

**Discovery Charter School  
1100 Camino Biscay  
Chula Vista, CA 91910**

**Board of Directors**  
Regular Meeting  
Thursday, September 13, 2018  
5:30 p.m.  
Discovery Charter School Auditorium

**MINUTES**

**I. Opening Procedures**

**A. Called to Order** at 5:30 p.m.

**B. Roll Call**

- a. Members Present: Rochelle Carroll, Dr. Morgan Appel, Dr. Erin Richison, Vikki Viramontes
- b. Members Absent: Delfin Elgincolin, Terry McKearney
- c. Others Present: Sandy Du-Song, John Greenwell, Néstor Espinoza, Cecilia Williamson

**C. Pledge of Allegiance and Presentation by Discovery Students and Drama Kids Fine Arts Program Teacher**

Students from different grade levels gave a demonstration of the drama instruction that occurs during the Fine Arts rotations with the Drama Kids curriculum. The Drama Kids curriculum was explained by their instructional staff Gina Chaffee and Kimberly Harbert. The Drama Kids instructional activities are designed to help students grow in self-confidence, public speaking abilities, and learn the value of practice and teamwork.

The Board thanked the Drama Kids teachers and Discovery students for their presentation. Students received a certificate of recognition and a homework pass.

**II. Approve Agenda**

*Motion: Richison                      Second: Appel                      Vote: MSCU*

**III. Approve Minutes from the August 16th, 2018 Regular Meeting.**

*Motion: Appel                      Second: Richison                      Vote: MSCU*

**IV. Public Comment**

**A. Items on the Agenda:** There were no public comments for items on the Agenda.

### **B. Items not on the Agenda:**

- Mrs. Wojciechowski invited the Board to the annual Discovery Public Safety Day on Friday, Nov. 2<sup>nd</sup>, 2018. This year the Coast Guard will be landing their helicopter promptly at 8:15 a.m. on the playground.
- Mrs. Bonilla shared her appreciation for the Kinder-3<sup>rd</sup> students' inclusion in the Science Fair kick-off assembly, and that it was communicated very well to parents. She also thanked Mrs. Du-Song for promoting a parent forum to meet candidates for the open Board positions.

### **V. Recognition of Exiting Board Members**

Mrs. Du-Song recognized and thanked Mr. Delfin Elgincolin and Dr. Erin Richison for their service on the Discovery Charter Board of Directors.

### **VI. Administer the Oath for New Board Members**

Mrs. Du-Song administered the Oath of Office for newly elected/re-elected Discovery Charter School Board members Mrs. Vikki Viramontes and Dr. Erin Richison.

### **VII. Principal's Report**

- Mrs. Du-Song thanked board member Dr. Morgan Appel for the tuition free STEAM and Science professional development he has arranged for interested teachers at the Sally Ride Institute at UCSD.
- Mrs. Du-Song reported on the tremendous success of the Discovery PTC Campout held August 24<sup>th</sup>, 2018. Six hundred students and families attended the evening's event with almost 500 remaining overnight in 106 tents and RVs.
- Mrs. Du-Song thanked the 7<sup>th</sup> and 8<sup>th</sup> grade teachers for their sacrifice and time taking their students to the week-long Catalina Island Marine Institute (CIMI) camp the week of Aug. 27<sup>th</sup>-31<sup>st</sup>, 2018.
- Mrs. Du-Song thanked the First Grade students and teachers for their school clean up community service.
- Mrs. Du-Song reported on the success and attendance at the Aug. 7<sup>th</sup>, 2018 Dual Immersion Family Picnic at Mission Bay.
- Finally, Mrs. Du-Song shared that Parent Conferences will be held every day Sept. 13<sup>th</sup>-21<sup>st</sup>, 2018. Every student will have a Parent Conference during this time. Mrs. Du-Song also reported that the PTC will be holding the Book Fair during this same time for the convenience of parents while they are campus.

### **VIII. Budget Report**

Mrs. Williamson reported on the Consolidated Budget Unaudited Actuals information received from the District Sept. 12<sup>th</sup>, 2018.

**IX. Revised Public Disclosure of Discovery Charter School’s Initial Proposals for 2018-19 Re-Opener Negotiations with DCTU**

Mrs. Du-Song read the Disclosure to the Board and Public.

**X. Approve travel to “Basic Restorative Practices” Training by the International Institute for Restorative Practice (IIRP)**

**Location:** San Diego, CA

**Dates:** October 29<sup>th</sup> – November 1<sup>st</sup>, 2018

**Funding Source:** Title II

**Rationale:** Professional development to gain knowledge and effective strategies for the continual improvement of school climate, culture, and student success through schoolwide implementation of Restorative Practices.

**Participants:** Two administrators.

**Cost:** One administrator will attend the two-day training October 29<sup>th</sup>-30<sup>th</sup>, 2018, registration cost is \$400. One administrator will attend the entire 4-day training October 29<sup>th</sup>-November 1<sup>st</sup>, 2018, registration cost is \$700. Total registration cost is \$1,100, not to exceed \$1,400.

*Motion: Viramontes*

*Second: Appel*

*Vote: MSCU*

**XI. Approve travel to “Spanish Language Development Standards Invitational”**

**Location:** San Diego, CA

**Dates:** September 14<sup>th</sup>, 2018

**Funding Source:** Title II

**Rationale:** Through a partnership between the California Reading and Literature Project and the San Diego County Office of Education, participants will review the role of language development for language learners, inventory the SLD standards, and practice applying the SLD standards for lesson planning.

**Participants:** One administrator and one teacher.

**Cost:** Registration cost is \$40.00 per participant, total registration cost \$80.00.

*Motion: Appel*

*Second: Richison*

*Vote: MSCU*

**XII. Board Communication**

Dr. Appel shared he was “thrilled” to see the Drama Kids presentation. He said he was very happy to see that Discovery students are off to a great start for the 2018-19 school year. Dr. Appel said he was equally happy to have three Discovery teachers apply for the very first series of professional development at the Sally Ride Institute at UCSD. Dr. Appel shared that as this series continues, he would like to offer three teacher spots for each of the offerings for STEAM and science.

Dr. Richison shared she was excited to see how the new, non-traditional first quarter report card and parent conference process will look over the next two

weeks. She thanked all the teachers and staff for their dedication, time, and hard work. Dr. Richison thanked all the staff who have been participating in extra-curricular activities, saying it “reminds her that she is in the right community.” Dr. Richison thanked Mrs. Du-Song for her work, and her husband Mr. Ken Song as well for being at all the Board Meetings to provide the Spanish translation.

Mrs. Viramontes thanked everyone for the opportunity to serve on the Discovery Board of Directors, and that she is very excited about the next two years.

Mrs. Carroll said she was very happy to welcome Mrs. Viramontes, and to welcome back Dr. Richison to the Board, thanking them both for their service to the community. Mrs. Carroll thanked teachers for their hard work during first quarter, and for their feedback that the new parent conference format is being well received. Mrs. Carroll shared that although the conferences do not have the traditional report card, they will be “opportunities for teachers and families to have meaningful discussion about goals and strengths of students.” Mrs. Carroll wished everyone a nice fall break.

**FULL BOARD CLOSED SESSION**

**XIII. Recess to Closed Session – Principal’s Office**

President Carroll recessed to Closed Session at 6:23 p.m. for the purpose of:

**A. CONFERENCE NEGOTIATIONS**

Agency Designated Representatives: Sandy Du-Song, Principal  
Jim Young, Discovery Attorney

Employee Organization: Discovery Charter School Teachers Union (DCTU)

**FULL BOARD OPEN SESSION**

**XIV. Reconvene to Open Session – Discovery Charter School Auditorium**

President Carroll reconvened to Open Session at 7:56 p.m.

**A. REPORT OUT OF CLOSED SESSION**

Mrs. Carroll reported there was nothing to report, and no action was taken.

**XV. Adjournment**

A motion was made to adjourn the meeting at 7:00 p.m.

*Motion: Appel                      Second: Viramontes                      Vote: MSCU*

**The next Regular Meeting of the Discovery Charter School Board of Directors will be in the Discovery Auditorium on Thursday, October 18<sup>th</sup>, 2018 at 1:00 p.m.**

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Rochelle Carroll, Board President

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Cecilia Williamson, Secretary