

Process Improvement Meeting Agenda – 5/19

- MEVA Mission and Vision, Assessment Calendar, and Strategic Goals.
- MEVA Performance Framework Overview.
- MEVA Win over the student.
- INSTRUCTION: Year-End Transition – Stephanie Emery.
- ASSESSMENT: In-Person State Testing Update – Stephanie Emery.
- SUPPORT: Multi-Tiered System of Supports (MTSS) Update – Dr. Christina O’Grady.
- SUPPORT: Individual Learning Plan (ILP) Update – Dr. Christina O’Grady.
- INSTRUCTION: Recording Sessions in Break Out Rooms – Dr. Christina O’Grady.
- INSTRUCTION: Celebrating the End of the School Year: 10 Fun Ideas for Students From Nearpod – Don Fournier.
- SUPPORT: Guidance Update – Heather Tyler and Dan Pierce.
- Other and next Process Improvement Meeting on Monday, June 2nd, 3:00 pm.

Mission and Vision



School Mission:

Maine Virtual Academy's (MEVA) mission is to develop **each** student's full potential with learner-centered instruction, research-based curriculum and educational tools and resources to **provide a high-quality learning experience for grade 7-12 students who are in need of alternative educational options.** MEVA will develop an **Individualized Learning Plan (ILP)** with specific learning goals to meet **each student's needs.** MEVA's rigorous curriculum is **aligned** to the eight Maine content areas, the **Maine Learning Results, the Common Core State Standards and the Next Generation Science Standards.**

School Vision:

MEVA will be a leading 21st century public charter school in Maine and will improve student learning outcomes through **individualized instruction,** as evidenced by **student academic proficiency, student academic growth, post-secondary readiness, and the demonstration of 21st century skills such as critical thinking, problem solving, and self-direction.** MEVA will empower students to acquire the academic and life skills needed to succeed in **post-secondary education and career opportunities.** Our graduates will be **prepared** for college or other postsecondary career training opportunities

Assessment Calendar 2024-2025

Assessment Type	Fall Dates	Winter Dates	Spring Dates
NWEA	September 10, 11, & 12, 2024 (Makeup Day - September 13, 2024)	January 14, 15, & 16, 2025 (Makeup Day - January 17, 2025)	April 29, 30, May 1, 2025 (Makeup Day - May 2, 2025)
MEA (ELA & Math)	October 7-25, 2024	NA	May 12-23, 2025
MEA (Science)	NA	NA	April 7-17, 2025 (HS) May 12-23, 2025 (8 th Grade)
ACCUPLACER	September 10, 11, & 12, 2024, with makeup days scheduled throughout the year	Ongoing	Ongoing
IReady	<p>7th & 8th Graders - Standards Mastery assessment, August 26-30, 2024 (during FOX Time and 3 pm with Christina)</p> <p>9th Graders for Fall 2024 - August 26-30, 2024 (3 pm with Christina)</p> <p>10th Grader - August 26-30, 2024, diagnostic in the Fall ONLY to inform MTSS practice related to Algebra I skills (3 pm with Christina)</p> <p>Reading This will be completed on an ongoing basis based on NWEA data for students who have an identified need for a deeper look at skill deficits.</p>	January 16-24, 2025 (For mid-year enrollees only)	April 29, 30, and May 1, 2025, after NWEA testing

MEVA Strategic Goals – Reading Growth

Reading Growth.

Indicator	Description	2023-24 Performance BASELINE	Short term Goal for SY 2024-25 NEXT YEAR	Long Term Goal SY 2028-2029 FIVE YEARS
1.4a	Subgroup Performance: Maine State Assessment (NWEA MAP) 3rd-8th	MEVA reported the following subgroup performance: Students on IEPS: 36% Students on 504s: 44% F+R Lunch: 43% Sex/Gender: Male: 32%; Female: 46%	Partially Meet (Approaching) subgroup performance measure in reading, with three out of five (3/5) subgroups achieving the 45% threshold, by next year.	Meet subgroup performance measure in reading, with five out of five (5/5) subgroups achieving the 45% threshold, for SY- 2028/2029.

MEVA Strategic Goals (Updated) – Math Proficiency

Math Proficiency.



Indicator	Description	2023-24 Performance BASELINE	Short term Goal for SY 2024-25 NEXT YEAR	Long Term Goal SY 2028-29 FIVE YEARS
1.1b	Student Academic Proficiency - MDOE Through-Year Assessment, Math	For all students assessed, MEVA reported the following grade level and overall performance (difference from applicable state averages): Grade 7 – 26% (-12%); Grade 8 – 21% (-18%); Grade 10 – 26% (-16%); and Overall – 24% (-16%).	Partially Meet (Approaching) performance measure in math proficiency, with three out of three (3/3) grade levels achieving within fifteen percent (-15%) of the applicable state averages, by next year, for all students assessed.	Meet performance measure in math, with three out of three (3/3) grade levels achieving within five percent (+/- 5%) of the applicable state averages by SY 2028-29, for all students assessed.

Strategic Goals Outcomes – 5/19/2025

- Congratulations: MEVA has met our strategic reading growth goal for SY-2024/2025.
- We are on track to meet our strategic math proficiency goal for SY-2024/2025.
- We will use our data from spring '25 testing to set additional goals for SY-2025/2026.

MEVA Performance Framework Overview

- As a public charter school MEVA works towards meeting the requirements outlined by our performance framework that includes academic, school climate, and financial measures.
- MEVA reports our outcomes to the Maine Charter School Commission (MCSC) through the annual monitoring process.
- We typically review our prior year results at our first Process Improvement meeting in August.
- MEVA is on track to meet our SY-2024/2025 performance measures, with NWEA MAP growth in language usage as our largest need. We may have additional needs in proficiency on the Maine Through Year (MTY), to be determined after the window closes.

Win Over the Student!

Thoughtful and consistent communication is the foundation on building successful rapport with our families and students.

Immediate intervention has been recognized as the most effective method in student retention. Every role within the school plays an important part in this effort.

Without our Students there would be no MEVA!

Win Over & Rapport

- **Win Over**: is a proactive approach/mindset. Win “back” is more reactive and is also needed in some cases, like in progress withdrawals as an example.
- **Rapport Definition**:
 - The Merriam-Webster Dictionary defines Rapport as; *a friendly, harmonious relationship especially: a relationship characterized by agreement, mutual understanding, or empathy that makes communication possible or easy.*
- **Google Dictionary - Examples of Further Meaning**:
 - 1. Rapport is a good sense of understanding and trust.
 - 2. A close and harmonious relationship in which the people or groups concerned understand each other's feelings or ideas and communicate well. Example, *"she was able to establish a good rapport with the children"*

Communication

- In ALL Cases;
 - Communication should always exhibit compassion, empathy and kindness.
 - Be an effective communicator, timely and responsive.
 - Exhibit a willingness to help and serve our families well.
 - Never forget to share the vast opportunities we have at MEVA to support our students!

Withdrawal Mitigation Process

- **Ask why?** – Use phrases like, “*Before* you withdraw, tell me about your reason. There may be something we can do for you.”
- **Listen for keywords**; lack of support, socialization, motivation challenges, tech or navigation challenges and so forth.
- **As you listen, empathize** – Understand their position and their feelings. Many times, families or students have been thinking about withdrawal for a while.
- **Advocate for MEVA’s programs** – Share information on our clubs, self-paced options, and student support opportunities. See if they are willing to have a team meeting to talk over work credit options, early college opportunities, and so much more. Some students may qualify for early graduation.
- **Document, document, document** – your mitigation efforts in contact logs within Infinite Campus, then *submit a “Rapid Response” form below*. Familiarize yourself with the form selections to be aware of the kinds of barriers that lead to withdrawals.
- **Link to the form:** [24-25 Rapid Response \(Intervention\) Form](#)



Year End Transition (YET)

- ▶ 6/13 – This is the last day students can submit course work. Exception are Grads who should wrap up the last of their work by 5/30.
- ▶ Teachers should report students who are potentially failing to guidance dept, for summer placement planning and grad monitoring purposes.
- ▶ 6/17 - **HARD DEADLINE no student extensions past this date**- Last day to submit final grades to Operations via email and CC Don.
 - ▶ Set your grade scheme to the MEVA default before closing grades. Then enter your final grades into your gradebooks and export them by this date.
 - ▶ Make sure your gradebooks are correct and show LETTER grades, not percentages before you email them. (Follow the step-by-step instructions and screenshots on the slides housed in Vector)
 - ▶ HONORS – Please remember to submit earned honors via this submission form. Earned Honors 24-25

ASYNCR Courses: Please continue to use the same process with submitting final grades by using this form for Self-Paced completers. Students are then removed from the course after the grade is recorded. link: 24-25 ASYNCR Final Grade Form

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Reminders:

- ASYNC Courses will all close on 6/13.
- PBL – Work with Christina on grading when applicable. Christina will report grades for this shell.

Updated SET/YET
training slides are in
the Vector Safe
Schools Platform



Link: <https://meva-me.safeschools.com/>

State Testing

- Reminder: Please return all site kits and travel bags that are *not being used* by the end of this week 5/23.

- Science Participation Results

Grand Total: 1- 8th grader left to test - of those who have completed; we are at **93%** participation. After final test 93.66% (94%)

- 8th Grade Only – 91.42% after final student tests, it will be 94% participation.
- 11th Grade Only – 93.45%

- MTY – Estimated as of today, final numbers in the coming weeks.

Participation Rates:

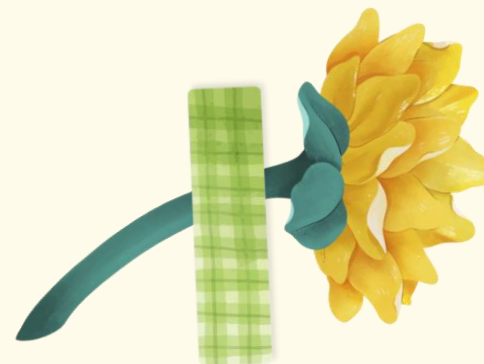
	Total Students	MTY Math	% MTY Math	MTY Reading	% MTY Reading
7th Grade	39	37	94.87%	37	94.87%
8th Grade	33	30	90.91%	30	90.91%
10th Grade	116	97	83.62%	97	83.62%
Schoolwide	188	164	87.23%	164	87.23%

The slide features several decorative floral elements. In the top-left corner, there is a cluster of three yellow sunflowers with dark brown centers and green leaves. In the bottom-left corner, there is a single yellow flower with a green stem and a yellow and white striped ribbon tied around its base. In the bottom-right corner, there is another cluster of three yellow sunflowers with dark brown centers and green leaves. In the top-right corner, there are two vertical decorative strips: one with green leaves and one with yellow sunflowers. A thin white line runs horizontally across the slide, passing behind the text and connecting the floral decorations on the left and right sides.

End of Year MTSS & ILP Update

May 19, 2025

	<i>n Value</i>	Total # Completed	Total Missing	% Completed
7th Grade	40	39	1	98%
8th Grade	35	32	3	91%
9th Grade	77	76	1	99%
10th Grade	118	113	5	96%
11th Grade	111	97	14	87%
12th Grade	71	62	9	87%
Schoolwide	452	419	33	93%

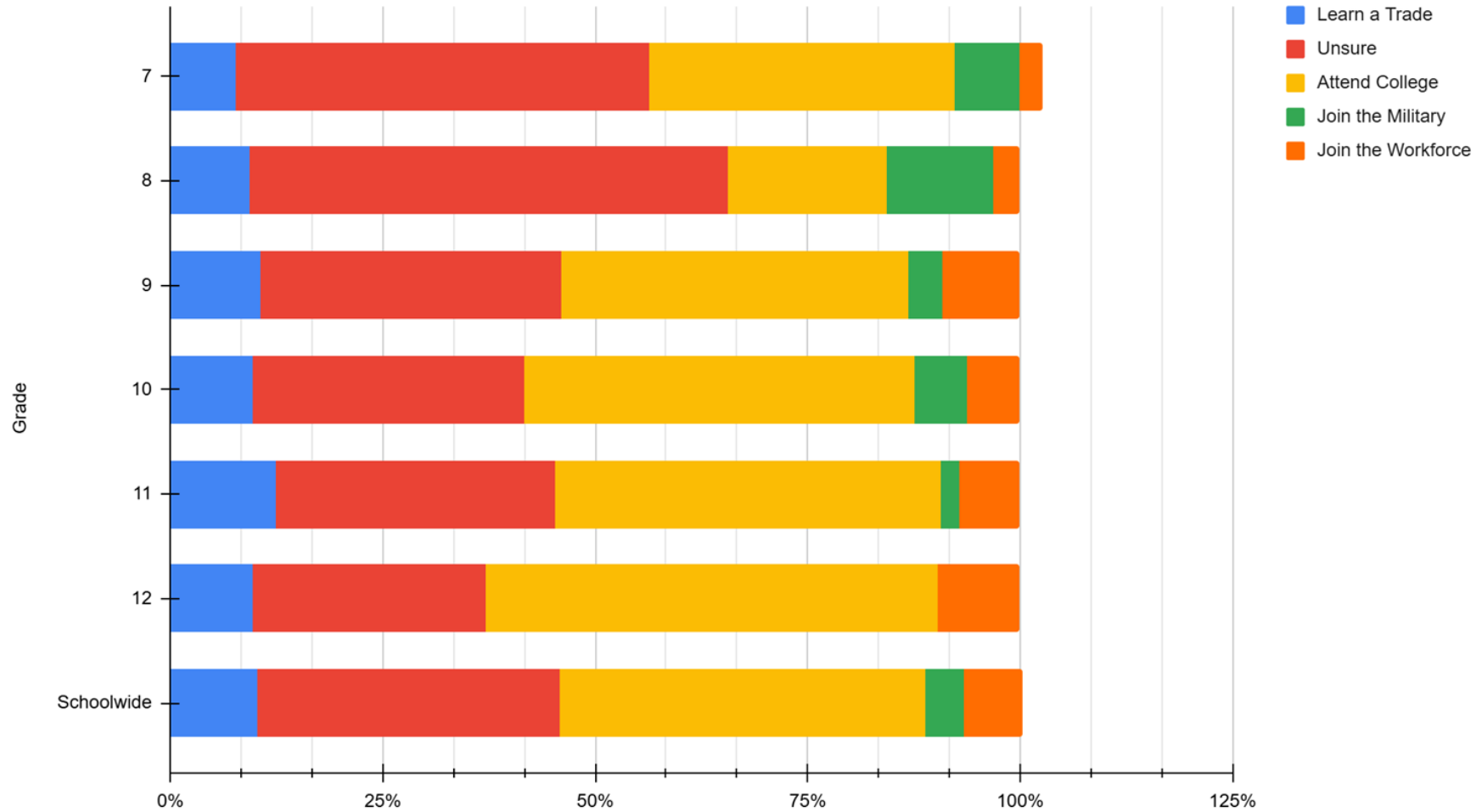


ILP Numbers

Overall, we have a relatively strong participation with completing the ILPs. Grades 11 & 12 are the lowest at 87%, which is still amazing!

	% Completed
7th Grade (n = 40)	98%
8th Grade (n = 35)	91%
9th Grade (n = 77)	99%
10th Grade (n = 118)	96%
11th Grade (n = 111)	87%
12th Grade (n = 71)	87%
Schoolwide (n = 452)	93%

Postsecondary Goals by Grade Level

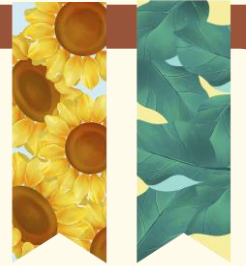


This is a
breakdown of
what students
want to do after
high school.



MTSS Update

There were 158 total students in MTSS between the winter and spring NWEA administrations. Of the 158, 66 & 61 (reading and math) students had completed the Maine Through Year when this data was collected. Of the 158, 132 students had a fall and spring NWEA MAP growth score to calculate growth.





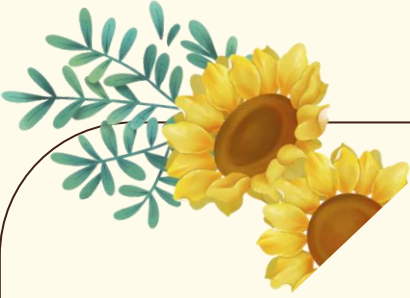
	Spring Total Tested	Total # Positive Growth	% Positive Growth	# Negative Growth	% Negative Growth	# Zero Growth	% Zero Growth		
Reading	155	99	63.87%	48	30.97%	8	5.16%		
Math	154	99	64.29%	50	32.47%	5	3.25%		

***Positive growth is defined in this chart as adding one RIT point and negative as decreasing at least 1 RIT point.**

	Spring Total Tested	Total Met Growth	% Met Growth	Total Did Not Meet Growth	% Did Not Meet Growth
Reading	132	63	47.73%	69	52.27%
Math	132	65	49.24%	67	50.76%

***Growth is defined as meeting their NWEA Growth Target**





Maine Through Year Testing							
	Spring Total Tested	# Well Below	% Well Below	# Below	% Below	# At	% At
Reading	66	19	28.79%	34	51.52%	13	19.70%
Math	61	27	44.26%	31	50.82%	3	4.92%





Takeaways

We are making progress!

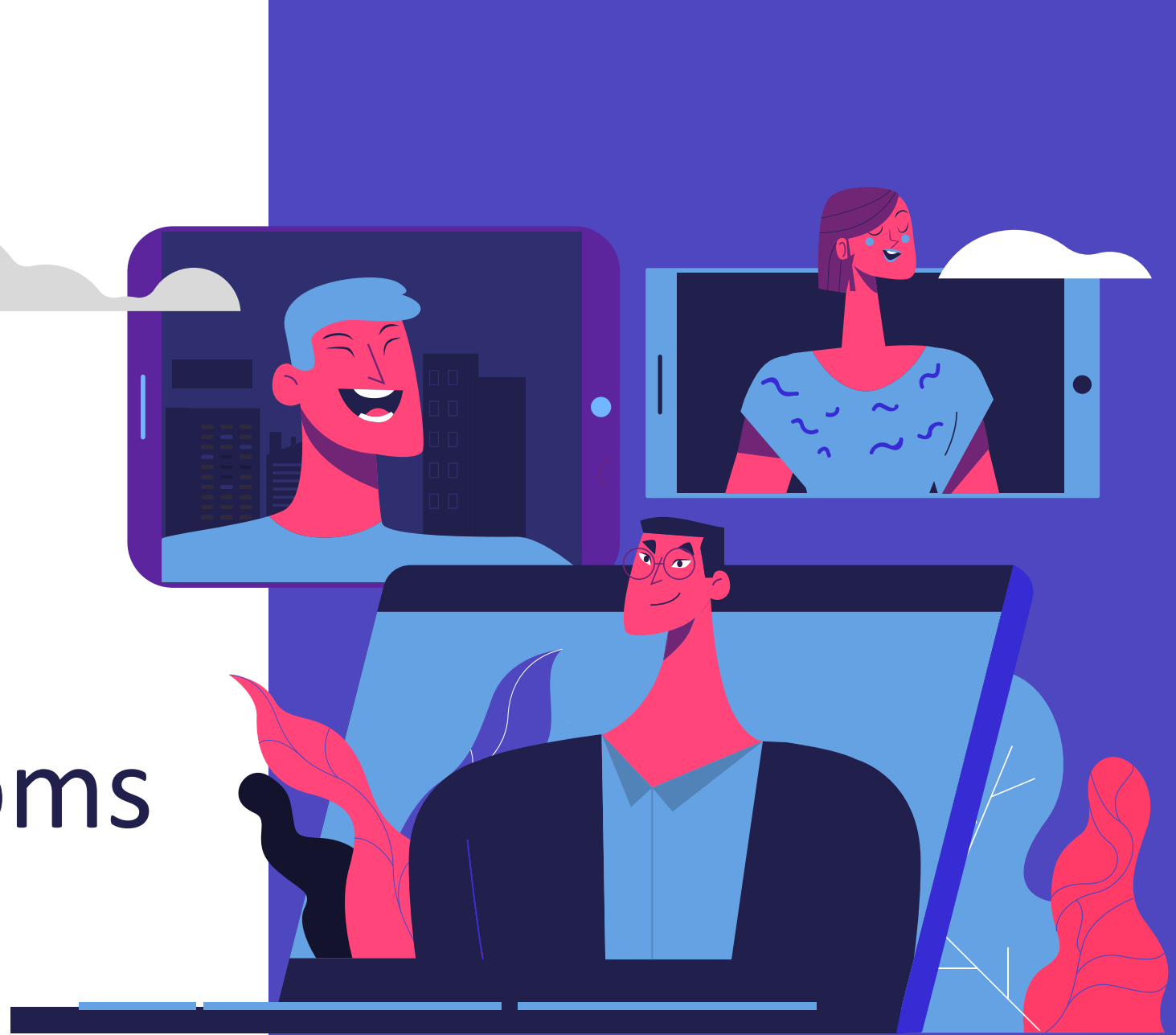
- Students are moving up in NWEA Percentiles
- Less students are in the “well below” proficiency levels

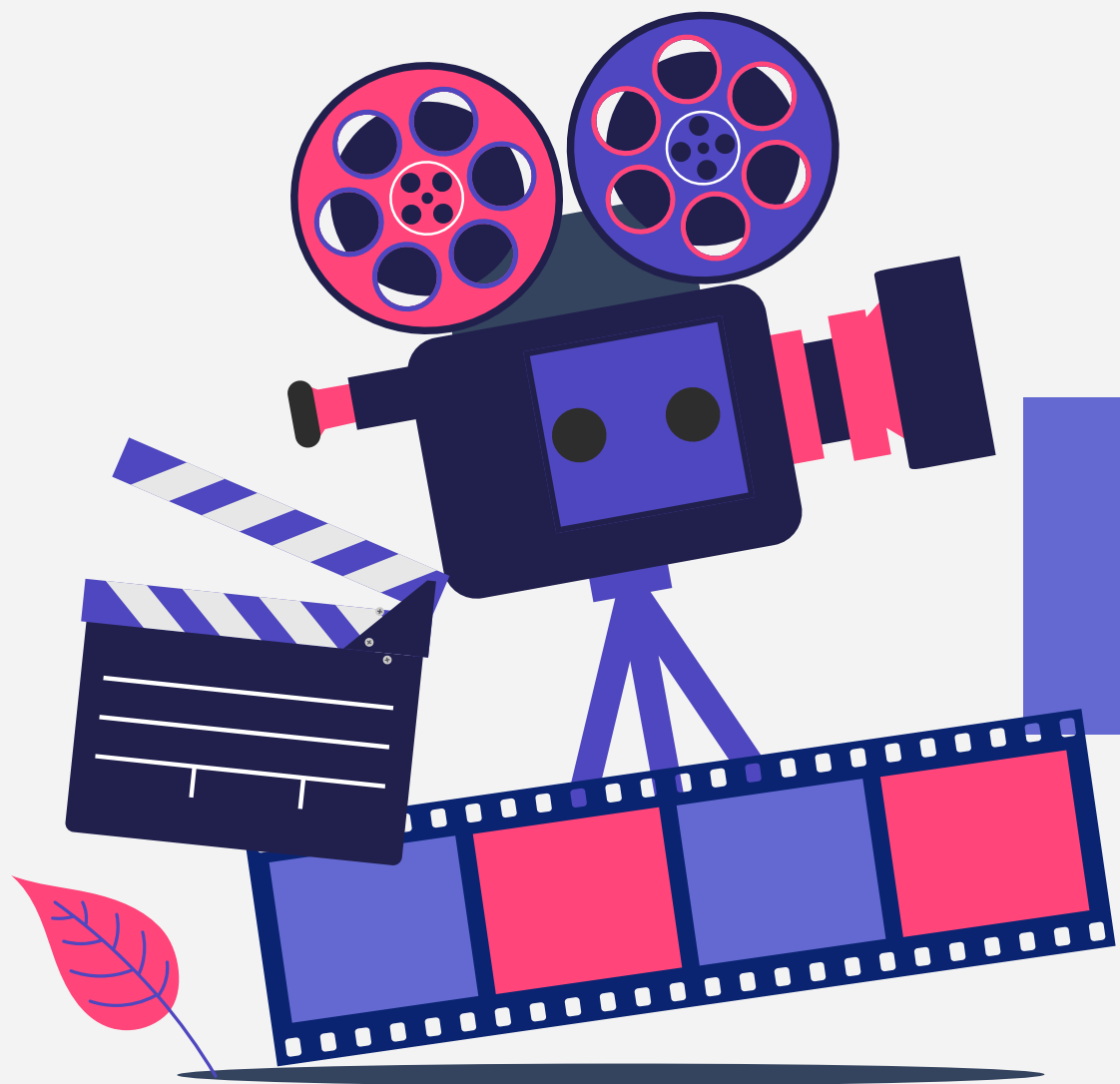
- You are making a difference!
- Continue to try to make those one-on-one connections with students.



Screen Recording Breakout Rooms

May 19, 2025





ScreenPal

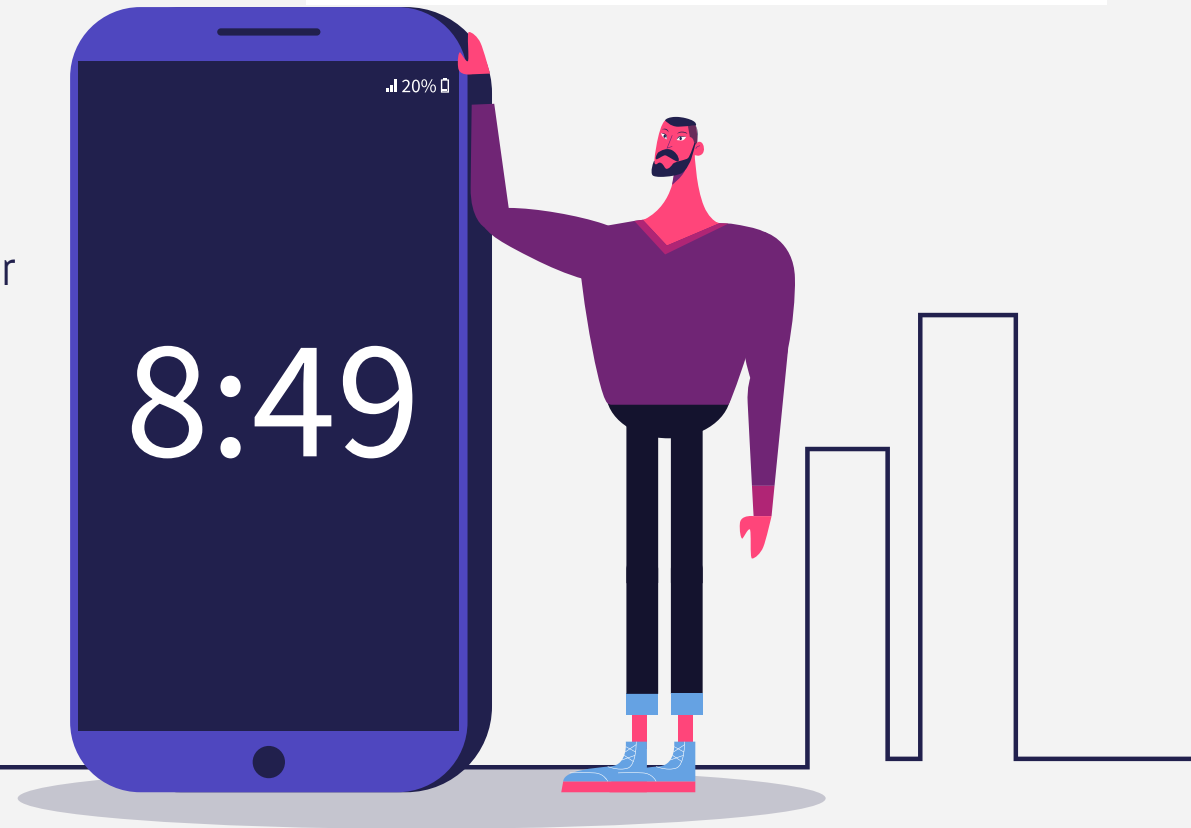
- We have a school subscription to ScreenPal.
- This allows us to record what is happening in a breakout room, or anything on your screen.



Steps

1. Go into a Breakout Room
2. Open ScreenPal
3. Click "Record" - and choose the screen you want to record
4. Wait for the Count Down - "3, 2, 1"
5. You can record the whole time that you are in the breakout room
6. End the recording when done
7. Store the recording, either as a MP4 on Google drive or upload to YouTube as "private" - this allows the video to be shared with students for a reference.

Video Tutorial: <https://screenpal.com/tutorial/get-started-with-the-free-screen-recorder>



Celebrating the End of the School Year: 10 Fun Ideas for Students From Nearpod



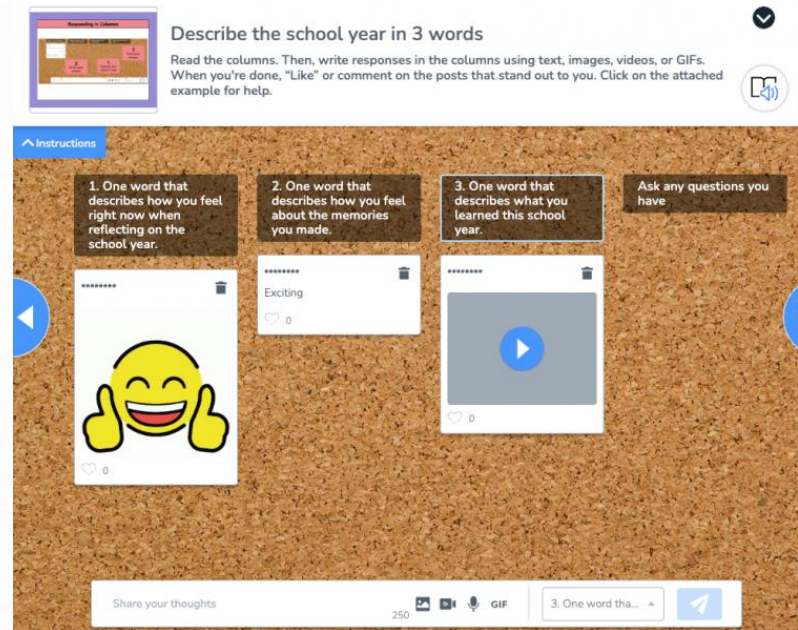
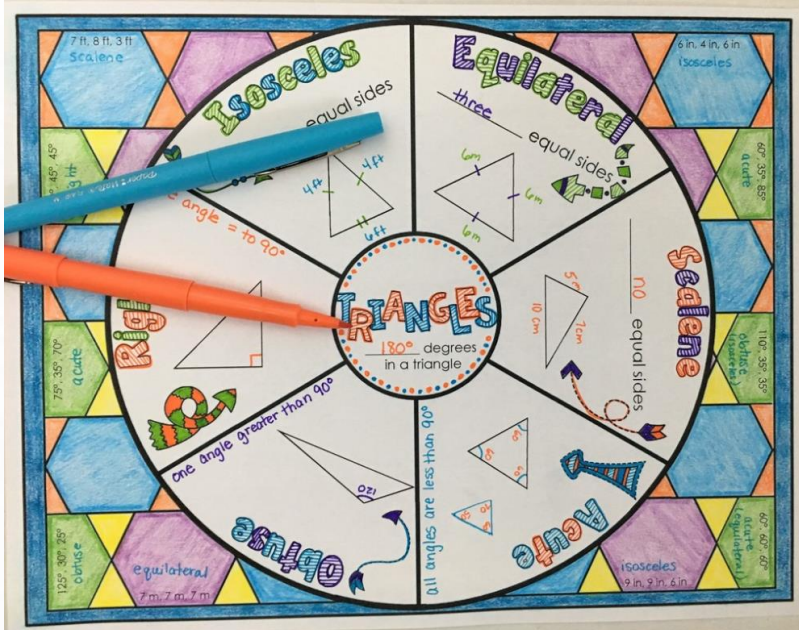
Why Celebrate the End of the School Year?

- Recognize students' accomplishments and growth
- Mark an important milestone and transition
- Build positive memories of the school year
- Strengthen school community and relationships
- What are you most proud of accomplishing this year?



1. Reflect on the Past Year

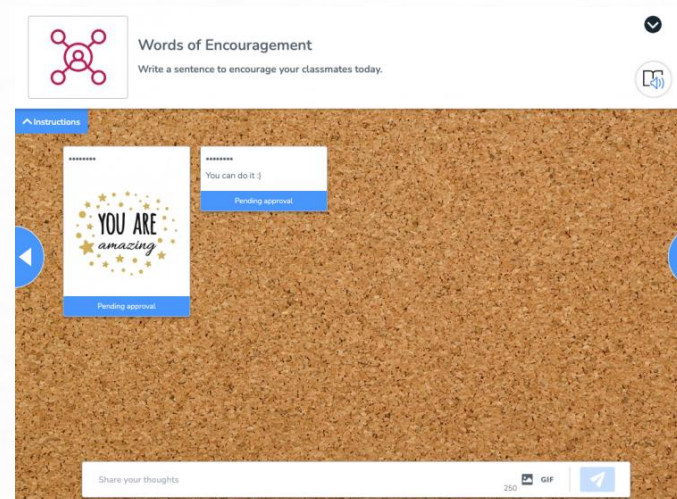
- Create a digital yearbook or memory book
- Use a memory wheel to capture key moments
- Summarize the year in just 3 words on a collaborate board
- What was your favorite memory from this school year?



2. Social-Emotional Check-In



- Share your current mood and feelings
- Write words of encouragement to classmates
- Discuss any worries about the upcoming transition
- Practice gratitude by sharing positive events
- How are you feeling about the end of the school year?



3. End of Year Awards

- Go beyond typical academic/athletic awards
- Recognize unique traits and skills
- Ideas: Most Creative, Best Laugh, Most Inquisitive
- Have students vote for award recipients
- What award would you give to a classmate? Why?



4. Personalized Certificates

- Create customized certificates for each student
- Include a class photo and personalized message
- Recognize individual growth and achievements
- Make it a keepsake to remember the year
- What accomplishment are you most proud of this year?



[Download Template](#)

5. Virtual Reality Field Trip

- Take a virtual trip to a global destination
- Have students research and ask questions about the location
- Send digital invitations to build excitement
- Encourage students to dress for the "trip"
- Where in the world would you like to visit virtually?



6. Book Party Celebration

- Read an inspiring end-of-year book together
- Suggestions: "Oh, The Places You'll Go" by Dr. Seuss
- Host a book swap for summer reading
- Discuss hopes and dreams for the future
- What book would you recommend to next year's class?



7. Gratitude and Thank You Notes

- Write thank you notes to school staff and volunteers
- Create a digital presentation of gratitude messages
- Recognize contributions of often overlooked staff
- Foster a culture of appreciation
- Who would you like to thank for their help this year?

Dear Little Bit Foundation,

Thank you

Thank you for the stuff
animals and books thanks
for my backpack, cooty shoes,
and clothes. you have been
so nice to me. you make
me believe in myself.

Your friend,

Kaniesha

8. Create Summer Bucket Lists

- Set personal goals for summer growth and fun
- Use SMART goal-setting framework
- Connect short-term goals to long-term dreams
- Share and compare bucket lists with classmates
- What's one thing you want to accomplish this summer?



9. Prevent the Summer Slide



- Provide resources for summer learning
- Suggest engaging educational activities and games
- Encourage reading with book recommendations
- Set fun academic challenges for the break
- How will you keep your brain active over the summer?

10. Wrapping Up the Year

- Celebrate your growth and achievements
- Reflect on memories and lessons learned
- Look forward to new adventures ahead
- Stay connected with classmates and teachers
- What are you most excited about for next year?



Citation

- <https://nearpod.com/blog/end-of-year-celebration-ideas-and-activities-for-students/>



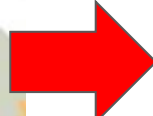
Reminders from the School Counselors



DHHS Reports

Any employee of MEVA who suspects that a child has been or is likely to be abused or neglected (the “notifying person”) must immediately inform a school counselor (Heather Tyler 10-12, Dan Pierce 7-9) and Dr. Browne. Mrs. Tyler or Mr. Pierce will make an assessment of the situation and will make the DHHS referral as necessary.

In the rare event that the notifying staff member **does not** receive a response from a school counselor or administrator within 24 hours; it is required for you as a mandated reporter to report to DHHS by calling 1-800-452-1999. Next you will need to complete this document [MEVA DHHS Referral Form](#) and notify the school counselors and Dr. Browne immediately.



Additionally, any communication or request that comes from DHHS; emails, phone messages, calls, faxes, and mail need to be referred to the guidance department.

Other

- Other topics and/or questions?
- Next Process Improvement Meeting **on Monday, June 2nd, 3:00 pm.**
- MEVA **virtual** high school graduation on **Friday, June 6th at 2:00 pm.** MEVA **virtual** eighth grade recognition ceremony on **Friday, June 13th at 11:00 am.**
- Looking ahead, the Last Day of School is **June 13th.**
- PI Meeting Materials are posted at:
<https://www.mainevirtualacademy.org/essaesserlau-elresources/meva-process-improvement-meeting-materials>
- Thank you for all that you do to support your colleagues, your students, and their families.