



GOVERNING COUNCIL

Special Meeting of the Albuquerque Aviation Academy Governing Council on
Friday, April 25, 2025

via Zoom.us & In person at 6441 Ventana Road NW

BOARD MEMBERS PRESENT

Jody Meyer, Roland Dewing, Laura Kohr, Farrah Nickerson, Alex Carothers and Larry Kennedy

BOARD MEMBERS ABSENT

Mike Romo

ALSO IN ATTENDANCE

Bridget Barrett, Amanda Catanzaro, Sean Fry, Lauren Chavez, and Sue Griffith

PUBLIC

none

These minutes were approved on 5/10/2025

By a vote of 7 yes ~~0~~ no ~~0~~ absent ~~0~~ abstained

Larry Kennedy President

Roland Dewing Secretary

I. Call to Order

Larry Kennedy called to order the Special Meeting of the Governing Council for the Albuquerque Aviation Academy for April 25, 2025 at 2:02 PM on Zoom.us and in person.

A. Roll Call

Larry Kennedy asked Amanda Catanzaro to call roll. Amanda Catanzaro called Jody Meyer, Roland Dewing, Laura Kohr, Farrah Nickerson (via Zoom) and Larry Kennedy.

B. Adoption of the Agenda*

Larry Kennedy requested to remove item IV Governing Council Development because Kelly Callahan was unable to attend this month's meeting. Larry Kennedy asked for a motion to approve the agenda with the requested revisions. Farrah Nickerson made a motion to approve the agenda with requested revisions. Laura Kohr seconded the motion. Larry Kennedy asked Amanda Catanzaro to call roll. Amanda Catanzaro called Jody Meyer, Roland Dewing, Laura Kohr, Farrah Nickerson, and Larry Kennedy; all voted yes. The motion carried unanimously.

C. Review/Approval of Minutes from March 28, 2025 Special Meeting*

Larry Kennedy asked for a motion to approve the minutes from the March 28, 2025 Special Meeting. Laura Kohr made a motion to approve the minutes. Jody Meyer seconded the motion. Larry Kennedy asked Amanda Catanzaro to call roll. Amanda Catanzaro called Jody Meyer, Roland Dewing, Laura Kohr, Farrah Nickerson, and Larry Kennedy; all voted yes. The motion carried unanimously.

II. Public Comment

Larry Kennedy asked Bridget Barrett and Amanda Catanzaro if there was any public comment. There were no public comments.

III. Ongoing Business Matters

A. Aviation Program/Committee Update

Dr. Lauren Chavez presented that Hotel Kilo has flown approximately 32.7 hours as of 7/13/2025. Addison is still not ready to go. They are trying to get 7 seniors done now. Three should be done in the next two weeks. The 100 hours annual was completed.

Update on classes was provided. Still working on scheduling one more ATC internship this school year. Dr. Chavez provided a status of the display plane.

Addison, the second airplane, is still awaiting a transponder so that it can legally fly. Both radios are working.

Dr. Chavez reviewed expenses.

Alex Carothers enters via Zoom at 2:08 PM.

Discussion regarding hangars that are available and what the plan is for storing the new plane when it is ready to be moved to Double Eagle. A tie-down would cost approximately \$115 per month or a community hangar would cost \$350-\$400 per month.

Dr. Chavez requested that she be authorized to continue instruction of the seniors through the summer. Discussion regarding if this is required or if PED approval is required. Administration is requested to look back at previous minutes to determine what happened with class of 2020 and if it does need board approval, a special meeting will need to be held because this is not on today's agenda to vote on.

Discussion on current MOU's and ending the agreements on the Cessna Cutlass 172RG and Ercoupe 415-C because Dr. Chavez no longer owns those planes. Neither plane was ever used for student instruction.

Laura Castille enters via Zoom at 2:18 PM.

IV. Administrative Update

A. Student Achievement Update

Bridget Barrett presented that enrollment numbers have declined a little bit more this month and currently sits at 295. Shared Academics by Enrollment and how state testing on campus effected the time available for students to work in Edgenuity so many students are behind. Due to this teachers have been asked to provide additional time for students to work in Edgenuity.

Ms. Barrett shared that she fell short of the walk-through goal for this month. KRQE campaign is going strong and another New Mexico Living appearance generated some phone calls and tours this week. New Mexico Frontiers also reached out to the school because of the New Mexico Living appearance and are now going to do a story on Drone Soccer on May 2nd.

V. New Business Matters

A. Legislative Report from Lobbyists

Sue Griffith, one of the schools lobbyist, shared via Zoom regarding the Capital Outley funding that the school was awarded. We requested \$350,000 for planning of new building and \$100,000 for awnings for current building. We were awarded \$625,000 in legislative capital outlay funding.

Sue Griffith expressed the importance of governing council and school members to attend fundraisers and town hall meetings of the legislators to continue to receive funding for our school.

Senator Pope \$270,000

New Senator Jay Block \$100,000

Senator Katy Duhigg (friend of Richard) \$75,000

Representative Charlotte Little \$180,000

Noted nothing from Joy Garrett this year, although she has given in the past.

Ms. Griffith reviewed the bills that effected schools this legislative session.

B. ESEA Application (Unified Application)*

Bridget Barrett shared that we are part of the pilot program and shared the Unified Application.

Larry Kennedy asked for a motion to approve the ESEA Unified Application as presented. Roland Dewing made a motion to approve. Laura Kohr seconded the motion. Larry Kennedy asked Amanda Catanzaro to call roll. Amanda Catanzaro called Jody Meyer, Roland Dewing, Laura Kohr, Farrah Nickerson, Alex Carothers and Larry Kennedy; all voted yes. The motion carried unanimously.

C. IDEA Application (Unified Application)*

Bridget Barrett shared that we are part of the pilot program and shared the Unified Application.

Larry Kennedy asked for a motion to approve the IDEA Unified Application as presented. Laura Kohr made a motion to approve. Jody Meyer seconded the motion. Larry Kennedy asked Amanda Catanzaro to call roll. Amanda Catanzaro called Jody Meyer, Roland Dewing, Laura Kohr, Farrah Nickerson, Alex Carothers and Larry Kennedy; all voted yes. The motion carried unanimously.

D. Bullying Policy*

Amanda Catanzaro shared the revised Bullying Policy that was reviewed by Kelly Callahan and additions to the policy are highlighted in the packet.

Larry Kennedy asked for a motion to approve the revised Bullying Policy. Laura Kohr made a motion to approve. Jody Meyer seconded the motion. Larry Kennedy asked Amanda Catanzaro to call roll. Amanda Catanzaro called Jody Meyer, Roland Dewing, Laura Kohr, Farrah Nickerson, Alex Carothers and Larry Kennedy; all voted yes. The motion carried unanimously.

E. Student Health Guidelines Policy*

Amanda Catanzaro shared the revised Student Health Guidelines Policy that was reviewed by Kelly Callahan and additions to the policy are highlighted in the packet.

Larry Kennedy asked for a motion to approve the revised Student Health Guidelines Policy. Laura Kohr made a motion to approve. Jody Meyer seconded the motion. Larry Kennedy asked Amanda Catanzaro to call roll. Amanda Catanzaro called Jody Meyer, Roland Dewing, Laura Kohr, Farrah Nickerson, Alex Carothers and Larry Kennedy; all voted yes. The motion carried unanimously.

F. Tribal Regalia Policy*

Amanda Catanzaro shared the Tribal Regalia Policy that is new policy required on recent legislation. This policy has been reviewed by the attorney.

Larry Kennedy asked for a motion to approve the Tribal Regalia Policy. Laura Kohr made a motion to approve. Jody Meyer seconded the motion. Larry Kennedy asked Amanda Catanzaro to call roll. Amanda Catanzaro called Jody Meyer, Roland Dewing, Laura Kohr, Farrah Nickerson, Alex Carothers and Larry Kennedy; all voted yes. The motion carried unanimously.

G. Consideration and Appointment of Legal Counsel for Albuquerque Aviation Academy*

Bridget Barrett shared that Laura Castille will be leaving Cuddy & McCarthy and starting her own practice. Discussion with Laura Castille on continuing services through Cuddy & McCarthy, transferring to new law practice and using Cuddy & McCarthy when needed.

Larry Kennedy asked for a motion to approve the Professional Service Agreement with Castille Law. Laura Kohr made a motion to approve. Roland Dewing seconded the motion. Larry Kennedy asked Amanda Catanzaro to call roll. Amanda Catanzaro called Jody Meyer, Roland Dewing, Laura Kohr, Farrah Nickerson, Alex Carothers and Larry Kennedy; all voted yes. The motion carried unanimously.

VI. Finance Report

A. Business Office Operations Update

Sean Fry presented that the finance committee met prior to the meeting and funds are trending positive. RfR's are in a good place and revenues exceeded expenses by approximately \$6600 last month. Budgeting based on anticipated 320 membership for next year.

B. Voucher Approvals for March 2025*

Sean Fry presented the March Vouchers and the Finance Committee can support the approval of the March Voucher Approvals.

Larry Kennedy asked for a motion to approve the Bank Vouchers for March 2025. Alex Carothers made a motion to approve. Farrah Nickerson seconded the motion. Larry Kennedy asked Amanda Catanzaro to call roll. Amanda Catanzaro called Jody Meyer, Roland Dewing, Laura Kohr, Farrah Nickerson, Alex Carothers and Larry Kennedy; all voted yes. The motion carried unanimously.

C. Bank Reconciliation for March 2025*

Sean Fry presented the March Bank Reconciliation and the Finance Committee can support the approval of the March 2025 Bank Reconciliation.

Larry Kennedy asked for a motion to approve the Bank Reconciliation for March 2025. Laura Kohr made the motion. Jody Meyer seconded the motion. Larry Kennedy asked Amanda Catanzaro to call roll. Amanda Catanzaro called Jody Meyer, Roland Dewing, Laura Kohr, Farrah Nickerson, Alex Carothers and Larry Kennedy; all voted yes. The motion carried unanimously.

D. Budget Adjustment Requests*

Sean Fry presented BAR 2425-11000-0027-D, a decrease of \$92,358.07 for 40 day projected to actual. BAR 2425-11000-0028-T, a transfer BAR from planned carryover to cover capital outlay projects.

Larry Kennedy asked for a motion to approve BAR 2425-11000-0027-D and BAR 2425-11000-0028-T. Laura Kohr made the motion. Jody Meyer seconded the motion. Larry Kennedy asked Amanda Catanzaro to call roll. Amanda Catanzaro called Jody Meyer, Roland Dewing, Laura Kohr, Farrah Nickerson, Alex Carothers and Larry Kennedy; all voted yes. The motion carried unanimously.

VII. Announcements

Next Governing Council meeting is scheduled for May 16, 2025. Graduation is May 23, 2025, invitations were mailed to governing council members.

VIII. Adjournment*

Larry Kennedy called for a motion to adjourn. Farrah Nickerson made a motion to adjourn. Laura Kohr seconded the motion. Larry Kennedy asked Amanda Catanzaro to call roll. Amanda Catanzaro called Jody Meyer, Roland Dewing, Laura Kohr, Farrah Nickerson, Alex Carothers and Larry Kennedy; all voted yes. The motion carried unanimously.

The Special Meeting of the Governing Council for the Albuquerque Aviation Academy adjourned on April 25, 2025 at 3:18 p.m.

