

# Twin Cities International Schools

## School Board Meeting

Minutes of the School Board Meeting held on **Thurs., April 17, 2025**, at 4:00 PM  
Twin Cities International Schools, 277 12th Ave N. Room #200, Mpls, MN 55401

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### Members Present

**Chair Mr. Warsame Shirwa**

**Parent Representative Mr. Abdirazak Botan**

**Teacher Representative Ms. Heidi Tesfaye**

**Community Representative Mr. Jimmy Engler**

**Parent Representative Mr. Yusuf Samater**

### Members Absent

#### 1. Call to Order

**Mr. Warsame, The Chair**, called the meeting to order at **4:08 PM** and acknowledged a quorum was present, and thanked them for attending the meeting. **Mr. Abdirashid & Mr. Ismail** were welcomed as the Ex-Officio's.

#### 2. Open Agenda

**Mr. Warsame** acknowledged the open meeting.

#### 3. Approve Agenda

**MOTION that the April 17th, 2025, agenda be approved.**

Jimmy motioned for the April 17th, 2025 Board Meeting agenda to be approved as amended. The motion was seconded and the motion carried.

#### 4. Minutes from the Previous Meetings

##### 4.1 Minutes of March 20th, 2025 Meeting

**MOTION: THAT THE MINUTES of March 20th, 2025, BOARD MEETING be APPROVED.**

Jimmy motioned for the Board Meeting minutes of March 20th, 2025, to be approved as corrected. The motion was seconded, and the motion carried

#### 5. Business Arising from the Minutes of March 20th, 2025

All business arising from the previous board meeting are included in the agenda.

#### 6. Treasurer's Report

##### 7.1 July 2024 - April 2025 YTD Report

**MOTION: THAT THE JULY 2024 - APRIL 2025 YTD REPORT BE APPROVED.**

Mr. Ismail presented the Treasurer's Report.

Heidi motioned for the Treasurer's Report to be approved. The motion was seconded, and the motion carried.

#### 7. Authorizer's Report -

**MOTION: THAT THE AUTHORIZER REPORT BE APPROVED.**

Directors participated in the PUC annual review and reported to the Board about agenda meetings.

**8. Director's Report**

MOTION: THAT THE DIRECTOR'S REPORT BE RECEIVED.

Yusuf motioned to approve the director's report.

***TCIS Board Meeting***

***Executive Director's Report to the Board***

***Thursday, April 17th, 2025, @ 4:00 pm***

***In-Person: TCIS Board Room - #200***

1. Enrollment Update: **District 926 (K-5 597; MS 407).**
2. Leona Diggs, the new Director of OPCS (Office of Public Charter Schools-PUC), visited TCIS on Tuesday, April 8, @ 9am to tour our building and observe all the amazing things happening at TCIS. She was accompanied by Larry McKenzie (TCIS - Liaison) and Zakaria Abdullahi.
3. MCA Testing Math started for 3-5 & 6-8 on **Wednesday, April 9, and Thursday, April 10.** MCA Reading & Science will follow the last week of April:  
**Mon & Tues 4/21 & 4/22 - MCA Reading Tests (Gr. 6)**  
**Wed & Thurs 4/23 & 4/24 - MCA Reading Tests (Gr. 3-5, 7 & 8)**  
**Mon & Tues 4/28 & 4/29 - MCA Science Tests (Gr. 5 & 8)**
4. The TCIS committee completed the RFP process and will present selected vendors to the Board of Directors for endorsement.
5. **Saturday, March 12, 2025** - Parent Academy from 10am to 12pm - All things assessment.
6. Amaal Warfa will officially resign from the Board. Last year's runner-up, Yusuf Samatar, is proposed to take up the position of Board Director for the remainder of the term until the General Meeting and election in May.
7. TCIS invites you to the East-African Author Fair on Saturday, April 19, 2025 from 11am.
8. **April 30th:** Wednesday, Half-day for Staff PD.
9. **Any other Business:**  
Academic Goals Achieved: ACCESS Testing.  
Non-Academic Goals Achieved: PDs & Parent Academy.

## **9. Other Reports and Action Items**

### **9.1 Accepting Amaal Warfa's Resignation**

MOTION: To approve Amaal Warfa's resignation.

Abdirazak motioned to approve the resignation. The motion was seconded, and the motion carried.

### **9.2 Appointing Yusuf Samatar as a Board Director effective April 17th.**

MOTION: To confirm appointment of Yusuf Samatar as a Board Director.

Abdirazak motioned to confirm. The motion was seconded, and the motion carried.

### **9.3 List of Vendors to be Approved after the RFP.**

9.3.1 Bille Bus Service

9.3.2 Bella Janitorial Services

9.3.3 Loeffler Copier

9.3.4 Creative Planning

9.3.5 Thomas & Co. CPA

9.3.6 Region 1

9.3.7 Northern Exposure Roofing

9.3.8 Midwest Maintenance & Mechanical

9.3.9 Patnode Operations

9.3.10 Ampah Lawn Care

9.3.11 Barnum gate

9.3.12 CKC Good Food

9.3.13 Special Education contractors will be retained: New Bid will be sorted as contract requests for next year.

9.3.14 Health Benefits

MOTION: To approve the List of Vendors.

Abdirazak motioned to approve the List of Vendors. The motion was seconded, and the motion carried.

#### **9.4 First Policy Readings for the Month of April 2025**

*9.4.1* **415 - Mandated Reporting of Maltreatment of Vulnerable Adults**

*9.4.2* **531 - The Pledge of Allegiance**

*9.4.3* **616 - Charter School System Accountability**

*9.4.4* **722 - Public Data Requests**

*9.4.5* **725 - General Records Retention**

*9.4.6* **806 - Crisis Management Policy**

*9.4.7* **806a - Emergency Response Team Members**

Heidi motioned that the policies 415, 531, 616, 722, 725, 806 & 806a be approved as first readings.

The motion was seconded, and the motion carried.

#### **9.5 Final Policy Readings for the month of April 2025**

*9.5.1* **490- Suspected Misconduct Policy**

*9.5.2* **504- Student Dress & Appearance**

*9.5.3* **505- Distribution of NonSchool Sponsored Materials on School Premises by Students & Employees**

*9.5.4* **520- Student Surveys**

*9.5.5* **534- Age of Entrance & Procedures**

*9.5.6* **902- Use of Charter School Facilities & Equipment**

Jimmy motioned that the policies 490, 504, 505, 520, 534 & 902 be approved as final readings.

The motion was seconded, and the motion carried.

#### **9.6 Board Goals**

The Director's Report mentioned that academic and Non-Academic goals were received and approved.

### **10. Adjournment**

**Motion that the April meeting be adjourned.**

Heidi motioned for the meeting to be adjourned, noting 4:48 PM. The motion was seconded, and it carried.

\*If any one board member wishes to remove an item from the consent agenda for discussion, that item should be added to the board meeting agenda before its approval.