

**GARFIELD SCHOOL DISTRICT #302
REGULAR BOARD MEETING**

Thursday, March 27, 2025
Held in the Garfield Library

I. OPENING OF MEETING:

The Garfield School Board meeting was called to order at 7:00 p.m. by Board Chair Justin Honcoop.

A. ATTENDANCE:

Garfield Board: Sean Neal, Ryan Pfaff, Justin Honcoop, John Schaut, and
Matt Bofenkamp
Palouse Board: Jessica Smith, Shealyn Holbrook, Tricia Johnson, and Vanessa Moore.
Also Present: Garfield Superintendent/Principal Brett Agenbroad
Palouse Principal Sandra Krause-Ayers
Administrative Assistant Debbie Anderson – Recorder
Palouse Secretary Shyra Hallan
Garfield Business Manager Valerie Wagoner
Guests: Community Members

B. REQUEST TO ADDRESS THE BOARD: None.

II. CHANGES TO THE AGENDA: None

III. CONSENT AGENDA:

- A. Accounts Payable:
- a. General Fund:
 - March - \$73,099.79
Warrants: 30211928-30211958
 - March - \$5,241.15
Warrants: 30211926-30211927
 - March - \$3,434.81
Warrants: 30211978-30211980
 - March - \$7,296.94 (BMO Harris)
Wire Transfer #: 0202100138
 - b. Capital Projects:
 - March - None.
 - c. ASB Fund:
 - March - \$354.87 (BMO Harris)
Wire Transfer #: 0202100138
 - d. Transportation Vehicle Fund
 - March - None
 - e. Payroll:
 - March (Checks) - \$8,370.06
Warrants - 30211959-30211966
 - March (Benefits) - \$71,849.68
Warrants - 30211795-30211805
 - Payroll Electronic Transfer (Direct Deposit)
March - \$103,455.02
 - Payroll Electronic Transfer Fed W/H & SS
March - \$32,758.35

- B. Approval of Minutes:
 - a. February 27, 2025
 - b. March 4, 2025
 - c. March 12, 2025
 - d. March 21, 2025

MOTION: A motion to accept the Consent Agenda was made by Sean Neal and seconded by Ryan Pfaff. The motion passed with the following roll call vote:

John Schaut – Aye	Ryan Pfaff – Aye
Justin Honcoop – Aye	Sean Neal – Aye
Matt Bofenkamp – Aye	

IV. OLD BUSINESS: None.

V. NEW BUSINESS: None.

VI. REPORTS:

a. Business Manager Report: Valerie Wagoner gave the financial report to the board members.

b. Superintendent Report: Brett Agenbroad reported that we have two sports going on in the spring. We started Middle School baseball on March 17th. We are playing in cooperation with Oakesdale. All practices will be in Garfield. Our first game will be April 21st.

Middle School track will start March 31st, and the first meet will be April 21st. We have 22 students signed up for track right now and all practices will be in Palouse.

This week, on Wednesday, Thursday and Friday, Garfield is undergoing a food service audit from OSPI and we are passing that well. We will have our exit interview at 9:00 a.m. tomorrow, but both days that I have spoken with the auditor, she has given me the thumbs up, so that is kudos to Stevie Pfaff and Jennifer Bonifas.

Our new quarter (Term 4) starts on Monday.

ADJOURN: With there being no further business, Sean Neal moved, Matt Bofenkamp seconded to adjourn the meeting at 7:05 p.m.

Board Chairman _____

Superintendent: _____

PALOUSE SCHOOL DISTRICT #301

PALOUSE BOARD MEETING

Thursday, March 27th, 2025 at 7:05 p.m.

Held via Zoom: <https://us02web.zoom.us/j/82604801114>

I. OPENING OF MEETING:

The Palouse School Board meeting was called to order at 7:05 p.m. by Palouse Board President Jess Smith.

A. ATTENDANCE:

Palouse Board: Jess Smith, Shealyn Holbrook, Tricia Johnson & Vanessa Moore.

Garfield Board: Justin Honocoop, Sean Neal, Matt Bofenkamp, John Schaut, Ryan Pfaff

Also Present: Palouse Principal Sandra Krause-Ayers
Garfield Superintendent/Principal Brett Agenbroad
Garfield Administrative Assistant Debbie Anderson
Palouse Secretary Shyra Hallan

Guests: Community members

B. REQUEST TO ADDRESS THE BOARD: None

II. CHANGES TO THE AGENDA: None

III. CONSENT AGENDA:

A. Accounts Payable:

March Warrant Numbers: 30113442 - 30113485

1. General Fund:

March - \$77,793.62

2. HS ASB:

March - \$2,929.14

3. Capital Projects:

March - \$36,371.02

4. BMO Payment:

March Wire Transfer - 202100095

March General Fund: \$12,179.44

March Capital Projects: \$3,033.63

March ASB: \$6,120.90

5. Payroll:

March (Checks) - \$11,197.34
Warrants – 30113486 - 30113494

March (Benefits) - \$94,215.77
Warrants – 30113495 - 30113509

Payroll Electronic Transfer (Direct Deposit) - \$127,634.53
March Direct Deposit Numbers – 9000001178 - 9000001218

Payroll Electronic Transfer Fed W / H & SS - \$43,633.75
March Wire Numbers – 202100096

B. Approval of Minutes:

- 1. Board Meeting:** February 27th, 2025 - Board meeting minutes were approved.

MOTION: A motion to approve the Consent Agenda was made by Shealyn Holbrook and seconded by Vanessa Moore. The motion passed with the following roll call vote:

Jess Smith - Aye

Shealyn Holbrook - Aye

Vanessa Moore - Aye

Tricia Johnson - Aye

VI. New Business:

- A. Capital Projects Updates:** Moved to April meeting as Superintendent Mike Jones was not at the meeting to update on progress.
 - a. Ag Barn/Grounds** - Strike
 - b. Track & Field** - Strike

IV. Reports to the Board:

- A. Principal's Report** - The elementary celebrated Read Across Palouse. They also participated in the Silverwood Reading Challenge where a student reads 10 hours, and earns a ticket to Silverwood. The second trimester for the elementary students ended on March 14th. Report cards were posted to Skyward Family Access. Child Find was held on March 19th. The NHS sponsored a blood drive here on March 19th. The FFA has been busy with competitions this month. The Boosters held a dinner & silent auction on March 22nd. The VIKotics Team season ended on March 11th, missing the Pacific Northwest Championship qualifier by 3 points. They held an assembly for the elementary students

on Tuesday. Thank you to Advisor Robert Lopez. Congratulations to HettyLee Laughary who was selected as GarPal’s Distinguished Young Woman. Runner up Kady Grindle also earned scholarship money. Thank you to the Garfield School for the use of their auditorium and members of the community for supporting this scholarship program. Our Knowledge Bowl team placed 9th at State on March 22nd. Thank you to Tonya Knauff and Noel Akin for coaching and Valerie Grindle who chaperoned the trip to state. We celebrated our winter sports athletes who participated in basketball and wrestling. Elena Flansburg and Morgan Lentz have been selected to participate in the 2025 All-State Game on June 21st in Spokane.. Nate Holbrook has decided to step down as the boys head basketball coach to spend more time with family. Coach Holbrook led this team to a District title and state. He has impacted both their heads and hearts to ensure that they understand what it means to be strong young men of character. Boys baseball and track & field have started. Palouse PALS & RESILIENT, will be sponsoring Suicide Prevention Training for the Gar-Pal communities on Thursday, April 3rd in the Palouse School Library at 7:00 p.m. The Palouse staff received this training in February and feedback was very positive.

B. Business Manager’s Report: Striked as he was not present.

C. Superintendent’s Report: Striked as he was not present.

ADJOURN: A motion to adjourn the meeting at 7:12 p.m. was made by Shealyn Holbrook and seconded by Vanessa Moore.

Board Chairman: _____

Superintendent: _____

**GARFIELD SCHOOL DISTRICT #302
PALOUSE SCHOOL DISTRICT #301
REGULAR JOINT BOARD MEETING**
Thursday, March 27, 2025
Held in the Garfield School Library

I. OPENING OF MEETING:

The Garfield-Palouse Joint Board meeting was called to order at 7:13 p.m. by Garfield Board Chair Justin Honcoop. Flag Salute followed.

A. ATTENDANCE:

Garfield Board: Justin Honcoop, Ryan Pfaff, Matt Bofenkamp, Sean Neal, and John Schaut

Palouse Board: Jessica Smith, Vanessa Moore, Tricia Johnson, and Shealyn Holbrook
Excused: Jamie Slocum

Also Present: Garfield Superintendent/Principal Brett Agenbroad
Excused: Palouse Superintendent Mike Jones
Palouse Principal Sandra Krause-Ayers
Administrative Assistant Debbie Anderson - Recorder
Secretary Shyra Hallan

Guests: Community members

B. REQUEST TO ADDRESS THE BOARD: None.

II: CHANGES TO THE AGENDA: None.

III. CONSENT AGENDA:

A. Approval of Minutes: February 27, 2025

B. Ratification: Marty Masten – Assistant Coach – MS Baseball

C. Ratification: Cody Kritzeck – Head MS Track and Field Coach

D. Ratification: Samantha Pfaff – Assistant MS Track and Field Coach

MOTION: A motion to accept the Consent Agenda was made by Jessica Smith and seconded by Sean Neal. The motion passed with the following roll call vote:

Jessica Smith – Aye	Ryan Pfaff – Aye
Vanessa Moore – Aye	Matt Bofenkamp – Aye
Tricia Johnson – Aye	Justin Honcoop - Aye
Shealyn Holbrook - Aye	John Schaut – Aye
	Sean Neal – Aye

IV. OLD BUSINESS:

A. Consideration/Approval First Reading of Policy 3424 & Exhibit 3424A
Brett: This is the policy revised and re-worded as Mike Jones presented it last time and said that it would be brought to this meeting for first reading. We have the Exhibit included which would require a local health professional to sign off the student to self-carry Narcan.

V. NEW BUSINESS: None.

V: SUPERINTENDENT REPORTS:

Brett Agenbroad: I don't have anything else to report beyond what I said in the Garfield Board Meeting.

ADJOURN: Sean Neal moved, Shealyn Holbrook seconded to adjourn the Garfield-Palouse Joint Board Meeting at 7:15 p.m.

Garfield Board Chairman: _____

Garfield Superintendent: _____

Palouse Board Chairman: _____

Palouse Superintendent: _____