

**Discovery Charter School  
1100 Camino Biscay  
Chula Vista, CA 91910**

**Board of Directors**  
Regular Meeting  
Thursday, July 26, 2018  
5:30 p.m.  
Discovery Charter School Auditorium

**MINUTES**

**I. Opening Procedures**

**A. Called to Order** at 5:32 p.m.

**B. Roll Call**

- a. Members Present: Rochelle Carroll, Dr. Morgan Appel, Terry McKearney, Dr. Erin Richison
- b. Members Absent: Delfin Elgincolin
- c. Others Present: Sandy Du-Song, John Greenwell, Néstor Espinoza, Cecilia Williamson

**C. Pledge of Allegiance and Presentation of New Discovery Charter Staff**

Mrs. Carroll led the Pledge of Allegiance. Mrs. Du-Song presented new staff:

- Delia Villagomez-Hernandez – Dual Immersion kindergarten teacher
- Jennifer Shrank – Second grade teacher
- Melissa Ruiz – Third grade teacher
- Melissa Laguatan – Discovery Charter Preschool teacher

**II. Approve Agenda**

*Motion: Appel*

*Second: Richison*

*Vote: MSCU*

**III. Approve Minutes from the June 7th, 2018 Regular Meeting.**

*Motion: McKearney*

*Second: Richison*

*Vote: MSCU*

**IV. Public Comment**

**A. Items on the Agenda:** There were no public comments for items on the Agenda.

**B. Items not on the Agenda:** There were no public comments for items not on the Agenda.

**V. Principal's Report**

- Mrs. Du-Song reported the 2018-19 has started very positively. Mr. Marcus Jackson from the San Diego County Office of Education conducted a Restorative Practice professional development for staff on

July 19<sup>th</sup> to support community healing. Mrs. Du-Song shared that 15-16 teachers volunteered to do traffic duty during the first week of school, evidence of the growing sense of team, and thanked Jen Kelley in particular for volunteering every day.

- Mrs. Du-Song introduced Discovery's new School Resource Officer, Steve Wojciechowski.
- "Discover Discovery Night" was held the evening of July 19<sup>th</sup>. The family turnout was tremendous; out of 952 student packets that were available for families to pick up, less than 40 remained. Kindergarten family orientation was also held that evening.
- A parent information meeting was held the first week of school for the upcoming 7<sup>th</sup> and 8<sup>th</sup> graders' trip to the Catalina Island Marine Institute (CIMI) on August 27<sup>th</sup> – 30<sup>th</sup>, 2018.

## **VI. Introduction of the New 2018-19 PTC (Parents, Teachers, Children) Board**

Mrs. Brandy Gonzalez introduced the new 2018-19 PTC Board members:

- Mrs. Karla Finch – President
- Mrs. Karla Pakoula – Vice-President
- Mrs. Brandy Gonzalez – Secretary
- Mrs. Dacia Murillo – Treasurer
- Mrs. Janine Christner – Financial Secretary

Mrs. Gonzalez also informed the Board of all the ways that PTC supports Discovery's students and school community.

## **VII. 2018-19 LCAP Federal Addendum**

Associate Principal, Mr. John Greenwell presented information on the LCAP Federal Addendum, which is newly required in 2018-19. He gave a summary of Discovery's Federal Addendum to the LCAP, which documents how federal funds are being used for Discovery students.

## **VIII. Consolidated Application**

Mrs. Williamson gave a review of each Federal funding program for which Discovery qualifies. She gave a summary of Discovery's Spring 2018 Consolidated Application (CON-APP.) She reviewed how proposed Federal funding expenditures are presented to the Board throughout the year for approval.

## **IX. Possible Date for the 2018-19 Board Retreat**

Mrs. Du-Song proposed August 16<sup>th</sup>, 2018, from 12:30 p.m. to 5:00 p.m. as a date to hold the 2018-19 Board Retreat as it is the same day as the August Board meeting. Board members will confirm with Mrs. Du-Song.

## **X. Approve Certification of Consolidated Application (CON-APP)**

Board members requested a simplified financial summary of the Federal funding expenditures reported on the Spring 2018 CON-APP be provided for the August 16<sup>th</sup> Board meeting. Item X. tabled until the August 16<sup>th</sup> Board meeting.

## **XI. Approve 2018-19 LCAP Federal Addendum**

Mrs. Du-Song received email notification from the California Department of Education (CDE) during the Board meeting, just after Mr. Greenwell's presentation, that the submission date for the 2018-19 LCAP Federal Addendum has been changed from August 15<sup>th</sup>, 2018 to "sometime on or about July 1<sup>st</sup>, 2019." The CDE will be sending out updates in the future. Item XI. tabled to a future date as the CDE releases more information.

## **XII. Approve Overnight Study Trip for 7<sup>th</sup> & 8<sup>th</sup> Grade Students to the Catalina Marine Science Institute, August 27<sup>th</sup> through August 31, 2018.**

*Motion: Richison      Second: Appel      Vote: MSCU*

## **XIII. Approve Dual Language Educators Orientation Training**

**Location:** San Diego County Office of Education, CA

**Dates:** Saturday, August 18<sup>th</sup>, 2018

**Funding Source:** Title II

**Rationale:** To gain additional procedural, organization, and operational knowledge to support effective dual immersion program.

**Participants:** Two administrators and two teachers.

**Cost:** Registration is \$60.00, \$240.00 total cost.

*Motion: McKearney      Second: Richison      Vote: MSCU*

## **XIV. Board Communication**

Dr. Appel shared he was very encouraged about the direction being taken at Discovery, and is very excited for the new school year. He thanked everyone for their efforts, and also for the "wonderful presentations" this evening.

Mr. McKearney shared that he went to the school's kick-off event, Discovery Discovery Night. He said the event was "packed," with lots of school spirit, and he was very pleased with the "good vibes" as we start another school year. Mr. McKearney also commented that for non-educators, the LCAP and Federal Title funding are "tough to follow." He said he appreciated the explanations of LCAP priorities, saying "sometimes the connection of funding is hard for the Board to see."

Dr. Richison thanked Mrs. Du-Song and Mrs. Carroll for organizing Mr. Marcus Jackson's work with staff on Restorative Practice. She acknowledged how much work goes into developing the LCAP, that it is "meant to be intentional and has to read that way." Dr. Richison thanked Mr. Greenwell for his presentation and explanation that the goal of the LCAP is to "bring it all together" for students.

Mrs. Carroll welcomed everyone back for the new school year. She shared she attended the Discover Discovery Night, and echoed Mr. McKearney's comments on the huge turnout and positive school spirit. Mrs. Carroll thanked staff for their enthusiastic participation in the Restorative Practice activities with Mr. Marcus Jackson.

## **XV. Adjournment**

A motion was made to adjourn the meeting at 6:37 p.m.

*Motion: McKearney*

*Second: Appel*

*Vote: MSCU*

**The next Regular Meeting of the Discovery Charter School Board of Directors will be in the Discovery Auditorium on Thursday, August 16<sup>th</sup>, 2018 at 5:30 p.m.**

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Rochelle Carroll, Board President

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Cecilia Williamson, Secretary