Winona Area Public Schools
Finance Committee
5/6/2025 Minutes
3:30 p.m. in person
District Office Conference Room

Members Present: *Nancy Denzer, Pete Watkins, Karl Sonneman, Brad Berzinski, Sarah Slaby*

Members Absent: *none*

Others Present: *Casey Indra*

Call to Order/Welcome
Welcome & Attendance (called to order at 3:30 pm)

2026 Transportation RFQ
●A review of the reply to the transportation RFQ was provided. One reply was received from the incumbent provider, First Student. First Student provided a reply and an alternate reply for consideration. This agenda item was included on the May 1, 2025 School Board agenda and will be included on a future School Board meeting agenda after contract negotiations have taken place.

Memo of Understanding with Career Force
● A draft outline of points related to an agreement memorializing the relationship between the Winona Area Public Schools Adult Basic Education program and Minnesota Career Force. Pending a more formalized agreement, the item was recommended for approval by the School Board.

BoardDocs Replacement Platform
● A continuation of the conversation from the April Finance Committee meeting was related to a replacement platform for BoardDocs which will be discontinued as of 6/30/2025. A three year contract was secured for consideration as requested by the Finance Committee. A three year contract with Diligent Community was recommended for approval by the School Board.

Staffing Adjustments 2025 to 2026
● As part of the budget process, a report pertaining to staffing adjustments was provided. This document will also be provided to the School Board at the May 15, 2025 meeting.

2026 Fund 01 Budget
●Several reports related to the proposed General Fund (Fund 01) budget were provided for review and discussion. All documents will also be provided to the School Board at the May 15, 2025 meeting Documents provided were:

- ➔ General Fund Budget Summary (Reserved & Unreserved)
- ➔ General Fund Budget Summary (Unreserved Only)
- ➔ General Fund Budget Summaru (Operating Portion)
- ➔ General Fund Expenditures By Program Area
- ➔ 2026 Projected Fund Balance Summary - All Funds

2026 Fund 06 Budget
●The summary draft budget for the Construction Fund was discussed and recommended for presentation to the full School Board.

2026 Fund 45 Budget

●The summary draft budget for the Other Post Employment (OPEB) Trust Fund was discussed and recommended for presentation to the full School Board.

GeoThermal Subcontracts

- The following subcontracts were recommended for approval by the board:
  - ➔ W-K - Key Electric - Change Order 04 - ($10,000)
- An updated subcontract log was provided for information purposes and will be included on the consent agenda for the board.

Review Meeting Minutes

- Meeting minutes for the 4/10/2025 Finance Committee meeting were reviewed and recommended for board approval.

Review of the Consent Agenda Items

- The consent agenda for the next board meeting was brought to the Committee for review.
  - ➔ Payment Register (summary and detail)
    - ◆ Document reflects April 2025, recommended to move on to the consent agenda
  - ➔ Consent Agenda
    - ◆ Document reflects April 2025, recommended to move on to the board consent agenda
  - ➔ 2025 Budget Analysis recommended to move on to consent agenda
    - ◆ 2025 General Fund revenues as of 4/30/2025 are at 66.23% of budget
    - ◆ 2025 General Fund expenditures as of 4/30/2025 are at 73.26% of budget

Cash Flow Data

- Cash balance data as of 4/30/2025 was provided for committee members and was forwarded on with the monthly consent agenda to the board.

Adjournment

- Meeting adjourned at 4:55 p.m.