
BROOKS PTC: BOARD MEETING MINUTES

Thursday, May 8, 2025

Date: 5/8/25

Time: 12:22 PM

Location: LGI and Google Meet

Facilitators: Aundrea Henderson

Attendance

- Sarabeth
 - Whitney
 - Aundrea Henderson
 - Janelle Biemel
 - Joanna (via phone)
 - Elizabeth (via phone)
 - Mrs. Rea
 - Mrs. Jackson
 - Jamie
 - Dr. McGahee
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1. Call to Order

- The meeting was called to order at **12:22 PM** by Janelle Biemel and Aundrea Henderson.
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2. Approval of April Meeting Minutes

- Motion to approve: Janelle Biemel

BROOKS PTC: BOARD MEETING MINUTES

Thursday, May 8, 2025

- **Seconded by: Jamie Falbo**
 - **Minutes approved as presented.**
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3. Principal's Report – Dr. McGahee

- **The last few weeks have been hectic with PSSA testing.**
- **All standard testing is completed; only make-ups remain. Deadline extended to May 14.**
- **May 6 transition playdate was a success – Hyde students visited Brooks; Brooks students visited Allard and McCormick.**
- **Upcoming kindergarten events:**
 - **Info Night: May 15 (at the Middle School)**
 - **Kindergarten Round-Up: May 20**
- **Facilities Update:**
 - **LGI and basement renovations scheduled for summer.**
 - **Access to the school will remain available.**
 - **Building reorganization planned to group teachers more logically.**
- **Thanks extended for Teacher Appreciation Week efforts.**

BROOKS PTC: BOARD MEETING MINUTES

Thursday, May 8, 2025

- “Chalk the Walk” and other gestures were appreciated.
 - **4th Grade Clap-Out** planned for **May 29** (final day of school).
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4. Treasurer’s Report – Elizabeth Munto

- **Current balance:** approximately **\$15,000** in the PTC account.
 - **Recent fundraisers:**
 - **Pierogi Sales:** \$1,200
 - **Honey Sales:** \$900+
 - **Future Fundraisers:**
 - **Fun Run** in the fall
 - **Dance-a-thon** at the end of the year
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5. Committee Updates

4th Grade Send-Off – Janelle Biemel, Sarabeth Pritchard, Aundrea Henderson

- **Finalizing food, schedule, and volunteers** (9 chaperones confirmed).
- **Activities include pizza lunch, velcro wall, relay inflatables, and possible ice cream.**

BROOKS PTC: BOARD MEETING MINUTES

Thursday, May 8, 2025

- Event to remain on campus. Swag bags have been removed from plans.

Yearbook – Joanna Conti & Melissa Wertz

- Class collage submissions were due Monday.
- Parents reminded to complete their yearbook pages.
- Yearbook invoice received (~\$2,000) – already covered.

Future Leadership & Planning

- Abby Childers from Hyde interested in yearbook next year.
- Suggestion: create subfolders in the drive for committee organization.

6. Fundraising Updates

Bedillion Honey Pickup

- Pickup scheduled for **May 12** during:
 - School pick-up line
 - School concert

Dance-A-Thon

- Officially launching; individuals fundraise as part of class teams.

BROOKS PTC: BOARD MEETING MINUTES

Thursday, May 8, 2025

- **Class goal:** \$500 – prize awarded if met.
- **Top individual earners (1st–3rd)** to receive special prizes.
- **Mystery prize available**, any student who raises at least \$20 entered in raffle.

Spirit Wear

- **Ongoing sales;** no new updates shared.

7. Teacher Updates

- **Mrs. Rea:** School concert planned for Monday; asked about Kona Ice.
- **Mrs. Hilpert:** Thanks for covering field trip costs and teacher appreciation.
- **Mrs. Otto:** Appreciated hand-written notes and gestures.
- **Teachers collectively thanked PTC** for their support.

8. PBIS Update – Kelsey Currie

- **New activities include Connect 4 and Tetris Tumble (Fridays).**
- **"Film Friday"** will be held on the last Friday of each month.

BROOKS PTC: BOARD MEETING MINUTES

Thursday, May 8, 2025

- School-wide Bingo to replace former “dunk tank” tradition; uses Teams and includes prizes like Chick-fil-A and Squishmallows.
- Proposed Team Brooks t-shirt designs shared.
- Small request: **donate approx. 500 Bingo cards** for building-wide use.

9. Old Business

- No updates.

10. New Business

2024–25 PTC Board Elections

- President: Janelle Biemel
- Vice President: Amanda Brooks
- Secretary: Jamie Falbo
- Treasurer: Elizabeth Munto
- Members-at-Large: Abby Childers, Bliss Clark, Sarah Martin, +1 more

Planning/Summer Activities

- Idea: Top Golf event (discussion only)

BROOKS PTC: BOARD MEETING MINUTES

Thursday, May 8, 2025

- No current volunteers for K Orientation or new student welcome event.
 - Janelle to be looped in later for planning if needed.

11. Announcements & Important Dates

- **Honey Pickup:** May 12
- **Kindergarten Info Night:** May 15
- **Kindergarten Round-Up:** May 20
- **4th Grade Send-Off:** May 27
- **Dance-A-Thon:** May 28
- **4th Grade Clap-Out:** May 29

12. Open Floor

- No additional comments recorded.

13. Adjournment

- Meeting adjourned at 1245