



Title I Annual Parent Meeting

Allen Elementary School & ASPIRE Program
August 1, 2024



Agenda



- Overview of Title I
- Title I Schoolwide Funds
- SPSA
- Assessments
- Title I Parent and Family Engagement Plan
- Title I School –Parent Compact
- Parent’s Right to Know
- Curriculum
- Community Involvement



What is Title I?

Allen Elementary School & ASPIRE Program are a Title I school.



Title I is a federal program that provides extra funding to eligible schools to improve the academic achievement of at-risk students.

The goal of Title I is to increase academic achievement and ensure that all children have a fair, equal, and significant opportunity to obtain a high-quality education and reach minimum proficiency.

Title I school plans are developed jointly with input from parents.



Title I Funds

Title I funds must be included in the School Plan for Student Achievement (SPSA).

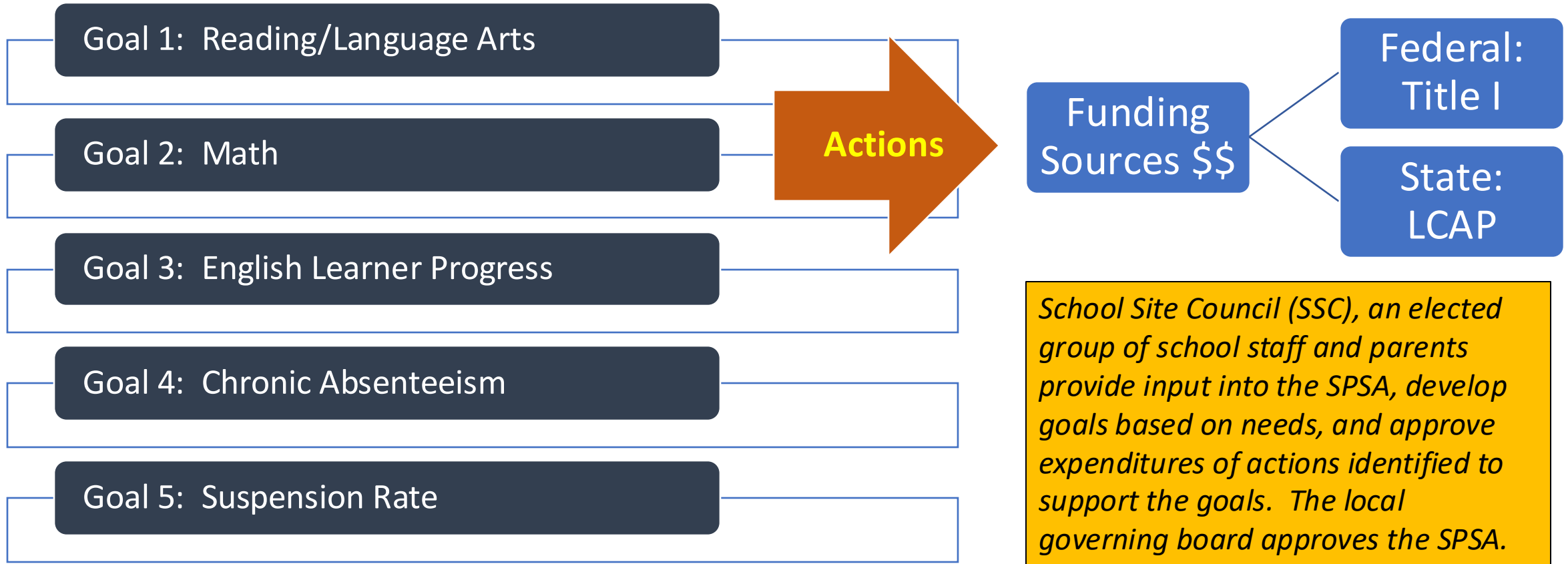
Resources/programs supported by these funds at Allen Elementary School & ASPIRE Program include:

- Supports for Writing Instruction
- LTT to support more library access and student safety
- Additional reading materials, such as Reading A-Z or AR, to support more time with texts
- VAPA Music Teacher to support grade level collaboration
- Incentives and supports to increase attendance
- Parent Participation



School Plan for Student Achievement (SPSA)

The SPSA is a document that guides the work that we do to improve student outcomes at Allen Elementary School & ASPIRE Program



State Assessments

CAASPP ELA (3rd-6th)
CAASPP Math (3rd-6th)

Performance Levels:

- 1 – Standard Not Met
- 2 – Standard Nearly Met
- 3 – Standard Met
- 4 – Standard Exceeded

ELPAC (TK-6th)

Performance Levels:

- 1 – Minimally Developed
- 2 – Somewhat Developed
- 3 – Moderately Developed
- 4 – Well Developed



Parent and Family Engagement Policy

The Parent and Family Engagement Policy is a blueprint of how the school and parents will work together. This policy is developed jointly by parents and school personnel and is made available to the local community.

If you would like to be a part of developing this compact, please contact Allen Elementary School & ASPIRE Program.



ESSA Section 1116 (b) (1)

Learn more at cvesd.org





Parent and Family Engagement Policy

- At Allen Elementary, we have multiple ways that parents can become involved.
 - SSC
 - ELAC
 - PTC
 - Eagle Eye Volunteers
 - Garden Club
 - Volunteers in classrooms

ESSA Section 1116 (b) (1)

District Level Opportunities:

- B-LAC
- DAC/DELAC
- ICOC





School Parent Compact

Each Title I school must have a School-Parent Compact that is developed jointly by parents and school personnel.

The compact sets out the responsibilities of the students, parents, and school staff in striving to raise student achievement.

The compact will be discussed during parent-teacher conferences.

If you would like to be a part of developing this compact, please contact Allen Elementary School & ASPIRE Program.





School Parent Compact

This is what it looks like in the Family Handbook

SCHOOL-PARENT COMPACT

Elia B. Allen Elementary School
ASPIRE Program

Parent and Family Engagement Policy
Approved by Allen's SSC on August 5, 2024

- 2.0 With approval from the local governing board, *Elia B. Allen Elementary School & ASPIRE Program* have jointly developed with, and distributed to, parents and family members of participating children a written parent and family engagement policy, agreed upon by such parents, and updated periodically to meet the changing needs of parents and the school. (EC Section 11503; 20 United States Code [U.S.C.] Section [§] 6318[b][1-4])

Elia B. Allen Elementary School & ASPIRE Program jointly develops the Parent and Family Engagement Policy and School-Family Compact through School Site Council. A Title I Annual Parent Meeting is held at the beginning of the school year to share information about Title I, the programs at the school, and how parents can provide input into this policy and the compact. Paper copies of the Parent and Family Engagement Policy are distributed during the first quarter of the school year at Family First Friday (Allen's/ASPIRE's version of Coffee with the Principal), School Site Council, ELAC, and at the fall Parent-Teacher Conferences. Additionally, the Parent and Family Engagement Policy and School-Family Compact is distributed to parents via School Messenger and is posted on the school website and school blog (www.allenelementary.org) and embedded in the Family Handbook.

2.1 Involvement of Parents in the Title I Program

The school-level parent and family engagement policy shall describe the means for how *Elia B. Allen Elementary School & ASPIRE Program* shall carry out the following requirements: (20 U.S.C. § 6318[b][1])

- a) The school convenes an annual meeting, at a convenient time, to which all parents of participating children shall be invited to attend and encouraged to attend, to inform parents and family members of their school's participation in the Title I program and to explain the requirements, and the right of the parents to be involved. (20 U.S.C. § 6318[c][1])

The Title I Annual Parent Meeting takes place during the first ELAC meeting in August at the beginning of each new school year. Additionally, information regarding Title I is also presented at the first Family First Friday. A copy of the Title I Annual Parent Meeting presentation is also available on the school's website and blog. The presentation is also available via the SSC meeting agenda materials and notes.

- b) The school offers a flexible number of meetings, such as meetings in the morning or evening, and may provide, with Title I funds, transportation, child-care, or home visits, as such services relate to parental involvement. (20 U.S.C. § 6318[c][2])

Elia B. Allen Elementary School & ASPIRE Program offers monthly Family First Friday coffee chats in the morning, monthly hybrid (in-person or virtual) School Site Council meetings in the afternoons, and monthly hybrid (in-person or virtual) ELAC meetings. Additionally, parent education workshops may be offered virtually in the evenings once per quarter. These meetings may be offered by the school and by the district. Childcare is provided for in-person parent meetings after school.

- c) The school involves parents in an organized, ongoing, and timely way, in the planning, review, and improvement of the school's Title I program, including the planning, review, and improvement of the school parent and family engagement policy and the joint development of the schoolwide program plan. (20 U.S.C. § 6318[c][3])

Parents have the opportunity to participate in the School Site Council to assist in the development of the School Plan for Student Achievement (or SPSSA). Five parents/community members are elected to serve on the SSC as educational partners in our school plan as well as in development in the School Parent and Family Engagement Policy and the School-Parent Compact.

- d) The school provides parents of participating children with the following:
- i. Timely information about the Title I program. (20 U.S.C. § 6318[c][4][A])

This information is presented at Curriculum Night and the first Family First Friday of the school year. This information is also shared at the first ELAC, SSC, and PTC meetings of the school year. The Title I Annual Parent Meeting presentation is also available on our school website.

- ii. A description and explanation of the curriculum in use at the school, the forms of academic assessment used to measure student progress, and the achievement levels of the challenging state academic standards. (20 U.S.C. § 6318[c][4][B])

This information is presented at Curriculum Night and at the first Family First Friday of the school year. Teachers also provide a more detailed explanation of grade level curriculum and assessments during their classroom Curriculum Night presentations and during Parent-Teacher Conferences. State and district testing results are shared publicly to parents and stakeholders via the public meetings for ELAC, SSC, and PTC in September and October.

- iii. If requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children, and respond to any such suggestions as soon as practicably possible. (20 U.S.C. § 6318[c][4][C])

A calendar of SSC meetings, ELAC meetings, Family First Fridays and parent workshops will be provided to parents on a quarterly basis to provide opportunities for parent participation and input regarding the education of their children. This information is also posted on the school blog.

- e) If the schoolwide program (SWP) plan is not satisfactory to the parents of participating children, the school submits any parent comments on the plan when the school makes the plan available to the local educational agency (LEA). (20 U.S.C. § 6318[c][5])

Educational Partner Involvement is a critical component of the School Plan for Student Achievement and input is documented on the plan prior to submitting for local board approval. Parents have the opportunity to provide input during monthly SSC meetings and monthly ELAC meetings throughout the school year.

2.2 Building Capacity for Involvement

To ensure effective involvement of parents and to support a partnership among the school involved, parents, and the community to improve student academic



School Parent Compact

This is what it looks like in the Family Handbook

Ella B. Allen Elementary School & ASPIRE Program utilizes Title I Parent Participation funds to support programs that encourage parent involvement. For example, parents of English Learners are encouraged to attend our local Mini-CABE Conference every year, and guest speakers are funded to provide valuable parenting workshops. Ella B. Allen Elementary School & ASPIRE Program also houses the ASPIRE Program to support students with the district's offer of FAPE for students needing additional social-emotional supports, and we regularly collaborate with staff from various agencies, such as the FRC and SBCS, on services to support parents and families. The school partners with CVPD and other community partners to provide resources to families, with particular attention focused on the school's unduplicated pupil population.

- e) The school ensures that information related to school and parent programs, meetings, and other activities is sent to parents of participating children in a format and, to the extent practicable, in a language the parents can understand. (20 U.S.C. § 6318[e][5])
A calendar of SSC meetings, ELAC meetings, Family First Fridays, and parent workshops will be provided to parents on a quarterly basis to provide opportunities for parent participation and input regarding the education of their children. Interpretation in Spanish, and any other language as needed, is provided to provide access to the content and information. This information is also posted on the school blog and district website.
- f) The school provides such other reasonable support for parental involvement activities under this section as parents may request. (20 U.S.C. § 6318[e][14])
Parents are welcome to have meetings and conferences with school administration and their classroom teacher upon request, and staff is asked to reach out to parents to encourage involvement for classroom activities, field trips, projects, and support regarding their child's learning and progress. Parents are invited to volunteer at the school. The school holds quarterly parent participation and volunteer orientations.

2.3 Accessibility

In carrying out the parent and family engagement requirements of Title I, Part A, *Ella B. Allen Elementary School*, to the extent practicable, shall provide opportunities for the informed participation of parents and family members (including parents and family members who have limited English proficiency, parents and family members with disabilities, and parents and family members of migratory children), including providing information and school reports required under section 1111 of the ESEA (20 U.S.C. § 6311), as amended by ESSA, in a

format and, to the extent practicable, in a language such parents understand. (20 U.S.C. § 6318[f])

All communication to parents is provided in English and Spanish, and interpretation services are provided in Spanish and other languages as needed during parent meetings, workshops, IEP meetings and parent-teacher conferences. Handouts and materials from parent workshops and trainings are also provided in English and Spanish to ensure accessibility to our parent community. Other accommodations, such as American Sign Language, amplified audio, etc. will also be provided as needed to ensure that parents have access to the content and information.

2.4 School-Parent Compact

As a component of the school-level parent and family engagement policy, each school served under this part shall jointly develop with parents for all children served under this part a school-parent compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement and the means by which the school and parents will build and develop a partnership to help children achieve the state's high standards. The school-parent compact shall carry out the following requirements: (20 U.S.C. § 6318[d])

- a) Describe the school's responsibility to provide high-quality curriculum and instruction in a supportive and effective learning environment that enables the children served under Title I, Part A to meet the challenging state academic standards, and the ways in which each parent will be responsible for supporting their children's learning; volunteering in their child's classroom; and participating, as appropriate, in decisions relating to the education of their children and positive use of extracurricular time. (20 U.S.C. § 6318[d][1])

Ella B. Allen Elementary School & ASPIRE Program uses state and district-adopted curriculum aligned to the California State Standards to provide high-quality instruction. Materials and resources are available in each classroom, and online instructional resources such as Benchmark Universe, iReady Math, TWIG Science, Achieve 3000, and Oral Reading Records/Foundational Skills are also accessed by students during the school day. Parents are encouraged to volunteer during literacy and math rotations to support their child in academics. During Parent-Teacher Conferences, IEP meetings, 504 plan meetings, and Student Study Team meetings, parents are provided the opportunity to collaborate with the teacher in making decisions and goals related to their child's learning and progress.

- b) Address the importance of communication between teachers and parents on an ongoing basis through, at a minimum, the following: (20 U.S.C. § 6318[d][2])

1. Parent-teacher conferences in elementary schools, at least annually, during which the compact shall be discussed as the compact relates to the individual child's achievement. (20 U.S.C. § 6318[d][2][A])

The School-Parent Compact is shared and discussed with parents during the fall Parent-Teacher Conference. At this conference, the teacher shares baseline data in reading and math as well as progress on goals for their child to meet the challenging state standards. Parents walk away with a Student Success Action Plan that specifies how the school, parent and student will work together to achieve goals. Parents and legal guardians also are invited to participate in Spring Parent-Teacher Conferences at the school that are student-led.

2. Frequent reports to parents on their children's progress. (20 U.S.C. § 6318[d][2][B])

Quarterly progress updates and report cards are provided to parents via paper copies sharing timely academic growth in language arts and math. Specifically for grades 2-6, Lexile is reported to ensure that parents know where their child is at all times in relation to Lexile goals. All families receive the fall conference form after quarter 1 and the student summary sheet (with local measure/district testing data) after quarter 4.

3. Reasonable access to staff, opportunities to volunteer and participate in their child's class, and observation of classroom activities. (20 U.S.C. § 6318[d][2][C])

Parents make appointments to meet with their classroom teacher to discuss their child's progress in school and are able to observe in the classroom alongside the school principal. A volunteer onboarding session is provided quarterly to encourage and support parents in being active in their child's classroom.

4. Ensuring regular two-way, meaningful communication between family members and school staff, and, to the extent practicable, in a language that family members can understand. (20 U.S.C. § 6318[d][2][D])



School Parent Compact

This is what it looks like in the Family Handbook

Various forms of communication to include phone calls, after school meetings, email and Class Dojo are utilized to ensure regular, two-way communication between school, staff and parents. Class Dojo and other forms of communication have translation abilities embedded for English and Spanish. Interpretation and translation services will be provided as needed to ensure that parents and family members can understand the information being provided and can ask questions and provide input regarding their child.

**The parent and family engagement policy review is done as part of the annual review of the School Plan for Student Achievement (SPSA).*

***The policy must be updated periodically to meet the changing needs of parents and family members and the school. If the school has a process in place for involving parents and family members in planning and designing the school's programs, the school may use that process if it includes adequate representation of parents and family members of children receiving Title I, Part A services.*

Learning takes place when there is a combination of effort, interest, and motivation. As we are committed to your child's progress in school, we're going to do our best to promote his/her achievement. This agreement is our promise to work together. We believe this agreement can be fulfilled with a unified effort between students, parents, teachers, and the principal. Together we can improve teaching and learning.

As a STUDENT, I pledge to:

- Showcase our school's core values (Caring, Honesty, Perseverance, Respect, & Responsibility).
- Follow school and classroom rules.
- Arrive to school prepared to learn.
- Work as hard as I can on my school assignments.
- Ask my teacher questions when I don't understand something.
- Share and discuss my classroom work with my parents.
- Visit my school library or classroom library at least once a week.
- Limit my TV watching and read books instead.
- Befriend my peers and not bully others.

As a PARENT, I pledge to:

- Reinforce our school's core values (Caring, Honesty, Perseverance, Respect, & Responsibility).
- Send my child to school regularly and on time.
- Reinforce school and classroom rules.
- Provide necessary materials to support my child's learning.
- Encourage good study habits and provide a time and a place for quiet study.
- Participate in school activities or meetings at least once a month.
- Talk with my child about his/her school activities every day.
- Communicate with my child's teacher and school staff on a regular basis.
- Encourage my child to read and be a role model by reading myself.

As a TEACHER, I pledge to:

- Reinforce our school's core values (Caring, Honesty, Perseverance, Respect, & Responsibility).
- Provide a safe, positive, and healthy learning environment for the students.
- Provide motivating and interesting learning experiences in my classroom.
- Reinforce school and classroom rules.
- Explain my expectations, instructional goals, and grading system to students and parents.
- Communicate regularly to students and parents the expectation for homework, class work and behaviour.
- Communicate and cooperate with each parent to ensure the best education possible.
- Encourage students to do their best.

As a PRINCIPAL, I pledge to:

- Reinforce our school's core values (Caring, Honesty, Perseverance, Respect, & Responsibility).
- Reinforce school and classroom rules.
- Create a welcoming environment for students, parents, and visitors.
- Ensure a safe and orderly learning environment.
- Communicate to students and parents the school's mission and goals.
- Encourage a strong partnership between parent, student, and staff.
- Encourage parent involvement.
- Act as the instructional leader by supporting teachers in their classrooms.
- Provide appropriate in-services and training for teachers and parents.

HOME/ SCHOOL COMPACT

Ella B. Allen Elementary School
(page 2)

Most importantly, we promise to help each other carry out this agreement.

Student First and Last Name _____
Homeroom _____

***For a complete copy of Allen's Parent Involvement Policy, please view the Allen website or inquire at the school office.**

Student's Signature _____ Date _____

Parent's Signature _____ Date _____

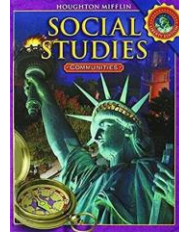
Teacher's Signature _____ Date _____

Principal's Signature _____ Date _____

CVESD Curriculum

The District uses state-adopted curriculum and supplemental instructional resources to provide standards-based instruction to all students.

Textbooks, workbooks and online resources are utilized to deliver instruction and provide practice.





Parent's Right to Know

Parents have the right to know about the teaching qualifications of your child's classroom teacher and/or paraprofessional in a school receiving Title I funds.



You may request the professional qualifications of your child's teacher or paraprofessional that is working with your child.

You have the right to know:

- Whether the teacher has met State qualification and licensing criteria levels and subject areas in which the teacher provides instruction;
- Whether the teacher is teaching under emergency or other provisional status through which State qualification or licensing criteria have been waived;
- Whether the teacher is teaching in the field of discipline of the certification of the teacher; and
- Whether your child is provided services by paraprofessionals and, if so, their qualifications.



Your Involvement is Key to your Child's Success!

Parents and legal guardians are essential partners in education.

- You are your child's first teacher.
- You have the ability to influence your child's education more than any teacher or school.
- You know your child best:
 - Share information about your child's interests and abilities with teachers.
 - Ask to see progress reports on your child. (View parent portal for information on child's academic progress.)





Family Handbook

Where can it be found?

District Website: <https://allen.cvesd.org>

School Blog: www.allenelementary.org

What needs to be signed and returned to your teacher?

- [School - Parent Compact](#)
- Internet Agreement
- Family Agreement
- Library Agreement

Due Friday, August 9th to your teacher.



Thank you!

Allen School's & ASPIRE Program Eagle Expectations:

- S-Stay Safe
- O-Open Hearts & Minds
- A-Always Kind
- R-Respectful & Responsible