



HANCOCK COUNTY PUBLIC SCHOOLS

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Superintendent: Robby Asberry

Board Members: Vanessa Cox, Dr. Veronica Taylor,
Brooke Payne, Shane Ball, Dr. Mary Beth Emmick-Morris

INVITATION TO BID

GASOLINE 2025-2026

Quotations will be accepted on supplying unleaded gasoline and unleaded plus gasoline to the Hancock County School district for all its vehicles including maintenance vehicles, driver training cars, and staff cars until 10:00 a.m. Monday, June 2, 2025 at the Hancock County Board of Education. Mail or deliver the bids to Nick Boling at the above address. **The sealed bid must be clearly marked "GASOLINE BID"**.

The school district uses approximately 5,000 unleaded gallons of fuel annually.

It is herein set forth that any and all quantities mentioned in this invitation are purely estimates, and are not to be implied or inferred as being guarantees to purchase on the part of the Board of Education. The school system is obligated to purchase only that quantity needed during the term of the contract.

The Board will accept bids for unleaded gasoline to be made available preferably at two different locations in Hancock County. Credit cards will be supplied to the Board by the successful bidder for these gasolines and a monthly written report of all credit card use will be supplied to the Board.

The contract established for this sealed bid shall be for a period of one (1) year from the contract date.

Fuel shall be clean and free of contamination. Only gasoline fuels manufactured by manufacturing concerns who are current members in good standing of the American Petroleum Institute shall be approved for the sale of gasoline fuel for use in student transportation vehicles.

Gasoline purchased shall meet the Society of Automotive Engineers Requirement SAE J 312d with respect to Volatility Requirements for the State of Kentucky. Minimum octane rating shall be 89 for unleaded plus and 87 for unleaded. Alcohol is not

acceptable as an octane enhancer. The Board shall refuse any gasoline fuel not meeting the minimum requirements of the afore-referenced specifications. Any cost associated with refusal shall be borne by the supplier.

The bidder shall submit a price which is to be stated in a designated Terminal Cost plus a differential cost which together shall constitute the net cost per gallon. **ALL BIDS MUST HAVE A MAY 2025 TERMINAL PRICE.** F.O.B. Terminal the date delivery is made. The terminal designated by bidders shall be the sole terminal from which the bidder will furnish fuel to the Board during the term of the contract. The bidder shall submit proof of cost and terminal used.

If given a contract, the bidder agrees to provide proof of the terminal cost when submitting an invoice for payment.

The differential cost stated on the bid form shall be firm for the period of the contract.

THE TERMINAL PRICE MAY FLUCTUATE, BUT THE CONTRACTOR MUST SUBMIT SATISFACTORY PROOF OF THE TERMINAL PRICE PRIOR TO THE PAYMENT OF ANY AND ALL INVOICES.

Each bidder shall bid to furnish only a "House Brand" sold by the bidders company, the "House Brand" to be approved in advance by the administrative staff of the Board at the time of the submission of the bid to the Board. The Board specifically reserves the right to reject any bid submitted that does not contain a "House Brand" approved by the administrative staff of the Board.

The successful bidder shall agree that if the Board of Education, through scientific analysis, finds that the fuels being delivered does not meet specifications, as if after sufficient notice of the same has been given to remedy the deficiency, and on subsequent analysis, a similar condition is found to exist, the Board of Education, at its discretion, may cancel the contract, and said cancellation shall be without recourse of the successful bidder. In addition, the company involved will be removed from the official bid roster.

The successful bidder shall agree that if, at any time, deliveries of fuel cannot be made because of strike, storage of product, or breakdown in transportation facilities, that the Board of Education may purchase gasoline on the open market without regard to this contract.

Deliveries against this proposal for gasoline shall be free of federal excise taxes. Excise tax exemption number may be used when required.

All bids will be evaluated and awarded on the DIFFERENTIAL COST. Discounts for prompt payment will not be a consideration in making the reward.

However, after the award is made, the supplier may request an early payment, in which case a discount could be required.

Modifications, additions, or changes of the terms and conditions of this invitation for bid may be cause for rejection of your bid. All bids shall be entered on this official form.

All bid forms must be signed by an officer or member of the bidding firm who is authorized to legally bind the firm.

The Board reserves the right to correct mathematical or obvious defects in the bid submitted so that the Board may consider each bid in its true and corrected form to the best financial advantage of the Board and to the public it serves.

BID FORM- 2025-2026

Product	Brand Name	Designated Terminal	Terminal Price (per Gallon) (Price includes State Tax)	Differential (Overhead, Freight, and Profit)	Net Cost (Per Gallon)
Unleaded					
Unleaded Plus					

COMPANY NAME _____

ADDRESS _____

AGENT _____

EMAIL ADDRESS _____ PHONE NUMBER _____

DATE _____