CHULA VISTA ELEMENTARY SCHOOL DISTRICT

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MINUTES

CHULA VISTA ELEMENTARY SCHOOL DISTRICT
INDEPENDENT CITIZENS OVERSIGHT COMMITTEE
(MEASURE VV and MEASURE M)

December 6, 2023 – 6 P.M.

1. **Called to Order at 6:03 pm by Chair, Heather Rubio.**

2. **Welcome and Introductions**

   Ms. Rubio welcomed everyone to the meeting.

MEMBERS PRESENT	**MEMBERS ABSENT**
Jade Bautista	Gloria McKearney
Diane Deugan	Leticia Munguia
Nancy Kerwin	
James Moffat	
Heather Rubio	
Minnie Tandy	

OTHERS PRESENT
Kristin Armatis, CVESD Director of Fiscal Services and Support
Ann Marie Pering, CVESD Purchasing Manager
Jovanim Martinez, CVESD Director of Facilities, Planning, Maintenance, and Operations
Jesus Cruz, Balfour Beatty Construction
Lisa Brannen, Business Services & Support Specialist

3. **Approve Minutes of the September 6, 2023, Regular Meetings of the CVESD ICOC**

   MSCU to approve Moffat/Kerwin the Minutes of the September 6, 2023, meeting with correction to Mr. Martinez' job title.

4. Report: Summary of District General Obligation Bond Projects

Kristin Armatis and Jovanim Martinez reported on the PowerPoint attached. Ms. Armatis reviewed the Measure VV and Measure M bond issuances which were discussed in more detail at the September 2023 ICOC meeting. Ms. Armatis reviewed the Measure VV GO Bond projects. Mr. Martinez updated the Committee on the progress of the Maxwell Transportation project. Ms. Bautista asked if any change orders are foreseen. Mr. Martinez responded no; none are foreseen. Mr. Martinez continued to review the contracted versus actual costs for the Maxwell Transportation Center. Ms. Bautista asked if the District is tracking cost-wise and does it seem accurate so far. Mr. Martinez responded yes. Ms. Rubio chimed in with an explanation of what comprises the soft costs.

Ms. Armatis continued, discussing the phase 8 HVAC project paid from Measure M, and Tiffany Elementary paid under Measure VV. Ms. Armatis discussed the remaining work under the solar project, and the HVAC phase 7 (CVLCC), and relocatable placements that are still pending and have not been bid out yet.

Mr. Martinez reviewed the remaining HVAC project at CVLCC which is projected to be completed in the summer of 2024. This project was delayed 333 days. Ms. Rubio questioned why it was delayed so long. Jesus Cruz from Balfour Beatty responded that many of the units required retrofitting which required the District to use the original manufacturer, and there is a backlog of the product.

Mr. Martinez provided an update on the District Solar Project, which is close to completion.

Ms. Tandy asked what happens if there are additional monies left over from the current projects. Ms. Armatis replied that there is a priority list of projects that qualify under the bond issuances. If money is left over, the priority list is reviewed and the Board decides which projects could be done with remaining funds.

Mr. Moffat asked about the workforce housing. Ms. Armatis replied that a survey was done and presented to the Board and the results are available on the District website. Another survey is being prepared, and a location has been selected, but it has not been finalized. This location could be used for the housing or other educational purposes of the District.

5. Information: San Diego County Taxpayers Association Annual Report Card

Ms. Armatis shared with great excitement that CVESD has received an A+ on the SDCTA Bond Transparency Report Card. Ms. Rubio explained the purpose of the

report card. Ms. Armatis said that CVESD is one of only a few K-12 school districts to receive an A+rating.

6. Remaining Meeting Dates for 2023-24:

Ms. Rubio reviewed the remaining meeting dates for this year and stressed the importance of having a quorum for the remaining two dates. Ms. Brannen indicated that the 2024 dates are still tentative until the Board approves its meeting schedule at the Board meeting next week. She will confirm the remaining meeting dates once the Board approves its 2024 meeting schedule.

7. Other Items / Open Discussion

Ms. Rubio asked if there were any items anyone would like to discuss. There were no items.

8. Adjournment

Meeting was adjourned by Ms. Rubio at 6:31 pm