATHLEEN P. DORR	SCHOOL LUNCH DIRECTOR III	09/10/2020

d. RECOMMENDATION FOR CHANGE IN TITLE AND SALARY

1. Recommend that **JOANNE M. DEMMA** be appointed as an **OFFICE SPECIALIST I** in **SABA**, commencing March 11, 2021 at an annual salary rate of \$32,228.00, prorated.

e. RECOMMENDATION FOR ADDITIONAL ASSIGNMENT(S)

1. Recommend that **ANNE M. WIGHTMAN** be appointed to an additional assignment as a **PROCEDURES COORDINATOR**, commencing March 11, 2021 and ending June 30, 2021 at a salary rate of \$4,600.00.

e. STIPENDS

1. Teaching/Certified Staff

a. RECOMMENDATION FOR ADDITIONAL STIPENDS

1.	BRIAN F. FRANTZ	TEACHER OF SCIENCE	Date 02/25/2021 - 06/30/2021	Stipend \$1,200.00 mentor (prorated)
----	-----------------	--------------------	------------------------------------	-----------------------------------------

ITEM VII. D. ACTION ITEMS

ITEM VII. D. 1. APPROVAL OF POLICIES

Moved, that the Cooperative Board approves the following Policies in order to provide a comprehensive written listing of the Cooperative Board's current policies, rules and regulations for the Oneida-Herkimer-Madison BOCES. **(Second Reading)**

7201 Child Abuse in an Educational Setting
8101 Continuing (Adult) Community Education Programs
8301 Instructional Technology
8401 Educational Support Materials Selection
8402 Media Preview and Purchasing
8500 Field Trips
8502 Practical Experience

ITEM VII. D. 2. APPROVAL OF STATE ENVIRONMENTAL QUALITY REVIEW RESOLUTION

WHEREAS, the Oneida-Herkimer-Madison BOCES Cooperative Board (the "Board") has considered the effect upon the environment of the proposed reconstruction work at the:

Main Building Complex (Window Replacement)

WHEREAS, the Board has received and reviewed the Scope of the Proposed Projects and has further received and considered the advice of its Architects and Engineers with regard to the environmental impact of the Project; now therefore

BE IT RESOLVED, by the Oneida-Herkimer-Madison BOCES Cooperative Board as follows:

1. The Board hereby determines in accordance with Article 8 (State Environmental Quality Review Act – SEQRA) of the Environmental Conservation Law that the Project is a Type II action which will not have a significant impact on the environment and is not subject to review under SEQRA.
2. The Project is hereby approved and the District Superintendent and all officers and employees of the District are authorized and directed to perform all actions and execute all documents necessary or appropriate to obtain the necessary funding, complete the Project and to carry out the intent of this resolution.
3. This resolution is effective immediately.

ITEM VII. D. 3. APPROVAL OF RETIREMENT RESERVE

Retirement Contribution Reserve Sub-Fund Resolution

WHEREAS, the Oneida-Herkimer-Madison BOCES participates in the New York State Teacher's Retirement System ("TRS"); and

WHEREAS, on December 11, 2013, the Oneida-Herkimer-Madison Cooperative Board by resolution established a Retirement Contribution Reserve Fund known as the Retirement Contribution Reserve (ERS) pursuant to Section 6-r of the General Municipal Law; and

WHEREAS, the Cooperative Board has determined it is also appropriate to establish an additional sub-fund within said Retirement Contribution Reserve Fund pursuant to Section 6-r of the General Municipal Law.

NOW THEREFORE, BE IT RESOLVED, by the Oneida-Herkimer-Madison Cooperative Board, pursuant to Section 6-r of the General Municipal Law, as follows:

1. The Cooperative Board hereby establishes a sub-fund within the Retirement Contribution Reserve Fund to be known as the Oneida-Herkimer-Madison BOCES Retirement Contribution Reserve Sub-Fund (TRS);
2. The source of funds for this Reserve Sub-Fund shall be:
 - a. Such amounts as may be provided therefore by budgetary appropriation;
 - b. Such revenues as not required by law to be paid into any other fund or account;
 - c. Such other funds as may be legally appropriated; and
 - d. Notwithstanding any law to the contrary, such amounts as may be transferred from a reserve funds as authorized by applicable law.
3. By resolution, the Cooperative Board may authorize expenditures from this Reserve Sub-Fund. Except as otherwise provided by law, monies in this Reserve Sub-Fund may only be appropriated to finance retirement contributions to the New York State Teacher's Retirement System, and/or to offset all or a portion of the amount deducted from the monies apportioned to the Oneida-Herkimer-Madison BOCES.
4. No member of the Cooperative Board or employee of the BOCES shall:
 - a. Authorize a withdrawal from this Reserve Sub-Fund for any purpose except as provided in Section 6-r of the General Municipal Law; or
 - b. Expend any money withdrawn from this Reserve Sub-Fund for a purpose other than as provided in Section 6-r of the General Municipal Law.
5. The monies contributed annually to the Reserve Sub-Fund shall not exceed 2% of the total compensation or salaries of all teachers employed by the BOCES who are members of TRS paid during the immediately preceding fiscal year.
6. The balance of the Reserve Sub-Fund shall not exceed 10% of the total compensation or salaries of all teachers employed by the BOCES who are members of TRS paid during the immediately preceding fiscal year.

7. The monies in this Reserve Sub-Fund shall be deposited and secured in the manner provided by Section 10 of the General Municipal Law. The Cooperative Board or its authorized designee may invest the monies in this Reserve Sub-Fund in the manner provided by Section 11 of the General Municipal Law. Any interest earned or capital gain realized on the money so deposited or invested shall accrue to and become part of this Reserve Sub-Fund.
8. The chief fiscal officer shall account for this Reserve Sub-Fund separate and apart from all other funds of the BOCES. Such accounting shall show: the source, date and amount of each sum paid into the sub-fund; the interest earned by such sub-fund; capital gains or losses resulting from the sale of investments of this sub-fund; the order, purpose thereof, date and amount of each payment from this sub-fund; the assets of the sub-fund, indicating cash balance and a schedule of investments. The chief fiscal officer, within sixty (60) days of the end of each fiscal year, shall furnish a detailed report of the operation and condition of this sub-fund to the Cooperative Board.
9. This Resolution shall take effect immediately.

ITEM VII. D. 4. APPROVAL OF SCHOOL RESOURCE OFFICER CONTRACT 2020-2021

Moved, that the Cooperative Board approves the contract with the Oneida County Sheriff's Department for the employment of School Resource Officers effective September 1, 2020 through August 31, 2021. The contract with the Oneida County Sheriff's Department will be for a maximum thirty-five hours per week per School Resource Officer, not to exceed \$159,000 in the 2020-21 school year.

ITEM VII. D. 5. APPROVAL OF SCHOOL SPECIAL PATROL OFFICER CONTRACT 2020-2021

Moved, that the Cooperative Board approves the contracts with the Oneida County Sheriff's Department for the employment of School Special Patrol Officers effective September 1, 2020 through August 31, 2021.

ITEM VII. D. 6. APPROVAL OF RECOMMENDATION FOR AREA 5 DIRECTOR NOMINATION

Moved, that the Cooperative Board approves the nomination of Mr. William Miller as the NYSSBA Area 5 Director for the next two year term effective January 1, 2022.

ITEM VII. D. 7. APPROVAL OF CREATION OF POSITION: SENIOR ACCOUNT CLERK

Moved, that the Cooperative Board approves the creation of two Senior Account Clerk positions for the Oneida-Herkimer-Madison BOCES.

ITEM VII. D. 8. APPROVAL OF CONTRACT(S)

None

Yes	No	Excused	Abstain
Michelle Anderson		Gary W. Porcelli, Ed.D.	
Steve Boucher		John J. Salerno	
Doreen Corbin			
Evon M. Ervin			
Elaine M. Falvo			
Michael J. Moore			
Gary P. Nelson			
Anthony J. Nicotera			
Russell Stewart			

Motion carried, 9-0

ITEM VIII. BOARD TOPIC(S)/DISCUSSION ITEM(S)

None

ITEM IX. OLD BUSINESS

none

ITEM X. EXECUTIVE SESSION

Motion by: Mrs. Falvo
Seconded by: Mr. Nelson

Moved, that the Board enter Executive Session at 4:43 p.m.

Executive Session Items:

X	discussing the employment history of a particular person
X	discussing matters that may lead to the appointment of a particular person (or alternatively, a particular corporation)
	discussing collective negotiations pertaining to the _____ Union, pursuant to Article 14 of the Civil Service Law
	discussing the (purchase) (sale) (lease) of a particular parcel of land, disclosure of which could affect the value of the property
	discussing the (administration) (preparation) (grading) of the _____ exam
	discussing proposed litigation
	discussing matters which could imperil public safety if disclosed

The Board returned to General Session at 5:14 p.m.

ITEM XI. ACTION ITEM(S) FOR APPROVAL (CONTINUATION OF VII)

none

MOTION TO ADJOURN

Motion by: Mrs. Corbin
Seconded by: Mrs. Anderson

Without further objection, there being no further business to come before the Cooperative Board, the meeting adjourned at 5:14 p.m.



Deborah Kimball
Clerk of the Board
March 10, 2021