To: Board of Education
Via: Dr. Hank Thiele
From: Jeree Ethridge
Date: May 15, 2025
Re: Award of Bid for English Department Novels

The English Departments at each campus purchase a large number of novels each year for students at all grade levels. This bid process involves 173 different titles, totaling around 15,293 books.

Our request for cost proposals was posted on our website and sent to several vendors that we have used in the past. Notification was also published in the local paper as is required with any formal bid request. Ten vendors responded to our request with sealed bids. A public bid opening was held on May 15, 2025. The bids from the ten vendors were as follows:

Bidder	Bid
BookPal	121,566.67
Complete Book & Media	131,075.29
Lehrbook LLC	132,143.85
Perfection Learning	146,026.55
Superior Text	146,793.53
Follett	147,403.75
Steps to Literacy	148,238.63
Barnes & Noble	149,382.79
BookSource	150,175.11
Perma-Bound	178,478.24

The lowest bidder is BookPal. We previously awarded bids to BookPal for the 2019-2020, 2021-2022, 2022-2023, 2023-24 and 2024-25 school years and have been very pleased with the service from this company.

Administration recommends that the Board of Education accept the lowest responsible bid of $121,840.91 from BookPal to provide novels in accordance with the specifications, instructions and requirements provided in the April 25, 2025 "Request for Proposal for Community High School District 99 English Department Novels."