

**HANOVER TOWNSHIP BOARD OF EDUCATION
REGULAR PUBLIC MEETING
MINUTES
APRIL 29, 2025**

I. OPENING

The meeting was called to order by the Board Vice President at 7:01 p.m. in the IMC at Memorial Junior School, 61 Highland Avenue, Whippany, NJ 07981.

The Board Secretary read the following statement:

In accordance with P.L. 1975, Chapter 231, notice of this meeting was provided to the newspaper of record, appropriately posted and sent to the Township Clerk on April 22, 2025 Ad was in the Daily Record on April 24, 2025 and the Hanover Eagle April 24, 2025

Present: Board Members	Mrs. Christine Egbert Mrs. Gina Johnston Arrived 7:25 p.m. Mr. Gregory Skiff Mr. Christopher Mattessich Mr. William McCabe Mrs. Michelle Stricchiola Mr. Marc Amoresano, Vice President Mrs. Karin Coffey
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Interim Business Administrator & Board Secretary	Dr. Edward Izbicki
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Superintendent	Mr. Justin Toomey
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Absent: Board Member	Mrs. Lisa Bomengo, Board President
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Mr. Amoresano led the flag salute.

There was a moment of silence for Emma Cappellini one of our own who passed away on April 28, 2025. Emma held several positions over the years in Hanover Township Public Schools, the most recent was as our payroll specialist. She will be greatly missed.

II. MOTION TO CONVENE IN EXECUTIVE SESSION – None

III. SPECIAL PRESENTATIONS – STUDENT RECOGNITIONS

Morris County Superintendents' Middle School Leadership Award

Mr. Anderson thanked Mr. Toomey and the Board of Education for the opportunity to recognize two incredible students at Memorial Junior School. The first student is our Morris County Superintendents' Middle School Leadership Award winner. Next week, on Tuesday, May 6th, Memorial Junior School, along with other middle schools across Morris County, will celebrate 8th-grade students who exemplify academic excellence, leadership, community involvement, and serve as role models for their peers. This year, we are proud to recognize Alexis Pagulayan. Alexis has consistently stood out for her leadership, service, and dedication. She has earned Honor Roll and High Honor Roll status over her three years at MJS and has been selected as a Student of the Month. Also while at MJS, Alexis has served on Student Council as a Classroom Representative, Vice President, and now President. She is also active in Band, Chorus, Debate Club, Art Club, Volleyball Club, and the MJS Basketball Team, and has represented MJS at Future Viking Night and the TREP\$ Marketplace. Outside of school, Alexis serves her faith community at Notre Dame of Mount Carmel as an altar server, lector, and faith formation volunteer. She has played Hanover Township Recreation Basketball since 2021 and regularly volunteers at service events such as Grains of Hope and various donation drives. In her free time, she enjoys learning Tagalog, spending time with family and friends, and doing hands-on activities. Alexis looks forward to studying global commerce at the Morris County School of Technology, with future aspirations in financial analysis or law.

At this time, please join me in a well-deserved round of applause for this year's Morris County Superintendents' Middle School Leadership Award winner for Memorial Junior School, Alexis Pagulayan. For this honor, Alexis will receive a certificate from the Board of Education, will be recognized at next week's countywide ceremony, and will also proudly wear an honor cord at the MJS 8th Grade Graduation. Congratulations, Alexis! We are so proud of you.

Morris County School Boards Association Unsung Hero Award

Mr. Anderson continued. The second student I would like to honor tonight is our Unsung Hero Award Winner. Back on April 2nd, I had the distinct honor of recognizing one of our 8th grade students with the Morris County School Boards Association Unsung Hero Award. For this award, every school district in Morris County selects and honors an 8th grade and/or a 12th grade student who embody strength, perseverance, and an unwavering spirit—qualities that define an unsung hero. This year, we selected Nadia Benitez. I would like to have her come forward and I would also like to share the introductory speech that I provided during her recognition after the heartbreaking loss of her father when she was in elementary school, Nadia had to learn how to process grief at an age when childhood should be filled with joy and discovery. Through her journey, she has demonstrated incredible courage, finding comfort in creativity, music, and the connections she builds with those around her. Despite academic hurdles, Nadia refuses to be defined by limits. She has embraced learning with determination, pushing herself in reading and writing while continuing to tackle the challenges of math. She doesn't just accept obstacles—she works to overcome them. And beyond the classroom, Nadia shines as a passionate artist, a budding musician, a leader in our student council, and a standout performer in our spring musicals. Whether she is composing music, performing on stage, or using her creativity to express herself, Nadia proves that perseverance and passion can

turn struggles into strengths. Nadia's journey has not been easy, but what makes her a true hero is her ability to keep moving forward, to find light even in difficult moments, and to inspire those around her with her quiet yet undeniable strength. She is a testament to the power of resilience, and tonight, we honor her for the courage, determination, and heart that make her an extraordinary young person. Please join me in celebrating this remarkable young woman—Memorial Junior School Unsung Hero, Nadia Benitez!

It was an absolute pleasure to honor Nadia that evening — but the celebration didn't end there. In attendance that night was Morris County Sheriff James Gannon. After hearing about the many unsung heroes from across the county, Sheriff Gannon selected Nadia as the recipient of the 2025 Morris County Sheriff Unsung Hero Award. We will have the honor of celebrating her achievement on Wednesday, May 7th, at Mount Olive High School, where we will enjoy a dinner followed by the presentation of her award, which includes a \$500 honorarium. Nadia is the first student from Memorial Junior School to receive this award and we couldn't be more proud.

In addition to these awards, I am presenting Nadia with a certificate from the Board of Education. Additionally, Nadia will receive and proudly wear an honor cord at the MJS 8th Grade Graduation. Congratulations, Nadia.

Public Hearing of the Proposed 2025-2026 Budget

A PowerPoint presentation was given by Mr. Justin Toomey and Dr. Edward Izbicki. This presentation is also on our District Website

IV. APPROVAL OF MINUTES

Regular Public Meeting 3/25/2025

Motion: Mr. Amoresano **Second:** Mrs. Stricchiola **Approved:** Yes 8, No 0

V. BUSINESS ADMINISTRATOR/BOARD SECRETARY'S REPORT -

Dr. Izbicki stated all funds are in balance, there is no over expenditures and the cash balance ties to the Treasurer of School Monies Report. The reports were given to the Finance Committee in early April. Cash balance as of 3/31/2025 was \$4,249,316.32. Interest in the General Fund totals \$141,661.90 to date and HTSACC Interest was \$7,144.80 to date.

VI. SUPERINTENDENT'S REPORT- See the Budget Presentation.

VII. DIRECTOR OF CURRICULUM, INSTRUCTION, & PROFESSIONAL DEVELOPMENT REPORT

Mr. Aaron Wasserman gave an in-depth presentation on the math program and the changes. The presentation is on our website

DIRECTOR OF SPECIAL SERVICES REPORT

Mrs. Koeppen began she speech: Good evening Board of Education members, administrators, colleagues, and members of the Hanover community,

It is my pleasure to share several exciting updates from our preschool and special education programs.

To begin, I'm proud to report that our inclusive preschool programs are currently at full capacity for the upcoming school year. While we've established a lottery system to accommodate future demand, we were fortunate this year to enroll exactly the number of families needed—no lottery required. This allows us to continue offering part-time early childhood education to Hanover residents with children aged three and four.

I'd also like to highlight developments in our self-contained classrooms. As noted in your materials shared with the curriculum committee, our full-day Preschool Disabilities Class has already enrolled eight students. I look forward to welcoming you to visit the program when it launches this fall.

In addition, the opening of our new Learning and Language Delayed classroom at MJS is enabling us to support 11 students with differentiated levels of instruction and services tailored to meet their individual needs. These settings promote academic growth while ensuring that each student's goals are fully addressed.

Another point of pride is the reduction in out-of-district placements. This reflects our ongoing efforts to expand in-district options and retain students within our own schools. One recent reduction in placement is directly tied to these expanded offerings. We anticipate this positive trend will continue—benefiting both students and the district.

From a professional development perspective, we've provided a wide range of training opportunities this winter and spring. These have included sessions on Tourette Syndrome, PANS/PANDAS, and dyslexia. Training is not limited to staff;

Just today, the NJ Center for Tourette Syndrome hosted a student assembly for grades 3–5 at BMS. Staff were deeply impressed by the depth of student questions and the powerful self-advocacy demonstrated by our featured student.

To deepen parent engagement, yesterday I also hosted a SEPAG meeting and will offer a virtual Parent Academy session on May 13th, focused on the topic of inclusion. A link will be sent out as we move closer to the date.

When students are empowered to share and embrace their journeys with others, it becomes a powerful form of education and connection. Nothing less than fostering a community that inspires excellence.

I'd also like to thank Mr. Wasserman for his leadership in supporting our K–3 teachers with professional learning in the area of dyslexia. He has collaborated closely with Amplify to introduce training and implement protocols for a new digital dyslexia screener launching next year. While not all students flagged by the screener will require an IEP, it will help identify skill gaps and allow for targeted intervention. No longer will a reading

disability be based solely on a teacher or parent's hunch, thus permitting stronger program delivery and collaboration.

In addition, we've acquired the *Test of Dyslexia*, a diagnostic tool for our LDTCs to use when evaluating students that are referred.

This initiative represents a significant curricular shift, and I'm grateful to our Director of Curriculum and our building principals for supporting this work on behalf of our learners.

In closing, I want to express my sincere appreciation for our staff's dedication and the community's continued support. Together, we are advancing inclusive and impactful education for all students.

VIII. COMMITTEE REPORTS:

Personnel – The Committee met on April 22, 2025

Welcome & Overview

Tenured Eligible Teachers:

Michaela Maloney - BMS

Lily Yee - ESL

Julia Urso - MJS Science

Leave of Absence:

Emma Cappellini (Central Office Payroll) - effective 4/22/25 to 6/30/25

Gina Marie Rogers (MJS Science) - maternity leave effective 9/1/2025 to 3/6/2025

Appointments:

Samson Chiragh to the position of full time (1.0 FTE) Custodian (night), Bee Meadow School, at a salary of Step 2, \$43,775 (includes 10% night differential when school is in session), prorated, effective 3/26/25 to 6/30/25.

Michael Falgares to the administrative position of Director of Technology, and approve the contract, and salary of \$135,000, effective 7/1/25 to 6/30/26.

- Look at job description revision

Appoint Diane Corcoran to the position of temporary payroll clerk, at a salary of \$300 per diem, not to exceed 12 days per month, effective 4/22/25 to 6/30/25.

Approve the appointment and salaries of tenured and non-tenured teaching staff members.

- RIF (Reduction in Force) - 3 teaching positions were eliminated for the 2025-2026 school year

Approve Janice Shingledecker for the position of Camp Nurse in the Hanover Township School Age Child Care program, Camp HTSACC, effective May 1, 2025 to June 30, 2025 and again from July 1, 2025 – August 22, 2025 at an hourly rate of \$55. Staff will be paid an hourly rate based on hours worked.

Approve the following people for the position of Substitute Camp Nurse in the Hanover Township School Age Child Care program, Camp HTSACC, effective May 1, 2025 to June 30, 2025 and again from July 1, 2025 – August 22, 2025 at an hourly rate of \$55. Staff will be paid an hourly rate based on hours worked.

- Bolcar, Valerie
- Clarke, Lisa
- Gioia, Elizabeth
- Grasso, Brianna
- Mascolo, Karen
- Mead, Rosanna

Approve staffing for the Hanover Township School Age Child Care program, Camp HTSACC, effective May 1, 2025 to June 30, 2025 and again from July 1, 2025 – August 22, 2025. Final staff appointments will be pending ratio needs based on enrollment of children in the program.

Tuition Reimbursement Applications:

Teacher Credits

- Gabriella Bracho - 15
- Dillion Titus - 15

Open Discussion

Curriculum, Technology & Student Achievement – The Committee met, in attendance, Gina Johnston Chair, Michelle Stricchiola, Karin Coffey, Lisa Bomengo

President, Aaron Wasserman Director of Curriculum, Sherry Koeppen Director of Special Services, Justin Toomey CSA.

Agenda Items:

1. Approvals for the following:

Acknowledge the completion of all required fire and crisis drills in compliance with regulations

To add the following locations to the list of field trips for the 2024-2025 SY:

- Home Depot, Parsippany
- Chick-fil-A, Parsippany
- Barnes & Noble, Morris Plains
- Wendy's, Parsippany

Director of Special Education's recommendation to approve bedside instruction through Learn Well for a student at 10 hours per week, at \$59.50, effective 3/28 – 4/16/25

Director of Special Education's recommendation to approve bedside instruction through Learn Well for a student at 10 hours per week, at \$59.50, effective 3/31 – 4/20/25

Affirmative Action Officers Aaron Wasserman and Edward Izbicki to form the Comprehensive Equity Plan Committee to complete and submit the Comprehensive Equity Plan as required by the NJDOE

- Every year we need to certify the plan, however, every 3 years we need to update and recertify and submit by June 30th

Have Samantha Nash LLC to consult and provide professional development to the Hanover Township School District for a total of \$7,200

- This is for a consultant for the literacy program
- Consultant will support the staff with the transition to the new ELA curriculum

2. Special Education Update – Sherry Koeppen

Discussed update from the CST office

- ESY enrollment is approaching 46 students to date as of 4/22 – number is expected to be adjusted within the next month due to annual IEP meetings and referrals for May
- Discussed numbers for fall projection
- Preschool AM – Full
- Preschool PM– Full
- PSD – 8 confirmed
- MD1 – 6 confirmed
- MD2 – 7 confirmed
- Autism Classroom – 5 confirmed
- LLD (MJS) – 4 confirmed
- MD3 – 7 confirmed

McKinney Vento update – waiting for state reimbursement to open in May – Also, there may be a small possibility for a transportation reimbursement

4. ESSA Performance Reports

Reviewed the following documents:

- Accountability Summary by Student Group
- Student Growth
- ELA Trends
- Math Trends
- ELA Participation and Performance
- ELA Assessments,
- Math Assessments

5. Update on Mathematics Task Force – 4/8 and 5/6

Looked at how the district is currently grouping students

6. Mixed Grouping in Math – BOE Presentation to Community

Mr. Wasserman and the committee looked through the presentation that we saw tonight and discussed the new approach

7. Grades 3-5 ELA Update

Curriculum Writing will be 5/7, 5/15, 5/29

Mini Lesson Training will be 6/2, 6/4, 6/5

8. Dyslexia Screener Pilot Grades 3-5

Trainer from Dibels will be coming to the district for training for teachers in grades K-3
Piloting in all elementary schools from there - to fully start in September

9. Climate Surveys

Will be going out soon

Finance Updates – The Committee met on April 23, 2025. In attendance, Lisa Bomengo President, Marc Amoresano Chair, Chris Mattessich, Greg Skiff, Justin Toomey CSA, Billy Padavano Supervisor B & G, Lauren Beretin HTSACC and Ricardo Santiago Supervisor Transportation.

Transportation Updates:

All motor vehicle inspections were performed and everything passed.

There are two strong candidates are in final interviewing process for bus driver positions.

There will be one driver retiring at the end of this school year.

HTSACC:

The budget was discussed for HTSACC. The budget will grow approximately 2% from the previous year. This was largely affected by the change in minimum wage and the need for a full-time summer nurse.

There will be a small fee increase of approximately 2% across the board.

Late fees have been increased for the first time in many years.

Additional assembly programs are being added. Possibly two per day on Wednesdays.

A summer nurse has been hired.

HTSACC will no longer provide snacks due to the increasingly difficult logistics and increased costs.

HTSACC will investigate a menu option for a fee in the future.

There may be an opportunity to partner with the new food service company.

Attendees can bring their own snacks.

The “Enrichment Program” will be extended to 3 weeks and go later into the summer.

The CIT program is being revamped.

Technology Updates:

Technology Director Position is down to two candidates.

A final decision and presentation to the board for approval will occur soon.

Physical Plant Updates:

The architect, Anthony Gianforcaro for Gianforcaro Architects, was present to discuss ROD Grant program bids for the MJS projects.

The roof bid came in within \$6000 of the original budget, and will be recommended to proceed for this summer.

The HVAC work came in approximately \$200,000 over budget.

After long discussions, it is recommended that we wait to rebid in August or September to take advantage of doing the work when most contractors work schedules are a bit slower, which may help bring in more bidders and possible a lower price point.

Billy discussed the lead test results which showed slightly high lead content in 2 locations.

Both locations are not where students or faculty would be used to ingest the water.

Corrective actions were completed and a retest was scheduled.

There was a fire alarm that triggered over the spring break in the BOE office.

A malfunctioning detector was to be blamed, and it was replaced.

Discussed was the use of district fields to our Fire, Police, EMT etc. departments.

The committee has recommended approving to donate these field uses as thanks for these vital services.

The GaGa Pit at Bee Meadow as completed. The opening is this week. An invitation for the reveal will be sent to the board.

Finance Updates:

Mr. Toomey discussed the summer partnership with Madison. The agreement is almost complete.

Madison has requested additional space, so the number are being reworked to include these spaces. Revenue should be in the \$30,000 range.

Public Relations Committee – The Committee met on April 22, 2025. In attendance was Lisa Bomengo President, Justin Toomey CSA, Christine Egbert, William McCabe, and Michelle Stricchiola Chair.

Approvals:

- Revised 2024-2025 School Calendar to reflect the last day of school as Friday, June 20, 2025 (due to two unused emergency closing days), with early dismissal days on Thursday, and Friday, June 19, and 20, 2025. MJS Graduation and the last day of school for eighth graders will be Thursday, June 19, 2025.
- Emergency Evacuation Use Agreement between the Hanover Township Board of Education and County College of Morris.

Recognition @ BOE Meeting:

- The MJS Unsung Hero & Leadership Award Recognitions recipients will be honored.

Shared Services Agreement (Field Usage) with Township of Hanover

- The FTPP will discuss this further; however, the agreement was approved by the Township Committee on 4/10/2025

Facilities Use Agreement with Madison BOE

- The district is in the process of finalizing the details of an agreement between our BOE and MBOE to rent space at BMS for use of the Summer STEAM Academy and ESY.
- Our district is very excited for this partnership!

Lunch Program Update

- We are working with the State Liaison, District Architect, B&G Supervisor, and Education Services Commission to move forward with an RFP and equipment acquisition. While this seems like a long process, we still plan to be ready for September.

MJS Spring Musical & Senior Citizen Breakfast Recap

- The musical was a wonderful production - all involved did a phenomenal job!
- Those who attended the Senior Citizen Breakfast reported that it was a wonderful outing and a great way to connect with the school community.

HT Education Foundation 5K & Fun Run - 5/10/2025

- There will be a prize for the school with the most participation.

TOY & Excellence in Service Recognition @ May BOE Meeting (5/20/2025)

- New for this year - we will have a reception for recipients, BOE members, and Admin before the meeting.

Open Discussion

- Mr. Toomey has been invited by Mayor Gallagher to be a panelist at the Mental Health Symposium on May 21, 2025.
- We discussed that the district will be phasing out “YouTube” for students slowly in order to avoid interruption to any lessons or instruction that may be already planned or in progress. The district is investigating “School Tube” as an alternative.
- On Friday, April 25th @9am MTV will host a virtual “Mural Reveal”.

Policy Committee The Committee met on April 23rd, members present were Marc Amoresano, Lisa Bomengo, Bill McCabe, Justin Toomey and in Greg Skiff’s absence, Chris Mattessich joined the meeting.

We discussed the policies and regulation on this month’s Board Agenda for first reading.

- Policy # 2421 Career and Technical Education.
- Policy # 2428.1 Standards Based Instructional Priorities.
- Policy # 5512 Harassment, Intimidation, or Bullying.
- Policy # 5841 Secret Societies.
- Policy # 5842 Equal Access of Student Organizations.
- Policy & Regulation # 7102 Site Selection and Acquisition.

We will continue to review and compare these Strauss Esmay policies against versions of NJSBA’s policies for any possible changes prior to the second reading.

NJSBA reported back with our district policy wellness check and the committee is requesting that Administration reach out to NJSBA to join an upcoming policy meeting regarding more information on their policy services.

We also discussed school current policy 5850 – Social Events and Class Trips and 2340 – Field Trips in regard to class chaperones. It was determined that the policy does not require updating, however, Administration will take a look at the regulation currently in place and address if it needs updating for consistency of application across the district.

Negotiations Committee – None

- IX. PUBLIC COMMENT – Agenda Items** - Several parents spoke about their concerns with the math program changing and concerns they were having. The parents that spoke were. Mr. Steinmeyer, Mrs. Frey, Mr. Anthony Monzo, Mr. Chuck Monzo Sr. and Mr. Paravati. Mr. Toomey also spoke and there will be a Curriculum Night at Salem Drive School on May 22, 2025. Mr. Wasserman also spoke that the math has been using this way of teaching in K-3, we are now making it consistent in grades 4 & 5 as well.

Mr. Szesko spoke our schools have always spent money wisely. Trenton need to give more money to the schools.

PERSONNEL

Discussion: Mr. Toomey congratulated the teachers receiving tenure tonight,

Upon recommendation of the Superintendent, move to:

1. Approve appointment to tenure for the following staff member:

<u>Staff Member</u>	<u>Classification</u>	<u>Effective Date</u>
Michaela Maloney	Elementary School Teacher	9/1/2025

Motion: Mrs. Egbert **Second:** Mr. McCabe **Roll Call:** 8 yes, 0 no

2. Approve appointment to tenure for the following staff member:

<u>Staff Member</u>	<u>Classification</u>	<u>Effective Date</u>
Julia Urso	Teacher of Science	9/1/2025

Motion: Mrs. Egbert **Second:** Mr. McCabe **Roll Call:** 8 yes, 0 no

3. Approve appointment to tenure for the following staff member:

<u>Staff Member</u>	<u>Classification</u>	<u>Effective Date</u>
Lily Yee	English as a Second Language Teacher	9/1/2025

Motion: Mrs. Egbert **Second:** Mr. McCabe **Roll Call:** 8 yes, 0 no

4. Appoint Samson Chiragh to the position of full time (1.0 FTE) Custodian (night), Bee Meadow School, at a salary of Step 2, \$43,775 (includes 10% night differential when school is in session), prorated, effective 3/26/25 to 6/30/25, in accordance with the Agreement between the Board of Education and the HTEA.

Motion: Mrs. Egbert **Second:** Mr. McCabe **Roll Call:** 8 yes, 0 no

5. Appoint Michael Falgares to the administrative position of Director of Technology, and approve the contract, and salary of \$135,000, effective 7/1/25 to 6/30/26. Continued employment will be subject to approval by the New Jersey Department of Education, and the results of a criminal history check as required by applicable law.

Motion: Mrs. Egbert **Second:** Mr. McCabe **Roll Call:** 8 yes, 0 no

6. Appoint Diane Corcoran to the position of temporary payroll clerk, at a salary of \$300 per diem, not to exceed 12 days per month, effective 4/22/25 to 6/30/25.

Continued employment will be subject to approval by the New Jersey Department of Education, and the results of a criminal history check as required by applicable law.

Motion: Mrs. Egbert **Second:** Mr. McCabe **Roll Call:** 8 yes, 0 no

7. Appoint Dr. Edward Izbicki to the position of Interim Business Administrator/Board Secretary, at a salary of \$750 per diem, effective 7/1/25 to 6/30/26.

Motion: Mrs. Egbert **Second:** Mr. McCabe **Roll Call:** 8 yes, 0 no

8. Approve the appointment and salaries of tenured teaching staff members for the 2025-2026 school year, in accordance with the Board/HTEA Agreement, as per **Attachment "A"**.

Motion: Mrs. Egbert **Second:** Mr. McCabe **Roll Call:** 8 yes, 0 no

9. Approve the appointment and salaries of non-tenured teaching staff members for the 2025-2026 school year, in accordance with the Board/HTEA Agreement, as per **Attachment "B"**.

Motion: Mrs. Egbert **Second:** Mr. McCabe **Roll Call:** 8 yes, 0 no

10. Authorize the following tuition reimbursement applications for the **2025-2026** school year, in accordance with the Agreement between the Board and the HTEA:

<u>Teacher</u>	<u>Credits</u>
Gabriella Bracho	15
Joelle Potts	15
Dillion Titus	15
Amanda Young	9

Motion: Mrs. Egbert **Second:** Mr. McCabe **Roll Call:** 8 yes, 0 no

11. Approve the **additional hours** to the **2024-2025** extra-compensation assignments at **Memorial Junior School** with payments in accordance with the Agreement between the Board and the HTEA as follows.

<u>Club/Activity</u>	<u>Advisor</u>	<u>Hours</u>
Homework Club	Sandra Lillo	10 hours
Homework Club	Brenda Talbert	10 hours

Motion: Mrs. Egbert **Second:** Mr. McCabe **Roll Call:** 8 yes, 0 no

12. Approve Wanda Vogel to volunteer to assist Debbie Balvin with the Craft (Knitting) Club at Memorial Junior School

Motion: Mrs. Egbert **Second:** Mr. McCabe **Roll Call:** 8 yes, 0 no

13. Approve the following **2025-2026** student teaching assignment(s):

<u>Student/College</u>	<u>Purpose</u>	<u>Co-op Teacher</u>	<u>Dates</u>
Natalie Campbell/ Carlow University	Speech/Language Clinical	Rosemarie Papera/ BMS	1/12-5/8/26

Motion: Mrs. Egbert **Second:** Mr. McCabe **Roll Call:** 8 yes, 0 no

14. Approve Janice Shingledecker for the position of Camp Nurse in the Hanover Township School Age Child Care program, Camp HTSACC, effective May 1, 2025 to June 30, 2025 and again from July 1, 2025 – August 22, 2025 at an hourly rate of \$55. Staff will be paid an hourly rate based on hours worked. Continued employment will be subject to approval by the New Jersey Department of Education and the results of a criminal history check, as required by applicable law.

Motion: Mrs. Egbert **Second:** Mr. McCabe **Roll Call:** 8 yes, 0 no

15. Approve the following people for the position of Substitute Camp Nurse in the Hanover Township School Age Child Care program, Camp HTSACC, effective May 1, 2025 to June 30, 2025 and again from July 1, 2025 – August 22, 2025 at an hourly rate of \$55. Staff will be paid an hourly rate based on hours worked. Continued employment will be subject to approval by the New Jersey Department of Education and the results of a criminal history check, as required by applicable law.

- Bolcar, Valerie
- Clarke, Lisa
- Gioia, Elizabeth
- Grasso, Brianna
- Mascolo, Karen
- Mead, Rosanna

Motion: Mrs. Egbert **Second:** Mr. McCabe **Roll Call:** 8 yes, 0 no

16. Approve the following people for positions in the Hanover Township School Age Child Care program, Camp HTSACC, effective May 1, 2025 to June 30, 2025 and again from July 1, 2025 – August 22, 2025. Final staff appointments will be pending ratio needs based on enrollment of children in the program. Staff will be paid an hourly rate based on hours worked. Continued employment will be subject to approval by the New Jersey Department of Education and the results of a criminal history check, as required by applicable law.

<u>Name</u>	<u>Position</u>	<u>Hourly Wage</u>
Anand, Nimisha	Camp Counselor	\$15.50
Breen, Sean	Substitute Camp Counselor	\$15.00
Buoye, Courtney	Group Leader	\$21.00
Cassidy, Alana	Camp Counselor	\$15.50
Cobane, Emma	Substitute Camp Counselor	\$19.00
Cocca, Noelle	Summer Supervisor	\$30.00
Dakak, Delaney	Camp Counselor	\$15.50
Dakak, George	Substitute Camp Counselor	\$19.00

Dakak, Kristen	Summer Supervisor	\$30.00
Davidson, Nicolette	Camp Counselor	\$17.00
DeCicco, Joseph	Group Leader	\$21.00
DeFelice, Alexa	Camp Counselor	\$17.00
Diaz, Dan	Substitute Camp Counselor	\$19.00
Dowling, Shan	Welcome Center	\$17.00
Dowling, Shan	Substitute Group Leader	\$19.00
Falduto, Michaela	Substitute Camp Counselor	\$15.00
Ganley, Nancy	Substitute Camp Counselor	\$19.00
Gilbert, Megan	Substitute Camp Counselor	\$16.00
Gioia, Abigail	Camp Counselor	\$17.00
Giordano, Angelo	Camp Counselor	\$16.00
Giordano, Antonia	Group Leader	\$20.00
Giraldo, Sebastian	Camp Counselor	\$16.00
Goodwin, Mary	Group Leader – Before Care	\$21.50
Goodwin, Mary	Welcome Center	\$17.00
Harris, Madison	Substitute Camp Counselor	\$15.00
Iuso, Daniela	Substitute Camp Counselor	\$16.00
Kelly, Ryan	Camp Counselor	\$17.00
Kruger, Joyce	Substitute Camp Counselor	\$19.00
LaMarca, Robyn	Substitute Camp Counselor	\$19.00
Larice, Vanessa	Camp Counselor	\$16.00
McCormick, Catherine	Camp Counselor	\$17.00
McCoy, John	Camp Counselor	\$17.00
Mennonna, Grace	Camp Counselor	\$17.00
Mitrenga, Kaitlyn	Substitute Camp Counselor	\$15.00
Moctezuma, Victoria	Camp Counselor	\$17.00
Mondano, Isabel	Group Leader	\$21.00
Mullooly, Colin	Substitute Camp Counselor	\$15.00
Munsey, Ryan	Camp Counselor	\$16.00
Murphy, Kelly	Group Leader	\$21.00
Napolitano, Bridgette	Substitute Camp Counselor	\$16.00
Nelson, Katie	Substitute Camp Counselor	\$15.00
O'Rourke, Tara	Substitute Camp Counselor	\$16.00
Padavano, Cori	Substitute Camp Counselor	\$19.00
Paskert, Jennie	Group Leader	\$20.00
Plock, James	Camp Counselor	\$15.50
Pomel, Matt	Substitute Camp Counselor	\$19.00
Radhakrishnan, Tanvi	Group Leader	\$20.00
Rider, Nicole	Camp Counselor	\$16.00
Santiago, Aliana	Camp Counselor	\$16.00
Scalley, Megan	Substitute Counselor	\$17.00
Scott, Olivia	Substitute Counselor	\$15.50
Scott, Reese	Substitute Counselor	\$15.50
Shatynski, Nick	Camp Counselor	\$15.50
Siri, Juliana	Group Leader	\$21.00
Slater, Devon	Camp Counselor	\$16.00
Speck, Alexandra	Substitute Camp Counselor	\$16.00
Urato, Raffaella	Substitute Camp Counselor	\$16.00
Vatoci, Henry	Substitute Camp Counselor	\$15.00
Vatoci, Katie	Substitute Camp Counselor	\$15.00

Ventura, Lorraina	Camp Counselor	\$15.50
Wolf, Ella	Camp Counselor – Before Care	\$17.00
Yacat, Brynn	Group Leader	\$20.00

Motion: Mrs. Egbert **Second:** Mr. McCabe **Roll Call:** 8 yes, 0 no

17. Acknowledge the student suspensions as reported by the school principals for the month of March 2025, **Attachment “C”**.

Motion: Mrs. Egbert **Second:** Mr. McCabe **Roll Call:** 8 yes, 0 no

18. Acknowledge that there were no Harassment, Intimidation, and Bullying investigations to report for the period of March 24, 2025 through April 25, 2025.

Motion: Mrs. Egbert **Second:** Mr. McCabe **Roll Call:** 8 yes, 0 no

19. Accept, with regret, the resignation of Helen Krisiewicz, Secretary to the Nurse, effective 7/1/25, for personal reasons.

Motion: Mrs. Egbert **Second:** Mr. McCabe **Roll Call:** 8 yes, 0 no

20. Approve a leave of absence for Employee ID# 4260, effective 9/1/25 to 3/6/26.

Motion: Mrs. Egbert **Second:** Mr. McCabe **Roll Call:** 8 yes, 0 no

21. Authorize payment of COBRA coverage, including dental and vision coverage, for Employee ID # 4227, up to 2 months, ending on June 30, 2025.

Motion: Mrs. Egbert **Second:** Mr. McCabe **Roll Call:** 8 yes, 0 no

22. Amend the 2024-2025 employment contract for Christine Selitto, part time Special Education Aide, Salem Drive School, from the previously approved *part time (.69 FTE) at a salary of Step 8, \$18,428*, to **part time (.97 FTE) at a salary of Step 8, \$24,992, prorated, effective 4/29/25 to 6/30/25**, in accordance with the Agreement between the Board of Education and the HTEA.

Motion: Mrs. Egbert **Second:** Mr. McCabe **Roll Call:** 8 yes, 0 no

23. Amend the Director of Technology job description to include a requirement for a valid New Jersey Supervisor, School Administrator, Principal Certificate, or eligibility.

Motion: Mrs. Egbert **Second:** Mr. McCabe **Roll Call:** 8 yes, 0 no

24. Authorize the following tuition reimbursement applications for the **2025-2026** school year, in accordance with the Agreement between the Board and the HTEA:

<u>Teacher</u>	<u>Credits</u>
Carolyn Masi	6

Motion: Mrs. Egbert **Second:** Mr. McCabe **Roll Call:** 8 yes, 0 no

25. Accept the Harassment, Intimidation and Bullying report and affirm the Superintendent's decisions for the period of March 24, 2025 through April 25, 2025, **Attachment "H"**.

Motion: Mrs. Egbert **Second:** Mr. McCabe **Roll Call:** 8 yes, 0 no

B. CURRICULUM, TECHNOLOGY & STUDENT ACHIEVEMENT

Upon recommendation of the Superintendent, move to:

1. Acknowledge the following fire drills, as reported by the school principals, for the month of March 2025:

<u>School</u>	<u>Date</u>
Memorial Junior School	3/11/25
Bee Meadow School	3/28/25
Mountview Road School	3/28/25
Salem Drive School	3/28/25

Motion: Mrs. Johnston **Second:** Mr. McCabe **Roll Call:** 8 yes, 0 no

2. Acknowledge that crisis management drills were conducted at the following schools, as reported by the school principals, for the month of March 2025:

School
 Memorial Junior School
 Bee Meadow School
 Mountview Road School
 Salem Drive School

Motion: Mrs. Johnston **Second:** Mr. McCabe **Roll Call:** 8 yes, 0 no

3. Approve the following additions to the list of approved field trips for the 2024-2025 school year:

Home Depot, Parsippany
 Chick-fil-A, Parsippany
 Barnes & Noble, Morris Plains
 Wendy's, Parsippany

Motion: Mrs. Johnston **Second:** Mr. McCabe **Roll Call:** 8 yes, 0 no

4. Approve the Director of Special Education's recommendation to approve bedside instruction through LearnWell for Student # 11035 for 10 hours per week, at

\$59.50 per hour, effective 3/28-4/16/25, or until medically cleared.

Motion: Mrs. Johnston **Second:** Mr. McCabe **Roll Call:** 8 yes, 0 no

5. Approve the Director of Special Education's recommendation to approve bedside instruction through LearnWell for Student # 2504012 for 10 hours per week, at \$59.50 per hour, effective 3/31-4/20/25, or until medically cleared.

Motion: Mrs. Johnston **Second:** Mr. McCabe **Roll Call:** 8 yes, 0 no

6. Approve the Director of Special Education's recommendation to approve bedside instruction through Silvergate Prep for Student # 11035 for 10 hours per week, at \$40 per hour, effective 4/8/25, until medically cleared.

Motion: Mrs. Johnston **Second:** Mr. McCabe **Roll Call:** 8 yes, 0 no

7. Approve the Director of Special Education's recommendation to approve bedside instruction through Silvergate Prep for Student # 2504012 for 10 hours per week, at \$40 per hour, effective 4/11/25, until medically cleared.

Motion: Mrs. Johnston **Second:** Mr. McCabe **Roll Call:** 8 yes, 0 no

C. FINANCE, TRANSPORTATION, PHYSICAL PLANT

I. FINANCE

I. FINANCE

Upon recommendation of the Business Administrator/Board Secretary, move to:

1. Approve transfers in the 2024-25 Budget, Attachment "D".

Motion: Mr. Amoresano **Second:** Mr. Mattessich **Roll Call:** 8 yes, 0 no

2. Authorize the following payments:

<u>Bills List Dated</u>	<u>Amount</u>
Payroll 3/28/25	\$ 973,355.31
Payroll 4/11/25	\$1,034,955.00
Bills & claims 3/26/25 - 4/29/25	\$1,089,500.19

Motion: Mr. Amoresano **Second:** Mr. Mattessich **Roll Call:** 8 yes, 0 no

3. Accept the certification of the Business Administrator/Board Secretary that as of 3/31/25 pursuant to N.J.A.C. 6A:23-2.11(c)3, no budgetary line item has been over expended in violation of N.J.A.C. 6A:23-2.11(a).

Motion: Mr. Amoresano **Second:** Mr. Mattessich **Roll Call:** 8 yes, 0 no

4. Certify that as of 3/31/25 after reviewing the Business Administrator/Board Secretary's financial reports, to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.11(b) and sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year.

Motion: Mr. Amoresano **Second:** Mr. Mattessich **Roll Call:** 8 yes, 0 no

5. Accept the report of the Secretary A-148 and the reconciliation report A-149, for the month ended 3/31/25.

Motion: Mr. Amoresano **Second:** Mr. Mattessich **Roll Call:** 8 yes, 0 no

6. Approve PNC Bank wire transfers from the General Fund and authorize the following people to sign for PNC Bank wires:

Dr. Edward Izbicki
Justin Toomey
Paula Jeklinski
Kathy Murray

Motion: Mr. Amoresano **Second:** Mr. Mattessich **Roll Call:** 8 yes, 0 no

7. Authorize the execution of an Agreement between the Board of Education and Phoenix Advisors as our Continuing Disclosure Agent and Municipal Advisor, effective 7/1/25 to 6/30/26.

Motion: Mr. Amoresano **Second:** Mr. Mattessich **Roll Call:** 8 yes, 0 no

8. Authorize the execution of an Agreement between the Board of Education and the Sussex County Educational Services Commission, effective 7/1/25 to 6/30/26, for Ancillary Educational Services.

Motion: Mr. Amoresano **Second:** Mr. Mattessich **Roll Call:** 8 yes, 0 no

9. Approve the attendance of staff members and board members at workshops and travel expenses that are in accordance with the allowable room rate and meal reimbursement rate as outlined in the NJ OMB Circular 602B and mileage **at the state approved rate**, as per **Attachment(s) "E"**.

Motion: Mr. Amoresano **Second:** Mr. Mattessich **Roll Call:** 8 yes, 0 no

10. Approve the HTSACC budget for the 2025-2026 school year, as per **Attachment "F"**.

Motion: Mr. Amoresano **Second:** Mr. Mattessich **Roll Call:** 8 yes, 0 no

11. Approve the HTSACC program fees for the 2025-2026 school year, as per **Attachment "G"**.

Motion: Mr. Amoresano **Second:** Mr. Mattessich **Roll Call:** 8 yes, 0 no

12. Authorize the execution of an agreement with Kroll, LLC for 2025-2026 for fixed assets property insurance appraisal for Hanover Township Board of Education, at a cost is not to exceed \$2,150.00.

Motion: Mr. Amoresano **Second:** Mr. Mattessich **Roll Call:** 8 yes, 0 no

13. Adopt the following resolution:

BE IT RESOLVED that the tentative budget be approved for the 2025-2026 School Year and the Secretary to the Board of Education be authorized to submit the following tentative budget to the Executive County Superintendent of Schools for approval in accordance with the statutory deadline:

General Fund	\$ 34,889,788
Special Revenue	\$ 498,928

And to advertise said tentative budget in the newspaper of record in accordance with the form suggested by the State Department of Education and according to law; and

BE IT FURTHER RESOLVED, that a public hearing be held in the Memorial Junior School Library/Media Center, on April 29, 2025 at 7:00 p.m. for the purpose of conducting a public hearing on the budget for the 2025-2026 School Year.

BE IT FURTHER RESOLVED that the Preliminary Budget is subject to amendments and/or modifications by the Morris County Office of the New Jersey Department of Education and the Board of Education at the April 29, 2025 Public Hearing of the budget.

Motion: Mr. Amoresano **Second:** Mr. Mattessich **Roll Call:** 8 yes, 0 no

14. Approve a General Fund Tax Levy for the 2025-2026 budget, in the amount of \$31,295,502

Motion: Mr. Amoresano **Second:** Mr. Mattessich **Roll Call:** 8 yes, 0 no

15. Authorize an adjustment for health care costs:

BE IT RESOLVED that the Board of Education includes in the tentative budget the adjustment for increased costs of health benefits in the amount of \$717,924. The additional funds will be used to pay for the additional increases in health benefit premiums.

Motion: Mr. Amoresano **Second:** Mr. Mattessich **Roll Call:** 8 yes, 0 no

16. Authorize an adjustment for banked cap:

BE IT RESOLVED that the Board of Education includes in the tentative budget the adjustment for banked cap in the amount of \$200,000. In accordance with N.J.A.C. 6A:23A-10.3(b), the district has fully exhausted all eligible statutory spending authority. The adjustment will be used to/for increased transportation costs. The Board of Education will complete this by June 30, 2026 and acknowledges that it cannot be deferred or incrementally completed over a longer period of time.

Motion: Mr. Amoresano **Second:** Mr. Mattessich **Roll Call:** 8 yes, 0 no

17. Establish the following maximum annual expenditures for the 2025-2026 school year:

Public Relations	\$ 20,000
Auditor	\$ 44,000
Attorney	\$ 55,000
School Doctor	\$ 21,000

Motion: Mr. Amoresano **Second:** Mr. Mattessich **Roll Call:** 8 yes, 0 no

18. Adopt the following resolution:

WHEREAS, the Hanover Township Board of Education recognizes school staff and Board members will incur travel expenses related to and within the scope of their current responsibilities and for travel that promotes the delivery of instruction or furthers the efficient operation of the school district; and

WHEREAS, N.J.A.C. 6A:23A-7.1 et seq requires Board members to receive approval of these expenses by a majority of the full voting membership of the Board and staff members to receive prior approval of these expenses by the Superintendent of Schools and a majority of the full voting membership of the Board; and

WHEREAS, a Board of Education may establish, for regular district business travel only, an annual school year threshold of \$150 per staff member where prior Board approval shall not be required unless this annual threshold for a staff member is exceeded in a given school year (July 1 through June 30); and

WHEREAS, travel and related expenses not in compliance with N.J.A.C. 6A:23A-7.1 et seq., but deemed by the Board of Education to be necessary and unavoidable as noted on the approved Board of Education Out of District Travel and Reimbursement Forms; now

THEREFORE, BE IT RESOLVED, the Board of Education approves all travel not in compliance with N.J.A.C. 6A:23A-7.1 et seq. as being necessary and unavoidable as noted on the approved Board of Education Out of District Travel and Reimbursement Forms; and

BE IT FURTHER RESOLVED, the Board of Education approves travel and related expense reimbursements in accordance with N.J.A.C. 6A:23A-7.1 et seq., to a maximum expenditure of \$49,400 for all staff and board members.

Motion: Mr. Amoresano **Second:** Mr. Mattessich **Roll Call:** 8 yes, 0 no

II. TRANSPORTATION

Upon recommendation of the Business Administrator/Board Secretary, move to:

1. Approve the request of the Township of Hanover Touch-a-Truck Event Committee to furnish one (1) bus with driver for their annual activities on Saturday, May 3, 2025.

Motion: Mr. Amoresano **Second:** Mr. Mattessich **Roll Call:** 8 yes, 0 no

2. Approve the request of the Township of Hanover Memorial Day Parade Committee to furnish two (2) buses with drivers for their annual Memorial Day activities on Monday, May 26, 2025.

Motion: Mr. Amoresano **Second:** Mr. Mattessich **Roll Call:** 8 yes, 0 no

3. Acknowledge that State of New Jersey Department of Transportation Motor Vehicle Commission Inspections were performed on 4/12/25 and 4/17/25 for all district school bus fleet vehicles. All Hanover Township School vehicles have passed until October 2025.

Motion: Mr. Amoresano **Second:** Mr. Mattessich **Roll Call:** 8 yes, 0 no
Motion: Mr. Amoresano **Second:** Mr. Mattessich **Roll Call:** 8 yes, 0 no

4. Authorize providing transportation services for the Hanover Township Recreation Traveling Teens Summer Program field trips from 7/7/25 through 8/1/25.

Motion: Mr. Amoresano **Second:** Mr. Mattessich **Roll Call:** 8 yes, 0 no

III. PHYSICAL PLANT

Upon recommendation of the Business Administrator/Board Secretary, move to:

1. Approve the 2025-2030 Shared Services Agreement for Field Usage & Maintenance with the Township of Hanover.

Motion: Mr. Amoresano **Second:** Mr. Mattessich **Roll Call:** 8 yes, 0 no

2. Approve to waive district field and school usage fees for local emergency

response groups.

Motion: Mr. Amoresano **Second:** Mr. Mattessich **Roll Call:** 8 yes, 0 no

3. Approve the Facilities Usage Agreements for the Madison Board of Education to utilize Bee Meadow Elementary School for the operation of its Extended School Year (ESY) and STEAM Academy programs during the summer of 2025.

Motion: Mr. Amoresano **Second:** Mr. Mattessich **Roll Call:** 8 yes, 0 no

4. The Hanover Township Board of Education approves the submission of the Kitchen Upgrades at the Memorial Junior School, Bee Meadow School, Salem Drive School and Mountview School to the New Jersey Department of Education as an "Other Capital Project", where no state funding is being requested. The Board of Education also approves any/all changes that may be required to the Long Range Facility Plan for the Kitchen Upgrades at the above schools

Motion: Mr. Amoresano **Second:** Mr. Mattessich **Roll Call:** 8 yes, 0 no

PUBLIC RELATIONS

Discussion: Mrs. Egbert spoke about the Mental Health Symposium which is part of the Mayor's Wellness Campaign. Mr. Toomey spoke about the Run for Fun 5K for the Ed Foundation being held this weekend. He will participating in it as a walker-jogger.

Upon recommendation of the Superintendent, move to:

1. Approve the revised **2024-2025 School Calendar** to reflect the **last day of school as Friday, June 20, 2025 (due to two unused emergency closing days)**, with early dismissal days on Thursday, and Friday, June 19, and 20, 2025. Eighth grade graduation and the last day of school for eighth graders will be Thursday, June 19, 2025.

Motion: Mrs. Stricchiola **Second:** Mr. Skiff **Roll Call:** 8 yes, 0 no

2. Approve the Emergency Evacuation Use Agreement between the Hanover Township Board of Education and County College of Morris.

Motion: Mrs. Stricchiola **Second:** Mr. Skiff **Roll Call:** 8 yes, 0 no

POLICY

1. Conduct the second reading of the following Policies, and Regulations, and if approved, adopt:

- Policy and Regulation # 8140 Student Enrollments and Enrollment Accounting.
- Policy # 8210 School Year.

- Policy and Regulation # 8220 School Day and School Closings.
- Regulation # 8420.2 Bomb Threats.
- Regulation # 8420.7 Lockdown Procedures.
- Policy #8561 Procurement Procedures for School Nutrition Programs.
- Policy # 8600 Student Transportation.
- Policy # 8860 Memorials.

Motion: Mr. Skiff

Second: Mrs. Egbert

Roll Call: 8 yes, 0 no

2. Conduct the first reading of the following Policies, and Regulations:

- Policy # 2421 Career and Technical Education.
- Policy # 2428.1 Standards Based Instructional Priorities.
- Policy # 5512 Harassment, Intimidation, or Bullying.
- Policy # 5841 Secret Societies.
- Policy # 5842 Equal Access of Student Organizations.
- Policy & Regulation # 7102 Site Selection and Acquisition.

Motion: Mr. Skiff

Second: Mrs. Egbert

Roll Call: 8 yes, 0 no

XI. PUBLIC COMMENTS – None

XII. ITEMS FOR DISCUSSION – Mr. Amoresano said Mrs. Bomengo wanted to say the unveiling of the mural at Mountview Road School was spectacular. She wanted to thank Mrs. Camean, Trevor Miller from B & G, the PTA and all of those who help paint this beautiful mural. Mr. McCabe spoke how wonderful the Memorial Junior School production of Newsies was.

XIII. ADJOURNMENT – 9:40 p.m.

Motion: Mr. Amoresano

Second: Mrs. Egbert

Approved: Unanimous

Respectfully submitted,



Dr. Edward Izbicki

Interim Business Administrator/Board Secretary