

KALAMAZOO PUBLIC SCHOOLS
Office of the Superintendent
1220 Howard Street
Kalamazoo, MI 49008
Telephone (269) 337-0123 | TDD (269) 337-0152
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May 6, 2025

**MEETING ANNOUNCEMENT FOR THE
KALAMAZOO PUBLIC SCHOOLS BOARD OF EDUCATION**

A regular meeting of the Board of Education of the Kalamazoo Public Schools will be held on Thursday, May 8, 2025, at 7:00 p.m. in the Boardroom of the Administration Building, 1220 Howard Street, Kalamazoo, MI 49008. The meeting will be live streamed on Public Media Network on the Live TV Channel PMN 5: <https://publicmedianet.org/pmn-five/>.

The Board of Trustees, Superintendent, and senior staff will have an informational dinner meeting at 5:30 p.m. in the Superintendent's office area and will also discuss any matters that may come before the Board.

KALAMAZOO PUBLIC SCHOOLS

Jennie Hill, Secretary
Board of Education

- ❖ Please contact the Superintendent's Office in advance of the meeting if auxiliary aids or services for individuals with disabilities are needed.
- ❖ Official minutes of Kalamazoo Public Schools Board of Education open meetings are available for inspection within eight working days of the meeting at the Superintendent's Office, 1220 Howard Street, Kalamazoo, MI 49008.

**POLICY
of the
BOARD OF EDUCATION
KALAMAZOO PUBLIC SCHOOLS**

1.2 Public Participation During a Meeting of the Board of Trustees

Policy

While balancing legitimate privacy interests of students and staff, the Board of Trustees welcomes community input at public meetings of the Board of Trustees.

Specifics

1. Persons requesting to address the board will be asked to complete a sign-in sheet by the end of the public comment period. The portion of that sign-in sheet requiring completion will include: name, school district in which the person resides, and connection to/interest in the Kalamazoo Public Schools. The optional portion will be held private and will include: mailing address, email address, phone number, topic about which they will be speaking and, if authorized and applicable, the organization they represent.
2. The presiding board officer will invite persons to come to the podium in the order in which the sign-in sheets were completed.
3. If after 30 minutes everyone who has completed a sign-in sheet has not had the opportunity to address the board, the public comment period will be tabled and resume before adjournment.
4. Speakers have three minutes each and must stop speaking promptly when signaled.
5. Speakers may not address confidential student or personnel matters, but may submit such concerns to the board in writing.
6. Speakers are encouraged to provide the board with a written copy of their comments and other appropriate supporting documentation, which will be copied and distributed as needed to appropriate staff/personnel.
7. The public is required to exercise common courtesy during the meeting and must follow rule of order. The presiding board officer may terminate public comments that are profane, vulgar, or defamatory, especially if these comments result in a disturbance or breach of peace. Personal attacks against an employee or board member that are totally unrelated to his or her duties are prohibited. If a person engages in disruptive conduct or is out of order, the board presiding officer will strike his or her gavel and warn the person to discontinue their behavior. Further disruptions will result in the person being asked to leave. Refusal to leave will result in being escorted out of the building. (MCL 380.1808)

Adopted: February 13, 2003

Revised: December 17, 2009

Revised: June 25, 2013

Adopted: December 19, 2019

This policy supersedes all other policies on this issue.

KALAMAZOO PUBLIC SCHOOLS
Board of Education Meeting
1220 Howard Street, Kalamazoo, MI 49008

May 8, 2025 – 7:00 p.m.

A G E N D A

Revised 5/7/25

- I. Call to Order**
- II. Pledge of Allegiance**
- III. Acceptance of Agenda**
- IV. Attendance**
- V. Board Recognitions**
- VI. Committee Reports/School Reports**
- VII. Correspondence**
- VIII. Consent Calendar Items**
 - A. Minutes**
April 23, 2025 Regular Meeting Minutes
 - B. Business and Financial Reports**
Purchase Recommendation 2025-35
Approval of Easement for Electric Facilities - New District Kitchen
 - C. Personnel Items**
- IX. Reports and Recommendations**
 - A. Superintendent's Report**
- X. Persons Requesting to Address the Board (3-minute individual limit)**
- XI. Other Business**
 - A. Remote Learning on State Testing Date First Reading**
- XII. Comments by Trustees/Superintendent**
- XIII. Closed Session (if needed)**
- XIV. Next Regular Board of Education Meeting: Thursday, May 22, 2025 – 7:00 p.m.**

KALAMAZOO PUBLIC SCHOOLS
Board of Education Meeting
1220 Howard Street
April 23, 2025 - Regular Meeting Minutes

I. Call to Order

President TiAnna Harrison called the meeting to order at 7:00 p.m.

II. Pledge of Allegiance

The Pledge of Allegiance was recited.

III. Acceptance of Agenda

President Harrison called for a motion to accept the agenda.

MOTION: Trustee Sholler-Barber, supported by Secretary Hill, moved to accept the agenda.

Disposition: Voice vote; all in favor. The motion was carried unanimously by trustees present.

IV. Attendance

Board members present: TiAnna Harrison, Carol McGlinn, Jennie Hill, Karla Murphy, Patti Sholler-Barber, and Yvonne Payton. Board members absent: Takisha Johnson. Dr. Slade was also present.

V. Board Recognitions

Ebony Sikaundi, principal of Greenwood Elementary School, recognized students Mariam Ibrahim, Linz Bates, Ellerie Alexander, Gian Saenz, Callen Zerbel, Amir Brown, and Beckett Powell.

Tammo Nelson, principal of Indian Prairie Elementary School, students Adam Moran Marroquin, De'Meir Gilland, Tobias Robinson, and Amelia Smith.

Assistant Superintendent of Elementary Instruction and Leadership, Dr. Micole Dyson, and Mentoring Program Specialist, Jesse Herron, recognized the 2024-2025 community mentors Howard Robinson, Teresa Bailey, Craig Owens, Odell Ruffin, Jannie Williams, Guenetta Harris Gordon, Carl Roberts, Curtis Gardner, Johnny Dangerfield, John Davis, Robert Johnson, William Johnson, Phillip Jones, Ernest Robinson, Herbert Smith, Christopher H. Leasure, LaTonya Turner, Pastor David Williams, Phillip Johnson, Isabelle Hawke, Parker T. Foster, Carl Page, Johnny Lee, Donte Hudson, Jamar Herron, Dorin Tyree, George Buchanan, James Colquiette, Charles Peterson, Victor Green, Erika Brown, Gerardo Ramos, and Vivian Goodall.

VI. Committee Reports/School Reports

Trustee Sholler-Barber reported for the Communities in Schools committee. During the meeting, the committee worked on refining the DEI statement and reviewed the budget. They also discussed policy work. There was a presentation on revenue sources for CIS. She shared that over

one million dollars in funds have been raised. Trustee Sholler-Barber also gave a shout out to Trustee Johnson and to the Community Relations committee for hosting the Community AI event at Linden Grove Middle School.

Vice President McGlinn reported for the Operations/Financial Affairs committee. They discussed the upcoming weapon detector implementation for secondary schools, updates to KAMSC, and had a presentation about BoardDocs. They also received updates from Director of Facilities Karen Jackson and Chief Financial Officer Laura Kayser. There are some concerns that some items at the federal level might not make it into the budget. They also talked about budget approval processes.

Treasurer Murphy reported for the Governance committee. The committee discussed a few existing policies. There are some recommendations from the state due to changes to laws that are currently under review.

President Harrison reported for the Superintendent Evaluation committee. The superintendent's evaluation timeline was discussed.

VII. Correspondence

Secretary Hill reported the correspondence for the period April 9 - April 21, 2025.

- Email received April 16 from Sharon Craun seeking assistance with their student returning after leave. Secretary Hill replied on April 17.
- Email received April 16 from Eligah Alexander inquiring when the next board meeting was for student recognitions. Secretary Hill replied on April 17.

VIII. Consent Calendar

President Harrison presented the Consent Calendar items: VIII.A April 10, 2025, Regular Meeting Minutes and VIII.B. Personnel Changes.

Motion: Vice President McGlinn, supported by Treasurer Murphy moved to accept the Consent Calendar

Disposition: Voice vote; all in favor. Motion carried unanimously by trustees present.

IX. Reports and Recommendations

A. Superintendent's Update

Dr. Slade announced that one of the goals in the strategic plan is to increase the amount of students enrolling in college after graduating high school.

Coordinator of Postsecondary Pathways, Instruction, and Student Services, Dr. Tracy Miller, shared information about the Cougars Rising and Bronco Buds college visits. Cougars Rising is a program where 7th-grade students in the district to visit Kalamazoo Valley Community College (KVCC). Bronco Buds is a program where 9th-grade students visit Western Michigan University (WMU) Dr. Miller thanked Nkenge Bergan from

KVCC, Drs. Erica Carr and Sarah Nelson from WMU and Von Washington from The Kalamazoo Promise for their support of these programs. Dr. Miller also provided an update on the new Career Connect Center and KPS students enrolled in CTE programs for next school year.

Dr. Slade thanked Dr. Miller for her hard work and for always showing her passion for College and Career Readiness. He thanked Dr. Washington and Nkenge Bergan from KVCC and also thanked Dr. Martha Warfield and Wendy Fields for their involvement in the college visits.

Discussion from the board:

Jennie Hill

- Thanked Dr. Miller and her team for all of their hard work.
- Mentioned her children participated in Bronco Buds and is very happy that the program is back.

Patti Sholler-Barber

- Mentioned that Dr. Miller is the heart of the College and Career Readiness program.
- Showed concern for CTE enrollment and is very happy students are involved with the program.

Carol McGlinn

- Thanked Dr. Miller and was happy to see the 7th-grade program created.
- Acknowledged the importance of college visits for 9th-grade students.

Karla Murphy

- Thanked Dr. Miller for her hard work with the CTE program and for organizing the college visits for all 7th and 9th graders.

Yvonne Payton

- Thanked Dr. Miller for her work with the CTE program.

TiAnna Harrison

- Thanked Dr. Miller for her hard work to make sure students have the opportunity to grow and evolve, and for making sure education and academics are at the forefront.

B. Implementation of Weapon Detection Systems in Middle and High Schools

Assistant Superintendent of Student Services and Leadership, Rikki Saunders, recommended the implementation of weapon detection systems in middle and high schools.

MOTION: Vice President McGlinn, supported by Trustee Sholler-Barber, moved to accept the Implementation of Weapon Detection Systems in all middle and high schools.

Disposition: Voice vote; all in favor. The motion was carried unanimously by trustees present.

Discussion from the board:

Carol McGlinn

- Showed support for weapon detectors in the district.
- Showed appreciation for how much time was dedicated to this process.
- Stated she feels the United States needs stronger gun laws.

Patti Sholler-Barber

- Impressed with the thorough way Dr. Slade brought the recommendation to the community.
- Showed appreciation for Ms. Saunders for her hard work, dedication, and recommendation for the weapon detectors roll-out.
- Acknowledged the budget considerations during this process.

Jennie Hill

- Shoutout to Chief of Campus Safety Don Webster and his team to help planning the weapon detector roll-out and their hard work through this process.

Karla Murphy

- Acknowledged the weapon detectors being recommended are the same ones at locations like Van Andel Arena and DeVos Center.
- Said she was cautious at first due to previous experience with older metal detectors but is very happy the ones being proposed are not as sensitive.

TiAnna Harrison

- Thanked Ms. Saunders for her work in the roll-out process.

X. Persons Requesting to Address the Board (3-minute individual limit)

None.

XI. Other Business

A. Travel request for Karla Murphy

XII. Comments by Trustees/Superintendent

Patti Sholler-Barber

- Congratulated Jesse Herron and all mentors recognized at tonight's meeting.
- Congratulated all retirees on the agenda tonight.
- Provided the Loy Norrix Athletics Update:
 - Women's varsity soccer is off to a 6-0-1 start to the season. There are some very challenging games in the near future. Loy Norrix will host the soccer district games starting May 23.
 - The 38th annual Don Lukens Track Invitational will take place on Friday, April 25 beginning at 10 a.m. with the field events. Running preliminaries are at noon and the finals begin at 3 p.m.
 - College Athletic Recognition will take place on Tuesday, May 20 at 1:30 p.m. in the auditorium.
- Provided the Kalamazoo Central Athletics update:
 - The softball team is off to an undefeated start at 11-0.

- The JT Long Invitational Track Meet will be on Friday, May 2nd. It starts at 2:45 pm. There will be about 15 schools represented.
- Thanked Dr. Slade for his hard work with the strategic plan roll-out.
- Thanked all playground workers for their hard work.

Carol McGlinn

- Announced the SLD summer reading event and that students will receive over 70 hours of reading instruction.

Karla Murphy

- Thanked all district counselors.
- Announced the first day of school and other district holidays are on the website.
- Thanked all district retirees.

Takisha Johnson (read by TiAnna Harrison)

- Announced the Timeless Trends event happening on Monday, April 28 from 1-3 pm at KVCC in room 4240.

XIII. Closed Session

Not needed.

XIV. Next Board of Education Meeting

The next Regular Board of Education meeting is Thursday, May 8, 2025, at 7:00 p.m.

MOTION: Treasurer Murphy, supported by Vice President McGlinn, made a motion to adjourn the meeting.

Disposition: Voice Vote; all in favor. Motion carried unanimously by trustees present.

President Harrison adjourned the meeting at 8:06 p.m.

Respectfully submitted,

Nicole DeGraaf, Recording Secretary,
on behalf of Jennie Hill,
Secretary, Board of Education

KALAMAZOO PUBLIC SCHOOLS
PURCHASE RECOMMENDATION DATA SHEET

Board Meeting Date: May 8, 2025
Request Number: 2025-35
Amount: \$90,781.00

Item: Security Equipment at Linden Grove Middle School and the Community Education Center

Cost Center: 2022 Bond

Cost Center Representative(s) Attending Board Meeting: Karen Jackson

Description of Need:

This purchase recommendation is for the installation of four (4) new security cameras and the replacement of nineteen (19) existing security cameras at Linden Grove Middle School. It also includes the installation of new card access equipment at twenty (20) stairwell doors within the Community Education Center.

Vendor: Smart Building Services
Belmont, MI

Number of Proposals Requested: 58 **Received:** 2

Low Bid Accepted? Yes

Additional Information:

Bid Amount:	\$82,528.00
Contingency	<u>\$ 8,253.00</u>
Total	\$90,781.00

The 2022 bond included a district-wide budget for security equipment replacement. This purchase is within the overall parameters of that budget.

KALAMAZOO PUBLIC SCHOOLS
Office of the Superintendent

TO: Board of Trustees

FROM: Dr. Darrin Slade, Superintendent

DATE: May 8, 2025

SUBJECT: Approval of Easement for Electric Facilities – New District Kitchen

RECOMMENDATION It is recommended that the Board approve the attached agreement with Consumers Energy to provide for an easement for electric facilities for the new district kitchen.

RATIONALE: Approval of this agreement will facilitate construction and operation of the necessary electric facilities of the new district kitchen, located at 6750 Chime Street. The easement will consist of a 12-foot strip of land, being 6 foot on each side of the facilities, as shown in Exhibit B of the attachment. The district kitchen is expected to be completed in December, 2025.

EASEMENT FOR ELECTRIC FACILITIES

SAP# 1072934320
Design# 11749760
Agreement# MI00000084708

KALAMAZOO PUBLIC SCHOOLS, a Michigan public school district, whose address is 1220 Howard Street, Kalamazoo, Michigan 49007 (hereinafter "Owner")

for \$1.00 and other good and valuable consideration [exempt from real estate transfer tax pursuant to MCLA 207.505(f) and from State real estate transfer tax pursuant to MCLA 207.526(f)] grants and warrants to

CONSUMERS ENERGY COMPANY, a Michigan corporation, One Energy Plaza, Jackson, Michigan 49201 (hereinafter "Consumers")

a permanent easement to enter Owner's land (hereinafter "Owner's Land") located in the Township of Oshtemo, County of Kalamazoo, and State of Michigan as more particularly described in the attached Exhibit A to construct, operate, maintain, inspect (including aerial patrol), survey, replace, reconstruct, improve, remove, relocate, change the size of, enlarge, and protect a line or lines of electric facilities in, on, over, under, across, and through a portion of Owner's Land (hereinafter "Easement Area") as more fully described in the attached Exhibit B, together with any pole structures, poles, or any combination of same, wires, cables, conduits, crossarms, braces, guys, anchors, transformers, electric control circuits and devices, location markers and signs, communication systems, utility lines, protective apparatus and all other equipment, appurtenances, associated fixtures, and facilities, whether above or below grade, useful or incidental to or for the operation or protection thereof, and to conduct such other activities as may be convenient in connection therewith as determined by Consumers for the purpose of transmitting and distributing electricity.

Additional Work Space: In addition to the Easement rights granted herein, Owner further grants to Consumers, during initial construction and installation only, the right to temporarily use such additional work space reasonably required to construct said lines. Said temporary work space shall abut the Easement Area, on either side, as required by construction.

Access: Consumers shall have the right to unimpaired access to said line or lines, and the right of ingress and egress on, over, and through Owner's Land for any and all purposes necessary, convenient, or incidental to the exercise by Consumers of the rights granted hereunder.

Trees and Other Vegetation: Owner shall not plant any trees within the Easement Area. Consumers shall have the right from time to time hereafter to enter Owner's Land to trim, cut down, and otherwise remove and control any trees, brush, roots, and other vegetation within the Easement Area. Consumers shall have the right from time to time hereafter to enter Owner's Land to trim, cut down, and otherwise remove and control any trees, brush, or other vegetation located outside of the Easement Area which are of such a height or are of such a species whose mature height that in falling directly to the ground could come into contact with or land directly above Consumers' facilities.

Buildings/Structures: Owner agrees not to build, create, construct, or permit to be built, created, or constructed, any obstruction, building, septic system, drain field, fuel tank, pond, swimming pool, lake, pit, well, foundation, engineering works, installation or any other type of structure over, under, or on said Easement Area, whether temporary or permanent, natural or man-made, without a prior written agreement executed by Consumers' Real Estate Department expressly allowing the aforementioned.

Ground Elevation: Owner shall not materially alter the ground elevation within the Easement Area without a prior written agreement executed by Consumers Real Estate Department allowing said alteration.

Exercise of Easement: Consumers' nonuse or limited use of this Easement shall not preclude Consumers' later use of this Easement to its full extent.

Ownership: Owner covenants with Consumers that they are the lawful fee simple owner of the aforesaid lands, and that they have the right and authority to make this grant, and that they will forever warrant and defend the title thereto against all claims whatsoever.

Successors: This Easement shall bind and benefit Owner's and Consumers' respective heirs, successors, lessees, licensees, and assigns.

Counterparts: This Easement may be executed simultaneously in two or more counterparts, each of which shall be deemed an original and all of which together shall constitute one and the same instrument. It is not necessary that all parties execute any single counterpart if each party executes at least one counterpart.

Date: _____

Owner: KALAMAZOO PUBLIC SCHOOLS, a Michigan public School district

Signature
By: _____
Print name
Its: _____
Print title

Acknowledgment

The foregoing instrument was acknowledged before me in _____ County, _____,
on _____ by _____ of Kalamazoo Public Schools, a
Date Name Title
Michigan public school district, on behalf of the district.

Notary Public
Print Name

County, _____
Acting in _____ County
My Commission expires: _____

**PROPERTY OWNERS MAIL
SIGNED EASEMENT TO:**
Richard Forrest
Consumers Energy Company
2500 E Cork Street
Kalamazoo MI 49001
ROW Manager: Amber Wiswell

Prepared By:
Nicole Corts, 04/17/2025, EP7-464
Consumers Energy Company
One Energy Plaza
Jackson, MI 49201

**REGISTER OF DEEDS OFFICE USE
ONLY**
Return recorded instrument to:
Carrie J. Main, EP7-464
Consumers Energy Company
One Energy Plaza
Jackson, MI 49201

EXHIBIT A

Owner's Land

Land situated in the Township of Oshtemo, County of Kalamazoo, State of Michigan:

A parcel of land in the Northwest 1/4 of Section 35, Town 2 South, Range 12 West, Described as: Commencing at the North 1/4 post of Section 35; thence South along the North and South 1/4 line 213.85 feet to the centerline of West Michigan Avenue; thence Southwesterly along the centerline of said avenue 931.92 feet; thence South 10°28' East 482.90 feet for the Place of Beginning; thence North 79°32' East 89.12 feet; thence North 21.00 feet; thence East 302.28 feet to the centerline of Chime Street; thence South along the centerline of said street 365.64 feet to the Northerly line of AT & T Company right of way; thence Southwesterly thereon 348.48 feet; thence North 10°28' West to the beginning.

Also known as: 6750 Chime Street, Kalamazoo, Michigan 49009

Parcel ID: 05-35-135-090

Easement Area[illegible]

KALAMAZOO PUBLIC SCHOOL
Office of the Superintendent

TO: Board of Trustees

FROM: Dr. Darrin Slade, Superintendent

DATE: May 8, 2025

SUBJECT: Personnel Changes

RECOMMENDATION: It is recommended that the board approve the following employment changes:

- I. Employment
 - A. Professional/Management
 - B. Classified
- II. Promotions/Key Transfers
 - A. Professional/Management
 - B. Classified
 - Denise M. Miller**, transfer from Instructional Secretary, Curriculum, Instruction, and Professional Development to Career Education and Development Specialist, Instruction and Leadership, 5/05/2025
- III. Leaves of Absence
 - A. Professional/Management
 - B. Classified
- IV. Terminations
 - A. Professional/Management
 - Shannon D. Houtrouw**, Computer Science Teacher, Kalamazoo Area Math and Science Center, Retirement, 6/30/2025
 - Jamie E. McKinney**, (.4) Art Teacher, Indian Prairie Elementary School, Resignation, 6/30/2025
 - Kyle T. Shack**, Assistant Principal, Kalamazoo Central High School, Resignation, 6/30/2025
 - B. Classified
 - Brenda L. Ingraham**, Accounting Supervisor, Business and Finance, Retirement, 9/30/2025
 - Chas S. Willis**, Special Education Self-Contained Paraprofessional, Maple Street Magnet School of the Arts, Resignation, 4/28/2025
- V. Termination from Leave of Absence
 - A. Professional/Management
 - B. Classified
- VI. Return from Leave of Absence
 - A. Professional/Management
 - B. Classified
- VII. Lay-offs
 - A. Professional/Management
 - B. Classified

Remote Learning on State Testing Date

DRAFT Policy

To ensure a secure and effective testing environment during state-mandated high school assessments (SAT, ACT WorkKeys, M-STEP, PSAT 10, PSAT 9), Kalamazoo Public Schools will implement remote learning for non-testing students on designated testing days. This policy is in alignment with Section 21f of the State School Aid Act (MCL 388.1621f), which allows for virtual instruction flexibility on testing days, as outlined in the Michigan Pupil Accounting Manual.

Specifics

1. On state testing days, non-testing high school students will participate in remote learning while testing students will report in person for their assessments.
2. Non-testing students will follow their regular class schedule remotely, with instruction provided by their assigned teachers or certified substitutes.
3. Attendance will be mandatory for all remote classes, and teachers will be required to record attendance using standard district procedures.
4. Testing students will be marked as attending a school function.
5. Remote instruction will be conducted through district-approved digital platforms and will align with existing curriculum standards.
6. This policy follows the guidance in Section 21f of the State School Aid Act, which permits up to 15 days of virtual instruction for circumstances including student testing days. The district will ensure compliance with all pupil accounting and instructional time requirements as specified in the Michigan Pupil Accounting Manual.