

COMMUNITY UNIT SCHOOL DISTRICT NO. 1

550 S Carbon Hill Road
COAL CITY, ILLINOIS 60416-9526

CHRISTOPHER T. SPENCER
Superintendent

JASON SMITH, Chief School Business Official

JENNIFER KENNEY, Director of Curriculum/Instruction

LUKE KRIPPEL, Director of Special Populations

www.coalcityschools.org

Building Administration

ARTHUR STAFFORD, Principal
High School 815-634-2396

TRAVIS JOHNSON, Principal
Middle School 815-634-5039

TRACY CARLSON, Principal
Intermediate School 815-634-2182

TARYN TROTTER, Principal
Elementary School 815-634-2334

AMANDA DAVIDSON, Principal
Early Childhood Center 815-634-5042

Board of Education

KENNETH P. MILLER, President

SHAWN HAMILTON, Vice-President

MARY GILL, Secretary

DANIEL ENGELHARDT

QUINT HARMON

CYNTHIA KLEIN

STEVE ROGERS

District Phone: 815-634-2287

District Fax: 815-634-8775

May 2024

To: Parents/Guardians

From: Unit District #1 Administration

Re: District Emergency Operations Plan

Should an emergency or disaster situation ever arise in our area while school is in session, we want you to be aware that the schools have made preparations to respond effectively to such situations.

Should we have a major disaster during school hours, school personnel will care for your student(s). Our School District has a detailed emergency operations plan, which has been formulated to respond to a major catastrophe.

Your cooperation is necessary in any emergency.

1. Do not telephone the school. Telephone lines may be needed for emergency communication.
2. In the event of a serious emergency, students will be kept at the designated reunification site until they are picked up by an adult who has been identified as an emergency contact on the school registration form, which is required to be filled out by parents at the beginning of every school year. Please be sure you consider the following criteria when you authorize another person to pick up your child:
 - He/she is 18 years of age or older.
 - He/she is usually home during the day.
 - He/she could walk to school, if necessary.
 - He/she is known to your child.
 - He/she is both aware and able to assume this responsibility.
3. Emergency announcements will be made via School District Website and local radio station and district emergency phone calling system.
4. Impress upon your children the need for them to follow the directions of any school personnel in times of an emergency.

Students will be released only to parents and persons identified as emergency contacts on the School District Registration form. Parents should become familiar with the School Emergency Disaster Plan and be patient and understanding with the student release process. Please instruct your student to remain with school personnel until you or your designee arrives at the designated reunification site.

Please discuss these matters with your immediate family. Planning ahead will help alleviate concern during emergencies.

It is the Mission of the Coal City Community Unit School District #1 to prepare today's learners for tomorrow's challenges.