

Parent/Student Form for Reporting Possible Bullying Behavior

Bullying Definition: Any severe or pervasive physical or verbal act or conduct, including communications made in writing or by means of an electronic act by a student, or a group of students, directed against another student with the intent to ridicule, harass, humiliate, or intimidate the other student while on school grounds, traveling to or from school, or at a school-sponsored activity which substantially disrupts the educational environment.

Report will be investigated no later than the end of the next school day and report of outcome to parent within 30 days. The school is not permitted to provide information about other students or discipline issued to other students with the reporting parent.

Name of Student (Target): _____ DOB _____
School: _____ Grade: _____ Teacher/Counselor: _____
Parent Name: _____ Tel/Cell: _____ Email: _____
Full Name of Offending Person(s): _____ Grade: _____
Date of Report: _____

1. Give details of your concerns including dates/times, location(s), witnesses, etc. Please provide specific examples of the offensive conduct. (Use back-side if necessary.)

2. What remedy are you seeking?

3. Describe the informal efforts that you have made to correct the situation described in #1.

ANONYMOUS REPORT:

1. Please DO NOT use my child's name while investigating and why (signature) _____
Why not? _____

2. It is ok to use my child's name while investigating (signature) _____

TO BE COMPLETED BY SCHOOL

Date Report Received at School: _____
Date Investigated: _____ By Whom: _____
Date Parent Notified of Outcome: _____ By Whom: _____
Bullying Verified: ☐ Yes ☐ No
Comments:

Original: School Site