

COOPERATIVE BIDDING AGREEMENT

THIS AGREEMENT, made this 20 day of May, 2025 by and between the MADISON-ONEIDA BOARD OF COOPERATIVE EDUCATIONAL SERVICES, organized and existing pursuant to Section 1950 of the Education Law, with its officer and principal place of business located at Spring Road, Verona, New York (hereinafter referred to as "BOCES"), and SAUQUOIT VALLEY CENTRAL SCHOOL DISTRICT (hereinafter referred to as "the Participant").

WITNESSETH

WHEREAS, pursuant to Section 119-0 of the General Municipal Law of the State of New York, the BOCES does presently offer a cooperative bidding program in which various school districts and local government entities participate in the bidding and purchase of supplies and equipment on a collective scale, and

WHEREAS, the Participant is a duly qualified municipal corporation as defined by Section 119-n(a) of the General Municipal Law and desires to participate as a member of said cooperative venture, and

WHEREAS, the parties hereto desire to set forth their various rights, duties and responsibilities into an Agreement.

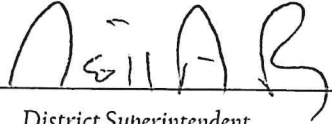
NOW, THEREFORE, the parties hereto do mutually agree as follows:

1. The Participant hereby agrees to utilize the services of the Cooperative Bidding Program of the BOCES for the procurement of various types of school supplies and school lunch commodities for the school year 2025-2026, said time period to extend to June 30, 2026, with the option to renew for an additional one (1) year period only by written mutual consent.
2. The Participant, by and through its Purchasing Department, agrees to act in accordance with the BOCES cooperative bidding procedures. Specifically the Participant agrees to furnish BOCES, if requested and the Participant desires, with an estimated minimum number of units that it wishes to purchase the particular item or items being presented for bid.
3. Specifications shall be developed collaboratively by the Advisory Committee. BOCES shall then include said estimates within its specifications for the purchase of said commodity and advertise for competitive bidding pursuant to the laws of the State of New York relating to public bids and contracts for the purchase thereof. BOCES shall also include within said specifications, where appropriate, the name of the school district and the delivery locations.

4. Upon opening of sealed bid submissions, the Participant shall be entitled to review and analyze the state prices requested. The review is accomplished by a committee of district representatives, each appointed by their respective Boards of Education. Specialty Board items can be reviewed by staff experts of each district, as delegated to the Advisory Committee by the official district representative. If the Cooperative Bidding Coordinator for BOCES received no objection from the Advisory Committee after their analysis of the bids received, then the Participant shall be hereby committed to purchase any quantities of the commodity in question from the Board winning vendor as awarded by the BOCES, based upon the analysis of the Review Committee of district representatives.
5. Upon the award of a bid by the Madison-Oneida Board of Education, a copy of said award shall be mailed to the Participant. Said award shall constitute a commitment from a vendor, thereby permitting the Participant to issue purchase orders for the delivery of the commodity in question in the quantities and at the delivery locations directed by the Participant.
6. The Participant shall not accept and make bid awards for commodities subject to this cooperative bidding independently and on its own behalf during the period in which BOCES is advertising for the same commodities or service except in the case of emergency or hardship.
7. The Participant desires and the BOCES agrees that the School Business Official or other District official of the Participant shall sit as a participating member of the BOCES Advisory Committee for Cooperative Bidding.
8. The terms and conditions of this Agreement and the authority thereof shall be governed by the terms and conditions set forth in Article 5-G, Sections 119-m, et al, of the General Municipal Law of the State of New York.
9. The Participant hereby covenants and agrees to accept sole responsibility for the payment due any vendor for all charges associated with the sale and delivery of those materials requested by the Participant. The Participant further agrees to hold harmless, indemnify, and defend the BOCES from all claims, actions, costs, expenses, and judgments that may arise from the purchases and delivery of the commodity in question for the Participant.
10. The parties hereto covenant and agree that this Agreement, although executed by an authorized representative of the Participant, shall be considered valid only when accompanied by the companion resolution adopted by the Board of Education for the participant authorizing the execution of this Cooperative Bidding Agreement.

IN WITNESS WHEREOF, the parties hereto have caused this instrument to be executed by their duly authorized officers the day and year first above written.

MADISON-ONEIDA BOARD OF
COOPERATIVE EDUCATIONAL SERVICES (BOCES)

A handwritten signature in black ink, appearing to read "Neil B", is written over a horizontal line.

District Superintendent

PARTICIPANT

Superintendent

RESOLUTION OF BOARD OF EDUCATION OF
SAUQUOIT VALLEY CENTRAL SCHOOL DISTRICT
(Regarding Cooperative Bidding)

WHEREAS, it is the plan of a number of public school districts and MADISON-ONEIDA BOCES during the 2025-2026 school year to bid jointly for the purchase of various types of school supplies and school lunch commodities (the "Commodities"); and

WHEREAS, the Sauquoit Valley Central School District ("the School District") is desirous of participating in the joint bidding of the Commodities, as authorized by General Municipal Law, Section 119-0; and

WHEREAS, this Board of Education has received and reviewed an agreement governing its rights and responsibilities should it elect to participate in the joint bidding of the Commodities ("the Agreement"); and

WHEREAS, this Board of Education wishes to appoint a district administrator as a member of a BOCES-wide committee to assume the responsibility for drafting of specifications, advertising for bids, accepting and opening bids, tabulating bids, reporting the results to this Board of Education and making recommendations thereof, all in accordance with the board of Education's powers under relevant law and pursuant to the terms of the Agreement;

BE IT RESOLVED, that the Board of Education hereby appoints _____ to represent it in all matters related above (the "Committee"); and

BE IT FURTHER RESOLVED, that in accordance with the Agreement, a copy of which is annexed hereto, the Board of Education agrees (1) to assume its equitable share of the costs of the cooperative bidding; (2) to abide by majority decisions of the participating districts on quality standards; (3) to award bid item purchases according to the recommendations of the Committee, unless all bids are rejected; and (4) to negotiate directly with the successful bidder(s) after the awarding of contract(s).

CERTIFICATION OF DISTRICT CLERK

I, _____, District Clerk of the SAUQUOIT VALLEY CENTRAL SCHOOL DISTRICT Board of Education, hereby certify that the above resolution was adopted by the required majority vote of the Board of Education at its meeting held on _____, 20__.

DATED _____ SIGNATURE _____

Policy

COMMUNITY RELATIONS

1021

VISITORS TO THE SCHOOL

School visitors must report to the District Office, Office of the Building Principal or the Office of the Transportation Office, sign in and receive permission from an appropriate school official before entering a school facility or approaching any school employee or student. Parents or guardians of a student will report to the appropriate Office of the Building Principal or Nurse's Office in order to contact their child.

A visitor's pass will be issued by the appropriate office and must be displayed prominently on the clothing of the visitor at all times. Every effort will be made by office staff to protect staff and students from unnecessary visits during school hours.

While on school grounds, school visitors will adhere to all District rules and regulations, including those set forth in the District's Code of Conduct (policy number 1010).

At the conclusion of each visit, school visitors must report to the office that authorized their visit and sign themselves out of school before leaving school grounds.

The District will place signs in appropriate locations so that visitors know their reporting obligations.

Sauquoit Valley Central School District

Cross Ref: 1010, Code of Conduct

Adopted: 10/25/94

Revised: 01/27/04, 5/20/25

Readopted: 10/16/07

Policy

COMMUNITY RELATIONS

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NEWS RELEASES

All Sauquoit Valley Central School District (the District) employees are to submit items intended as news releases to a building principal, the Superintendent or the designee of an administrator. A news release includes anything to be published in a school publication such as SVCSD News & Views and a staff bulletin or an external publication such as a daily (or weekly) newspaper.

All news releases pertaining to negotiated agreements will be subject to the provisions contained in those agreements and will not be bound by the above regulations.

Sauquoit Valley Central School District

Adopted: 10/25/94

Reviewed: 01/27/04, 5/20/25

Readopted: 10/16/07

Regulation

COMMUNITY RELATIONS

1024.1

NEWS RELEASE FORM FOR SUGGESTIONS

Please include the following items:

1. Suggested title:
2. Release for which Media – SVCS News & Views, Staff Bulletin, other please state.
3. Person submitting release:
4. Be sure to include the particulars such as who, what, where, and when.
5. Please begin the release below and continue on the reverse side.
6. Date of approval: _____ By: _____.

Sauquoit Valley Central School District

Adopted: 10/25/94

Reviewed: 01/27/04

Readopted: 10/16/07

Rescinded: _____

Approved by the Superintendent: _____

USE OF BUSES BY COMMUNITY GROUPS

I. Statement of Policy

- A. Upon formal application and approval by the Board of Education (the Board), buses may be rented or leased to the following groups during any time when such vehicles are not needed for student transport:
1. American Indian tribes for educational purposes;
 2. Any senior citizens' center that is recognized and funded by the office for the aging;
 3. Any not-for-profit organization serving the physically or mentally disabled;
 4. Any not-for-profit organization that provides recreational youth services, or the operating playgrounds, or runs neighborhood recreation centers;
 5. Any municipal corporation, as defined in section 1501-b of the General Construction Law;
 6. any non-profit incorporated organization serving senior citizens;
 7. any not-for-profit organization providing transportation services in rural counties as defined by law for children participating in the agricultural child care program authorized by the agriculture and markets law;
 8. an operator of a coordinated public transportation service, as defined by law, for the purpose of providing a portion of a coordinated public transportation service plan as authorized by law;
 9. any not-for-profit organization, community based organization, or educational or employment and training services for youths and adults in a rural county;
 10. any fire company as defined by the volunteer firefighters benefit law, or an ambulance company as defined by the volunteer ambulance workers' benefit law; and
 11. another school district.
- B. The organization requesting use will provide adult supervision during the time when the students are on the bus.
- C. A maximum of thirty (30) miles per round trip will apply in all cases.
- D. Each lease trip will utilize a fully trained and certified Sauquoit Valley Central School bus driver assigned by the Transportation Supervisor.
- E. The lease rate per mile will be established annually by the Board and a minimum of \$25.00 will be charged per round trip.

POLICY

COMMUNITY RELATIONS

1025

USE OF BUSES BY COMMUNITY GROUPS

- F. The organization requesting use will supply a "Certificate of Insurance" naming Sauquoit Valley Central Schools as an Additional Insured.

II. Request

The organization requesting use should make a request in writing to the Superintendent a minimum of forty-five (45) days prior to the proposed ate of use.

Sauquoit Valley Central School District

Legal Ref: NYS Education Law §1709(25)(c); NYS General Construction Law §1501-b;

Adopted: 02/28/95

Revised: 03/11/08, 5/20/25

POLICY ON CONSTITUTIONALLY PROTECTED PRAYER IN THE SCHOOLS

The Sauquoit Valley Central School District (the District) shall not adopt policies, which prevents or otherwise denies participation in constitutionally protected prayer in its elementary or secondary schools. If the District discovers any provision of its policies to be in conflict with such guidance and no other law mandates such provision, that provision shall be treated as severed from the Policy and the Policy shall be enforced without giving effect to such provision.

Sauquoit Valley Central School District

Legal Ref: 20 USCA 7904, Guidance on Constitutionally Protected Prayer and Religious Expression in Public Elementary and Secondary Schools, January, 2020 (updated 2021, and 2023); Equal Access Act, 20 United States Code (U.S.C.) Sections 4071-4074

Adopted: 03/25/03

Reviewed: 01/27/04

Readopted: 10/16/07

Revised: 5/20/25

Regulation

COMMUNITY RELATIONS

1050.1

CONSTITUTIONALLY PROTECTED PRAYER IN THE SCHOOLS CERTIFICATION

As a condition of receiving federal funds under the Elementary and Secondary Education Act, as amended by the No Child Left Behind Act of 2001 (NCLB), the local educational agency hereby certifies that no policy of the local educational agency prevents, or otherwise denies participation in, constitutionally protected prayer in public elementary schools and secondary schools, as detailed in the current guidance issued pursuant to NCLB Section 9524(a).

Signature

Date

Printed Name and Title of Authorized Representative

Name of Local Educational Agency

Sauquoit Valley Central School District

Approved by the Superintendent: _____

Adopted: 03/25/03

Rescinded: _____

Reviewed: 01/27/04

Readopted: 10/16/07

POLICY FOR HANDLING AND DISSEMINATION IDENTIFYING INFORMATION
RECEIVED REGARDING SEX OFFENDER

I. Statement of Policy

In accordance with the Sex Offender Registration Act (“Megan’s Law”), the Sauquoit Valley Central School District (the District) supports the New York State Department of Criminal Justice Services (DCJS) in its effort to inform the community in certain circumstances of the presence of individuals with a history of sex offenses, particularly against children, in the school locality. This Policy is enacted in order to minimize the possibility that the sex offender will come in contact with school-age children, and to assist law enforcement agencies in preventing further criminal activity from occurring. Furthermore, the District shall cooperate with local police authorities and the local community in promoting and protecting the safety and well-being of its students.

II. Distribution of Information

The Superintendent or their designee shall implement this Policy and properly distribute and maintain information received from local police authorities regarding sex offenders in a responsible manner and establish a uniform response by District personnel to such information.

III. Procedures

A. Information Received

1. In the event the Superintendent or their designee receives information regarding a sex offender, they shall immediately relay said information to the following District personnel:
 - a. Administrators
 - b. Transportation Supervisor and/or person in charge of bus garage
2. Staff members shall be instructed not to further disclose such information, except to other staff members of the District who have a need to know.
3. Staff members shall be instructed to check with their immediate supervisor if they observe any suspicious person(s) on or near school property or at or near bus routes and shall be directed to report to their supervisor if an individual whose description matches the information provided is so observed. Supervisor(s) are directed to contact the Superintendent or their

POLICY

COMMUNITY RELATIONS

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POLICY FOR HANDLING AND DISSEMINATION IDENTIFYING INFORMATION RECEIVED REGARDING SEX OFFENDER

designee, who shall be responsible for contacting the local parole authorities and/or law enforcement agencies if a sex offender is observed.

B. Dissemination of Information

1. The District may disclose or further disseminate information that is received pursuant to the Sex Offender Registration Act.
2. Requests for information which the District receives regarding a sex offender from a source other than the Sex Offender Registry and that is independent of the requirements of the Sex Offender Registration Act, shall be referred to the District's Freedom of Information Law/Records Access Officer and processed in accordance with Article 6 and 6-A of the Public Officers Law.

Sauquoit Valley Central School District

Legal Ref: NYS Corrections Law Article 6-C; NYS Public Officers Law Article 6 & 6-A;
NYS Executive Law 259-c

Adopted: 01/26/99

Revised: 01/27/04, 5/20/25

Readopted: 10/16/07

Policy is Required.
EXTREME HEAT CONDITION DAYS

I. Statement of Policy

The Board of Education (the Board) establishes this Policy to ensure the health and safety of students and staff on extreme heat condition days.

II. Definition

Extreme Condition Days - days when the occupiable educational and support services spaces are found to be eighty-two (82) degrees or greater. Support Services space does not include a kitchen where food for consumption by students is prepared.

III. Procedures for Extreme Heat Condition Days

- A. Room temperature is to be measured in a shaded location, three feet above the floor near the center of the room.
- B. Room Temperature at 82 Degrees Fahrenheit
 - 1. When the temperature of an occupiable educational and support services space as defined in this Policy reaches eighty-two (82) degrees Fahrenheit or higher, the District the Superintendent (or their designee) will determine the appropriate actions to take to relieve heat-related discomfort.
 - 2. Actions to relieve heat-related discomfort may include:
 - a. Turning off the overhead lights;
 - b. Pulling down shades or blinds;
 - c. Turning on fans;
 - d. Using air conditioners and conditioned spaces, where available and rotating groups as practicable;
 - e. Opening classroom doors and windows to increase circulation;
 - f. Turning off unused electronics that produce heat;
 - g. Limiting outdoor activities;
 - h. Increasing hydration breaks; and/or
 - i. Decreasing physical activities.

POLICY

SUPPORT OPERATIONS

5002

Policy is Required.

EXTREME HEAT CONDITION DAYS

3. Any actions taken to relieve heat-related discomfort must align with applicable building and fire codes and maintain the safety and security of the building.

C. Room Temperature at 88 Degrees or Higher

1. When practicable, educational and support services spaces will not be occupied if room temperature reaches eighty-eight (88) degrees Fahrenheit.
2. The District shall develop a plan to remove students and staff from occupied spaces where practicable when the temperature reaches eighty-eight (88) degrees Fahrenheit. These procedures may include:
 - a. Implementing District early closing procedures for students and staff.
 - b. Relocation of students and staff members to spaces or locations that are cooler.
 - c. Implementation of its other procedures for extreme heat condition days as outlined within the District Building-Level Emergency Response Plan.

IV. Building-Level Emergency Response Plan

The District's Chief Emergency Officer shall ensure that each of the District's Building-Level Response Plans address a response to, and develop procedures for, extreme heat condition days. The plan(s) should include procedures for evacuation, transportation, shelter sites, emergency notification to parents and guardians, and to address medical needs.

Sauquoit Valley Central School District

Legal Ref: NYS Education Law 409-n, 2801-a; 8 NYCRR 155.17

Cross Ref: 5010, District-Wide Safety Plan and Building-Level Emergency Response Plans

Adopted: 5/20/25