

Exhibit 3—Olentangy Schools’ Cash Balance Policy (6210.01)

6210.01 - GENERAL FUND CASH BALANCE

The Board believes that maintaining a cash balance is necessary in the interest of sound fiscal management. The Board shall use the following criteria in determining the level of cash balance:

- A. the predictability of its revenues and the volatility of its expenditures;
- B. the Board's perceived exposure to significant one-time outlays;
- C. the availability of resources in other funds;
- D. the liquidity of the general funds; and
- E. the Board's assigned and committed fund balances.

The Board designates a cash balance that specifies the number of days of cash recommended to be on hand at the end of each fiscal year. The following chart provides the designated number of days’ cash recommended for each fiscal year in the five-year forecast cycle (days’ cash defined as the quotient of the forecasted cash balance at the end of each fiscal year divided by the forecasted expenses for that fiscal year multiplied by 365):

Fiscal or School Year	Current Fiscal Year	Current Fiscal Year + 1	Current Fiscal Year + 2	Current Fiscal Year + 3	Current Fiscal Year + 4
Cash Requirements in Days	180 days	150 days	120 days	90 days	60 days

For the purposes of this calculation, and in accordance with GASB 54, the cash balance shall refer to the total of the committed, assigned, and unassigned fund balances of the general operating fund in any given fiscal year.

If any version of a forecast published in May of a school/fiscal year shows a cash balance in a given school/fiscal year that fails to meet the recommendations above, the following actions will occur:

- A. The treasurer will convene the members of the Finance and Audit Committee to review the forecast, and to discuss options that may increase forecasted cash reserves that meet or exceed recommendations in any school/fiscal year. The Finance and Audit Committee will forward any findings or recommendations to the superintendent.
- B. The superintendent and the treasurer will jointly review any findings or recommendations provided by the Finance and Audit Committee.



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The Board, in consultation with superintendent and treasurer, may discuss options to address any school/fiscal year in which the forecasted cash reserves are less than the recommended level. These options may include additional operating levies, expenditure reductions or both; or may include delaying any action to gather the most timely, emerging or best-available information for further analysis and review.

Olentangy Schools 2023