

Discovery Charter School

**1100 Camino Biscay
Chula Vista, CA 91910**

Board of Directors

Regular Meeting
August 11, 2022
5:30 p.m.

MINUTES

I. Opening Procedures

A. Call to Order at 5:33pm

B. Roll Call

Members Present: Rochelle Carroll, Morgan Appel, Sarah Pauter, Tara Zaragoza, Terry McKearney

Members Absent: None

Others Present: Neil MacGaffey, Erika Alamo, Melissa Moreno

C. Pledge of Allegiance: led by Mrs. Moreno

D. Welcome New DCS Teachers

- Mr. MacGaffey introduced our 4 new Discovery teachers to the Board, Mrs. Jimenez, Ms. Gutierrez, Ms. Soto and Ms. Lawrence.
- Each teacher also introduced themselves and briefly shared a little bit about their background and experience.
- Mrs. Carroll welcomed them to Discovery and offered her support.

II. Approve Agenda

(Action)

Motion: Appel

Second: Zaragoza

Vote: MCSU

III. Approve Minutes from the July 14, 2022 Board Meeting and Special Board Meeting

(Action)

Motion: Appel

Second: Zaragoza

Vote: MCSU

IV. Public Comment: Persons wishing to address the Board of Directors on any item on the agenda or non-agenda items should do so during the Public Comment portion of the meeting. No action or discussion shall be undertaken by the Board of Directors on any item not appearing on the posted agenda. Speakers are requested to limit their comments to no more than five (5) minutes.

A. Public Comment – Items on the Agenda: None

B. Public Comment – Items not on the Agenda: None

V. Principal’s Report (Information/Report)

- Mr. MacGaffey spoke about recent events that have happened at Discovery including Discover Discovery Night, Curriculum Night, Coffee with the Principal and our two Parent Volunteer Orientation meetings.
- Parents were able to successfully submit the Free & Reduced Meal forms during Discover Discovery Night.
- Discovery had an overwhelming turn out for the Parent Orientation meetings with over 200 participants total.
- Mr. MacGaffey provided an update on his budget presentation, which should be available in September.
- Mr. MacGaffey briefly spoke about the agenda items including the 3 year teach plan, the sub rate increase, and the recent promotion for Mrs. Lisa Wojciechowski.

VI. Consideration and approval of appointment of Terry McKearney as Community Representative for DCS Board for the Term of One Year, 2022-2023 (Action)

Motion: Appel

Second: Pauter

Vote: MCSU

VII. Approve DCS Three Year (2022-2023) Technology Plan (Action)

Discovery seeks to maintain a 21st century learning environment in each classroom for all our students. Our continuing vision is for our students to have 1 to 1 laptop access at school in grades 2nd – 8th and 1 -1 IPADs in Kinder and 1st grades. TK classes will share 5 IPADs each. In addition, it is important for our teachers to be able to easily connect their device to the TV screens in any classroom to improve the quality and efficiency of the instruction. The three-year plan brings Discovery to that level and establishes a 5-year rotation of new student devices to maintain access and proper functioning of up to date devices that can handle the constantly changing internet needs.

Motion: Zaragoza

Second: Pauter

Vote: MCSU

VIII. Approve Temporary Increase of Daily Rates for Certificated Substitute Employees (Action)

BACKGROUND INFORMATION:

In order to increase the pool of available certificated substitutes during in-person instruction, the DCS requests a temporary increase to substitute daily rates for regular-term and long-term certificated substitute employees. This increase would be effective July 20, 2022, and conclude at the end of the school year, June 2, 2023.

Proposed daily rate increases are as follows:

<u>Certificated Substitute Position</u>	<u>Current Rate</u>	<u>New Rate</u>
Regular-Term	\$122	\$200
Long-Term (30 days+)	\$180	\$283

Motion: Appel *Second: Zaragoza* *Vote: MCSU*

IX. Approve promotion for Lisa Wojciechowski to align to the Clerk II District salary range (Range 21, Step 4) effective July 18, 2022 (Action)

Motion: Appel *Second: Zaragoza* *Vote: MCSU*

X. Board Announcements

- Mr. McKearney shared that he appreciates the confidence in his reappointment. Serving in the Board has become a passion and an advocacy for him. He shared his concern over the budget and encouraged the awareness of our fiscal responsibilities.
- Dr. Appel felt awe-struck over Discovery's efficiency so far, and advocates for fiscal responsibility. He also felt glad to welcome the new teachers and was happy for Mr. McKearney's reappointment.
- Mrs. Pauter shared it has been a busy couple of weeks and expressed her sentiments regarding the budget based on her assessments from the Department of Finance projections. Mrs. Pauter kindly offered her guidance and updates as she follows and monitors the departments' projections closely.
- Mrs. Carroll thanked everyone in attendance for joining the meeting, and expressed that Discovery is a great place to be.

XI. Adjournment at 6:18pm (Action)

Motion: McKearney *Second: Zaragoza* *Vote: MCSU*

The next regular meeting of the Discovery Charter School Board of Directors will be on Thursday, September 08, 2022, at 5:30pm.

Rochelle Carroll, Board President

Neil MacGaffey, Secretary to the Board