



SAC MEETING MINUTES



Hallandale High School
Mrs. Paula Peters, Principal

SAC Committee Meeting Minutes **Monday, August 26, 2024, at 4:00 p.m.**

- **Call to Order/Welcome – Mr. Brandon Forbes, SAC Chairperson**
 - **Mr. Brandon Forbes**, SAC Chairperson, called the SAC Meeting to order at 4:00 p.m.
- **Approval of Minutes – Mr. Brandon Forbes**
 - Quorum not present at this time.
 - Motion for approval of May minutes tabled.
- **Principal's Message and Update – Mrs. Paula Peters, Principal**
 - School is moving along, and she continues learning how things are done at HMHS.
 - Mrs. Peters spoke about POW, the school's literacy initiative, and expressed her support.
 - Mrs. Peters praised our football team for a great first game and our girls' volleyball team for winning last week.
 - Mrs. Peters acknowledged The Hub program, a community partnership program offering services to our students and their families.
 - Mrs. Peters announced the Hospitality and Tourism Management program's newly formed partnership with Margaritaville Beach Resort, designed to expose our students to careers in the industry.
 - Mrs. Peters expressed her excitement and support for all the great things happening on campus.
- **SAC Representative Request – Mr. Brandon Forbes**
 - Mr. Forbes announced the selection of new SAC Committee members.
 - Mr. Forbes requested that parents who are interested in serving as a School Advisory Forum representative should include their email address next to their name on the sign-in sheet. The positions available for this term include:
 - Gifted Parent Representative
 - ESOL Parent Representative
 - ESE Parent Representative
 - Mr. Forbes stated that the bylaws have been moved for approval to the next meeting on Monday, September 30th, 2024, as they need to be updated to add the Vice-Chair position.
- **SAC Accountability Funds Update – Mr. Brandon Forbes**
 - Funds are at \$24,794.05 (as of May 2024)
- **School Environmental Safety Incident Reporting (SESIR) Update – Mr. Brandon Forbes**

- Mr. Forbes stated that the report has not been updated since April 2024 and represents the total number of monthly incidents reported by all schools.
- Mr. Forbes also pointed out that our number of incidents is relatively low compared to other schools, which is attributed to our school's "See something. Say something." approach.
- For more information, please visit <https://www.browardschools.com/page/38107>

- **School Performance – Mrs. Paula Peters, Principal**

- Mrs. Peters provided a snapshot of school performance for last year and stated that the goal for this year is to achieve a grade of B
- Mrs. Peters spoke about the visit from the district and revised strategies to meet goals, such as intensified math tutoring in the classroom.
- Mrs. Peters' goal is for no student to be left behind and for teaching to become more intentional to ensure student success.

- **Department Updates – Department Chairs**

- **World Language – Ms. Elaine Collado, World Language Department Chair**

- We are pleased to inform you that our school is now offering our students the opportunity to add the Cambridge International AS Level Spanish Language to their Cambridge Program, and the class has been full since the beginning. Our second great news is that our AP Spanish Language and Culture students exceeded expectations on the College Board Exam, and we met our 100% achievement objective.
- Our Spanish 1 and 2 students are currently taking diagnostic assessments to measure their competency in the target language at level 1 and their readiness to meet learning goals at level 2.
- Cambridge AS Level Spanish students have completed three diagnostic exams, including basic reading comprehension and writing, grammar rules and verb usage, and accents and grammatical intonation assessments.
- Students in the AP Spanish Language & Culture students' class will take their first writing and speaking diagnostic assessment this week.

- **Mathematics – Ms. Margarita Merino, Mathematics Department Chair**

- Our teachers are following the Instructional Focus Calendar based on the District Pacing Guide.
- Algebra 1 students are learning to solve linear equations and equations with variables on both sides.
- Geometry students learn to make constructions using rulers and compasses.
- Teachers use classwork, exit tickets, and homework to monitor progress.
- Students who need help are given additional problems from the Reteach section on Savvas. These assignments are given on Canvas.
- Pre-Calculus Honors students must learn Functions and their Domains and graphs.
- Calculus Honors students will learn Limits.

- Math for College Algebra and Math College Liberal Arts teachers are covering How to solve linear equations.
- **CTACE & Magnet – Ms. Marcia Notkin and Ms. Haymara Font, CTACE Department Co-Chairs**
 - Ms. Notkin's Entrepreneurship class has taken a diagnostic exam, but data has not yet been compiled.
 - Accounting students will be given their diagnostic test next week. Ms. Notkin is waiting for a "go-ahead" from the district to use the PMI in my HR class as an IC. She will move forward with a diagnostic as soon as she gets the email.
 - Overall, the syllabus, rules, and procedures have been shared with students. We are taking diagnostic tests and preparing for a successful year.
 - Looking forward to the first BPA and CCT club interest meetings in mid-September.
 - Ms. Notkin currently has 39 seniors, out of which 24 are certified.
 - Ms. Font's AICE students are working on the first two themes and concepts, including reasons people travel and types of tourism, that they must master to successfully pass their Paper 1 assessments.
 - Introduction to Hospitality students are learning all about the Spirit of Hospitality and how Maslow's Hierarchy of Needs applies to meeting the needs of guests and staff alike in this industry. This group will be taking the pretest for ServSafe industry certification in November, as the goal is to cover the Food and Beverage sector by then.
 - Technology for Hospitality students are currently conducting a deep dive into the transportation sector, learning how advancements in technology have positively impacted this area while simultaneously expanding their vocabulary to include technological terms. Seniors in this course will be taking the diagnostic for ServSafe industry certification in October to prepare for retakes/second attempts in November. All students taking this industry certification must score 80% or higher on the diagnostic exam to take the IC exam.
 - Marketing and Entrepreneurship for Hospitality is working on learning the various leadership styles and the different situations where they can be properly employed through case studies and examples provided in the textbook and sharing their own life experiences in the workplace. Students in this course will take diagnostic assessments periodically starting in October as they complete the ESB modules, which will lead to the industry certification exam in March.
 - Syllabus, rules, expectations, and classroom procedures have been shared with students.
 - Currently, 22 seniors are in the Hospitality and Tourism Management program, 9 of whom have one or more industry certifications.
 - Mr. Lira's students in Digital Design 1 are working on digital design composition exercises using Word while computers undergo reimaging, given the updates provided by the district.
 - Previous students are now in Digital Design 2, and they have access to Illustrator. They have already started with the content related to that course, but new students still do not have access to the software.
 - The tentative week for the certification test in these courses is December 9-13.

- There are 53 seniors in 6 courses, 17 in DD1 and 36 in DD2.
 - 15 have at least one certification; 3 already have the bundle (2 certifications).
- **JROTC – Chief Ludzen Thelusma, Certified JROTC Instructor**
 - The ASVAB exam is being opened to all students in the school.
 - Chief Thelusma clarified that the ASVAB is a career evaluation and that passing the exam is not an automatic enrollment in the military.
 - Chief Thelusma also added that it opens opportunities for scholarships.
 - Only juniors and seniors will be eligible to take the ASVAB.
 - Mrs. Peters added that there is a possibility of making the ASVAB study guide available to all junior and senior students to prepare for the test. She is excited about offering this opportunity to these students.
- **Science – Ms. Carolene Kinlocke, Science Department Chair**
 - The science teachers in each subject area have created their Instructional Focus Calendars (IFCs) using the district pacing guidelines and are following their plans.
 - Most teachers have given their first CFAs and are in the process of analyzing the data.
 - We are working with our instructional specialist to review an action plan for the 2024-2025 school year.
 - New to Hallandale High School this year is our Science Industry Certification Course for all our current 9th graders taking Environmental Science. These students can gain the Ducks Unlimited Certification in Ecology Conservation and Management. Our teachers are all excited about this opportunity to engage our students in various field study activities.
- **Reading – Mrs. Brittane Brown-Casseus, Reading Dept. Chair and Ms. Barbara Harris, Literacy Coach**
 - Diagnostic assessments are currently underway.
 - Juniors and Seniors are doing diagnostic exams and preparing for retakes at the end of the month.
 - PM1 will occur next month and through students' ELA classes.
 - Ms. Harris stated that 11th and 12th graders will be working on retakes and will be able to utilize the PM1 data for graduation requirements
 - The POW (Parts of Words) literacy initiative will be infused into the curriculum, and competitions will be held in study hall classes at the end of every quarter to engage students.
- **Cambridge / AICE – Ms. Kaila Gillings, Cambridge Coordinator**
 - Ms. Gillings stated that students are working hard on these college-ready, rigorous courses, as evidenced by the following passing rates:
 - 73% of students passed the General Paper exam.
 - 83% passed Drama.
 - 29% passed Environmental Management.
 - 35% passed Thinking Skills.
 - 8 students graduating with AICE diplomas this year.

- **English Language Arts – Mr. Brandon Forbes, ELA Department Chair**
 - Students just completed the district-mandated NWEA Map Test. This assessment provides a detailed report of student data/mastery in ELA in alignment with the ELA FAST.
 - Students are preparing for PM1 of FAST, which will be done through the student's ELA class.
 - Each grade level is beginning their first Unit in the grade-level Instructional Focus Calendars.

- **Adjournment**

- Mrs. Brown-Casseus made a motion to adjourn the meeting. Seconded by Dr. Jacques.
- Motion passed.
- **Mr. Brandon Forbes** adjourned the meeting at **5:00** p.m.
- The next SAC Meeting will be held on Monday, September 30, 2024, at 4:00 pm in Room 305.