

**Discovery Charter School
1100 Camino Biscay
Chula Vista, CA 91910**

Board of Directors
Regular Meeting
Thursday, April 18, 2019
5:30 p.m.
Discovery Charter School Auditorium

MINUTES

I. Opening Procedures

A. Called to Order at 5:30 p.m.

B. Roll Call

- a. Members Present: Rochelle Carroll, Dr. Erin Richison, Dr. Morgan Appel
Members Absent: Terri McKearney, Vikki Viramontes
- b. Others Present: Sandy Du-Song, Néstor Espinoza, John Greenwell, Sara Roa, Cecilia Williamson

C. Pledge of Allegiance

D. Recognition and Presentation by Garden Club Students

Students from the Garden Club and the 8th Grade Service Learning Group shared their experiences working together in the two Discovery gardens this year. They volunteered in the Kindergarten garden setting up planters with pollinating plants that will attract butterflies.

II. Approve Agenda

Motion: Appel

Second: Richison

Vote: MSCU

III. Approve Minutes from the March 14, 2019 Regular Board Meeting

Motion: Richison

Second: Appel

Vote: MSCU

IV. Public Comment

A. Items on the Agenda: There were no Public Comments for Items on the Agenda.

B. Items not on the Agenda: Parent Melissa Bufort shared that Mrs. Du-Song had gotten back to her and answered her questions regarding admission in to the Dual Immersion kindergarten. Ms. Bufort requested further clarification on zone transfer policy.

V. Principal's Report

- Mrs. Du-Song reported on the following:
 - Mrs. Donovan and students have painted a mural on the wall ball court wall commemorating Discovery's 25th anniversary.
 - PTC will have their "Spring Fling" silent auction on April 26, 2019.
 - The STEAM Night and Discovery 25th Anniversary combined event will be held May 23rd, 2019.
 - The San Diego County Fair school program visited the kindergarten, and brought with them an armadillo, tegu lizard, and barn owl to share.
 - High school student David Martinez painted a large map of the United States on the playground for his Eagle Scout project.

VI. Second Interim Budget Report

Cecilia Williamson presented the 2018-19 Second Interim Budget Report. Unrestricted reserves are at 17.9% and consolidated reserves are at 21.4%

VII. LCAP Update / Trends

John Greenwell gave an update on the progress of Discovery's Local Control Accountability Plan.

VIII. Approve travel to "CABE Summer Spanish Dual Language Immersion Institute" (Action)

Location: Newport Beach, CA

Dates: July 1-3, 2019

Funding Source: Multi-funded: Title I, II, III

Rationale: Opportunity to learn and apply critical research, theory, and pedagogy necessary to promote successful instructional practice as a DI teacher, English partner teacher, and program administrator.

Cost: Registration cost is \$650.00 each for eight teachers and one administrator. Two nights lodging with conference discount rate; \$1,713. Meals, mileage, parking; ~ \$1,551. Total \$9,114, not to exceed \$9,550.

Motion: Richison

Second: Appel

Vote: MSCU

IX. Approve travel to "TEDx Chula Vista: Complexity" (Action)

Location: Southwestern College, Chula Vista, CA

Dates: May 25, 2019

Funding Source: Charter Fund

Rationale: TEDx Chula Vista fosters the diffusion of ideas and innovation in the community. A Discovery student will be one of the speakers at the event.

Cost: Registration cost is \$31.33 each, for four employees and four Board members. Total registration is \$250.64, not to exceed.

Motion: Appel

Second: Richison

Vote: MSCU

X. Approve Selection of Wilkinson Hadley King & Co. LLP for the Annual Audit for Fiscal Year 2018-2019 (Action)

Education Code Section 41020 requires charter schools to contract for an annual audit of their books and accounts. The auditor selection from the directory approved by the State Controller must be reported by April 1st of each year. As in prior years, Discovery has chosen to be included as part of the audit of CVESD's financial records through their contract with Wilkinson Hadley King and Co. LLP. There are no additional costs to Discovery.

Motion: Richison Second: Appel Vote: MSCU

XI. Approve Travel to “ELPAC Administration and Scoring Training” (Action)

Location: Rancho Cucamonga, CA

Date: May 14, 2019

Rationale: The Initial ELPAC Administration and Scoring Training is a mandatory State training. It will provide an overview of the test administration. The majority of the training will be spent on the administration and scoring of the Speaking and Writing domains.

Cost: Training is provided at no cost. Mileage will be reimbursed from the Charter Fund.

Motion: Richison Second: Appel Vote: MSCU

XII. Board Communications

Dr. Richison thanked everyone for their reports, and for everyone's hard work during this busy time of the year. She said her children had told her all about the visit by the San Diego County Fair team and animals, including the “screaming armadillo!” She said she is looking forward to the PTC's Spring Fling and Discovery's 25th Anniversary and STEAM Night event.

Dr. Appell acknowledged and expressed his appreciation for the copious information and data in tonight's reports. He said he was just at Morris High School with the president of UCSD, and said, “all I could think about as I sat at the high school was all the Discovery students coming to UCSD.”

Mrs. Carroll acknowledged everyone's effort and hard work during busy 4th quarter, and thanked everyone for their dedication and positivity.

FULL BOARD CLOSED SESSION

XIII. Recess to Closed Session – Principal's Office

President Carroll recessed to Closed Session at 7:03 p.m. for the purpose of:

A. Discovery Charter Preschool

Agency Designated Representatives: Sandy Du-Song

Employee Organization: Discovery Charter Preschool

FULL BOARD OPEN SESSION

Reconvene to Open Session – Discovery Charter School Auditorium
President Carroll reconvened to Open Session at 8:00 p.m.

A. REPORT OUT OF CLOSED SESSION

Mrs. Carroll reported that there was nothing to report and no action was taken.

XIV. Adjournment

A motion was made to adjourn the meeting at 8:01 p.m.

Motion: Appel

Second: Richison

Vote: MSCU

The next Regular Meeting of the Discovery Charter School Board of Directors will be in the Discovery Auditorium on Thursday, May 16, 2019 at 5:30 p.m.

Rochelle Carroll, Board President

Cecilia Williamson, Secretary