# BID #24/25-1001

# PURCHASE OF NEW VEHICLES

# ADDENDUM NO. 2

**Monday, May 19,2025**

The Bid is modified as set forth in this Addendum. The original BID Documents and any previously issued addenda remain in full force and effect, except as modified by this Addendum, which is hereby made part of the BID. Respondent shall take this Addendum into consideration when preparing and submitting its Bid.

The Bid submittal deadline is 2:01 pm on **Tuesday, May 27, 2025.**

This Addendum No. 2 is intended to modify Bid #24/25-1001 as follows:

In the section listing "Special Conditions" ( page 3 of 4), remove "Equal Opportunity Certification" (must be submitted with bid).

**END OF ADDENDUM NO. 2**

# OCEAN VIEW SCHOOL DISTRICT

## BID NO. 24/25-1001
## PURCHASE OF NEW VEHICLES

## SPECIAL CONDITIONS

### OVERVIEW
The District is currently seeking sealed bids from authorized dealers for the acquisition of two (2) new vehicles.

Bidder shall be responsible for DMV registration and exempt license plates.

### REQUEST FOR INFORMATION
All requests for information must be submitted in writing to jjohancsik@ovsd.org and received no later than 12:01pm on May 21, 2025. Please direct all correspondence with the subject line "Bid No. 24/25-1001 Vehicles." The District will not accept questions or clarification requests after this time and date.

### ADDENDA
The District reserves the right to issue addenda to the bid solicitation at any time prior to the date and time of the public bid opening. The District will post any Addenda on the District's website at https://www.ovsd.org/departments/purchasing Each bidder shall be responsible for checking the website to ensure receipt and acknowledgement of any addenda issued. All addenda shall become part of the contract documents.

### SCHEDULE OF EVENTS
The following are key dates. The District is committed to adhering to this schedule, but reserves the right to make modifications.

| EVENT | TIMELINE |
|---|---|
| Bid Advertised | 5/5/25 and 5/12/25 |
| Last Day to Submit RFIs/Questions | 5/21/2025 – before 12:01 p.m. |
| Bids Due | 5/27/25 – before 2:01 p.m. |
| Board Meeting to Award Contract | 6/10/25 |

### BID SECURITY
Bid bond/security is *not* required.

### SPECIFICATIONS
Certain specifications are set forth herein for the purpose of establishing standards and are not intended to preclude any vendor from bidding who can substantially meet these specifications. **Bidders may propose products deemed equal to those specified in detail and the Board of Education or its' designees shall be the sole judge(s) as to whether such deviations are, in fact, equal to those set forth herein.** The District specifically reserves the right to evaluate, in its absolute discretion, the specifications and costs of products bid in order to select those which

will best serve the needs of the District, thus ensuring that the best interest of the District and the taxpaying public will be served.

If a bidder offers alternative products, other than the suggested equipment list provided, the District will entertain proposed solutions from other manufacturers, however, it is the bidder's responsibility and obligation to provide documentation and other evidence that the products specified in the alternative equipment list are functionally equivalent or better. Without such documentation, the District cannot accept the argument that the alternate proposed solution is functionally equivalent or better based upon cost alone.

**PRICING**

The District is seeking pricing for the vehicles indicated on the attached Bid Form. Bidder **MUST** indicate which brand they are bidding, even if bidding item as specified. Prices provided on Bid Form must reflect the unit of measure. Do not include sales tax and tire fee to the unit price on the Bid Form, those are required fees that the District must pay and these fees will be added to individual Purchase Orders. Bid price must include all delivery charges and any other charges associated with the purchase of these vehicles. The District shall not be liable for any delivery, storage, demurrage, or freight charges involved in the transportation of items bid. Prices quoted shall be net, including shipping/delivery costs and all trade discounts. All costs for delivery, drayage, insurance, freight, fuel, or the packing of said items are to be borne by the bidder.

The Department of Motor Vehicles (DMV) registration and "E" license plates shall be handled by the successful Dealer. If there is a documentation fee, bidder must include that fee in the unit price.

**ERRORS AND OMISSIONS**

It shall be the responsibility of the bidder to acquaint him/herself with the contract documents before submitting a bid, and the bidder shall assume full liability for any errors or omissions in their proposal.

**BID CALCULATION ERRORS**

In the event there is a discrepancy between the extended amounts and the unit prices bid, the unit price shall prevail, and the corrected sum will be considered the bid price.

**DELIVERY TIME**

Prompt delivery is of the essence. **Successful bidder shall deliver the requested vehicles listed on the bid form to the District within the proposed delivery timeframe stated on their bid form.** Prices quoted shall be F.O.B. destination to Ocean View School District Transportation Department, 8291 Warner Ave, Huntington Beach, CA 92647. Bid price must include all delivery

charges and any other charges associated with the purchase of these vehicles. The District shall not be liable for any delivery, storage, demurrage, or freight charges involved in the transportation of items bid.

Successful Bidder shall ensure that shipments are accompanied with the Sales Order Agreement referencing the purchase order number.

**The District shall have full power and authority to reject any and all items furnished which, in their opinion, are not in strict compliance and conformity with the requirements of the specifications.**

**NON-COLLUSION DECLARATION *(MUST be submitted with bid)***
Bidders must return the Non-Collusion Declaration with the Bid Form. The District will not consider bids received without a signed declaration.

~~**EQUAL OPPORTUNITY CERTIFICATION *(MUST be submitted with bid)***~~
~~Bidders must return the Equal Opportunity Certification with the Bid Form. The District will not consider Bids received without a signed declaration.~~

**DELIVERY**
The Successful Bidder must deliver vehicles in accordance with all terms of the bid to be deemed responsive.

The District further reserves the right to reject any or all bids, to waive any irregularities or informalities in any bid or in the bidding and to increase or decrease quantities as necessary without prior notification.

**CONTRACT DOCUMENTS**
The complete contract will include the Notice Inviting Bids, General Bid Instructions and Conditions, Special Conditions, Specifications, the bid of the bidder, its acceptance by the District, and the Purchase Order issued by the District, any of which shall be interpreted to include all provisions of the other documents as though fully set forth therein.

**EXECUTION OF CONTRACT**
Issuance of a Purchase Order shall be evidence of the contractual agreement between the Successful Bidder and the District and the bidder's acceptance of the terms and conditions set forth within this solicitation. Failure or refusal of the Successful Bidder to execute a contract upon award by the District may result in a claim for damages by the District and shall be grounds for immediate removal from the District's bidders list and bidding on future bid solicitations.

**PAYMENT TERMS**
The District will issue payment within thirty (30) business days after actual delivery of goods to the required destination.

## PRODUCT QUALITY CONTROL

All materials furnished must be in conformity with the specifications and will be subject to inspection and acceptance or rejection by District personnel. District reserves the right to reject and return, at the risk and expense of the Successful Bidders, any shipment that may be defective or fails to comply with specifications. The District reserves the right to discontinue service of all or any portion of any contract resulting from this bid for any reason determined by the District to be detrimental to the health and welfare of the students and school personnel, or failure to meet contract specifications and to hold the contractor in default.

## COMPLIANCE WITH APPLICABLE LAWS

All items furnished must comply with all Federal, State and Local laws, rules, regulations, and ordinances. Vehicles must be completely serviced, state inspected (including emissions) and ready for operation.

## HOLD HARMLESS

The Successful Bidder shall save, defend, hold harmless and indemnify the District against any and all liability, claim, and costs of whatsoever kind and nature for injury to or death of any person and for loss or damage to any property occurring in connection with or in any way incident to or arising out of any act or omission by Successful Bidder in performance of its obligations under the terms of this contract, resulting in whole or in part from the negligent acts or omissions of contractor, and subcontractor, or any employee, agent, or representative or vendor and/or subcontractor. The duty to defend is immediate and applies to Successful Bidder's alleged negligent conduct or alleged willful misconduct.

## CANCELLATION FOR INSUFFICIENT OR NON-APPROPRIATED FUNDS

The bidder hereby agrees and acknowledges that monies utilized by the District to fulfill bid requirements is public money appropriated by the State of California or acquired by the District from similar public sources and is subject to variation. The District fully reserves the right to cancel this bid at any time and/or limit quantities of items due to non-availability or non-appropriation of sufficient funds. Items listed on the bid form are subject to change without notice depending on budgetary allocation.

## DISTRICT CONTACT

Bidders are hereby notified that any contact with a member of the Board of Education, Superintendent, Assistant Superintendent or employee of the District, other than Jody Johancsik, Director of Purchasing, regarding this bid could result in the rejection of their bid.