

# Senior Prom Early Dismissal Note

Board of Education policy requires students to be in attendance for a full instructional day (four hours of class, not counting lunch and passing times) in order to participate in co-curricular and athletic events. Consequently, in order to participate in the senior prom students must be in attendance until 1:18 p.m. (end of Time Block 5) on Thursday, June 5, 2025. If a student does not meet the four-hour requirement, they will not be permitted to attend the prom. Students who arrive to school after 7:40 a.m., for any reason, will not be allowed an early dismissal.

While we prefer your child attend all their scheduled classes, if your child requests to be dismissed at 1:18 p.m. to prepare for the prom, this request for early dismissal must be returned to the attendance office by **Tuesday, June 3, 2025.**

PLEASE NOTE: Telephone, fax, or e-mail requests will not be honored during the school day.

**Please understand that this is a countable absence which accrues toward the total number of countable absences students are permitted in a course. If your child is in danger of losing credit due to attendance issues, you should encourage your child to remain in school for the entire day. Loss of credit in a course required for graduation purposes will impact your ability to participate in graduation exercises and receive your diploma.**

Students are required to make up work and examinations missed because of the early dismissal. Assignments and examinations not completed within a reasonable time established by the teacher will be given a grade of zero for the work missed.

**Students are expected to be in school for class on the Friday, June 6, 2025. Students must be in attendance in order to participate in after school co-curricular and athletic activities on Friday, June 6, 2025.**

Student ID # (Required): \_\_\_\_\_ Grade level (Circle one): 9 10 11 12

Student Name (Print): \_\_\_\_\_

List Date of Early Dismissal: JUNE 5, 2025

Time for early dismissal: 1:18 p.m.

Reason: SENIOR PROM

Parent/ Guardian Signature: \_\_\_\_\_

Date: \_\_\_\_\_

**This early dismissal form must be returned to the Attendance Office by Tuesday, June 3, 2025 by 2:30 p.m.**

**All students taking an early dismissal must initial the sign out sheets found outside the cafeteria with Mr. Jandoli and Mr. Mc Cabe on Thursday morning, June 5<sup>th</sup>, prior to Time Block 1.**