

## CRAWFORDSVILLE COMMUNITY SCHOOL CORPORATION

Title of Position/Location:

**Special Education Teacher – Essential Skills, Hoover Elementary**

Effective Date of Posting:

**5/15/25**

Application Instructions:

**Submit certified staff application ( <https://www.cville.k12.in.us/human-resources/employment/certified-application> ), Resume, Letter of Interest, and other qualifications to Marci Galinowski, Principal, [mgalinowski@cville.k12.in.us](mailto:mgalinowski@cville.k12.in.us) and Angela Ludlum, Director of Special Education, [aludlum@cville.k12.in.us](mailto:aludlum@cville.k12.in.us)**

Application Deadline:

**June 6, 2025 or until filled**

Job Description:

**The Essential Skills Teacher will provide students with learning activities that develop students' academic, social, emotional, and physical growth. Teacher will prepare and modify lessons and instructional resources to student ability levels and collaborate with other members of the special education team. The teaching position focuses learning in the classroom on basic essential, functional skills to promote maximum student independence.**

Job Requirements:

- Plan, develop, and utilize appropriate instructional learning strategies that support students in their academic, social, emotional, and physical growth
- Plan for and collaboratively work with special education support staff for support of student learning needs
- Plan for and support students, demonstrating the ability to push out into opportunities beyond the self-contained classroom setting
- Plans for individual student needs
- Access opportunities for students to learn in the local community
- Conduct ongoing assessments of student achievement through both formal and informal assessment, including assessing as aligned to goals that are stated in IEPs
- Manage a classroom environment that is structured and organized for support of student learning
- Establish communication with all stakeholders including other teachers, special education cooperative staff, administration, students, and parents
- Collaborate and communicate with home school/district of students
- Maintain appropriate student records that are updated
- Maintain, write, and implement appropriate IEP's in compliance with special education law for students and carry out student case conferences
- Maintain a professional representation and collaborate as part of the school staff and team
- Obtain special trainings as directed to meet individual student needs
- Supervise students in a variety of settings
- Standing/Walking for extended periods of time
- Other duties as assigned

Certification Requirements or Job Qualifications:

**Valid Indiana Teaching License in Special Education (Intense Intervention Preferred) or Ability to Obtain License**

Position Start Date:

**2025-2026 School Year**

Contact Information: (Name, Address, Phone, Fax, Email)

**Marci Galinowski, 1301 S. Elm St, Crawfordsville, IN 47933, 765-362-2691,  
[mgalinowski@cville.k12.in.us](mailto:mgalinowski@cville.k12.in.us)**

Posting Requested by:

**Marci Galinowski**

Date:

**5/15/25**

Central Office Approval:

**Dr. Rex Ryker, Superintendent**

Date:

**5/16/25**