

Discovery Charter School

**1100 Camino Biscay
Chula Vista, CA 91910**

**AGENDA
Board of Directors**

Regular Meeting

June 8th, 2023

5:30 p.m.

Order of Business

I. Opening Procedures

A. Call to Order

B. Roll Call

Members Present:

Members Absent:

Others Present:

C. Pledge of Allegiance

D. Recognition of Retiring Staff Member: Lisa Wojciechowski

E. Recognition of Discovery Support Staff

II. Approve Agenda

(Action)

Motion: _____ Second: _____ Vote: _____

III. Approve Minutes from the May 11, 2023 Regular Board Meeting

(Action)

Motion: _____ Second: _____ Vote: _____

IV. Public Comment: Persons wishing to address the Board of Directors on any item on the agenda or non-agenda items should do so during the Public Comment portion of the meeting. No action or discussion shall be undertaken by the Board of Directors on any item not appearing on the posted agenda. Speakers are requested to limit their comments to no more than five (5) minutes.

A. Public Comment – Items on the Agenda

B. Public Comment – Items not on the Agenda

V. Executive Director’s Report (Information/Report)

VI. Approve Consent Calendar (Action)

All items listed under the Consent Calendar are considered by the Board to be one action. There will be no discussion on these items prior to the time the Board votes on the motion unless members of the Board request specific items to be discussed and/or removed from the Consent Calendar.

A. Approve Job Description for Charter Head Custodian, Effective July 1st, 2023.

ADDITIONAL INFORMATION

The job description presented to the Board for approval reflects the new range for the impacted position. See attachment A.

B. Approve Promotion of Sandra Espinoza from Custodian II to Charter Head Custodian, Effective July 1, 2023.

C. Approve Promotion of Tania Galvan from Clerk I to Clerk II, Effective July 1, 2023.

D. Approve Promotion of Aracely Alcantar from Clerk I to Attendance Health Secretary, Effective July 1, 2023.

E. Approve Professional Legal Services for 2023-2024 from Young, Minney, & Corr LLP

ADDITIONAL INFORMATION

Young, Minney, and Corr, LLP to provide legal counsel on matters related to Discovery being a California charter school, including but not limited to compliance issues, labor negotiations, etc. during the 2023-2024 school year.

Cost: \$20,000 on blanket purchase order to pay for legal services as they are received during the 2023-2024 school year. Services not to exceed \$20,000.

Funding Source: Charter General Fund

Motion: _____ Second: _____ Vote: _____

VII. Approve the 2023-2024 Discovery Charter LCAP (Action)

Motion: _____ Second: _____ Vote: _____

VIII. Approval of the 2023-2024 Board of Directors Meeting Schedule (Action)

Motion: _____ Second: _____ Vote: _____

IX. Approve Independent Contractor Agreement with Maxim Healthcare Staffing Services, Inc. for 2023-2024. (Action)

Staffing Hourly Rates: To increase the pool of applicants for the Discovery Health Office, a comprehensive list of various qualified healthcare staffing positions and hourly rates is included in the Independent Contractor Agreement. In addition, the contract includes the hourly rate for a Custodian to increase the pool of candidates for the additional part-time custodial services needed in the ELO-P after-school and intersession program.

| Positions | Rate Type (per hour) | Rate \$ (per hour) |
|-------------------------------|-----------------------------|---------------------------|
| ES - LPN School School - ST | Regular Rate Group | \$59.00 |
| CNA ST | Regular Rate Group | \$35.00 |
| Medical Assistant ST | Regular Rate Group | \$40.00 |
| ES - RN School School - ST | Regular Rate Group | \$73.00 |
| Custodian ST | Regular Rate Group | \$40.00 |
| School Credentialed RN ST | Regular Rate Group | \$90.00 |

Term of Contract: July 1st, 2023 through June 30th, 2024

Estimated annual cost: \$100,000

Funding Source: Healthcare staffing will be charged to the Learning Recovery Emergency Block Grant and Custodial staffing will be charged to the ELO-P Program funding.

Motion: _____ Second: _____ Vote: _____

X. Recognition of Exiting Board Member (Information/Report)

XI. Board Announcements

XII. Adjournment (Action)

Motion: _____ Second: _____ Vote: _____

NEXT MEETING: Wednesday, July 5, 2023, at 5:30pm.