

KTMS PTO Meeting Agenda & Minutes



Date	January 13, 2025
Members Present	Tiffany Heath (virtual), Martin Thorpe (virtual), Laura Sanders (virtual), Katherine Staples, Mallory Allinder Kelly McDermott (Principal)
Members Absent	Jamie Kopp
Other Attendees	Allison Thomas, Lilliana Parra, Beth Beckwith (Media Arts)

CALL TO ORDER

1. Welcome & Introductions

REPORTS

2. Secretary Report (approve past minutes)
3. Principal Report
 - a. 8th graders went to Northrup today at U of M for a Physics Force field trip
 - b. Term 3 is well underway
 - c. Semester 1 assembly is next week Weds. with slime on Kelly and ten teachers
 - d. RISE Leaders are doing great in the store; would do well even if a parent is not present but we still want/need the help
 - e. Office Manager, Shawn Moudry, is amazing! Getting her trained in systems
 - f. The staff luncheon was awesome; they loved it!
4. Staff Report (if applicable)
 - a. Not applicable; none present with updates
5. Treasurer Report
 - a. Budget Review
 - i. Reviewed last month; still have some unbudgeted funds for new needs yet to arise
 - b. Ins and Outs
 - i. Not a ton for the month; the majority was the staff holiday meal and a conference dinner repayment
 - ii. Some payments still due:
 1. To Tiffany for fall fundraiser expenses
 2. Pep Fest payment for half of the bus cost
 3. Small expense pending for beads that were purchased through the school

OLD BUSINESS

6. RISE Store Volunteers - still needed!

- a. Going well. Involved teachers (PBIS / SEL Team) are fantastic.
- b. Other ideas that would be nice to have, if parents are interested in donating
 - i. Watermelon gum
 - ii. Higher value/incentivizing items, such as brain teaser fidgets
 - iii. Rice Krispie treats
 - iv. Would love to know more about what the boys want

7. Color Run with CMS and MMS

- a. Had a meeting today with the other PTO presidents. Will discuss more with Kelly in the 1:1 meeting tomorrow.
 - i. Principals went in a bit of a different direction than the original intent
 - ii. Revisiting to come up with a new logistical plan

NEW BUSINESS

- 8. Winter Reads (Beth Beckwith)
 - a. Will happen at both CHE and KTMS from Jan 27 - Feb 28
 - b. The book fair is right after it and one of the prizes is a free book at the bookfair
 - c. Book Bingo Card (items TBD)
- 9. BOGO Book Fair (Beth Beckwith)
 - a. 1st week of May (also Teacher Appreciation Week and the KTMS Spring Celebration)
 - b. Will provide an opportunity for parents to buy books for teachers
- 10. Book Buggy (Tiffany)
 - a. Can keep this in mind for other times, when we're not holding book fairs
 - i. e.g. before summer break or in the fall
 - b. The District will accept their insurance policy (a change from the past)
 - c. Cost is \$100 to pay for gas/transportation
 - d. They do have books for all ages
 - e. Beth: Would be good at the end of May/beginning of June
- 11. Student Directory (Allison)
 - a. Allison does the student directory for OLE; thought it may be beneficial at KTMS too
 - b. Allison would be happy to take it on if we're interested
 - c. Would take a week or so to send out a Google form, excel, pivot, etc.
 - d. It is best to add a link to a live document that can be deactivated at the end of the year
 - e. Has been shared with only the families who submitted their data
 - i. Kelly: would not want it posted on the website; only emailed to parents
 - f. Link would be sent out in the Smore email
 - g. Would be ideal to do it in the summer/August before school starts
- 12. Google Workspace Individual Plan (Katherine)
 - a. \$8.33/month when paid annually; \$9.99/month when paid monthly
 - b. Meetings can be up to 24 hours long; allows for call recording & other features
 - c. Hybrid meetings are nice through winter (Dec, Jan, Feb, Mar)
 - d. In-person meetings are nice at start of year and end of year (Sep, Oct, Nov, Apr, May, June)

- e. Motion to approve approximately \$100/year addition to the budget
 - i. Approved

REQUISITIONS

- 13. Teacher, Staff, and Principal Requisitions
 - a. Movie Streaming Packages (Beth Beckwith)
 - i. PTO already approved an annual movie license for \$683. This takes care of legal rights but doesn't take care of streaming, hardware, and software
 - ii. If you do licensing plus streaming, it is about \$1000 and allows you to stream from their address, which the IT team would unblock
 - iii. If a teacher tries to watch a movie, the Apple TV will try to block the content to avoid copyright infringement.
 - iv. We are allowed to hold events and charge for admittance or popcorn, etc. to recoup the costs; could even open it up to community groups
 - v. If it is a school event, we could hold outdoor movie showings
 - vi. Middle school content plus 100 add-on titles (e.g. Wild Robot, Anne Frank, Unbroken, The Outsiders, etc.)
 - vii. Motion to approve \$1610 to the budget for the licensing and streaming
 - 1. Approved

CLOSING

- 14. Comments/Questions
- 15. Meeting adjourned

Reminder: Our next Meeting is February 10, 2025, at 6:30 pm in the Media Center.

