

Discovery Charter School

**1100 Camino Biscay
Chula Vista, CA 91910**

**AGENDA
Board of Directors**

Regular Meeting

March 9, 2023

5:30 p.m.

Order of Business

I. Opening Procedures

A. Call to Order

B. Roll Call

Members Present:

Members Absent:

Others Present:

C. Pledge of Allegiance

D. Presentations: Drama Club & Speech Contest

II. Approve Agenda

(Action)

Motion: _____ Second: _____ Vote: _____

III. Approve Minutes from February 7th Regular Board Meeting

(Action)

Motion: _____ Second: _____ Vote: _____

IV. Public Comment: Persons wishing to address the Board of Directors on any item on the agenda or non-agenda items should do so during the Public Comment portion of the meeting. No action or discussion shall be undertaken by the Board of Directors on any item not appearing on the posted agenda. Speakers are requested to limit their comments to no more than five (5) minutes.

A. Public Comment – Items on the Agenda

B. Public Comment – Items not on the Agenda

V. Principal’s Report (Information/Report)

VI. 2nd Interim Budget Report (Information/Report)

VII. Approve Extension to Temporary Increase of Daily Rates for Certificated Site Substitutes (Action)

BACKGROUND INFORMATION

Discovery requests temporary approval for site substitutes to be assigned daily to address unfilled certificated assignments, effective January 1, 2023 and conclude at the end of the school year June 6, 2024.

FISCAL IMPACT:

Proposed daily rates are as follows:

<u>Certificated Substitute Position</u>	<u>Current Rate</u>	<u>New Rate</u>
Site Substitute	Not Applicable	\$283

Motion: _____ Second: _____ Vote: _____

VIII. Approve the Following Discovery Charter Job Descriptions, Effective April 1, 2023 (Action)

- A.** Executive Director
- B.** Charter Instructional Assistant – Response to Intervention (RTI)
- C.** Charter Instructional Assistant – Kindergarten

ADDITIONAL DATA

The attached job descriptions presented to the Board for approval, reflect the new range for the impacted positions. See attachments A, B and C.

Motion: _____ Second: _____ Vote: _____

IX. Approve the Following Discovery Charter Salary Schedules, Effective April 1, 2023 (Action)

- A. Management
- B. Charter School Nurse

ADDITIONAL DATA

The attached salary schedules presented to the Board for approval, reflect the increase for the impacted positions. See attachments A & B.

In addition, Discovery is recommending the approval of the revision of working days for the Associate Principal and MTSS Coordinator positions from 204 workdays to 205 workdays, reflected on attachment A.

Motion: _____ Second: _____ Vote: _____

X. Approve Increase of Substitute Noon Duty Pay Rate from \$15.00 per hour to \$15.50 per hour (Action)

BACKGROUND INFORMATION

Due to an increase in the minimum wage in the state of California to \$15.50 per hour beginning January 1, 2023, Discovery requests to increase substitute hourly rates for positions to meet the state minimum wage.

FISCAL IMPACT

The total cost to Discovery would be reflective of the hourly increase based on the substitute usage.

Motion: _____ Second: _____ Vote: _____

XI. Approve Recommendation and Appointment of Neil MacGaffey as Executive Director of Discovery Charter School, Effective April 1, 2023 (Action)

Motion: _____ Second: _____ Vote: _____

XII. Approve Recommendation and Appointment of Erika Alamo as Principal of Discovery Charter School, Effective April 1, 2023 (Action)

Motion: _____ Second: _____ Vote: _____

XIII. Board Announcements

XIV. Adjournment (Action)

Motion: _____ Second: _____ Vote: _____

NEXT MEETING: Thursday, April 13, 2023, at 5:30pm.