

Discovery Charter School

**1100 Camino Biscay
Chula Vista, CA 91910**

Board of Directors
Regular Board Meeting
Thursday, April 13, 2023
5:30pm
Regular Meeting

MINUTES

I. Opening Procedures

A. Call to Order at 5:31pm

B. Roll Call

Members Present: Rochelle Carrol, Tara Zaragoza, Terry McKearney and Dr. Appel arrived at 5:40pm

Members Absent: None

Others Present: Neil MacGaffey, Erika Alamo

C. Pledge of Allegiance led by student, Jesus Gonzalez

D. Recognition of Odyssey of the Mind Regional and State Competition Winners

- Mrs. Markham and her Odyssey of the Mind students spoke to the Board regarding their experience participating this year in the Regional and State Competitions. The students also demonstrated a “Spontaneous” team activity with the help of Mr. MacGaffey and Mrs. Zaragoza. Students also performed a skit for our Board members and audience that was part of their Odyssey of the Mind competition.
- Mrs. Markham and the Board praised the students for their amazing work and congratulated them for their performance during the competition.

II. Approve Agenda

(Action)

Motion: Zaragoza

Second: Appel

Vote: MCSU

III. Approve Minutes from March 9th, 2023 Regular Board Meeting

(Action)

Motion: Zaragoza

Second: Appel

Vote: MCSU

IV. Public Comment: Persons wishing to address the Board of Directors on any item on the agenda or non-agenda items should do so during the Public Comment portion of the meeting. No action or discussion shall be undertaken by the Board of Directors on any item not appearing on the posted agenda. Speakers are requested to limit their comments to no more than five (5) minutes.

A. Public Comment – Items on the Agenda - None

B. Public Comment – Items not on the Agenda - None

V. Principal’s Report (Information/Report)

- Mr. MacGaffey announced that on April 19th Discovery will have our annual Purple Up day in recognition of our military students as well as our school-wide assembly to recognize our students and their recent accomplishments. Our Science & Engineering Fair will also be that evening.
- On Monday, April 17th, Discovery will have their English Learner Reclassification Ceremony and breakfast for our families and those students who are reclassified.
- Mr. MacGaffey reported that they got to visit our 6th graders at Camp Cuyamaca this week and assisted during dinner time. They were pleased to hear about the positive experiences that the students were having at camp and were happy to hear from the Jeffers Elementary students about how kind Discovery students have been during this experience.
- Mr. MacGaffey was pleased to announce that our Robotics teams competed this last weekend and 3 of our teams placed in the top 10. Mr. MacGaffey praised Mrs. Markham and all the coaches for their hard work in making this happen.
- Discovery is now on social media, and happy to promote and showcase all of the wonderful things happening at our school.
- Mr. MacGaffey was pleased to report that he recently met with our budget director who confirmed that Discovery is in a very healthy place with our budget, per the estimated actuals. He was also pleased to report that our district approved another classroom on campus which will aid our music classes and help keep our class sizes low.

VI. Report on Expanded Learning Opportunity Program for 2023-2024 (Information/Report)

- Mr. MacGaffey presented Discovery’s Expanded Learning Opportunity Program plan which will be in effect for the next three years. He explained that the ELOP Plan is a living document that will be reviewed and modified during this 3-year period to reflect the needs of the community.
- Mr. MacGaffey detailed each component of the plan including the funding & expenditure. This includes hiring a part-time custodian to help with the maintenance of

school during the after-school program and to help manage the impact of the additional hours and days of facilities use.

- The plan also includes purchasing an additional classroom to be used by the after-school program, and the addition of other after school activities each quarter as detailed in the plan.

VII. Approve Expanded Learning Opportunity Program (ELOP) Plan (Action)

Motion: Zaragoza Second: Appel Vote: MCSU

VIII. Approve Independent Contractor Agreement with AthLEAD LLC for Physical Education & Development Program for 2023-2024 (Action)

Services: Physical education and development services for students during the instructional day.

Dates: July 24, 2023 through May 31, 2024

Total Cost: \$60,066, not to exceed \$61,000

Funding Source: Multi-funded; relief funding and general fund

Motion: McKearney Second: Appel Vote: MCSU

IX. Approve Independent Contractor Agreement with AthLEAD LLC for Expanded Learning Opportunity Program (ELOP) Afterschool and Intersession Services for 2023-2024 (Action)

Services: Afterschool and intersession program activities that align with the California Quality Standards for Expanded Learning.

Dates: July 19, 2023 through June 30, 2024

Total Cost: \$349,062.50

Funding Source: Expanded Learning Opportunity Program Grant Funds

Motion: Appel Second: Zaragoza Vote: MCSU

X. Approve Independent Contractor Agreement with McGrath Consulting Group for “Support and Leadership Development to Charter Leaders” Coaching Services (Action)

Services: Discovery’s portion of the cost to the Charter Principal Cohort for support and leadership development.

Dates: August 31, 2022 through June 30, 2023

Total Cost: \$3,000

Funding Source: Title II

Motion: Appel

Second: McKearney

Vote: MCSU

XI. Approve Payment of Expenses Associated with Spring Break Travel to Odyssey of the Mind 2023 State Championship (Action)

Location: Moreno Valley, California

Dates: March 31, 2023 to April 2, 2023

Summary: Discovery’s Odyssey of the Mind teams traveled to Moreno Valley High School to compete in the State Championship

Total Cost: Lodging for students and teacher coaches \$410, and U-Haul and gas costs for competition vehicles and props \$695, total expenditure \$1,105.

Funding Source: The OoTM teams have been fundraising all year in anticipation of qualifying for the State Championship and World Finals; these funds are held in and will be expensed from Discovery’s Gift Account

Motion: Zaragoza

Second: Appel

Vote: MCSU

XII. Approve Overnight Out-of-State Travel for Staff and Students to the Odyssey of the Mind World Finals 2023 Championship. (Action)

Location: Michigan State University in Lansing, Michigan

Dates: May 23-28, 2023

Summary: Discovery’s Odyssey of the Mind teams won 1st, 2nd, and 3rd place in the State Championship, qualifying all three teams to compete in the World Finals 2023 Championship.

Total Cost: Flights, airport shuttle, lodging, and meals estimated cost per student and teacher coach is \$1,456; total estimated expenditure \$32,032.

Funding Source: There will be two funding sources:

- Gift Account: The \$29,120 estimated cost for nineteen students and one Teacher Director Coach will be funded through the OoTM fundraising done all year in anticipation of qualifying for the State Championship and World Finals. These funds are held in Discovery’s Gift Account to be used for competition travel expenditures.

- Discovery General Fund: The \$2,912 estimated cost for two Teacher Coaches will be paid by Discovery.

Motion: Appel

Second: Zaragoza *Vote: MCSU*

XIII. Approve Selection of Wilkinson Hadley King & Co. LLP for Discovery’s Annual Audit of Fiscal Year 2022-2023 (Action)

Additional Information: Education Code Section 41020 requires charter schools to contract for an annual audit of their books and accounts. The auditor selection from the directory approved by the State Controller must be reported in April of each year. As in prior years, Discovery chooses to be included as part of the audit of CVESD’s financial records through their contract with Wilkinson Hadley King and Co. LLP. There are no additional costs to Discovery as this is covered under the chargebacks paid to the district.

Motion: Appel

Second: McKearney *Vote: MCSU*

XIV. Board Announcements

- Mrs. Zaragoza acknowledged our administrators for going to camp and was proud of our Discovery students showing kindness to the students from Jeffers Elementary. She also praised Mrs. Markham for her team building and fundraising for her programs.
- Dr. Appel praised the Discovery community for their amazing work and extended an invitation for our faculty to a Teacher’s Institute sponsored by UCSD and the Robert J. Kennedy Human Rights Organization taking place in late June.
- Mr. McKearney would like to encourage Discovery Middle School to partner with Sweetwater district to see what CTE offerings there are to better prepare for them for the high school transition.
- Mrs. Carroll thanked the faculty for what they do for our community and the opportunities that they provide. Mrs. Carroll is looking forward to the next Board meeting to honor Discovery students once again.

XV. Adjournment at 7:05pm

(Action)

Motion: McKearney

Second: Appel *Vote: MCSU*

The next regular meeting of the Discovery Charter School Board of Directors will be on Thursday May 11, 2023, at 5:30pm

Rochelle Carroll, Board President

Neil MacGaffey, Secretary to the Board