CHULA VISTA ELEMENTARY SCHOOL DISTRICT

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MINUTES

CHULA VISTA ELEMENTARY SCHOOL DISTRICT
INDEPENDENT CITIZENS OVERSIGHT COMMITTEE
(MEASURE VV and MEASURE M)

December 7, 2022 – 6 P.M.

UNADOPTED

1. **Called to Order at 6:03 pm by Gloria McKearney**

2. **Welcome and Introductions**

   Ms. McKearney opened the meeting and welcomed everyone. No new guests were present.

MEMBERS PRESENT	MEMBERS ABSENT
Martha Juarez	Diane Deugan
Nancy Kerwin	Jason Hurtado Prater
Gloria McKearney	Benjamin Lien
Heather Rubio	Minnie Tandy

OTHERS PRESENT

Oscar Esquivel, Deputy Superintendent
Jovanim Martinez, CVESD Director Maintenance and Operations
Joseph Dombrowski, CVESD Manager, Grounds and Maintenance
Shawn Gabriel, CVESD Manager, Facilities Safety and Security
Esmeralda Ayon, CVESD Planning Manager
Ann-Marie Pering, CVESD Purchasing Manager
Kristin Armatis, CVESD Director of Finance
Bernadette Faustino, CVESD Accounting Manager
Lisa Brannen, Business Services and Support Specialist

3. Approve Minutes of the May 11, 2022, Meeting of the CVESD ICOC

Due to a lack of quorum, the approval of the Minutes of the May 11, 2022, Meeting will be tabled until the March 1, 2023, meeting.

4. Report: Measures VV and M Bond Project Updates

Mr. Esquivel gave an overview of the Measure VV and Measure M general obligation bond measures. As reported at the last meeting, the first issuance of the $150 million Measure VV bond took place in August 2019 through a Bond Anticipation Note (BAN)

Current projects underway include the Network Infrastructure Improvement, Maxwell Transportation Yard, HVAC Replacement Project, and Solar Installation Project.

Ms. Faustino explained that most of the equipment has been received for the Network Infrastructure improvement, but the District is still waiting on some pieces.

Mr. Martinez shared that the Maxwell Transportation Project is progressing. The District is waiting on the City Planning permits, which are expected to be received in January 2023. Bids are projected to go out in February 2023, with project completion estimated for May 2024.

Ms. Faustino shared that Phases 1-4 of the HVAC replacement project are complete. District HVAC project phases 5 and 6 are still pending.

Ms. Faustino reviewed costs for completed projects and current expenses for pending projects. All costs and expenses are as of November 30, 2022. Both bond measures are coming in at an estimated $700,000 savings per bond on completed projects.

Mr. Martinez shared Solar costs through November 30, 2022. All solar panel installation at all sites is complete. Mr. Dombrowski shared that all sites are generating energy, with only the ESSC still pending on some panels. The District is waiting for SDG&E to approve the transformer replacement and microgrid installation which will backup IT (Information Technology) server, CNS freezer, and IT Department. The District is finalizing design documents this month. Once the approval is received, the project will be complete.

Ms. McKearney stated she is very impressed with the savings on completed projects and congratulated the District on the savings.

Ms. Rubio asked if more BANs will be issued in between bond issuances. Mr. Esquivel replied that there are no plans to issue additional BANs. The 2019 BANs were a one-time issuance to allow for expedited completion of the HVAC Replacement Project. Timing of future bond issuances will be determined based on market conditions and District needs.

Ms. Rubio asked why the bonds are on a 6-7 year payback schedule. Mr. Esquivel replied that by doing smaller issuance amounts with a shorter payback schedule, it

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allows the District to save a significant amount in interest. The District currently has a list of smaller projects, and so doesn't need the bond money all at once.

Ms. Juarez asked which projects are matched with each bond issuance. Mr. Esquivel responded that a facilities needs analysis was completed in 2019-20, with projects listed by priority. Mr. Esquivel will bring a project list to the next meeting.

Ms. Rubio asked if the universal transitional kindergarten (UTK) implementation is included in the relocatables project under the bond measures. Mr. Esquivel replied that the bond measures cover replacement of existing relocatables, not installation of new ones.

Ms. Juarez asked if there were any other comments or questions. There were none.

5. Information: San Diego County Taxpayers Association (SDCTA) Annual Report Card

The SDCTA annual bond transparency report card has now been received. Mr. Esquivel reviewed the District scorecard. The District received 25 out of a possible 27 points for a 93%, A- rating. Discussion ensued regarding including a CVESD ICOC member on the selection of auditors going forward. Ms. McKearney volunteered to be the ICOC representative for the District auditor selection process for the next audit year.

6. Remaining Meeting Dates for 2022-23

Ms. Juarez reviewed upcoming meeting dates and asked if there are any current projects that would warrant a site visit. Mr. Martinez said he would be pleased to conduct a site walk for interested members. Ms. Juarez suggested a special meeting on April 14 or 21, 2023, for a site walk. Mrs. Brannen will email members to determine which date works for the most members. If less than a quorum can attend a site walk, a meeting will not be called and interested members will participate as individuals.

Future meeting dates are:

- *March 1, 2023, 6:00 p.m.*
- *May 10, 2023, 6:00 p.m.*

7. Other Items / Open Discussion

Ms. Juarez asked if there were any other items members would like to discuss. There were none.

8. Adjournment

Meeting was adjourned by Ms. Juarez at 6:57 pm

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