



HOLTVILLE UNIFIED SCHOOL DISTRICT

Governing Board of Trustees

Regular Board Meeting

May 19, 2025

Board of Trustees

Ben Abatti Jr., President

Julie Duarte, Clerk

Kevin Grizzle, Member

Larry Iten, Member

Jared Garewal, Member

Superintendent

Celso Ruiz

Assistant Superintendent

John Paul Wells



**REGULAR MEETING
of the
BOARD OF TRUSTEES
HOLTVILLE UNIFIED SCHOOL DISTRICT**

Monday, May 19, 2025

CLOSED SESSION 5:00 P.M., OPEN SESSION 6:00 P.M.

Holtville Unified School District, Board Room, 621 East 6th Street., Holtville, CA. 92250

From time-to-time writings that are public records, which are related to open session items on an agenda for a regular meeting, may be distributed to Trustees after the posting of the agenda. Whenever this occurs, such writings will be available for public inspection in the Office of the Superintendent located at 621 E. Sixth Street, Holtville, Ca. 92250

Members of the public who require disability accommodation in order to participate in the meeting should contact the Superintendent at (760)356-2974, or in writing, at least 24 hours prior to the meeting. (Government Code section 54954.2).

1. PRELIMINARY

Call to Order

Flag Salute

Roll Call

Present Absent

Ben Abatti Jr., President

Julie Duarte, Clerk

Kevin Grizzle, Member

Larry Iten, Member

Jared Garewal, Member

Luis Martinez, Student Rep

2. MODIFICATIONS OF THE ORDER OF THE AGENDA, IF ANY.

Motion: _____ Second: _____ Ayes: ____ Nays: ____ Vote: ____ - ____

**3. STATEMENTS FROM THE PUBLIC REGARDING ITEMS ON THE
CLOSED SESSION AGENDA.**

At this time, members of the public may address the Board only as to items on the closed session agenda. If you wish to address the Board, please stand, give your name and address and proceed to the podium from which you will speak. Individual presentations shall not be for more than three (3) minutes and the total time for this purpose shall not exceed twenty minutes.

4. CLOSED SESSION

A) Negotiations with the CSEA Chapter 338 – Pursuant to Government Code Section 3549.1

*B) Conference with Labor Negotiator Pursuant to Government Code Section 54957.6: Agency
Negotiator: Superintendent; Employee organization: Holtville Teachers Association*

5. REPORTABLE CLOSED SESSION ACTIONS:

**BOARD OF TRUSTEES
HOLTVILLE UNIFIED SCHOOL DISTRICT
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AGENDA PAGE 2**

6. RECOGNITIONS

*Migrant Speech & Debate
HHS Volleyball
Finley Mariachi*

7. PUBLIC COMMENT ON ITEMS ON THE OPEN SESSION AGENDA AND ON NON AGENDA ITEMS OF INTEREST TO THE PUBLIC THAT ARE WITHIN THE SUBJECT MATTER

JURISDICTION OF THE BOARD. *At this time, members of the public may address the Board only as to items on the open session agenda or items within the subject matter jurisdiction of the Board. Public comment will not be taken during the Board's consideration of an item on the open session agenda. If you wish to address the Board, please stand, give your name and address and proceed to the podium from which you will speak. Individual presentations shall not be for more than three (3) minutes and the total time for this purpose shall not exceed twenty minutes. In accordance with the Brown Act, unless an item has been placed on the published agenda, there shall be no action taken. The Board may 1) acknowledge receipt of the information, 2) refer to staff for further study, or 3) refer the matter to the next agenda.*

8. COMMUNICATIONS FROM THE SCHOOL DISTRICT

*Holtville Teachers Association
California School Employees Association
Student Board Member
Governing Board
Assistant Superintendent
Superintendent*

9. CONSENT AGENDA

All matters on the Consent Agenda are considered by the Board to be routine and will be enacted by the Board in one motion in the form listed below. The Superintendent and staff recommend approval of all Consent Agenda items.

A. GENERAL FUNCTION

- 1) *Adoption of Minutes: April 14, 2025* Pgs. 3-6
(Supplemental Information)

B. FINANCE AND BUSINESS

- 1) *Warrant Orders week beginning 4/17/25 to week ending 5/15/25* Pgs. 8-17
(Supplemental Information)

C. PERSONNEL SERVICES

- 1) *Classified Employment* Pg. 19
2) *Classified Resignation* Pg. 20
3) *Certificated Management Retirement* Pg. 21
4) *Coaching Resignation* Pg. 22
5) *Coaching Employment* Pg. 23
6) *Classified Medical Leave* Pg. 24

D. GENERAL BUSINESS

The Board is asked to approve the following items:

- 1) *Out of State trip for Finley School ASB students to Waylon's Water World in Yuma, AZ 5/22/25*
2) *Overnight trip to San Diego, CA for the HHS swim team, CIF Finals 5/9/25-5/10/25* Pg. 26
3) *Donation in the amount of \$3,833.27 to Holtville FFA from California Future Farmers* Pg. 27
4) *Finley school requested to dispose of obsolete items* Pg. 28

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GENERAL BUSINESS continued

- 5) *California Adult Education Program (CAEP) Imperial County Adult Ed Consortium Members* Pg. 29
- 6) *San Joaquin County Office of Ed CODESTACK MOU with HUSD* Pgs. 30-34
- 7) *Quarterly Report on Williams Uniform Complaints for April 2025* Pg. 35
- 8) *MOU between the HUSD & the School Librarian Regarding Services for the 2025-2026 SY* Pgs. 36-38
- 9) *AVID District Path Training Agreement* Pgs. 39-43
- 10) *AVID Membership Renewal* Pgs. 44-46
- 11) *2025-26 CIF Membership & Agreement with HUSD* Pgs. 47-52
- 12) *2025-26 HUSD School Board Meeting Calendar* Pg. 53
- 13) *Ellevation Curriculum renewal quote* Pg. 54
- 14) *IID Glow-LED Light Grant notification to replace or upgrade current lighting at HHS gym, tennis courts and all lighting located in HHS football and baseball fields* Pgs. 55-60
- 15) *Updated SPSA for Freedom Academy with WASC Report suggestions* Pgs. ****
- 16) *HMS Fundraiser selling Flex Caps for \$22* Pg. 61

Motion: _____ Second: _____ Ayes: ____ Nays: ____ Vote: ____ - ____

10. INFORMATION ITEMS

- A) *Update on construction – Greg Cox*
- B) *Holtville High School students' option of earning an Associate's Degree - Mr. Arevalo*

11. PUBLIC HEARING

Pursuant to Government Code Section 3547 (a) regarding the Initial Proposal from the District to the California School Employees Association, Chapter 338, for the 2024-25 reopener negotiations Pg. 64

12. ACTION/DISCUSSION ITEMS

The Board is asked to approve the following items:

- A) *Adopt Initial Proposal from the District to the California School Employees Association, Chapter 338, for 2024-25 reopener negotiations*

(Mr. Ruiz)

Motion: _____ Second: _____

Ayes: ____ Nays: ____ Vote: ____ - ____

- B) *Approval for Jesus Gonzalez to teach Business, grades 9th -12th at Holtville High School with an English Language Variable Term Waiver for the 2025-26 school year*

(Mr. Ruiz)

Motion: _____ Second: _____

Preferential Student Vote - Aye: ____ Nay: ____

Ayes: ____ Nays: ____ Vote: ____ - ____

- C) *Approve Enterprise vehicle leases of seven (7) 2025 Ford Transit-350 passenger vans and one (1) 2025 Nissan Altima*

(Mr. Wells) Pgs. 66-74

Motion: _____ Second: _____

Preferential Student Vote - Aye: ____ Nay: ____

Ayes: ____ Nays: ____ Vote: ____ - ____

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ACTION/DISCUSSION continued

D) Approve the criteria for the High School Salutatorian and Valedictorian

(Mr. Arevalo)

Motion: _____ Second: _____
Preferential Student Vote - Aye: ____ Nay: ____
Ayes: _____ Nays: _____ Vote: ____ - ____

13. FUTURE BOARD MEETING DATE

Monday, June 16, 2025, is the next Regular Board Meeting

Wednesday, June 18, 2025, is the next Regular Board Meeting

Monday, June 23, 2025, is the next Special Board Meeting (if needed)

14. ADJOURNMENT

15. CLOSED SESSION if needed

A) Negotiations with the CSEA Chapter 338 – Pursuant to Government Code Section 3549.1

B) Conference with Labor Negotiator Pursuant to Government Code Section 54957.6: Agency

Negotiator: Superintendent; Employee organization: Holtville Teachers Association

****** A copy is available at the District Office and/or online www.husd.net**

MISSION STATEMENT

The Mission of the Holtville Unified School District is to ensure a standards-based curriculum that promotes excellence in academic, social and emotional growth for every student through the establishment of strong parent/school/community partnerships in a stable and safe learning environment.

HOLTVILLE UNIFIED SCHOOL DISTRICT
School Board Meeting Agenda

CONSENT AGENDA

HOLTVILLE UNIFIED SCHOOL DISTRICT
School Board Meeting Agenda

MINUTES

**Holtville Unified School District
Regular Board Meeting
Minutes – April 14, 2025**

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The Board of Trustees of the Holtville Unified School District met in a Regular Session on April 14, 2025, at the Holtville Unified School District Board Room 621 E 6th Street, Holtville, California. The meeting was called to order at 5:00 p.m. by the Presiding Chairman.

MEMBERS PRESENT: Ben Abatti Jr., President; Julie Duarte, Clerk; Kevin Grizzle, Member; Larry Iten, Member; Jared Garewal, Member; Celso Ruiz, Superintendent; John Paul Wells, Assistant Superintendent; Luis Martinez, Student Rep.

MEMBERS ABSENT: None

MODIFICATION OF THE AGENDA: Moved by Trustee Garewal, Seconded by Trustee Grizzle to change the 2025-26 school calendar holidays from February 13, 2026, to February 6, 2026, to have two 3-day weekends in a row. Approved by unanimous votes, Ayes: 5, Nays: 0. Vote: 5-0.

STATEMENTS FROM THE PUBLIC REGARDING ITEMS ON THE CLOSED SESSION AGENDA. None

CLOSED SESSION

Negotiations with the CSEA Chapter 338- Pursuant to Government Code Section 3549.1
Conference with Labor Negotiator Pursuant to Government Code Section 54957.6: Agency
Negotiator: Superintendent; Employee Organization: Holtville Teachers Association

REPORT OF CLOSED SESSION In: 5:05 p.m. **Out:** 6:09 p.m.
Nothing to report.

RECOGNITIONS

Mr. Drye introduced Faith Escutia as Freedom Academy's Student of the Month. She was not present due to a family emergency.

Mrs. Harrison introduced the Students of the Month for Pine School by grade:

TK – Everly Zendejas; Kinder – Aubrey Kizziah; First – Braxton Van Haren; Second – Edelyn Flores; Third – Hector Garcia; Fourth – Cole Spangler; Fifth – Destiny Cortez; Sixth – Joseph Jacobs; Seventh – Maddy Claverie; Seventh – Isabella Marquez; Eighth – Ava Dhaliwal.

ORAL COMMUNICATION FROM THE PUBLIC ON NON AGENDA ITEMS AND/OR ITEMS OF INTEREST TO THE PUBLIC THAT ARE WITHIN THE SUBJECT MATTER JURISDICTION OF THE BOARD.

Cynthia Kendall – congratulated the Pine students that were recognized. She recently had a nice conversation with Mrs. Harrison concerning the bullying issues that occurred on the bus. She expressed her concerns that there needs to be more communication from the District and school about bullying. She suggested that a memo or flyer be sent home to parents to have a conversation with their child about bullying, inappropriate behavior and cell phone usage, as

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well as the stigma about being a “tattle tale”. Kids are afraid to snitch on other kids and it can lead to bigger issues. She also suggested that the District be more proactive and incorporate something to prevent these kinds of issues.

COMMUNICATIONS FROM THE SCHOOL DISTRICT

CSEA – Mr. Castro stated that they are almost ready to make a good deal.

Luis Martinez – HHS Prom was on April 12 at the Swiss Club with a great turn out. Link Crew will be going to the bowling alley later this week.

Garewal – congratulated Pine school and Mrs. Harrison for the Distinguished School award.

Iten – congratulated Pine school and also the students recognized tonight.

Grizzle – congratulated the Pine school staff and Mrs. Harrison. He also mentioned that the HHS prom was nice, and students had fun. The FFA State convention was positive and uplifting.

Duarte – congratulated Pine school staff, added that Pine has great leadership and teachers.

Abatti - congratulated Pine school staff and Mrs. Harrison.

Wells - congratulated Pine school staff and Mrs. Harrison. He gave the monthly business brief.

Ruiz - congratulated Pine school staff and Mrs. Harrison. He wished everyone a restful and safe spring break.

CONSENT AGENDA

GENERAL FUNCTIONS

Moved by Trustee Grizzle, Seconded by Trustee Duarte to approve the following consent agenda items as follows: GENERAL FUNCTION – Adoption of Minutes: March 17, 2025 & March 25, 2025. FINANCE AND BUSINESS – Warrant orders week beginning 3/20/25 to week ending 4/10/25. PERSONNEL SERVICES – Classified Employment of Miguel Lara, Grounds (District); Nathan Ramos, Maintenance III (District); Marina Mendez, Bus Driver/Custodian (District); Alejandro Campos, Proctor (Pine); Julia Meza, Projects Secretary (District). Certificated Resignation of Dennise Frazier, Speech/Language Pathologist, 6/30/25. Certificated Retirement of Mike Goodsell, Teacher (HHS), 6/6/25. Medical Leave of Kacie Mange, Finlet Teacher extended to 3/31/25; Nadia Pizano, Migrant Program Coordinator, 4/15/25-5/5/25. Classified Resignation of Julia Meza, Paraprofessional (Finley). GENERAL BUSINESS – Grant Award from CA FFA Foundation in the amount of \$3,833.27. Overnight trip for FFA to San Luis Obispo, CA 5/1/25-5/3/25. Overnight trip for Migrant Speech & Debate to Monterey, CA 5/2/25-5/4/25. 2025/26 MOU between ICOE & HUSD regarding the ERP System. Annual Statement of Need 30-Day Substitute and Designated Subjects Career Technical Education 30-Day Substitute Teaching Permits. Quarterly Report on Williams Uniform Complaints for January 2025. MOU between ICOE & HUSD Regarding Account Auditor/Payroll-Retirement Services. Electrical Proposal from D.W. Hibbert Electric Co, Inc. for HHS Welding Receptacles in the amount of \$49,829.85. 2025-26 HUSD School Calendar. Urban Greening Project Grant Application for the planting of 125 trees for HUSD sites. Community emissions Reduction program (CERP) Grant Application for HMS & Pine parking lots. Missoula Children’s Theatre contract with Pine School for May 2, 2025, performance. Planned Service Agreement from

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Johnson Controls for fire extinguishers. All approved by unanimous votes, Ayes: 6, Nays: 0.
Vote: 6-0.

INFORMATION ITEMS

Greg Cox gave a written update on construction. HMS Fence, the guy is installing the gates. He promised that he would cut the concrete for the gates this last Saturday, that did not happen. He has not returned my call yet. HHS fire alarm is progressing. John Paul and I had a phone conference call with the contractor, he informed us that there have been some personal changes made that they are trying to get the operation running better. HHS Gym, the architect, has uploaded the plans to DSA. Approval will be soon. The crew has started the prefab walls for the building at the yard at HMS. Finley School office, the challenges with the AC in the Principal's office is being addressed. I am available by phone if any questions arise.

Linda Serrano presented a PowerPoint update on Reading Intervention. She explained how long it typically takes for a child to learn to read. The reading intervention at Finley school is currently servicing 72 students. Benchmarks are given three times a year. Each test is 1 minute with the exception of the Maze which is 3 minutes. She presented several graphs showing scores. She explained the research on dyslexia and that early intervention and support can help up to 90% of students with dyslexia succeed in school. Early intervention is best because the powerful plasticity of the brain in developmental years enables young children to more easily adapt to the structured literacy learning method.

ACTION/DISCUSSION ITEMS Moved by Trustee Iten, Seconded by Trustee Garewal to approve Board Resolution 2024/25-004 Day of the Teacher May 14, 2025. Roll Call Vote: Abatti: Aye; Duarte: Aye; Grizzle: Aye; Iten: Aye; Garewal: Aye. Passed by unanimous votes Ayes: 5, Nays: 0. Vote: 5-0. Moved by Trustee Duarte, Seconded by Trustee Grizzle to approve Board Resolution 2024/25-005 Classified School Employees Week May 19-23, 2025. Roll Call Vote: Abatti: Aye; Duarte: Aye; Grizzle: Aye; Iten: Aye; Garewal: Aye. Passed by unanimous votes Ayes: 5, Nays: 0. Vote: 5-0. Moved by Trustee Garewal, Seconded by Trustee Iten to approve the Declaration of Need for Fully Qualified Educators. Mr. Ruiz explained that this is an annual form that must be completed and returned to ICOE. The form certifies that in positions that are difficult to fill the District will make reasonable effort to recruit based on certain priorities. Preferential Student Vote; Aye. Passed by unanimous votes Ayes: 6, Nays: 0. Vote: 6-0. Moved by Trustee Grizzle, Seconded by Trustee Garewal to approve the BorderLAN Cybersecurity agreement in the amount of \$93,600 for detection and response services. Mr. Martinez explained that this company will monitor, investigate, and respond to any threats to our network with 24/7 monitoring. This is a 3-year agreement. Preferential Student Vote; Aye. Passed by unanimous votes Ayes: 6, Nays: 0. Vote: 6-0. Mr. Arevalo presented a PowerPoint on the criteria for the Holtville High School Salutatorian and Valedictorian. The first slide included the current Valedictorian and Salutatorian criteria. The process included multiple meetings throughout the year by a group of counselors and teachers. Information was gathered and conversation took place with disaggregated data. Additional HHS graduates will be recognized as follows with annotations included on official transcripts: Cum Laude: all graduates with a weighted overall GPA of 3.5-3.74; Magan Cum Laude: 3.75-3.99; Summa Cum Laude: 4. Or

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higher. The Valedictorian shall be the graduate with the highest weighted overall GPA. The Salutatorian shall be the graduate with the second highest weighted overall GPA. If two students tie for Valedictorian, no Salutatorian shall be named. In the event of a single Valedictorian and two students tied for Salutatorian, all Salutatorians shall be honored. A system of rules for the Valedictorian and salutatorian include: must be enrolled at HHS as a full-time student for at least six complete semesters; students must have a full class schedule during their high school career (a full class schedule at HHS without any early release periods); students shall not take any office/library aide courses; all courses must be regular academic courses; all courses offered at HHS, taught by HHS faculty, and which are included on official HHS student transcripts, shall be included in GPA calculation; AP & Honors courses at HHS, taught by HHS faculty, must be taken at HHS.

FUTURE BOARD MEETING DATE

Regular Board Meeting: Monday, May 19, 2025

ADJOURNMENT

The meeting adjourned at 7:09 p.m.

**Julie Duarte, Clerk
Holtville Unified School District
Board of Trustees**

HOLTVILLE UNIFIED SCHOOL DISTRICT
School Board Meeting Agenda

WARRANTS

Register 000343 - 04/17/2025

Bank Account COUNTY - County

Number	Amount	Status	Fund	Cancel Register (Date)	Payee
Bank Account COUNTY - County, Register 000343, Dated 04/17/2025					
25319833	194.43	Printed	010		A T & T (000008/2)
25319834	106.57	Printed	010		AGUIRRE, LILLIAN (000503/1)
25319835	31,450.00	Printed	010		Allegro (001057/1)
25319836	777.70	Printed	010		AMAZON CAPITAL SERVICES, INC (000822/1)
25319837	75.00	Printed	010		Baja Desert Tire Co (000052/2)
25319838	327.36	Printed	130		BERNARD FOOD INDUSTRIES INC (000058/1)
25319839	2,360.00	Printed	010		BYE BYE PIGEONS (001366/1)
25319840	4,462.45	Printed	010		C R and R INCORPORATED (000070/2)
25319841	88.58	Printed	010		CAPITAL ONE TRADE CREDIT (000972/3)
25319842	4,076.94	Printed	010		CARDMEMBER SERVICES (000322/2)
25319843	240.62	Printed	010		CASTILLO, BRENDA (000513/1)
25319844	4,035.91	Printed	010		CITY OF HOLTVILLE (000102/1)
25319845	2,462.68	Printed	010		COSTCO (000110/1)
25319846	6,817.92	Printed	010		COX,LINDSAY (000522/1)
25319847	640.19	Printed	010		Cronkright, Carson (000916/3)
25319848	317.90	Printed	010		D LUPITAS RESTAURANT (000119/1)
25319849	136.87	Printed	010		DEL SOL MARKET (000125/1)
25319850	98.00	Printed	010		Department of Justice Accounting Office (000130/1)
25319851	89.00	Printed	010		FORENSIC DRUG TESTING (000162/1)
25319852	791.96	Printed	010		GEORGES PIZZA (000177/1)
25319853	816.50	Printed	130		GOLD STAR FOODS, INC (001163/2)
25319854	42.15	Printed	010		GONZALEZ, ROGELIO (000639/1)
25319855	1,711.72	Printed	010		HOME DEPOT DEPT 32-2149095931 (000203/1)
25319856	289.66	Printed	010		ICOE (000210/1)
25319857	644.20	Printed	010		ICOE (000210/1)
25319858	919.94	Printed	010		IMPERIAL COUNTY OFFICE OF ED (000218/1)
25319859	181.00	Printed	010		IMPERIAL COUNTY PUBLIC HEALTH (000219/1)
25319860	16.00	Printed	010		IMPERIAL COUNTY PUBLIC HEALTH (000219/1)
25319861	31,466.59	Printed	010		IMPERIAL IRRIGATION DISTRICT (000221/1)
25319862	167.55	Printed	010		KC AUTO SERVICE LLC (001368/1)
25319863	79.99	Printed	010		MOEDANO,ROBERTO (000568/2)
25319864	253.10	Printed	010		ORTIZ,XOCHITL (000528/1)
25319865	250.00	Printed	010		PEREZ, NANCY (000722/1)
25319866	2,192.71	Printed	010		PROMOTE MARKETING CONCEPTS (001327/1)
25319867	2,000.00	Printed	010		Pyro Spectaculars, Inc (000887/1)

Selection Grouped by Sort/Group - Sorted by Sort, Check Number, Include Address? No, Checks Dated 04/17/2025, Filtered by (Bank Account(s) IN ('COUNTY')), Source = A, Pay To = N, Payment Method = C, Summary? = N, Sort/Group = 1, Further Sort by = N)

ERP for California

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Register 000343 - 04/17/2025

Bank Account COUNTY - County

Number	Amount	Status	Fund	Cancel Register (Date)	Payee
Bank Account COUNTY - County, Register 000343, Dated 04/17/2025 (continued)					
25319868	50.33	Printed	010		REXEL ESD (000329/1)
25319869	293.00	Printed	010		RIGOBERTO PONCE (001249/1)
25319870	94.50	Printed	010		ROMANS WATER (000331/1)
25319871	168.34	Printed	010		ROSAS, SUJHEY (001303/1)
25319872	354.00	Printed	010		RUBEN MACIAS (001255/1)
25319873	129.24	Printed	010		SALAZAR, MARTHA (000750/1)
25319874	3,135.35	Printed	130		SHAMROCK FOODS COMPANY (000356/2)
25319875	380.00	Printed	010		SPEARS HAWAIIAN SHAVED ICE (000782/1)
25319876	85.55	Printed	130		SYSCO FOOD SERVICES OF SAN DIE (000384/1)
25319877	834.43	Printed	130		SYSCO FOOD SERVICES OF SAN DIE (000384/1)
25319878	136.16	Printed	130		SYSCO FOOD SERVICES OF SAN DIE (000384/1)
25319879	1,568.57	Printed	130		SYSCO FOOD SERVICES OF SAN DIE (000384/1)
25319880	394.21	Printed	130		SYSCO FOOD SERVICES OF SAN DIE (000384/1)
25319881	423.84	Printed	130		SYSCO FOOD SERVICES OF SAN DIE (000384/1)
25319882	125.30	Printed	130		SYSCO FOOD SERVICES OF SAN DIE (000384/1)
25319883	502.06	Printed	130		SYSCO FOOD SERVICES OF SAN DIE (000384/1)
25319884	97.40	Printed	130		SYSCO FOOD SERVICES OF SAN DIE (000384/1)
25319885	134.35	Printed	010		T-Mobile USA, Inc. (001153/1)
25319886	132.40	Printed	010		Tommys Screen Printing (000395/1)
25319887	511.00	Printed	010		U S POSTMASTER (000621/1)
25319888	330.78	Printed	010		UNFIRST CORPORATION (000727/2)
25319889	73.53	Printed	010		WOLFE, EMILY (000592/2)
110,535.53		Number of Items		57 Totals for Register 000343	

Org Summary

Holtville Unified School District

Check #	25319833	through	25319889	Total Count	57	\$110,535.53
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Register 000344 - 05/01/2025

Bank Account COUNTY - County

Number	Amount	Status	Fund	Cancel Register (Date)	Payee
Bank Account COUNTY - County, Register 000344, Dated 05/01/2025					
25321910	7,293.02	Printed	010		AMAZON CAPITAL SERVICES, INC (000822/1)
25321911	2,770.71	Printed	010		ANIXTER INC (000031/2)
25321912	306.99	Printed	130		Brady Industries of California (001176/1)
25321913	15.07	Printed	010		CAPITAL ONE TRADE CREDIT (000972/3)
25321914	12,281.60	Printed	010		CARDMEMBER SERVICES (000322/2)
25321915	3,141.03	Printed	010		CREATING BRAND LEGACY (000616/2)
25321916	392.77	Printed	010		D LUPITAS RESTAURANT (000119/1)
25321917	469.30	Printed	010		DEL SOL MARKET (000125/1)
25321918	1,473.83	Printed	010		DELL MARKETING LP (000126/1)
25321919	361.00	Printed	010		DR. JANICE DEL PILAR (001375/1)
25321920	71.75	Printed	130		FBC OF HENDERSON LLC (000154/3)
25321921	310.68	Printed	010		FLINN SCIENTIFIC, INC (000690/2)
25321922	882.45	Printed	010		GAS COMPANY (000172/1)
25321923	145.46	Printed	010		GEORGES PIZZA (000177/1)
25321924	3,271.70	Printed	130		GOLD STAR FOODS, INC (001163/2)
25321925	2,159.35	Printed	130		HOLLANDIA DAIRY, INC (000608/1)
25321926	1,401.25	Printed	010		HOLTVILLE UNIFIED FOOD SERVICE (000201/1)
25321927	12,232.62	Printed	010		IMPERIAL IRRIGATION DISTRICT (000221/1)
25321928	92.50	Printed	010		Jack Schreder & Associates (000824/2)
25321929	357.82	Printed	010		JOHN DEERE FINANCIAL (000324/1)
25321930	30.18	Printed	010		KC AUTO SERVICE LLC (001368/1)
25321931	6,947.00	Printed	010		KIDDER MEDIA (001251/1)
25321932	2,734.10	Printed	010		KONICA MINOLTA BUSINESS USA (000642/2)
25321933	3,580.02	Printed	010		KONICA MINOLTA BUSINESS USA (000642/2)
25321934	127.50	Printed	010		LORI'S SANITATION, LLC (000710/1)
25321935	232.01	Printed	130		R S D (000320/1)
25321936	100.60	Printed	010		RIGOBERTO PONCE (001249/1)
25321937	439.26	Printed	010		SCHOOL PATHWAYS LLC (000348/2)
25321938	5,726.54	Printed	130		SHAMROCK FOODS COMPANY (000356/2)
25321939	347.00	Printed	010		SOSA, DAVID (001371/1)
25321940	839.22	Printed	010		SPARKLETTS WATERS (000370/1)
25321941	250.92	Printed	130		SYSCO FOOD SERVICES OF SAN DIE (000384/1)
25321942	1,004.87	Printed	130		SYSCO FOOD SERVICES OF SAN DIE (000384/1)
25321943	386.30	Printed	130		SYSCO FOOD SERVICES OF SAN DIE (000384/1)
25321944	1,021.55	Printed	130		SYSCO FOOD SERVICES OF SAN DIE (000384/1)

Selection Grouped by Sort/Group - Sorted by Sort, Check Number, Include Address? No, Checks Dated 05/01/2025, Filtered by (Bank Account(s) IN ('COUNTY'), Source = A, Pay To = N, Payment Method = C, Summary? = N, Sort/Group = 1, Further Sort by = N)

ERP for California

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Register 000344 - 05/01/2025

Bank Account COUNTY - County

Number	Amount	Status	Fund	Cancel Register (Date)	Payee
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Bank Account COUNTY - County, Register 000344, Dated 05/01/2025 (continued)

25321945	540.11	Printed	130		SYSCO FOOD SERVICES OF SAN DIE (000384/1)
25321946	720.56	Printed	010		UNFIRST CORPORATION (000727/2)

74,458.64

Number of Items

37 Totals for Register 000344

Org Summary

Holtville Unified School District

Check #	25321910 through	25321946	Total Count	37	\$74,458.64
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Register 000345 - 05/08/2025

Bank Account COUNTY - County

Number	Amount	Status	Fund	Cancel Register (Date)	Payee
Bank Account COUNTY - County, Register 000345, Dated 05/08/2025					
25322743	3,755.05	Printed	010		A T & T (000008/2)
25322744	853.99	Printed	010		AMAZON CAPITAL SERVICES, INC (000822/1)
25322745	195.90	Printed	010		AUTO ZONE (000049/1)
25322746	242.10	Printed	010		AVILA, DAVID (000510/1)
25322747	7,200.00	Printed	010		BorderLan, Inv (000737/1)
25322748	441.66	Printed	010		CALIBER SCREENING (000075/1)
25322749	1,437.21	Printed	010		CALIFORNIA SCHOOLS VEBA (000083/1)
25322750	41.99	Printed	010		CAPITAL ONE TRADE CREDIT (000972/3)
25322751	3,480.00	Printed	010		City of El Centro (000939/1)
25322752	7,645.30	Printed	010		CREATING BRAND LEGACY (000616/2)
25322753	147.31	Printed	010		D LUPITAS RESTAURANT (000119/1)
25322754	192.60	Printed	010		DEF PRODUCTS, LLC (001167/1)
25322755	124.58	Printed	010		DEL SOL MARKET (000125/1)
25322756	270.07	Printed	010		DRYE, MITHCELL (000516/1)
25322757	7,958.30	Printed	010		ENTERPRISE FM TRUST (000767/1)
25322758	658.05	Printed	010		FIDELITY SECURITY LIFE INSURANCE CO (000276/1)
25322759	736.59	Printed	010		GABRIEL VARELA (001237/1)
25322760	1,007.24	Printed	010		GEORGES PIZZA (000177/1)
25322761	1,559.15	Printed	130		GOLD STAR FOODS, INC (001163/2)
25322762	1,166.71	Printed	010		HARRISON, PATRICA (000523/1)
25322763	2,183.81	Printed	130		HOLLANDIA DAIRY, INC (000608/1)
25322764	2,538.68	Printed	010		HOLTVILLE UNIFIED SCHOOL DISTR (000202/1)
25322765	25,820.18	Printed	010		ICOE (000210/1)
25322766	375.00	Printed	010		ICOE (000210/1)
25322767	14,730.24	Printed	010		Imperial County Sheriff (000938/1)
25322768	231.06	Printed	010		IMPERIAL IRRIGATION DISTRICT (000221/1)
25322769	56.00	Printed	010		IMPERIAL VALLEY ROP (000232/1)
25322770	189.40	Printed	010		Jabalera, Sandra (000843/1)
25322771	215.81	Printed	010		KC AUTO SERVICE LLC (001368/1)
25322772	70.55	Printed	010		KONICA MINOLTA BUSINESS USA (000642/2)
25322773	70.55	Printed	010		KONICA MINOLTA BUSINESS USA (000642/2)
25322774	70.55	Printed	010		KONICA MINOLTA BUSINESS USA (000642/2)
25322775	70.55	Printed	010		KONICA MINOLTA BUSINESS USA (000642/2)
25322776	70.55	Printed	010		KONICA MINOLTA BUSINESS USA (000642/2)
25322777	70.55	Printed	010		KONICA MINOLTA BUSINESS USA (000642/2)

Selection Grouped by Sort/Group - Sorted by Sort, Check Number, Include Address? No, Checks Dated 05/08/2025, Filtered by (Bank Account(s) IN ('COUNTY')), Source = A, Pay To = N, Payment Method = C, Summary? = N, Sort/Group = 1, Further Sort by = N)

Register 000345 - 05/08/2025

Bank Account COUNTY - County

Number	Amount	Status	Fund	Cancel Register (Date)	Payee
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Bank Account COUNTY - County, Register 000345, Dated 05/08/2025 (continued)

25322778	70.55	Printed	010		KONICA MINOLTA BUSINESS USA (000642/2)
25322779	70.55	Printed	010		KONICA MINOLTA BUSINESS USA (000642/2)
25322780	70.55	Printed	010		KONICA MINOLTA BUSINESS USA (000642/2)
25322781	70.55	Printed	010		KONICA MINOLTA BUSINESS USA (000642/2)
25322782	70.55	Printed	010		KONICA MINOLTA BUSINESS USA (000642/2)
25322783	70.55	Printed	010		KONICA MINOLTA BUSINESS USA (000642/2)
25322784	70.55	Printed	010		KONICA MINOLTA BUSINESS USA (000642/2)
25322785	70.55	Printed	010		KONICA MINOLTA BUSINESS USA (000642/2)
25322786	2,869.42	Printed	010		Law Offices Arthur Palkowitz (001116/1)
25322787	127.50	Printed	010		LORI'S SANITATION, LLC (000710/1)
25322788	2,510.32	Printed	010		MCCLURE, RICHARD (000799/1)
25322789	825.00	Printed	010		MEDIC FIRST (000700/4)
25322790	347.62	Printed	010		MIGUEL MATA (000496/1)
25322791	9,240.00	Printed	210		PRECISION INSPECTIONS INC (001147/1)
25322792	11,957.89	Printed	210		PYRO-COMM SYSTEMS, INC (001068/2)
25322793	13.62	Printed	010		RAMIREZ, RAQUEL (000779/1)
25322794	164.50	Printed	010		ROMANS WATER (000331/1)
25322795	2,219.52	Printed	010		RUIZ, CELSO (000576/1)
25322796	54.00	Printed	010		SALAZAR, MARTHA (000750/1)
25322797	6,996.52	Printed	130		SHAMROCK FOODS COMPANY (000356/2)
25322798	306.00	Printed	010		SOFTCHOICE CORPORATION (000786/2)
25322799	118.89	Printed	010		SPARKLETT'S WATERS (000370/1)
25322800	169.41	Printed	130		SYSCO FOOD SERVICES OF SAN DIE (000384/1)
25322801	47.30	Printed	130		SYSCO FOOD SERVICES OF SAN DIE (000384/1)
25322802	1,247.90	Printed	130		SYSCO FOOD SERVICES OF SAN DIE (000384/1)
25322803	201.26	Printed	130		SYSCO FOOD SERVICES OF SAN DIE (000384/1)
25322804	569.62	Printed	130		SYSCO FOOD SERVICES OF SAN DIE (000384/1)
25322805	32.55	Printed	130		SYSCO FOOD SERVICES OF SAN DIE (000384/1)
25322806	297.38	Printed	130		SYSCO FOOD SERVICES OF SAN DIE (000384/1)
25322807	135.58	Printed	130		SYSCO FOOD SERVICES OF SAN DIE (000384/1)
25322808	465.63	Printed	130		SYSCO FOOD SERVICES OF SAN DIE (000384/1)
25322809	477.97	Printed	130		SYSCO FOOD SERVICES OF SAN DIE (000384/1)
25322810	812.08	Printed	130		SYSCO FOOD SERVICES OF SAN DIE (000384/1)
25322811	466.70	Printed	130		SYSCO FOOD SERVICES OF SAN DIE (000384/1)
25322812	1,064.35	Printed	130		SYSCO FOOD SERVICES OF SAN DIE (000384/1)

Selection Grouped by Sort/Group - Sorted by Sort, Check Number, Include Address? No, Checks Dated 05/08/2025, Filtered by (Bank Account(s) IN ('COUNTY')), Source = A, Pay To = N, Payment Method = C, Summary? = N, Sort/Group = 1, Further Sort by = N)

ERP for California

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Register 000345 - 05/08/2025

Bank Account COUNTY - County

Number	Amount	Status	Fund	Cancel Register (Date)	Payee
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Bank Account COUNTY - County, Register 000345, Dated 05/08/2025 (continued)

25322813	128.00	Printed	010		Tommys Screen Printing (000395/1)
25322814	707.92	Printed	010		U S POSTMASTER (000621/1)
25322815	343.09	Printed	010		UNFIRST CORPORATION (000727/2)
25322816	344.39	Printed	010		VANACKER, CHAD (000584/1)
25322817	3,095.94	Printed	010		Verizon Wireless Services LLC (000422/1)
25322818	1,945.55	Printed	010		VILLEGAS, BRENDA (000596/1)
25322819	4,713.96	Printed	010		VISION SERVICE PLAN (000424/1)
25322820	12,177.86	Printed	010		VOL. EMPLOYEES' BENEFITS ASSOC (000480/1)

153,636.92

Number of Items

78 Totals for Register 000345

Org Summary				
Holtville Unified School District				
Check #	25322743	through	25322820	Total Count
				78
				\$153,636.92

HOLTVILLE UNIFIED SCHOOL DISTRICT
School Board Meeting Agenda

PERSONNEL

MEMORANDUM

TO: BOARD OF TRUSTEES
FROM: CELSO RUIZ, SUPERINTENDENT
SUBJECT: CLASSIFIED EMPLOYMENT
DATE: MAY 19, 2025

The Board is requested to approve the following Classified Employment for the 2024/25 SY:

- | | | |
|-------------------------|----------------------|----------|
| 1. Emilia Garay Rosales | Cafeteria Sub | District |
| 2. Carmen Montoya | Counseling Secretary | HHS |

MEMORANDUM

TO: BOARD OF TRUSTEES
FROM: CELSO RUIZ, SUPERINTENDENT
SUBJECT: CLASSIFIED RESIGNATIONS
DATE: MAY 19, 2025

The Board is requested to accept the following Classified Resignation:

- | | |
|----------------------|--------------------------|
| 1. Teana Heiter | ASES/ELOP Tutor |
| 2. Angelica Gonzalez | ASES/ELOP |
| 3. Carmen Montoya | Attendance Secretary HHS |

MEMORANDUM

TO: BOARD OF TRUSTEES
FROM: CELSO RUIZ, SUPERINTENDENT
SUBJECT: CERTIFICATED MANAGEMENT RETIREMENT
DATE: MAY 19, 2025

The Board is requested to accept the following Certificated Management Retirement:

- | | | |
|----------------------|------------------|---------|
| 1. Patricia Harrison | Principal (Pine) | 7/31/25 |
|----------------------|------------------|---------|

MEMORANDUM

TO: BOARD OF TRUSTEES
FROM: CELSO RUIZ, SUPERINTENDENT
SUBJECT: COACHING RESIGNATIONS
DATE: MAY 19, 2025

The Board is requested to accept the following Coaching Resignation:

- | | | |
|-----------------|------------------------------|---------|
| 1. Rafael Lopez | HHS Assistant Baseball Coach | 5/15/25 |
|-----------------|------------------------------|---------|

MEMORANDUM

TO: BOARD OF TRUSTEES
FROM: CELSO RUIZ, SUPERINTENDENT
SUBJECT: COACHING/EXTRA DUTY EMPLOYMENT
DATE: MAY 19, 2025

The Board is requested to accept the following Coaching/Extra Duty Employment:

1. Gerardo Casarez	Assistant Boys Volleyball	\$3,283
2. Samantha Williams	Girl's Basketball Coach	Pine
3. Brian Phillips	Co-ed Football Coach	Pine

MEMORANDUM

TO: BOARD OF TRUSTEES
FROM: CELSO RUIZ, SUPERINTENDENT
SUBJECT: CLASSIFIED MEDICAL LEAVE OF ABSENCE
DATE: MAY 19, 2025

The Board is requesting to accept the following Classified Medical Leave of Absence:

- | | | |
|--------------------|---------------------|----------------|
| 1. Norma Contreras | Cafeteria Worker II | 5/8/25-8/10/25 |
|--------------------|---------------------|----------------|

HOLTVILLE UNIFIED SCHOOL DISTRICT
School Board Meeting Agenda

GENERAL BUSINESS

MEMORANDUM

TO: BOARD OF TRUSTEES
FROM: CELSO RUIZ, SUPERINTENDENT
SUBJECT: OVERNIGHT AND/OR OUT OF STATE TRIPS
DATE: MAY 19, 2025

The Board is requested to approve the following overnight and/or out of state trips:

1. Finley School ASB students to Waylon's Water park in Yuma, Az 5/22/25
2. HHS swim team CIF Finals to San Diego, CA 5/9/25-5/10/25

MEMORANDUM

TO: BOARD OF TRUSTEES
FROM: CELSO RUIZ, SUPERINTENDENT
SUBJECT: DONATION
DATE: MAY 19, 2025

The Board is requested to approve the following donation:

1. Donation in the amount of \$3,833.27 to Holtville FFA from California Future Farmers

MEMORANDUM

TO: BOARD OF TRUSTEES
FROM: CELSO RUIZ, SUPERINTENDENT
SUBJECT: OBSOLETE ITEMS
DATE: MAY 19, 2025

Finley School is requesting permission from the Governing Board to dispose of items considered to be obsolete, junk, or have no value, and to be discarded:

1. Science/English/Spanish books – 645
2. Math books – 2741
3. Equipment – 2 printers, 1 poster maker, 2 laminators,



Date: April 9, 2025

To: California Adult Education Program (CAEP) Imperial County Adult Education Consortium Members

From: Renato Montaña, Deputy Superintendent ICOE

Please list the name(s) of the district personnel representing your district on the Imperial County Adult Education Consortium of the California Adult Education Program (CAEP) for the 2025-2026 school year.

Please remember the "alternate" is the "board member" when representing the district on the CAEP Governance Board in the absence of the designated board member. The school board must approve the members before July 1, 2025. **Board approval documentation is required.**

Please complete this form and send it to the ICOE Office of Higher Education and Adult Learning. You may also scan and email the signed, completed form to Mirella Cobarruvia-Joshi at mirella.cobarruvia@icoe.org

Adult Education Block Grant Governance Board

Celso Ruiz celso@hwsd.net

Board Member Name and Email

Fernanda Ledezma fledezma@hwsd.net

Alternate Name and Email

**SAN JOAQUIN COUNTY OFFICE OF EDUCATION
CODESTACK
MEMORANDUM OF CONTRACT**

July 1, 2025 – June 30, 2028

**PROGRAMMING AND MAINTENANCE OF SEIS/SIS INTEGRATION
COMPONENTS AND SERVICES**

This memorandum of contract constitutes an understanding between the San Joaquin County Office of Education (CODESTACK), a county office of education of the state of California, (SJCOE/ CODESTACK) and the Holtville Unified School District, (Client), a California school district, concerning design, programming and maintenance of integration components between Special Education Information System (SEIS) and the Client's Student Information System (SIS). Note that any deletions, additions or modifications to this memorandum of contract must be in writing signed by both parties.

1.0 OVERVIEW OF THE PROJECT

The Client has requested the setup/configuration and support of integration components and services to allow bidirectional data transfer between SEIS and the Client's SIS. SJCOE/ CODESTACK will setup and provide integration services developed using ASP.Net 4.0 to integrate SEIS with Client's SIS. Custom procedures, server jobs, and custom reports will be developed in both systems to facilitate full interoperability and data integrity.

2.0 PROJECT DELIVERABLES

2.1. Programming

SJCOE/ CODESTACK will work closely with the Client in the development stages to set, ascertain and meet milestones as the project is completed. SJCOE/ CODESTACK will program the front-end of the system using Microsoft's Windows Communication Foundation, ASP.Net, and .Net Framework 4.0 to develop the services. For the back-end database SJCOE/ CODESTACK will create SQL Server stored procedures, tables, and SQL Server Integrated Services (SSIS) packages to work with the data merge and updates. The front-end and back-end will be constructed to provide data integrity, efficiency, and scalability.

2.2. SEIS Sending Data to SIS

The SJCOE/CODESTACK will provide a nightly extract to the Client to facilitate updating data in the Client SIS. The Client will be responsible to process these updates in the SIS once this file is received.

2.4. Security

All data will be transmitted via Web Services will be encrypted via SSL (Secure Socket Layer)/HTTPS and digitally signed via a SOAP signature and message. Also each web server and firewall will be configured to restrict access between the SEIS and Client servers only.

Note: Should Web Services be used, the Client will need to have an SSL (Secure Socket Layer) certificate on the Client's hosted server.

2.5. User Acceptance Period

A "User Acceptance Period" will be established for two months following production implementation for the purposes of refinements and additions to the Web Services based on production feedback. Within these two months, feedback will be provided to CODESTACKs by the client and responded to by CODESTACKs within the User Acceptance Period.

3.0 SYSTEM MAINTENANCE

The SEIS data, integrated services, and recurring jobs will be served and hosted on SJCOE/ CODESTACK's secure web and database servers. Maintenance tasks to be undertaken by SJCOE/ CODESTACK during the three-year contract period will include, but not be limited to, the following:

- upgrade and redesign of additions and refinements to the Web Services during the User Acceptance Period as described in section 2.5;
- periodic revisions and additions during the course of the contract period months; and
- on-going debugging and maintenance of the Web Services and interface screens.

4.0 CLIENT RESPONSIBILITIES

The Client will be expected to perform timely reviews of the deliverables as they are developed.

The Client will be responsible for developing required the stored procedure(s)/queries, jobs/processes, and/or SIS packages needed in the SIS database or application for pulling proper data fields and data types required by the integrated service and any jobs related therein. If the Client is pulling data from SEIS, the Client will be responsible for developing the inserts/updates, jobs/processes, SSIS packages, and/or exception rules for handling the data sent from SEIS.

The Client will be responsible for uptime and maintenance of the Client's Windows Server and hosting any applications/service used in the integrated services.

Minimum Hardware Requirements: Pentium 3 Xeon 1.4Ghz, 2GB RAM and 18 GB Hard Drive Space.

Minimum Software Requirements: Windows 2003, Internet Information Services (IIS) 6.0 and .Net Framework 4.0.

5.0 TERMS OF THE CONTRACT

The Client agrees to pay the SJCOE/ CODESTACK annual maintenance fees of \$1.00 (one dollar), per student based on the Eligible and Pending Student Count as reported in SEIS on February 3, 2025. The Client's first annual maintenance fee will be \$187.00 (one hundred, eighty-seven dollars) based on the count of 187. SJCOE/ CODESTACK will invoice the district for this first annual maintenance fee upon completion of the User Acceptance Period defined in section 2.5.

Note: Subsequent annual fees will be assessed and billed to the district every 12 months during the Term of this contract following the System Launch Date calculated using the most recent Census Day Student Count.

Note: Anything above the standard Integration Services will have a minimum fee of \$1,000 (one thousand dollars).

6.0 TERM AND TERMINATION

This Contract shall be in effect between the SJCOE/ CODESTACK and the Client beginning with the Effective Date and terminating 36 months from the implementation of production ready software (System Launch Date).

Assuming timely provision of required information and required reviews and approvals as deliverables are developed, all work required to provide tested, production ready software shall be completed no later than 60 days after the signing of this Contract. The User Acceptance Period will begin upon delivery and implementation of production ready software.

Either SJCOE/ CODESTACK or Customer may terminate this Contract upon at least thirty (30) days prior written notice to the other party, with such termination to be effective at the end of the current period for which Customer has paid annual fees when the notice of termination is provided. Within thirty (30) days of the effective date of termination of this Contract, SJCOE/ CODESTACK shall return Customer Data to Customer in an ASCII delimited file format or such other mutually agreeable format.

The provisions under which this Contract may be terminated shall be in addition to any and all other legal remedies which either party may have for the enforcement of any and all terms hereof, and do not in any way limit any other legal remedy such party may have.

7.0 WARRENTY DISCLAIMER

SJCOE/CODESTACK MAKES NO REPRESENTATIONS OR WARRANTIES OF ANY KIND WITH RESPECT TO SERVICES OR DATA MADE AVAILABLE BY PROVIDER, INCLUDING, BUT NOT LIMITED TO, THE WARRANTIES OF FITNESS FOR A PARTICULAR PURPOSE OR MERCHANTABILITY. SJCOE/CODESTACK ASSUMES NO RESPONSIBILITY IN CONNECTION WITH THE USE OF ANY OF THE SERVICES OR DATA MADE AVAILABLE BY SJCOE/CODESTACK. CLIENT AGREES THAT SJCOE/CODESTACK SHALL NOT BE LIABLE FOR ANY SPECIAL, INCIDENTAL, INDIRECT, PUNITIVE, OR CONSEQUENTIAL DAMAGES OR FOR THE LOSS OF PROFIT, REVENUE OR DATA ARISING OUT OF THE SUBJECT MATTER OF THIS CONTRACT, EVEN IF CLIENT HAS BEEN ADVISED OF THE POSSIBILITY OF POTENTIAL LOSS OR DAMAGE.

8.0 APPLICABLE LAWS

This Contract is subject to all applicable laws of the State of California, rules and regulations of the State Board of Education, and all applicable federal laws, all of which are made part of this Contract and incorporated herein as if fully set forth. It is also subject to any amendments in such laws during the term of this Contract. Should it be determined by a Court of competent jurisdiction that this contract or any portion of it is illegal or invalid, the contract shall be deemed terminated and both parties relieved of their obligations hereunder except the obligation of Client to pay for work already completed.

9.0 INDEPENDENT CONTRACTOR STATUS

This Contract is between two independent contractors and is not intended to and shall not be construed to create a relationship of agent, servant, employee, partnership, joint venture or association.

10.0 INDEMNIFICATION

SJCOE/ CODESTACK agrees to indemnify, defend and hold harmless the Client for and against any and all actions, claims, complaints, formal or informal, caused or the result of negligence of SJCOE/ CODESTACK.

The Client agrees to indemnify, defend and hold harmless SJCOE/ CODESTACK for and against any and all actions, claims, complaints, formal or informal, caused or the result of negligence or the Client.

Johnny Arguelles, Division Director
CodeStack
San Joaquin County Office of Education

Date

Authorized Signer
Holtville Unified School District

Date

Valenzuela/CAHSEE Lawsuit Settlement
Quarterly Report on *Williams* Uniform Complaints
[Education Code § 35186(d)]

District: Holtville Unified School District

Person completing this form: Ann Garcia

Title: Administrative Assistant

Quarterly Report Submission Date: *(check one)*

☐ October 2024

Quarter Ending Sept. 30, 2024

☐ January 2025

Quarter Ending Dec. 31, 2024

☒ April 2025

Quarter Ending Mar. 31, 2025

☐ July 2025

Quarter Ending June 30, 2025

Date for information to be reported publicly at governing board meeting: 5/19/25

Please check the box that applies:

☒ No complaints were filed with any school in the district during the quarter indicated above.

☐ Complaints were filed with schools in the district during the quarter indicated above. The following chart summarizes the nature and resolution of these complaints.

General Subject Area	Total # of Complaints	# Resolved	# Unresolved
Textbooks and Instructional Materials	0		
Facilities Conditions	0		
Teacher Vacancy or Misassignment	0		
TOTALS	0		

Celso Ruiz

Print Name of District Superintendent

Signature of District Superintendent

Date

Memorandum of Understanding

Between the Holtville School District and the School Librarian Regarding Services for the 2025-2026 School Year

This Memorandum of Understanding establishes an Agreement between the Holtville Union School District (District) and Sarah Garcia (Librarian) and for the Librarian to provide services during the 2025-26 school year based on a transitory need by the District. The District's Superintendent will be the point of contact for the District's obligation under this MOU.

The terms of this Agreement are as follows:

1. Librarian Obligations:

- a. Provide 1 visit of service per month. This can be via zoom, in-person, or group meetings. Additional visits may be scheduled as needed.
- b. Plan and conduct a course of instruction for classified personnel assigned to the library. Staff development may include:
 - Planning and coordinating school library programs with the instructional programs of the school district.
 - Selecting materials for school and district libraries.
 - Reviewing all library purchases and approving before sending to purchasing departments.
 - Coordinating or supervising library programs at the school site or district level.
 - Supervising classified personnel assigned to school library duties.
 - Developing procedures for management of the school library site and district libraries.

2. District's Obligations:

- a. Compensation:
 - a. The District shall compensate the Librarian in the amount of **\$441 per month** for the 2025-26 School Year
 - b. The District shall cooperate and collaborate with the Librarian to assure that she can effectively perform the duties required by this MOU.
 - c. The District shall notify the Librarian no later than January 1, 2026 if any changes in library services are anticipated beyond the terms of this agreement.

3. Effective Date and Term of Agreement

This Agreement shall commence on the later of the date the Agreement is signed by all parties and shall remain in full force and effect until June 30, 2026

4. Insurance: Consultants are not eligible for health insurance or other fringe benefits.

5. Independent Contractor

- a. The Librarian, in the performance of this Agreement, shall be and act as a library consultant. The Librarian understands and agrees that she shall be considered an employee of the District but is not entitled to benefits of any kind or nature normally provided to employees of the District and/or to which the District's employees are normally entitled, including, but not limited to, State Unemployment Compensation or Workers' Compensation. The Librarian shall assume full responsibility for payment of federal, state, and local taxes, including unemployment insurance, social security, and income taxes.
- b. Except as otherwise set out in this Agreement, the Librarian shall determine the means and methods for carrying out the work to achieve the result required by District. The Librarian shall determine the hours during which the services shall be performed and the sequence of tasks, subject to the reasonable business needs of the District.
- c. Nothing in this Agreement shall prohibit the Librarian from taking on other jobs or performing services for other entities, so long as she can perform the work necessary to carry out this Agreement.

6. Termination:

- a. In the event that the Librarian fails to perform on a material term of this Agreement, the District has the right to terminate the Agreement upon seven days written notice and all other rights and remedies available to it at law and equity.
- b. In the event that the District fails to perform on the material term of this Agreement, the Librarian shall have the right to terminate the Agreement upon seven days written notice.

The Parties' representatives shall be:

Librarian:

Sarah Garcia

1210 Drew Road

El Centro, CA 93343

Phone: 760-562-7281

Email: skgarcia2004@yahoo.com

Holtville Union School District

Celso Ruiz, Superintendent

621 East Sixth Street

Holtville, CA 92250

Phone: 760-356-2974

Email: celso@holtville.k12.ca.us

IN WITNESS WHEREOF, the parties have executed this Agreement as of the date hereof.

For the Librarian:

By: *Sarah Garcia*

Sarah Garcia

School Librarian

Date: May 6, 2025

For Holtville School District:

By: _____

Celso Ruiz, Superintendent

Holtville School District

Date: _____

AVID Center



Trainings Products and Services Quote/Order

Quote/Order #: Q-91196
Client: Holtville Unified School District
Address: 621 E 6th StBusiness Services
Holtville, CA 92250

AVID Center Representative: Karen Thomas
Phone: (407) 450-7009
Email: kthomas@avid.org

Effective Date: August 13, 2025

Expiration Date: August 14, 2026

District Path Training August 13-14, 2025			
QTY	PRODUCT NAME	UNIT PRICE	EXTENDED PRICE
70	Creating Engaging Rigorous Classrooms	\$599.00	\$41,230.00
20	Cultivating Writing Schoolwide - Elementary	\$12,500.00	\$12,300.00
District Path Training August 13-14, 2025 SUBTOTAL:			\$53,530.00

TOTAL:		\$53,530.00
		<i>plus all applicable taxes</i>

Additional Comments:

August 13, 2025 - 8:00 am - 3:00 pm
August 14, 2025 - 8:00 am - 3:00 pm

- Communities of Practice:
- 1. Creating Engaging and Rigorous Classrooms - 70 participants.
 - 2. Cultivating Writing Schoolwide: Elementary - 20 participants

This AVID Center Trainings Products and Services Quote/Order ("Quote/Order"), together with the General Terms and Conditions ("Ts&Cs") attached hereto as Exhibit "A" and any exhibits or attachments thereto, (collectively, this "Agreement" or "AVID Agreement") constitutes a binding agreement between AVID Center, a California non-profit corporation ("AVID Center"), and the "Client" identified above with respect to the AVID Trainings Products and Services specified in this Quote/Order. The Ts&Cs attached to this Quote/Order will apply, regardless of whether they are attached, to all Subsequent Quote/Orders placed by Client. No payment is due at the time of execution of this Quote/Order, notwithstanding anything to the contrary in the General Terms and Conditions. Payment will be due within thirty (30) days following receipt of AVID Center's invoice related to this Quote/Order. Each party agrees to be bound by this Agreement and has caused this Agreement to be signed by its duly authorized representative. The terms of this Quote/Order or a Subsequent Quote/Order will control in the event of a conflict with the Ts&Cs.

AVID Center,
a California Non-Profit Corporation 501(c)(3)

Holtville Unified School District

Sign: _____
Print Name: _____

Title: _____

Date: _____

Email: contracts@avid.org

Sign: _____
Print Name: _____

Title: _____

Date: _____

Email: evelazquez@husd.net

AVID Center
9797 Aero Drive, Suite 100
San Diego, CA 92123
Employer ID # 33-0522594

Exhibit "A"

AVID Center General Terms and Conditions (Ts&Cs)

These Ts&Cs apply to the Quote/Order and any Subsequent Quote/Order(s), regardless of whether they are attached to such Quote/Order or Subsequent Quote/Order(s) and shall prevail over any other terms and conditions contained in any purchase order or other document submitted by Client. AVID Center hereby rejects any other such terms and conditions.

Article I. Definitions: Descriptions and Requirements.

Capitalized terms in these Ts&Cs not defined in the Quote/Order or a Subsequent Quote/Order or elsewhere in these Ts&Cs shall have the meanings set forth at <https://www.avid.org/Page/3290> (or another location on AVID Center's website designated by AVID Center) and are incorporated into this Agreement by reference. Such descriptions and requirements related to AVID Products and Services may change from time to time at AVID Center's sole discretion and are incorporated into this Agreement by this reference.

Article II. Term. This Agreement will be in effect from the "Effective Date" until the "Expiration Date" specified in the Quote/Order or Subsequent Quote/Order, unless earlier terminated as provided herein or renewed pursuant to a Subsequent Quote/Order ("Term").

Article III. Licenses.

3.1. **AVID Products and Services.** Subject to all of the terms and conditions of this Agreement, AVID Center grants to Client a limited, non-exclusive, non-transferable license, without the right to sublicense, to permit Client Sites to:

(a) access the AVID Products and Services specified in the Quote/Order or Subsequent Quote/Order and corresponding to such Client Sites via a password-protected website that is accessible only to staff and/or students of such Client Site;

(b) use the AVID Products and Services solely for classroom and school use; and

(c) reproduce, distribute, and display copies of, the AVID Materials in connection with such use of the AVID Products and Services.

AVID Center reserves all rights that are not expressly granted to Client in this Section 3.1.

3.2 **Restrictions.** Except as permitted in this Agreement, Client shall not, nor permit any third party to, do any of the following with respect to the AVID Products and Services and AVID Materials:

(a) Provide, sell, sublicense, transfer, lease, distribute, broadcast, or transmit to any third party;

(b) Reproduce;

(c) Modify or create derivative works;

(d) Use or integrate with any other product or service or develop any other product or service;

(e) Use with any timesharing service, service bureau, network or the like for revenue-generating purposes; or

(f) Obscure, remove, alter or fail to reproduce any copyright notice and other proprietary legends.

3.3 **Training.** Client shall only permit training to members employed by Client or an affiliate of Client as appropriate for the event type.

3.4 **AVID Trademarks.**

(a) Client shall not, and shall ensure that Client Sites do not:

(i) modify any AVID Trademarks or use any other words, names, designs or logos with any of the AVID Trademarks; or

(ii) use any AVID Trademarks with any products or services other than the AVID Products and Services.

(b) Client shall include, and ensure each Client Site, includes:

(i) the appropriate trademark symbol, in the form of either [AVID Trademark]® or [AVID Trademark]™;

(ii) the following notice on all literature and materials containing any AVID Trademarks, as appropriate: "[AVID Trademark] is a [registered] trademark of AVID Center."

(c) AVID Center shall have the irrevocable right to approve all use by Client or a Client Site of any AVID Trademarks to promote the AVID Products and Services.

3.5 **Ownership.** As between the parties, AVID Center retains all right, title and interest, except as licensed to Client hereunder, in and to the AVID Products and Services, AVID Methodologies, AVID Trademarks, and AVID Materials, and all intellectual and proprietary rights therein.

Article IV. Proprietary Information.

4.1 **Confidentiality.** Client shall (a) maintain all Proprietary Information in strict confidence; (b) not use Proprietary Information, except to the extent necessary to exercise its rights and perform its obligations under this Agreement; and (c) not disclose Proprietary Information to any third party other than to its employees and contractors who have a need to know such information. Client shall ensure all Client Sites to comply with the obligations in this Section 4.1 and shall be responsible for any Client Site's breach of such obligations.

4.2 **Exceptions.** The restrictions set forth in Section 4.1 shall not apply with respect to any information which: (a) is already known by Client at time of disclosure; (b) becomes, through no act or fault of Client or any Client Site, publicly available; (c) is rightfully received by Client from a third party on a non-confidential basis; or (d) is independently developed by Client without reference to any Proprietary Information. Client may disclose Proprietary Information pursuant to a lawful requirement of a governmental agency to the minimum extent required, provided that Client first notifies AVID Center of such requirement and Client cooperates with AVID Center in seeking a protective order or contesting such required disclosure.

Article V. Compensation.

5.1. **Invoicing and Payment.** No payment is due at the time of execution of this Quote/Order. AVID Center will invoice Client following completion of the training specified in the Quote/Order or Subsequent Quote/Order, and payment of the full invoiced amount shall be due without offset within thirty (30) days following receipt of AVID Center's invoice.

The invoiced amount will be the greater of:

- The sum of the items specified on the Quote/Order or a Subsequent Quote/Order ("Minimum Contract Fee"); or
- The sum of the fee corresponding to each Community of Practice ("CoP") specified on the Quote/Order or a Subsequent Quote/Order, based upon the number of registrations in AVID Center's Event Management System as of the first date of such CoP; or
- The sum of the fee corresponding to each CoP specified on the Quote/Order or a Subsequent Quote/Order, based upon the actual number of participants that received training as evidenced by official sign-in sheets maintained by the AVID trained facilitator.

5.2. Taxes. Client shall be responsible for the payment of any applicable sales or use taxes or any value added or similar taxes payable with respect to the AVID Products and Services provided by AVID Center or arising out of or in connection with this Agreement.

Article VI. Representations and Warranties:
Warranty Disclaimer.

6.1. Representations and Warranties. Each party represents and warrants: (a) it has full power and authority to execute and deliver this Agreement and perform its obligations hereunder; (b) no consent or other action of any third party or governmental body or agency is required for it to enter into this Agreement; and (c) entering into this Agreement will not violate or conflict with any applicable law, regulation, or published interpretive guidance or ruling or constitute a default under any contract to which it is a party.

6.2. Warranty Disclaimer.

(a) EXCEPT AS EXPRESSLY SET FORTH IN SECTION 6.1., NEITHER PARTY MAKES ANY REPRESENTATION OR WARRANTY OF ANY KIND, EXPRESS OR IMPLIED, AND EACH PARTY DISCLAIMS ALL OTHER WARRANTIES INCLUDING, BUT NOT LIMITED TO, IMPLIED WARRANTIES OF MERCHANTABILITY, FITNESS FOR A PARTICULAR PURPOSE AND NON-INFRINGEMENT.

(b) AVID CENTER DOES NOT WARRANT THAT THE AVID PRODUCTS AND SERVICES WILL MEET CLIENT'S OR ANY CLIENT SITE'S REQUIREMENTS AND AVID CENTER DOES NOT MAKE ANY WARRANTY WITH RESPECT TO CLIENT'S OR ANY CLIENT SITE'S USE OR INABILITY TO USE ANY OF THE AVID PRODUCTS AND SERVICES OR THE RESULTS GENERATED FROM THE USE OF ANY OF THE AVID PRODUCTS AND SERVICES.

Article VII. Limitation of Liability. EXCEPT FOR LIABILITY ARISING FROM A BREACH OF ARTICLE III OR ARTICLE IV, NEITHER PARTY WILL BE LIABLE TO THE OTHER PARTY UNDER THIS AGREEMENT FOR (a) INDIRECT, INCIDENTAL, SPECIAL, CONSEQUENTIAL OR EXEMPLARY DAMAGES; (b) THE COST OF PROCURING SUBSTITUTE GOODS; OR (c) ANY AMOUNT IN EXCESS OF THE AGGREGATE AMOUNT PAID OR PAYABLE BY CLIENT HEREUNDER.

Article VIII. Termination.

8.1. By AVID Center. AVID Center may terminate this Agreement in its entirety, or with respect to one or more Client Sites, upon written notice to Client in the event of Client's material

breach of this Agreement, which is not fully cured within thirty (30) days following AVID Center's notice of the breach.

8.2. By Client. Client may terminate this Agreement for any reason, or no reason, upon thirty (30) days' prior written notice to AVID Center subject to Section 9.5.

8.3. Effect of Termination. Upon termination or expiration of this Agreement, or termination of one or more Client Sites, (a) the licenses granted to Client hereunder, or the rights granted hereunder with respect to the terminated Client Sites, shall automatically terminate and all such rights shall revert to AVID Center; (b) Client shall immediately discontinue use of the AVID Products and Services, the AVID Materials, and AVID Trademarks in all affected Client Sites following termination or expiration of this Agreement, or, in the case of termination of one or more Client Sites, in the terminated Client Sites; (c) Client shall pay to AVID Center all unpaid amounts (if any) that are due and payable hereunder and shall remain liable for its obligations or other actions that accrued or occurred prior to the date of termination or expiration; and (d) Client shall promptly return to AVID Center all AVID Materials and Proprietary Information (including copies) in its possession or control.

8.4. Survival. All accrued rights to payment and Articles IV, VII, and VIII and Sections 3.4, 6.2, 8.3 and 8.4 shall survive expiration or any termination of this Agreement.

Article IX. General Provisions

9.1. Independent Contractors. The parties are independent contractors.

9.2. Cumulative Remedies. All rights and remedies are cumulative.

9.3. Governing Law/Venue. This Agreement shall be governed by California law, without regard to its conflict of laws provisions.

9.4. Force Majeure. Neither party shall be liable for nonperformance or any delay caused by an event reasonably beyond its control.

9.5. Cancellation or Changes. Client agrees to notify AVID Center as soon as possible of its decision to cancel or change any training on the Quote/Order or Subsequent Quote/Order. Cancellations or changes to decrease the participant count within less than three (3) weeks prior to the first date of the training may result in financial responsibility to Client for the return of AVID materials previously shipped. AVID Center will notify Client of costs at that time, if applicable. Depending on the availability of trainer(s), AVID Center may not be able to accommodate changes to increase the participant count within less than three (3) weeks prior to the first date of the training. If AVID can accommodate the increase, Client may not receive AVID Materials as of the first date of the rescheduled training. Additional details on cancellations of other AVID Products and Services are set forth in AVID Center's Rest Assured Policy, which may be viewed at <https://www.avid.org/rest-assured-policy>. AVID Center reserves the right to cancel any training at any time for any reason, including but not limited to, low enrollment or unavailability of trainer(s), upon reasonable prior written notice, without liability to Client.

9.6. Severability. Any illegal or unenforceable provision of this Agreement shall be limited or eliminated to the minimum extent necessary without voiding the remainder of this Agreement.

9.7. Notices. All notices provided hereunder must be in writing and addressed to the applicable party as set forth in the Quote/Order or Subsequent Quote/Order or such other address as set forth in a notice provided as set forth in this Section 9.7, and shall be effective upon receipt if sent by email, one business day following delivery by commercial courier, or three business days following deposit in the U.S. mail via certified mail, postage prepaid, return receipt requested.

9.8. Waiver. A party's waiver of any breach by the other party shall not apply to any other or subsequent breach.

9.9. No Third-Party Beneficiaries. There are no third-party beneficiaries of the rights, obligations or remedies provided in this Agreement.

9.10. No Assignment. Any assignment of this Agreement by Client without AVID Center's prior written consent shall be null and void.

9.11. Amendment. Any amendment of this Agreement must be in writing and signed by both parties.

9.12. Entire Agreement. This Agreement is the entire agreement between the parties relating to the subject matter hereof.

9.13. Counterparts. This Agreement may be executed in counterparts and a party's executed signature page may be delivered by electronic mail or other written means.

AVID Center



Products and Services Quote/Order

Quote/Order #: Q-90636
 Client: Holtville Unified School District
 Address: 621 E 6th St Business Services
 Holtville, CA 92250

AVID Center Representative: Grecia Saavedra
 Phone: (858) 654-5015
 Email: gsaavedra@avid.org

Effective Date: July 01, 2025

Expiration Date: June 30, 2026

District Products			
QTY	PRODUCT NAME	UNIT PRICE	EXTENDED PRICE
1	Co-District Director Leadership Payment 2	\$4,000.00	\$4,000.00
District Products SUBTOTAL:			\$4,000.00

Emmett S Finley Elem School			
QTY	PRODUCT NAME	UNIT PRICE	EXTENDED PRICE
1	AVID Membership Fees Elementary School	\$3,625.00	\$3,625.00
1	AVID Weekly Elementary	\$725.00	\$0.00
Emmett S Finley Elem School SUBTOTAL:			\$3,625.00

Holtville High School			
QTY	PRODUCT NAME	UNIT PRICE	EXTENDED PRICE
1	AVID Membership Fees Secondary	\$4,599.00	\$4,599.00
1	AVID Weekly Secondary	\$710.00	\$710.00
Holtville High School SUBTOTAL:			\$5,309.00

Holtville Junior High School			
QTY	PRODUCT NAME	UNIT PRICE	EXTENDED PRICE
1	AVID Membership Fees Secondary	\$4,599.00	\$4,599.00
1	AVID Weekly Secondary	\$710.00	\$710.00
Holtville Junior High School SUBTOTAL:			\$5,309.00

Quote/Order
 2025 - 2026 Holtville Unified School District Drafted: 03/04/2025

Pine Elementary School			
QTY	PRODUCT NAME	UNIT PRICE	EXTENDED PRICE
1	AVID Membership Fees Elementary School	\$3,625.00	\$3,625.00
1	AVID Weekly Elementary	\$725.00	\$0.00
Pine Elementary School SUBTOTAL:			\$3,625.00

TOTAL:		\$21,868.00
		<i>plus all applicable taxes</i>

Additional Comments:

N/A

This AVID Center Products and Services Quote/Order is a Subsequent Quote/Order as defined in the General Terms and Conditions previously agreed to by AVID Center and the "Client" identified above ("Ts&Cs"). This Quote/Order and any exhibits or attachments hereto, together with the Ts&Cs (including the definitions of terms set forth at <https://www.avid.org/Page/3290> or another location on AVID Center's website designated by AVID Center), supersedes all previous Quote/Orders and constitutes a binding agreement between AVID Center and Client with respect to the AVID Products and Services specified above. Certain AVID Products and Services may be cancelled by Client as set forth in AVID Center's Rest Assured Policy at <https://www.avid.org/rest-assured-policy>.

AVID Center is committed to assisting Client with a successful implementation. Additional information regarding professional learning registrations is listed below:

- Newly implementing AVID sites are best supported by a core site team of educators – at least 8 for AVID Secondary or 4 for AVID Elementary. In the initial year of implementation, Client agrees to enroll participants into AVID Summer Institute ("SI") equal to the minimum core site team described herein, unless AVID Center agrees otherwise on this Quote/Order. If other professional learning events are taken instead of SI, prices will be adjusted accordingly upon completion of the training event.
- For each existing site in year 2 and beyond of AVID implementation, Client agrees to enroll one (1) participant into AVID Ignite, unless Client notifies otherwise. If a participant is not enrolled or a registrant does not attend, Client will receive a voucher to be used for AVID Ignite in the following summer after payment has been received.

Client will be invoiced for the greater of the number of participants from a site registered for the event or committed to on this Quote/Order. No payment is due at the time of execution of this Quote/Order, notwithstanding anything to the contrary in the General Terms and Conditions. At the time of invoicing, AVID Center will verify registration fees for each site listed on this Quote/Order and any registrations which have been previously paid will be removed from the invoice. Payment will be due within thirty (30) days following receipt of AVID Center's invoice related to this Quote/Order. Each party has caused this Quote/Order to be signed by its duly authorized representative. The terms of this Quote/Order will control in the event of a conflict with any terms or conditions set forth in any purchase order or other document or communication from Client and any such terms and conditions are hereby rejected by AVID Center and of no effect.

AVID Center,
a California Non-Profit Corporation 501(c)(3)

Holtville Unified School District

DocuSigned by:
David S. Greulich
ECA8539C088844D...
Sign: _____
Print Name: David S. Greulich
Title: Controller
Date: 3/20/2025 | 9:38 AM PDT
Email: contracts@avid.org

AVID Center
9797 Aero Drive, Suite 100
San Diego, CA 92123
Employer ID # 33-0522594

Sign: _____
Print Name: Celso Ruiz
Title: Superintendent
Date: 3/17/2025
Email: celso@husd.net



TO: SUPERINTENDENT OF PUBLIC SCHOOLS
PRINCIPAL OF PRIVATE SCHOOLS

FROM: RON NOCETTI, EXECUTIVE DIRECTOR

RE: FORM TO RECORD DISTRICT AND/OR SCHOOL REPRESENTATIVES TO LEAGUES

DATE: March 10, 2025

Enclosed is a form upon which to record your district and/or school representatives to leagues for the **2025-2026 school year**. It is a form sent annually to obtain the names of league representatives to every league in the state and to make sure that the league representatives are designated by the school district or school governing boards. **It is a legal requirement that league representatives be so designated.**

The education code gives the authority for high school athletics to high school governing boards. The code also requires that the boards, after joining CIF, designate their representatives to CIF leagues. This is a necessity! (Ed. Code 33353 (a) (1))

We request that, following action by your governing board, you **send the names of league representatives to your CIF Section office**. Obviously, the presumption behind this code section is that only the designated representatives of the boards will vote on issues at the league and section level that impact athletics. If a governing board does not take appropriate action to designate representatives or this information is not given to Section offices within the required time frame, CIF is required to suspend voting privileges (CIF Constitution, Article 2, Section 25, p. 18) for the affected schools.

At the State Federated Council level, we will be asking that Sections verify that their representatives are designated in compliance with this Ed. Code section.

I hope this gives you a bit of background. Thank you for all you do to help support high school athletics. It is a valuable program in all high schools, and we appreciate the support you give to the program and to CIF.

Please return the enclosed form no later than June 27, 2025, directly to your CIF Section Office.

2025-2026 Designation of CIF Representatives to League

Please complete the form below for each school under your jurisdiction and **RETURN TO THE CIF SECTION OFFICE** no later than June 27, 2025.

Holtville School District/Governing Board at its 5/19/25 meeting,
(Name of school district/governing board) (Date)
appointed the following individual(s) to serve for the 2025-2026 school year as the school's league representative:

PHOTOCOPY THIS FORM TO LIST ADDITIONAL SCHOOL REPRESENTATIVES

NAME OF SCHOOL

NAME OF REPRESENTATIVE

POSITION

ADDRESS

CITY

ZIP

PHONE

FAX

E-MAIL

NAME OF SCHOOL

NAME OF REPRESENTATIVE

POSITION

ADDRESS

CITY

ZIP

PHONE

FAX

E-MAIL

NAME OF SCHOOL

NAME OF REPRESENTATIVE

POSITION

ADDRESS

CITY

ZIP

PHONE

FAX

E-MAIL

NAME OF SCHOOL

NAME OF REPRESENTATIVE

POSITION

ADDRESS

CITY

ZIP

PHONE

FAX

E-MAIL

If the designated representative is not available for a given league meeting, an alternate designee of the district governing board may be sent in his/her place. **NOTE:** League representatives from public schools and private schools must be designated representatives of the school's governing boards in order to be eligible to serve on the section and state governance bodies.

Superintendent's or Principal's Name Celso Ruiz

Signature

Address 621 E 6th St

City Holtville

Zip 92250

Phone 760-356-2974

Fax

PLEASE RETURN THIS FORM DIRECTLY TO THE CIF SECTION OFFICE

CIF-SAN DIEGO SECTION MEETING DATES – 2025-2026

SECTION

EXECUTIVE COMMITTEE / WEDNESDAYS, 10:00 AM

September 10, 2025
January 7, 2026
March 4, 2026
May 6, 2026

CIF-San Diego Section Office
CIF-San Diego Section Office
CIF-San Diego Section Office
CIF-San Diego Section Office

BOARD OF MANAGERS / WEDNESDAYS, 10:00 AM

October 8, 2025
January 21, 2026
March 25, 2026
May 20, 2026

CIF-San Diego Section Office
CIF-San Diego Section Office
CIF-San Diego Section Office
CIF-San Diego Section Office

COORDINATING COUNCIL / WEDNESDAYS, 10:00 AM

August 20, 2025
December 10, 2025
February 11, 2026
April 15, 2026

CIF-San Diego Section Office
CIF-San Diego Section Office
CIF-San Diego Section Office
CIF-San Diego Section Office

CONFERENCE PRESIDENTS / MONDAYS, 12:00 PM (NOON)

August 18, 2025
December 8, 2025
February 9, 2026
April 13, 2026

CIF-San Diego Section Office
CIF-San Diego Section Office
CIF-San Diego Section Office
CIF-San Diego Section Office

STATE

COMMISSIONERS' MEETINGS

August 26- 27, 2025
January 13-14, 2026
March 17-18, 2026
June 9-11, 2026

State Office, Sacramento
State Office, Sacramento
State Office, Sacramento
TBD

STATE EXECUTIVE COMMITTEE

August 21, 2025
October 9, 2025
November 5, 2025
February 5, 2026
March 12, 2026
April 23, 2026
June 18, 2026

State Office, Sacramento
Renaissance LAX Hotel
State Office, Sacramento
Long Beach Airport, Marriott
State Office, Sacramento
Location TBD
Location TBD

STATE FEDERATED COUNCIL

October 10, 2025 (Friday)
February 5-6, 2026 (Thursday-Friday)
April 23-24, 2026 (Thursday-Friday).

Renaissance LAX Hotel
Long Beach Airport, Marriott
Location TBD

NATIONAL

NATIONAL FEDERATION

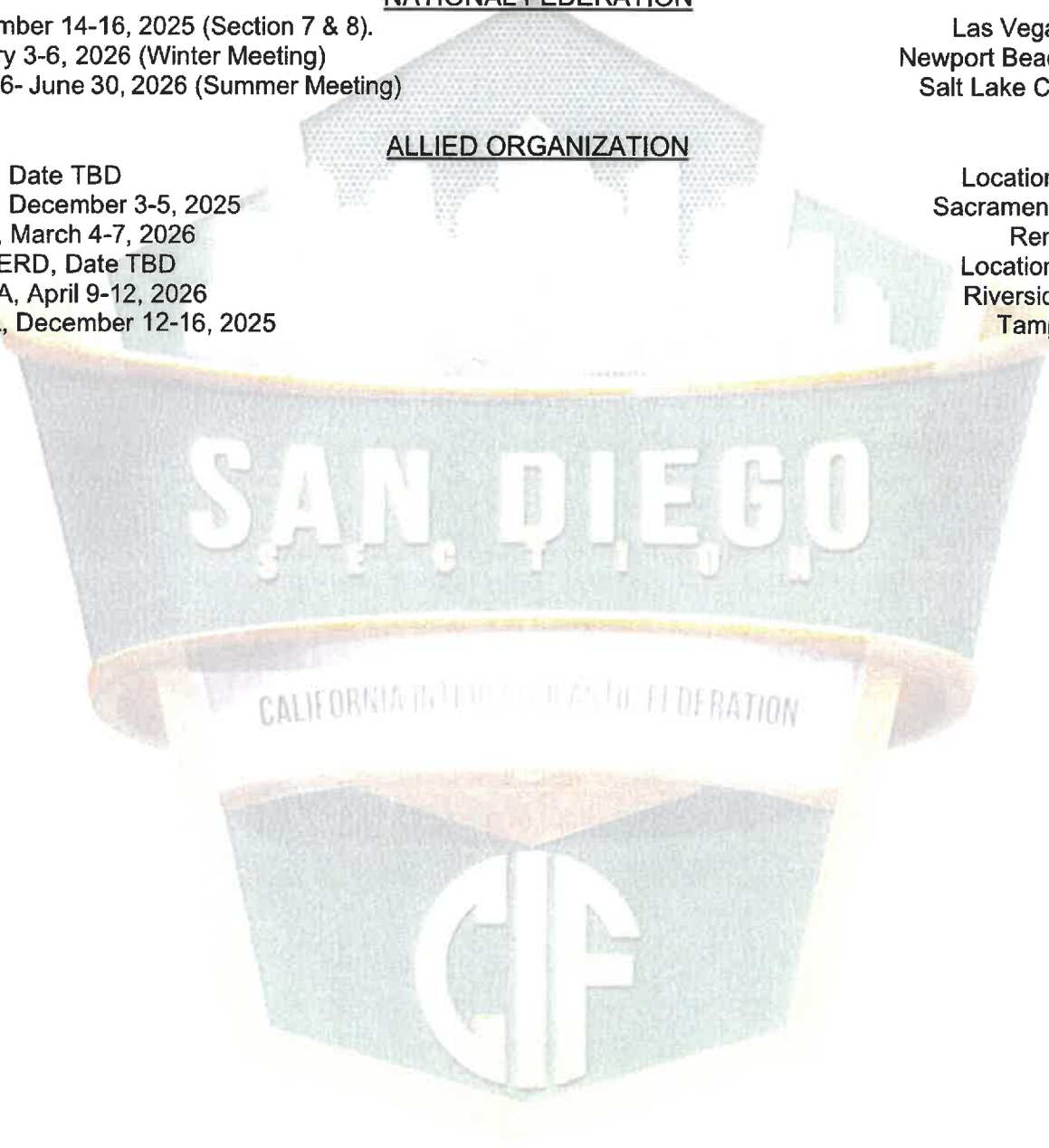
September 14-16, 2025 (Section 7 & 8).
January 3-6, 2026 (Winter Meeting)
June 26- June 30, 2026 (Summer Meeting)

Las Vegas, NV
Newport Beach, CA
Salt Lake City, UT

ALLIED ORGANIZATION

ACSA, Date TBD
CSBA, December 3-5, 2025
CADA, March 4-7, 2026
CAHPERD, Date TBD
CSADA, April 9-12, 2026
NIAAA, December 12-16, 2025

Location TBD
Sacramento, CA
Reno, NV
Location TBD
Riverside, CA
Tampa, FL



2025-2026
CALIFORNIA INTERSCHOLASTIC FEDERATION – SAN DIEGO SECTION
REQUEST FOR CONTINUING MEMBERSHIP AND AGREEMENT
TO CONDITIONS OF MEMBERSHIP
DUE ON OR BEFORE JUNE 27 EACH SCHOOL YEAR

The superintendent and board of trustees of the school district/private school identified below renew its application for voluntary membership in the California Interscholastic Federation – San Diego Section (CIFSDS) and affirm and agree as follows:

1. That membership in the CIFSDS is voluntary and conditioned upon actual compliance with the conditions of membership as set forth at Article 2 Section 22 of the State CIF Constitution and Bylaws and the CIFSDS application for membership;
2. That the superintendent, board of trustees and each school in the district accept and adopt the "Sixteen Principles of Pursuing Victory with Honor" as operating principles;
3. That membership in the CIFSDS is a privilege, not a right;
4. That student participation in interscholastic athletics is a privilege, not a right;
5. That participation by member schools in the CIFSDS playoffs is a privilege, not a right;
6. That the CIFSDS will adopt bylaws, policies and procedures in accordance with its governance and will enforce those bylaws, policies and procedures consistently and in accordance with the operating principles;
7. That the superintendent, board of trustees, each school in the district **and its employees, to include but not limited to, its coaches, volunteers, team attendants or the like, and booster organizations** for each school will abide by the decisions of the CIFSDS and seek redress of any grievance only through the adopted procedures of the CIFSDS;
8. That the superintendent, board of trustees, school administration, and coaches (**including booster organizations and team attendants and volunteers**) of each school in the district will not take an adverse position to the CIFSDS at any time; or encourage, expressly or impliedly, that a party take any adverse action against the CIFSDS; or benefit from any adverse decision imposed on the CIFSDS that contravenes a bylaw, or the spirit of a bylaw, adopted by the membership;
9. That a failure by the district, site administration or coaching staff to abide by the current rules, regulations, or decisions of the CIF or CIFSDS may cause the school district or one of its schools to be subject to discipline up to and including exclusion from membership in the CIFSDS.

AGREED AND ACCEPTED:

Name of Public School District/Private School (please type): Holtville Unified

Reviewed by Governing Board

5/19/25
Date

Signature of Superintendent

Celso Ruiz
Print name of Superintendent

5/19/25
Date



JOE HEINZ, COMMISSIONER

CALIFORNIA INTERSCHOLASTIC FEDERATION- SAN DIEGO SECTION

CIF- SAN DIEGO SECTION • 3470 College Avenue • SAN DIEGO, CA 92115 • (858) 292-8165 • FAX (858) 292-1375 • CIFSDS.ORG

CONFLICT OF INTEREST POLICY

This Conflict of Interest Policy of the California Interscholastic Federation, San Diego Section (1) defines conflicts of interest; (2) identifies classes of individuals within the Organization covered by this policy; (3) facilitates disclosure of information that may help identify conflicts of interest; and (4) specifies procedures to be followed in managing conflicts of interest.

1. Definition of conflict of interest

A conflict of interest arises when a person in a position of authority over the Organization may benefit financially from a decision he or she could make in that capacity, including indirect benefits such as to family members or businesses with which the person is closely associated. This policy is focused upon material financial interest of, or benefit to, such persons.

2. Individuals covered

Persons covered by this policy are the Organization's officers, directors, chief employed executive and chief employed finance executive.

3. Facilitation of disclosure

Persons covered by this policy will annually disclose or update to the Chair of the Board of Managers on a form provided by the Organization their interests that could give rise to conflicts of interest, such as a list of family members, substantial business or investment holdings, and other transactions or affiliations with businesses and other organizations or those of family members.

4. Procedures to manage conflicts

For each interest disclosed to the Chair of the Board of Managers; the Chair will determine whether to: (a) take no action; (b) assure full disclosure to the Board of Managers and other individuals covered by this policy; (c) ask the person to recuse from participation in related discussions or decisions within the Organization; or (d) ask the person to resign from his or her position in the Organization or, if the person refuses to resign, become subject to possible removal in accordance with the Organization's removal procedures. The Organization's chief employed executive and chief employed finance executive will monitor proposed or ongoing transactions for conflicts of interest and disclose them to Chair of the Board of Managers in order to deal with potential or actual conflicts, whether discovered before or after the transaction has occurred.

Signature

Celso Ruiz

Print Name

Date

5/19/25

Committee



621 E. Sixth Street, Holtville, Ca. 92250
(760) 356-2974 (760) 356-4936 fax

www.husd.net

**Holtville Unified School District
Regular Board Meeting Schedule for 2025/26
621 E. Sixth Street (Board Room)
Holtville, Ca. 92250
Closed Session 5:00 p.m.
Open Session 6:00 p.m.**

Monday, July 14, 2025

Monday, August 18, 2025

Monday, September 15, 2025

Monday, October 20, 2025

Monday, November 17, 2025

Monday, December 15, 2025

Tuesday, January 20, 2026

Tuesday, February 17, 2026

Monday, March 16, 2026

Monday, April 20, 2026

Monday, May 18, 2026

Monday, June 15, 2026

*** Wednesday, June 17, 2026**

Monday, June 22, 2026 (Special Board Meeting if needed)

*** Denotes change from normal third Monday of the month for budget submission purposes.**

Curriculum Associates, LLC Price Quote - Q-55607

Version: 1

Quote Date: 5/12/2025

Quote Expiration Date: 7/31/2025

This price quote from Curriculum Associates, LLC having an address at 153 Rangeway Road, North Billerica, MA 01862 ("Company") has been prepared for the Customer Name identified as "Customer" below. Customer's use of Ellevation subscriptions shall be subject to the Ellevation Terms and Conditions of Use, which can be found at <https://ellevationeducation.com/platform-legal-notice>.

Company: Curriculum Associates, LLC

Representative: Jeff Jimenez

Email: jeff.jimenez@ellevationeducation.com

Phone: 617-307-5755

Address: 153 Rangeway Road,
North Billerica, MA 01862

Start Date: 7/1/2025

Customer: Holtville Unified School District, CA

Contact Name: Eric Velazquez

Email: evelazquez@husd.net

Phone: 760-356-2974

Address: 621 East 6th Street,
Holtville, CA 92250

End Date: 6/30/2026

Subscription Fees

Product	Quantity	Unit Price	Total Fees
Ellevation CA	531	\$16.00	\$8,496.00

Subscription Total: \$8,496.00

Services Fees

Services Total: \$0.00

Total Investment - Q-55607

Grand Total: \$8,496.00

Invoicing Schedule: Up Front, In Full

Payment Term: Net 30

Contract Term: 12

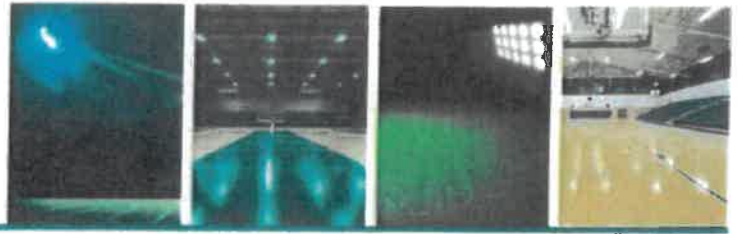
- Account Number: 4418064408 | Account Name: Curriculum Associates, LLC
- Bank Name: Wells Fargo Bank - San Francisco, CA
- ABA Routing: 121000248
- Tax ID: 26-3954988

To the extent your purchase is subject to sales tax, tax will be applied at final invoicing. If tax exempt, please submit valid exemption certificate with PO and quote in order to avoid processing delays. Exemption certificates can also be submitted to exempt@cainc.com.

To place an order - Please submit this quote with your purchase order to your Ellevation Sales Rep at: jeff.jimenez@ellevationeducation.com.



GLOW – LED LIGHTING GRANTS APPLICATION



Part 1: Terms and Conditions

Please read the Terms and Conditions carefully and sign below.

1. I understand that funding is limited, and grants are not guaranteed. Applicant awards are contingent on proposal review and scoring by an evaluation committee. The scoring criteria is described within the program guidelines. This program may be modified or terminated without prior notice.
2. I understand the program milestones:
 - a. Application Opening: Wednesday April 2, 2025
 - b. Application Deadline: Thursday, May 22, 2025
 - c. Grant Notification Period: Monday, June 30, 2025
 - d. Project Completion: Friday, December 12, 2025
 - e. Submission of Closing Documents Deadline: Friday, December 19, 2025
3. I understand that the lighting must be installed at the provided address listed on this application.
4. I will allow, if requested, an IID representative reasonable access to my premise to verify project completion before the final grant payment is issued. I understand that a grant will not be paid or I will be invoiced for the full grant amount awarded, if I refuse a verification inspection.
5. I agree that the selection, purchase, installation, ownership and maintenance of the lighting in this application are my sole responsibility and that my supplier or contractor who provided these products or improvements is not an agent or representative of IID. I also understand that, with respect to the lights selected, IID makes no warranty, whether expressed or implied, including warranty of merchantability or fitness for any particular purpose. I agree that IID has no liability whatsoever concerning (1) the lighting systems; and (2) the workmanship of any third parties. I agree that in no event shall IID be liable for property loss or damage resulting from its activities under this application.
6. I understand adequate maintenance of the grant funded project is the responsibility of the applicant for the useful life of the measure. If I do not comply with this requirement, I agree that IID has the right to seek a refund for a prorated amount of the original funding initially paid to me.
7. If a tenant, I understand I am responsible for obtaining the property owner's permission for the project for which I am applying for a grant. My signature on this application indicates I have obtained this permission.
8. TAX LIABILITY—Grants are taxable. You are urged to consult your tax advisor concerning the taxability of grants. IID is not responsible for any taxes that may be imposed on you as a result of your receipt of this grant.
9. I certify that I will comply with all program requirements and with all applicable local, state or federal laws and Underground Service Alert (DigAlert®). I understand it is my responsibility to ensure the contractor holds the appropriate license for the work performed.

I (Applicant) have read and agree to the Terms and Conditions of the GLOW LED Light Grants.


Signature (Grant Applicant)

Celso Ruiz
Name (Print)


Date

PART 2: Applicant and Installation Information

Grants are not guaranteed and funding is contingent on proposal review and is awarded by an evaluation committee. This program may be modified without prior notice. Please read and sign Part 1, Terms and Conditions, before completing this application. Please refer to the GLOW Grant guidelines for more information.

A. Account Holder Information

IID Contract Account Number 50547168 3005748

Name of Account Holder (as it appears on IID Bill)
Holtville Unified School District

Installation Address 755 Olive Ave. City Holtville State CA Zip 92250

Payment Mailing Address (if different) 621 East th Street City Holtville State CA Zip 92250

Primary Contact Mitchell Drye Daytime Phone Number 760-791-0105 Email Address mdrye@husd.net

B. LED Lighting Proposal

If awarded a grant, how many lights do you anticipate replacing? Lights around HHS outside sports fields

Please provide the amount of grant funds you are requesting for this project: \$ 35,000

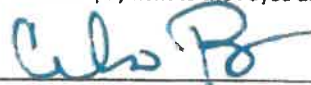
C. Payment Release Authorization (if applicable)

As the Grantee, I am authorizing this payment of my grant to the Payee(s) named below and I understand that I will not be receiving the grant check from the program administrator. I also understand that my release of this payment to the Payee(s) does not exempt me from the requirements outlined in the GLOW Grant guidelines. If Payee is a business, please complete Internal Revenue Service Form W-9 and submit with application.

Payee Name Holtville Unified School District Payee Type: ☐ Landlord ☒ Authorized Representative ☐ Contractor
Payee Mailing Address 621 E. Sixth Street City Holtville State CA Zip 92250
Payee Phone Number 760-356-2974 Email Address jpwwells@husd.net

D. Account Holder, Payee and Contractor Agreement

By submitting this application, I (Applicant) agree to the Terms and Conditions and all requirement of the GLOW Grant. I certify that the information I have provided is true and correct. I further certify that the item(s), service and/or equipment for which I am requesting a grant meet(s) the requirements listed on the grant forms. I am aware of restrictions, codes, ordinances, rules and regulations of which I am in compliance and have obtained permits that may be necessary with my state/county/city government and property owner. I will provide, if requested, an IID representative reasonable access to premise to verify the lighting installation project is complete prior to the grant final payment. I understand the final grant payment will not be paid if I refuse a verification inspection, and I will be invoiced for the full grant amount awarded. Also, if there is a Payee listed above in Section C, I am authorizing the payment to be issued to the Payee listed. I understand that my release of payment to the Payee does not exempt me from the requirements outlined in the guidelines.


Signature (IID Account Holder)

Celso Ruiz
Name (Print)

5/7/2023
Date

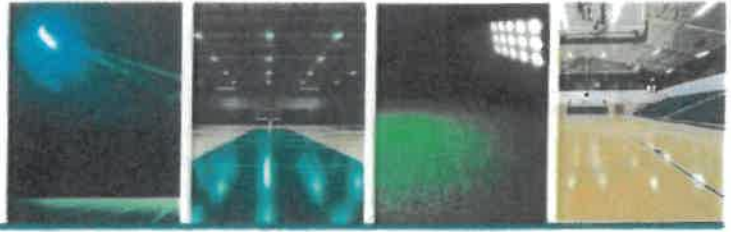
Signature (Payee, if applicable)

Name (Print)

Date



GLOW – LED LIGHTING GRANTS APPLICATION



Part 1: Terms and Conditions

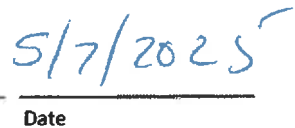
Please read the Terms and Conditions carefully and sign below.

1. I understand that funding is limited, and grants are not guaranteed. Applicant awards are contingent on proposal review and scoring by an evaluation committee. The scoring criteria is described within the program guidelines. This program may be modified or terminated without prior notice.
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4. I will allow, if requested, an IID representative reasonable access to my premise to verify project completion before the final grant payment is issued. I understand that a grant will not be paid or I will be invoiced for the full grant amount awarded, if I refuse a verification inspection.
5. I agree that the selection, purchase, installation, ownership and maintenance of the lighting in this application are my sole responsibility and that my supplier or contractor who provided these products or improvements is not an agent or representative of IID. I also understand that, with respect to the lights selected, IID makes no warranty, whether expressed or implied, including warranty of merchantability or fitness for any particular purpose. I agree that IID has no liability whatsoever concerning (1) the lighting systems; and (2) the workmanship of any third parties. I agree that in no event shall IID be liable for property loss or damage resulting from its activities under this application.
6. I understand adequate maintenance of the grant funded project is the responsibility of the applicant for the useful life of the measure. If I do not comply with this requirement, I agree that IID has the right to seek a refund for a prorated amount of the original funding initially paid to me.
7. If a tenant, I understand I am responsible for obtaining the property owner's permission for the project for which I am applying for a grant. My signature on this application indicates I have obtained this permission.
8. TAX LIABILITY—Grants are taxable. You are urged to consult your tax advisor concerning the taxability of grants. IID is not responsible for any taxes that may be imposed on you as a result of your receipt of this grant.
9. I certify that I will comply with all program requirements and with all applicable local, state or federal laws and Underground Service Alert (DigAlert®). I understand it is my responsibility to ensure the contractor holds the appropriate license for the work performed.

I (Applicant) have read and agree to the Terms and Conditions of the GLOW LED Light Grants.


Signature (Grant Applicant)

Celso Ruiz
Name (Print)


Date

PART 2: Applicant and Installation Information

Grants are not guaranteed and funding is contingent on proposal review and is awarded by an evaluation committee. This program may be modified without prior notice. Please read and sign Part 1, Terms and Conditions, before completing this application. Please refer to the GLOW Grant guidelines for more information.

A. Account Holder Information

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Installation Address 755 Olive Ave. City Holtville State CA Zip 92250

Payment Mailing Address (if different) 621 East th Street City Holtville State CA Zip 92250

Primary Contact Mitchell Drye Daytime Phone Number 760-791-0105 Email Address mdrye@husd.net

B. LED Lighting Proposal

If awarded a grant, how many lights do you anticipate replacing? Lights around HHS Tennis Courts

Please provide the amount of grant funds you are requesting for this project: \$ 35,000

C. Payment Release Authorization (if applicable)

As the Grantee, I am authorizing this payment of my grant to the Payee(s) named below and I understand that I will not be receiving the grant check from the program administrator. I also understand that my release of this payment to the Payee(s) does not exempt me from the requirements outlined in the GLOW Grant guidelines. If Payee is a business, please complete Internal Revenue Service Form W-9 and submit with application.

Payee Name Holtville Unified School District Payee Type: ☐ Landlord ☒ Authorized Representative ☐ Contractor
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Celso Ruiz
Signature (IID Account Holder)

Celso Ruiz
Name (Print)

5/1/2025
Date

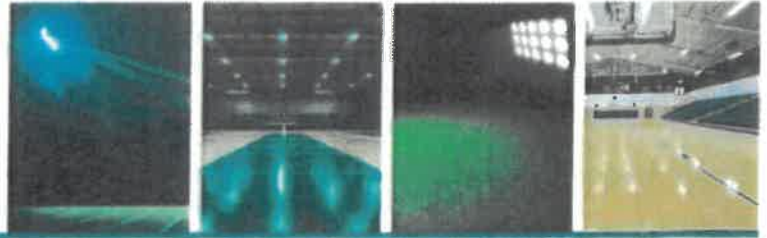
Signature (Payee, if applicable)

Name (Print)

Date



GLOW – LED LIGHTING GRANTS APPLICATION



Part 1: Terms and Conditions

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I (Applicant) have read and agree to the Terms and Conditions of the GLOW LED Light Grants.

Signature (Grant Applicant)

Celso Ruiz

Name (Print)

5/7/2025

Date

GLOW • P. O. Box 937 • Imperial, CA 92251

Website: www.iid.com/glow • Email: LEDgrants@iid.com • Phone: 1-760-482-3306

PART 2: Applicant and Installation Information

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Payment Mailing Address (if different) 621 East th Street City Holtville State CA Zip 92250

Primary Contact Mitchell Drye Daytime Phone Number 760-791-0105 Email Address mdrye@husd.net

B. LED Lighting Proposal

If awarded a grant, how many lights do you anticipate replacing? Lights inside the school Gym

Please provide the amount of grant funds you are requesting for this project: \$ 35,000

C. Payment Release Authorization (if applicable)

As the Grantee, I am authorizing this payment of my grant to the Payee(s) named below and I understand that I will not be receiving the grant check from the program administrator. I also understand that my release of this payment to the Payee(s) does not exempt me from the requirements outlined in the GLOW Grant guidelines. If Payee is a business, please complete Internal Revenue Service Form W-9 and submit with application.

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Payee Phone Number 760-356-2974 Email Address jpwells@husd.net

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	<u>Celso Ruiz</u>	<u>5/7/2021</u>
Signature (IID Account Holder)	Name (Print)	Date
Signature (Payee, if applicable)	Name (Print)	Date

MEMORANDUM

TO: BOARD OF TRUSTEES
FROM: CELSO RUIZ, SUPERINTENDENT
SUBJECT: FUNDRAISER FOR HMS
DATE: MAY 19, 2025

The Board is requested to accept the following Fundraiser for HMS:

1. HMS ASB to sell Flex Caps for \$22

HOLTVILLE UNIFIED SCHOOL DISTRICT

School Board Meeting Agenda

INFORMATION ITEMS

HOLTVILLE UNIFIED SCHOOL DISTRICT
School Board Meeting Agenda

PUBLIC HEARING

Holtville Unified School District

PUBLIC HEARING ANNOUNCEMENT

The community and general public are invited to attend a public hearing regarding the initial proposal from the District to the California School Employees Association (“CSEA”), Chapter 338, for 2024-2025 Reopener Negotiations.

The meeting will take place on Monday, May 19th, 2025 at the Holtville Unified School District Board Room, located on 621 E. Sixth Street, Holtville, Ca. 92250. The meeting will begin at 6:00 p.m.

Ann Garcia, Administrative Assistant

Posted May 12, 2025
HUSD Administration Office

HOLTVILLE UNIFIED SCHOOL DISTRICT
School Board Meeting Agenda

ACTION/DISCUSSION

Prepared For: Holtville Unified School District
Wells, John-Paul

Date 05/06/2025
AE/AM JDD

Unit #

Year 2025 **Make** Ford **Model** Transit-350 Passenger

Series XL Rear-Wheel Drive Low Roof Van 148 in. WB

Vehicle Order Type Ordered **Term** 60 **State** CA **Customer#** 592217

\$ 59,000.00	Capitalized Price of Vehicle ¹
\$ 0.00	* Sales Tax <u>0.0000%</u> State <u>CA</u>
\$ 843.72	* Initial License Fee
\$ 0.00	Registration Fee
\$ 560.00	Other: (See Page 2)
\$ 11,912.00	* Capitalized Price Reduction
\$ 0.00	Gain Applied From Prior Unit
\$ 0.00	* Security Deposit
\$1,039.43	* Taxes

All language and acknowledgments contained in the signed quote apply to all vehicles that are ordered under this signed quote.

Order Information

Driver Name	
Exterior Color	Oxford White
Interior Color	Dark Palazzo Gray w/Cloth Front Bucket Seats
Lic. Plate Type	Exempt
GVWR	0

\$ 47,648.00	Total Capitalized Amount (Delivered Price)
\$ 714.72	Depreciation Reserve @ <u>1.5000%</u>
\$ 224.03	Monthly Lease Charge (Based on Interest Rate - Subject to a Floor) ²

\$ 938.75 Total Monthly Rental Excluding Additional Services

Additional Fleet Management

	Master Policy Enrollment Fees
\$ 0.00	Commercial Automobile Liability Enrollment
	Liability Limit <u>\$0.00</u>

\$ 0.00	Physical Damage Management	Comp/Coll Deductible	<u>0 / 0</u>
\$ 0.00	Full Maintenance Program ³ Contract Miles <u>0</u>	OverMileage Charge	<u>\$ 0.0720</u> Per Mile

Incl: # Brake Sets (1 set = 1 Axle) <u>0</u>	# Tires <u>0</u>	Loaner Vehicle Not Included
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\$ 0.00 Additional Services SubTotal

\$ 72.75	Tax <u>7.7500%</u>	State <u>CA</u>
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\$ 1,011.50 Total Monthly Rental Including Additional Services

\$ 4,764.80	Reduced Book Value at <u>60</u> Months
\$ 400.00	Service Charge Due at Lease Termination

Quote based on estimated annual mileage of 15,000

(Current market and vehicle conditions may also affect value of vehicle)

(Quote is Subject to Customer's Credit Approval)

Notes

Enterprise FM Trust will be the owner of the vehicle covered by this Quote. Enterprise FM Trust (not Enterprise Fleet Management) will be the Lessor of such vehicle under the Master Open - End (Equity) Lease Agreement and shall have all rights and obligations of the Lessor under the Master Open - End (Equity) Lease Agreement with respect to such vehicle. Lessee must maintain insurance coverage on the vehicle as set forth in Section 11 of the Master Open-End (Equity) Lease Agreement until the vehicle is sold.

ALL TAX AND LICENSE FEES TO BE BILLED TO LESSEE AS THEY OCCUR.

Lessee hereby authorizes this vehicle order, and agrees to lease the vehicle on the terms set forth herein and in the Master Equity Lease Agreement. In the event Lessee fails or refuses to accept delivery of the ordered vehicle, Lessee agrees that Lessor shall have the right to collect damages, including, but not limited to, a \$500 disposal fee, interest incurred, and loss of value.

LESSEE Holtville Unified School District

BY	TITLE	DATE
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* INDICATES ITEMS TO BE BILLED ON DELIVERY.

¹ Capitalized price of vehicle may be adjusted to reflect final manufacturer's invoice, plus a pre delivery interest charge. Lessee hereby assigns to Lessor any manufacturer rebates and/or manufacturer incentives intended for the Lessee, which rebates and/or incentives have been used by Lessor to reduce the capitalized price of the vehicle.

² Monthly lease charge will be adjusted to reflect the interest rate on the delivery date (subject to a floor).

³ The inclusion herein of references to maintenance fees/services are solely for the administrative convenience of Lessee. Notwithstanding the inclusion of such references in this [Invoice/Schedule/Quote], all such maintenance services are to be performed by Enterprise Fleet Management, Inc., and all such maintenance fees are payable by Lessee solely for the account of Enterprise Fleet Management, Inc., pursuant to that certain separate [Maintenance Agreement] entered into by and between Lessee and Enterprise Fleet Management, Inc.; provided that such maintenance fees are being billed by Enterprise FM Trust, and are payable at the direction of Enterprise FM Trust, solely as an authorized agent for collection on behalf of Enterprise Fleet Management, Inc.

Aftermarket Equipment Total

Description	(B)illed or (C)apped	Price
Custom Equipment - 10 Passenger Seating - Model 1 - Floorplan B	C	\$ 5,600.00
Total Aftermarket Equipment Billed		\$ 0.00
Total Aftermarket Equipment Capitalized		\$ 5,600.00
Aftermarket Equipment Total		\$ 5,600.00

Other Totals

Description	(B)illed or (C)apped	Price
Initial Administration Fee	C	\$ 60.00
Courtesy Delivery Fee	C	\$ 500.00
Total Other Charges Billed		\$ 0.00
Total Other Charges Capitalized		\$ 560.00
Other Charges Total		\$ 560.00

VEHICLE INFORMATION:

2025 Ford Transit-350 Passenger XL Rear-Wheel Drive Low Roof Van 148 in. WB - US

Series ID: X2Y

Pricing Summary:

	INVOICE	MSRP
Base Vehicle	\$53,580	\$56,400.00
Total Options	\$-835.00	\$0.00
Destination Charge	\$2,095.00	\$2,095.00
Total Price	\$54,840.00	\$58,495.00

SELECTED COLOR:

Exterior: YZ-Oxford White
Interior: CK-Dark Palazzo Gray w/Cloth Front Bucket Seats

SELECTED OPTIONS:

CODE	DESCRIPTION	INVOICE	MSRP
148WB	148" Wheelbase	STD	STD
21L	Dark Palazzo Gray Cloth Bucket Seats	Included	Included
301A	Order Code 301A	NC	NC
425	50-State Emissions System	STD	STD
44U	Transmission: 10-Spd Automatic w/OD & SelectShift	Included	Included
58U	Radio: AM/FM Stereo	Included	Included
91M	8 Speakers (4 Front/4 Rear)	Included	Included
998	Engine: 3.5L PFDi V6 Flex-Fuel	Included	Included
C	Cloth Front Bucket Seats	Included	Included
CK_02	Dark Palazzo Gray w/Cloth Front Bucket Seats	NC	NC
FLADCR	Fleet Advertising Credit	\$-835.00	\$0.00
PAINT	Monotone Paint Application	STD	STD
STDGV	GVWR: 9,400 lb	Included	Included
STDTR	Tires: 235/65R16C 121/119 R AS BSW	Included	Included
STDWL	Wheels: 16" Silver Steel w/Black Hubcap	Included	Included
WARANT	Fleet Customer Powertrain Limited Warranty	NC	NC
X73	3.73 Axle Ratio	Included	Included
YZ_01	Oxford White	NC	NC

Prepared For: Holtville Unified School District
Wells, John-Paul

Date 05/06/2025
AE/AM JDD

Unit #

Year 2025 **Make** Ford **Model** Transit-350 Passenger

Series XL Rear-Wheel Drive Low Roof Van 148 in. WB

Vehicle Order Type Ordered **Term** 60 **State** CA **Customer#** 592217

\$ 59,000.00	Capitalized Price of Vehicle ¹
\$ 0.00	* Sales Tax <u>0.0000%</u> State <u>CA</u>
\$ 843.72	* Initial License Fee
\$ 0.00	Registration Fee
\$ 560.00	Other: (See Page 2)
\$ 0.00	* Capitalized Price Reduction
\$ 13,000.00	Gain Applied From Prior Unit
\$ 0.00	* Security Deposit
\$ 1,123.75	* Taxes

All language and acknowledgments contained in the signed quote apply to all vehicles that are ordered under this signed quote.

Order Information

Driver Name	
Exterior Color	Oxford White
Interior Color	Dark Palazzo Gray w/Cloth Front Bucket Seats
Lic. Plate Type	Exempt
GVWR	0

\$ 46,560.00	Total Capitalized Amount (Delivered Price)
\$ 698.40	Depreciation Reserve @ <u>1.5000%</u>
\$ 220.34	Monthly Lease Charge (Based on Interest Rate - Subject to a Floor) ²
\$ 918.74	Total Monthly Rental Excluding Additional Services

Additional Fleet Management

	Master Policy Enrollment Fees
\$ 0.00	Commercial Automobile Liability Enrollment
	Liability Limit <u>\$0.00</u>

\$ 0.00	Physical Damage Management
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Comp/Coll Deductible	<u>0 / 0</u>
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\$ 0.00	Full Maintenance Program ³ Contract Miles <u>0</u>
	Incl: # Brake Sets (1 set = 1 Axle) <u>0</u>

OverMileage Charge	<u>\$ 0.0720</u> Per Mile
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# Tires <u>0</u>	Loaner Vehicle Not Included
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\$ 0.00	Additional Services SubTotal
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\$ 71.19	Tax <u>7.7500%</u>	State <u>CA</u>
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\$ 989.93	Total Monthly Rental Including Additional Services
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\$ 4,656.00	Reduced Book Value at <u>60</u> Months
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\$ 400.00	Service Charge Due at Lease Termination
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Quote based on estimated annual mileage of 15,000

(Current market and vehicle conditions may also affect value of vehicle)

(Quote is Subject to Customer's Credit Approval)

Notes

Enterprise FM Trust will be the owner of the vehicle covered by this Quote. Enterprise FM Trust (not Enterprise Fleet Management) will be the Lessor of such vehicle under the Master Open - End (Equity) Lease Agreement and shall have all rights and obligations of the Lessor under the Master Open - End (Equity) Lease Agreement with respect to such vehicle. Lessee must maintain insurance coverage on the vehicle as set forth in Section 11 of the Master Open-End (Equity) Lease Agreement until the vehicle is sold.

ALL TAX AND LICENSE FEES TO BE BILLED TO LESSEE AS THEY OCCUR.

Lessee hereby authorizes this vehicle order, and agrees to lease the vehicle on the terms set forth herein and in the Master Equity Lease Agreement. In the event Lessee fails or refuses to accept delivery of the ordered vehicle, Lessee agrees that Lessor shall have the right to collect damages, including, but not limited to, a \$500 disposal fee, interest incurred, and loss of value.

LESSEE Holtville Unified School District

BY

TITLE

DATE

* INDICATES ITEMS TO BE BILLED ON DELIVERY.

¹ Capitalized price of vehicle may be adjusted to reflect final manufacturer's invoice, plus a pre delivery interest charge. Lessee hereby assigns to Lessor any manufacturer rebates and/or manufacturer incentives intended for the Lessee, which rebates and/or incentives have been used by Lessor to reduce the capitalized price of the vehicle.

² Monthly lease charge will be adjusted to reflect the interest rate on the delivery date (subject to a floor).

³ The inclusion herein of references to maintenance fees/services are solely for the administrative convenience of Lessee. Notwithstanding the inclusion of such references in this [Invoice/Schedule/Quote], all such maintenance services are to be performed by Enterprise Fleet Management, Inc., and all such maintenance fees are payable by Lessee solely for the account of Enterprise Fleet Management, Inc., pursuant to that certain separate [Maintenance Agreement] entered into by and between Lessee and Enterprise Fleet Management, Inc.; provided that such maintenance fees are being billed by Enterprise FM Trust, and are payable at the direction of Enterprise FM Trust, solely as an authorized agent for collection on behalf of Enterprise Fleet Management, Inc.

Aftermarket Equipment Total

Description	(B)illed or (C)apped	Price
Custom Equipment - 10 Passenger Seating - Model 1 - Floorplan B	C	\$ 5,600.00
Total Aftermarket Equipment Billed		\$ 0.00
Total Aftermarket Equipment Capitalized		\$ 5,600.00
Aftermarket Equipment Total		\$ 5,600.00

Other Totals

Description	(B)illed or (C)apped	Price
Initial Administration Fee	C	\$ 60.00
Courtesy Delivery Fee	C	\$ 500.00
Total Other Charges Billed		\$ 0.00
Total Other Charges Capitalized		\$ 560.00
Other Charges Total		\$ 560.00

VEHICLE INFORMATION:

2025 Ford Transit-350 Passenger XL Rear-Wheel Drive Low Roof Van 148 in. WB - US
 Series ID: X2Y

Pricing Summary:

	INVOICE	MSRP
Base Vehicle	\$53,580	\$56,400.00
Total Options	\$-835.00	\$0.00
Destination Charge	\$2,095.00	\$2,095.00
Total Price	\$54,840.00	\$58,495.00

SELECTED COLOR:

Exterior: YZ-Oxford White
 Interior: CK-Dark Palazzo Gray w/Cloth Front Bucket Seats

SELECTED OPTIONS:

CODE	DESCRIPTION	INVOICE	MSRP
148WB	148" Wheelbase	STD	STD
21L	Dark Palazzo Gray Cloth Bucket Seats	Included	Included
301A	Order Code 301A	NC	NC
425	50-State Emissions System	STD	STD
44U	Transmission: 10-Spd Automatic w/OD & SelectShift	Included	Included
58U	Radio: AM/FM Stereo	Included	Included
91M	8 Speakers (4 Front/4 Rear)	Included	Included
998	Engine: 3.5L PFDi V6 Flex-Fuel	Included	Included
C	Cloth Front Bucket Seats	Included	Included
CK_02	Dark Palazzo Gray w/Cloth Front Bucket Seats	NC	NC
FLADCR	Fleet Advertising Credit	\$-835.00	\$0.00
PAINT	Monotone Paint Application	STD	STD
STDGV	GVWR: 9,400 lb	Included	Included
STDTR	Tires: 235/65R16C 121/119 R AS BSW	Included	Included
STDWL	Wheels: 16" Silver Steel w/Black Hubcap	Included	Included
WARANT	Fleet Customer Powertrain Limited Warranty	NC	NC
X73	3.73 Axle Ratio	Included	Included
YZ_01	Oxford White	NC	NC



Prepared For: Holtville Unified School District
Wells, John-Paul

Date 01/28/2025
AE/AM JDD

Unit

Year 2025 Make Nissan Model Altima

Series S 4dr Front-Wheel Drive Sedan

Vehicle Order Type Ordered Term 60 State CA Customer# 592217

\$ 23,361.00		Capitalized Price of Vehicle ¹
\$ 0.00	*	Sales Tax <u>0.0000%</u> State <u>CA</u>
\$ 399.91	*	Initial License Fee
\$ 0.00		Registration Fee
\$ 425.00		Other: (See Page 2)
\$ 0.00	*	Capitalized Price Reduction
\$ 13,000.00		Gain Applied From Prior Unit
\$ 0.00	*	Security Deposit
\$ 1,240.00	*	Taxes

All language and acknowledgments contained in the signed quote apply to all vehicles that are ordered under this signed quote.

Order Information

Driver Name	
Exterior Color	Glacier White
Interior Color	Charcoal w/Cloth Seat Trim
Lic. Plate Type	Exempt
GVWR	0

\$ 10,786.00	Total Capitalized Amount (Delivered Price)
\$ 161.79	Depreciation Reserve @ <u>1.5000%</u>
\$ 65.63	Monthly Lease Charge (Based on Interest Rate - Subject to a Floor) ²
\$ 227.42	Total Monthly Rental Excluding Additional Services

Additional Fleet Management

Master Policy Enrollment Fees

\$ 0.00	Commercial Automobile Liability Enrollment
	Liability Limit <u>\$0.00</u>

\$ 0.00	Physical Damage Management
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Comp/Coll Deductible	<u>0 / 0</u>
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\$ 0.00	Full Maintenance Program ³ Contract Miles <u>0</u>
	Incl: # Brake Sets (1 set = 1 Axle) <u>0</u>

OverMileage Charge	<u>\$ 0.0720</u> Per Mile
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# Tires <u>0</u>	Loaner Vehicle Not Included
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\$ 0.00	Additional Services SubTotal
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\$ 17.63	Tax <u>7.7500%</u> State <u>CA</u>
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\$ 245.05	Total Monthly Rental Including Additional Services
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\$ 1,078.60	Reduced Book Value at <u>60</u> Months
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\$ 400.00	Service Charge Due at Lease Termination
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Quote based on estimated annual mileage of 15,000

(Current market and vehicle conditions may also affect value of vehicle)

(Quote is Subject to Customer's Credit Approval)

Notes

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LESSEE Holtville Unified School District

BY

TITLE

DATE

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Other Totals

Description	(B)illed or (C)apped	Price
Pricing Plan Delivery Charge	C	\$ 125.00
Courtesy Delivery Fee	C	\$ 300.00
Total Other Charges Billed		\$ 0.00
Total Other Charges Capitalized		\$ 425.00
Other Charges Total		\$ 425.00

VEHICLE INFORMATION:

2025 Nissan Altima S 4dr Front-Wheel Drive Sedan - US
Series ID: 13115

Pricing Summary:

	INVOICE	MSRP
Base Vehicle	\$25,161	\$27,000.00
Total Options	\$0.00	\$0.00
Destination Charge	\$1,140.00	\$1,140.00
Total Price	\$26,301.00	\$28,140.00

SELECTED COLOR:

Exterior:

QAK-Glacier White

Interior:

G-Charcoal w/Cloth Seat Trim

SELECTED OPTIONS:

CODE	DESCRIPTION	INVOICE	MSRP
G_03	Charcoal w/Cloth Seat Trim	NC	NC
PAINT	Monotone Paint Application	STD	STD
QAK_01	Glacier White	NC	NC
STDEN	Engine: 2.5L DOHC 16-Valve 4-Cylinder	STD	STD
STDRD	Radio: AM/FM Audio System	STD	STD
STDST	Front Bucket Seats	STD	STD
STDTM	Cloth Seat Trim	STD	STD
STDTN	Transmission: Xtronic CVT (Continuously Variable)	STD	STD
STDTR	Tires: 215/60R16 AS	STD	STD
STDWL	Wheels: 16" x 7" Steel w/Full Wheel Covers	STD	STD