

**STANWOOD-CAMANO SCHOOL DISTRICT**  
**HUMAN RESOURCES**  
**JOB DESCRIPTION**

**TITLE: Cafeteria Duty**

Classification: Certificated

Reports to: Building Administrator

**PURPOSE STATEMENT**

The cafeteria duty person will help to provide a safe and organized commons/cafeteria area for students and staff during the lunch period. The person will provide support as directed by the HS Administration.

**ESSENTIAL FUNCTIONS**

This list of essential job functions is not exhaustive and may be supplemented as necessary. Depending upon individual assignment, the employee may perform all or a combination of several of the following duties:

- Monitor and assist in the management of students. Assure that the students are in appropriate areas and that they are respectful to the facilities and others during lunch.
- Enforce district and school rules.
- Be visible in the commons/cafeteria.
- Keep walkways and entrances/exits clear and unblocked.
- In the event of an emergency and in the absence of a building administrator, do what is necessary to ensure the safety of students.
- Job Presence
- Performs related duties as assigned that are consistent with the intent and scope of the position.

**Experience**

- Any experience as a certificated employee. No minimum required

**Special Requirements**

- Washington State Patrol and FBI Fingerprint Clearance.
- Proof of Immunization (if born 1/1/57 or later)
- I-9 Employment Eligibility in compliance with the Immigration Reform Act.
- Washington State Teaching Certificate preferred.

**Continuing Ed./Training**

None

**Certificates**

Washington State Teaching Certificate

**FLSA Status:**

Exempt

**Salary Range:** Based on SCEA

Collective Bargaining Agreement

Activity Schedule

**Classification History**

Job Description Developed: 12.10.20

Revised:

*The information contained in this job description is for compliance with the Americans with Disabilities Act (ADA) and is not an exhaustive list of the duties performed for this position. The individuals currently holding this position perform additional duties and additional duties may be assigned.*