



Mountain Lakes School District
96 Powerville Road, Suite 1
Mountain Lakes, New Jersey 07046
Phone: 973-334-8280 Fax: 973-334-2316
www.mlschools.org

NOTICE

The Regular Meeting of the Mountain Lakes Board of Education will be held on
Monday, May 19, 2025 at 6:30pm at Mountain Lakes High School,
96 Powerville Road, Mountain Lakes, New Jersey

James Riley,
School Business Administrator / Board Secretary

AGENDA

STATEMENT OF ADEQUATE NOTICE

The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Mountain Lakes Board of Education has caused notice of this meeting to be published by having the date, time and place thereof posted in the Mountain Lakes Municipal Building and sent to the following newspapers: *The Daily Record, The Citizen, and the District Website (www.mlschools.org)*.

PLEDGE OF ALLEGIANCE

Board President, Mrs. Barkauskas will lead those present in the Pledge of Allegiance

ROLL CALL

Board Member	Present	Absent
Mr. Chiang, Jr.		
Dr. Don		
Mrs. Forman		
Dr. Hirschfeld		
Mr. Johnson		
Mrs. Kulkarni		
Dr. Silva McIntyre		
Mrs. Parker (<i>Vice President</i>)		
Dr. Sheth		
Mrs. Barkauskas (<i>President</i>)		

Also present: Dr. Brad Siegel, Dr. James Riley, Mrs. Ivonne Ciresi

EXECUTIVE SESSION

BE IT RESOLVED, that the Mountain Lakes Board of Education enter into Executive Session was made by _____ and seconded by _____, that the Board of Education adopt the following resolution.

The motion was approved _____.

BE IT RESOLVED, by the Mountain Lakes Board of Education on this 19th day of May 2025 at _____pm as follows:

1. The Board shall recess to closed session in accordance with the Open Public Meetings Law, N.J.S.A. 10:4-12b (1), (2), (6), (7) and (8). The general nature of the discussion including matters of personal confidentiality rights, including but not limited to staff and/or student discipline matters, and specifically:

2. These matters will be disclosed to the public as soon as the need for confidentiality no longer applies. Although the Board cannot guarantee it, the length of the Executive Session is estimated to be _____ minutes after which the public meeting of the Board shall reconvene and proceed with business. Action may take place.

3. This resolution shall take effect immediately.

MOTION, to leave executive session at _____ was made by _____ and seconded by _____.

The motion was approved _____ and the Board returned to public session at _____.

STUDENT GOVERNMENT REPORT

MOUNTAIN LAKES SCHOOL DISTRICT STUDENT COMMENT

COMMENTS AND REQUESTS FROM THE MLEA CO-PRESIDENTS

PRESENTATIONS

BOARD PRESIDENT REPORT

SUPERINTENDENT / ASSISTANT SUPERINTENDENT UPDATE

SCHOOL BUSINESS ADMINISTRATOR UPDATE

APPROVAL OF MINUTES

BE IT RESOLVED, that the Mountain Lakes Board of Education approve the following meeting minutes, as recommended by the Superintendent:

	Date	Minutes
	May 5, 2025	Regular and Executive Session

COMMENTS AND REQUESTS FROM THE MEMBERS OF THE PUBLIC ON AGENDA ITEMS

Public comment is set aside for the Board to hear feedback and questions from members of the public. The Board will take all comments and suggestions from the public into consideration. If you have more than one question, we request that all questions are asked within the time provided, as Public Comment is not intended for back and forth dialogue. If the Board is unable to answer your question(s) at this time, we will explain when and in what format the answer(s) will be communicated.

We request that you limit your questions or comments to 3 minutes and present all questions within those 3 minutes. Please state your name and address for the record. The Board appreciates and thanks you for your attendance and participation in our meeting.

COMMUNICATIONS

BOONTON TOWNSHIP REPORT

COMMITTEE & LIAISON REPORTS

2025 COMMITTEES

<p>Curriculum, Instruction & Assessment James Hirschfeld (Chair) Aruni Don Sara Forman Lauren McIntyre</p>	<p>Long Range Planning <i>(Special Committee)</i> Aruni Don (Chair) Chris Johnson Lauren McIntyre Purvika Sheth</p>	<p>Policy Jennifer Parker (Chair) T.J. Chiang Aru Kulkarni Purvika Sheth</p>
<p>Facilities Sara Forman (Chair) T.J. Chiang Aruni Don Purvika Sheth</p>	<p>Negotiations <i>(Special Committee)</i> Lauren McIntyre Jennifer Parker</p>	<p>Special Education T.J. Chiang (Chair) Aru Kulkarni Purvika Sheth</p>
<p>Finance Lauren McIntyre (Chair) Sara Forman James Hirschfeld Aru Kulkarni</p>	<p>Personnel Joanne Barkauskas (Chair) Aruni Don James Hirschfeld Jennifer Parker</p>	<p>Shared Services Joanne Barkauskas Sara Forman Jennifer Parker</p>

2025 LIAISONS

<p>Home and School Association (HSA) Purvika Sheth</p>	<p>ML Friends of the Arts (FOTA) Aru Kulkarni</p>	<p>Sound Start Babies Foundation Aruni Don</p>
<p>Laker Sports Club (LSC) Sara Forman</p>	<p>NJ School Boards Delegate T.J. Chiang</p>	<p>Traffic & Safety (Borough) T.J. Chiang</p>
<p>ML Alumni Association (MLAA) T.J. Chiang</p>	<p>Recreation Commission Sara Forman</p>	
<p>ML Education Foundation (MLEF) Lauren McIntyre</p>	<p>Representative to the County SBA Jennifer Parker</p>	

REPORT AND RECOMMENDATIONS OF THE SCHOOL BUSINESS ADMINISTRATOR / BOARD SECRETARY

A. FINANCE

1. Presentation of Bills

BE IT RESOLVED, that the Mountain Lakes Board of Education approve the following bills list and check journals as of April 12, 2025 – May 15, 2025, as recommended by the Superintendent:*

Fund	Amount
General Fund (10)	\$406,014.02
Special Revenue Fund (20)	\$44,600.20
Capital Project Fund (30)	N/A
Debt Service Fund (40)	N/A
Cafeteria Account Fund (60)	\$85,980.46
Total	\$536,594.68

2. Budget Transfers

BE IT RESOLVED, that the Mountain Lakes Board of Education approve and authorize the School Business Administrator / Board Secretary’s action of making budgetary transfers pursuant to the attached April Transfer Report, as recommended by the Superintendent.*

3. Treasurer’s Report

BE IT RESOLVED, that the Mountain Lakes Board of Education approve the Treasurer’s Reports for the month ending April, as recommended by the Superintendent.*

4. Board Secretary’s Report

BE IT RESOLVED, that the Mountain Lakes Board of Education approve the Board Secretary’s Report for the month ending April, as recommended by the Superintendent.*

5. Budget Transfers

BE IT RESOLVED, that the Chief School Administrator or designee be designated to approve such line item budget transfers as provided by NJSA 18A:22-8.1 amended, as are necessary between Board of Education meetings, and that such transfers shall be reported to the Board of Education ratified and duly recorded in the minutes of such meeting not less than monthly, as recommended by the Superintendent.

6. Tax Levy Certification and Payment Schedule

BE IT RESOLVED, that the Mountain Lakes Board of Education approves the payment schedule to receive the general fund tax levy and debt service tax levy for the 2025-2026 fiscal year consistent with the tax levy certification as approved as part of the approval of the annual budget on May 5, 2025, as recommended by the Superintendent:

Month	Total amount	General Fund	Debt Service
July	\$2,207,005.34	\$2,080,812.67	\$126,192.67
August	\$2,207,005.34	\$2,080,812.67	\$126,192.67
September	\$2,207,005.34	\$2,080,812.67	\$126,192.67
October	\$2,207,005.34	\$2,080,812.67	\$126,192.67
November	\$2,207,005.34	\$2,080,812.67	\$126,192.67
December	\$2,207,005.30	\$2,080,812.65	\$126,192.65
<i>Total Calendar Year 2025</i>	<i>\$13,242,032</i>	<i>\$12,484,876</i>	<i>\$757,156</i>

Month	Total amount	General Fund	Debt Service
January	\$2,207,005.17	\$2,080,812.67	\$126,192.50
February	\$2,207,005.17	\$2,080,812.67	\$126,192.50
March	\$2,207,005.17	\$2,080,812.67	\$126,192.50
April	\$2,207,005.17	\$2,080,812.67	\$126,192.50
May	\$2,207,005.17	\$2,080,812.67	\$126,192.50
June	\$2,207,005.15	\$2,080,812.65	\$126,192.50
<i>Total Calendar Year 2026</i>	<i>\$13,242,031</i>	<i>\$12,484,876</i>	<i>\$757,155</i>
Totals Fiscal Year 2025/26	\$26,484,063	\$24,969,752	\$1,514,311

7. Chart of Accounts

BE IT RESOLVED, that the Mountain Lakes Board of Education approve the New Jersey Department of Education Uniform Minimum Chart of Accounts as the minimum Chart of Accounts for use, and

BE IT FURTHER RESOLVED, that the business office is authorized to add additional sub-accounts designated as the School Business Administrator may deem necessary, as recommended by the Superintendent.

8. Stale Outstanding Checks

BE IT RESOLVED, that the Mountain Lakes Board of Education approve the cancellation of the following stale outstanding checks issued prior to July 1, 2024, as recommended by the Superintendent.*

9. School Depositories and Signatures

BE IT RESOLVED, that the Mountain Lakes Board of Education approves that all checks, drafts or other orders for payment or withdrawal of money from said account be signed by the person holding the appropriate title as listed below (N.J.S.A. 18A:19-1), as recommended by the Superintendent:

	Account	Signature	Bank	Account
1.	Briarcliff School Activities	Principal Administrative Secretary	Provident	xxxxxx632
2.	Cafeteria Account	Board Secretary	Provident	xxxxxx829
3.	Electronic Payment Account	Board Secretary	Provident	xxxxxx786
4.	Flexible Spending Account	Board Secretary	Provident	xxxxxx608
5.	General Checking Account	Board Secretary, Board President, Treasurer	Provident	xxxxxx616
6.	Lake Drive School Activities	Principal Administrative Secretary	Provident	xxxxxx667
7.	Mountain Lakes Scholarship Fund	Principal Administrative Secretary	Provident	xxxxxx853
8.	Mountain Lakes Scholarship Fund Escrow	Principal Administrative Secretary	Provident	xxxxxx329
9.	Mountain Lakes HS Activities	Principal Administrative Secretary	Provident	xxxxxx675
10.	Payroll Account	Treasurer	Provident	xxxxxx691
11.	Payroll Agency Account	Treasurer	Provident	xxxxxx640
12.	Unemployment Account	Treasurer	Provident	xxxxxx802
13.	Wildwood School Activities	Principal Administrative Secretary	Provident	xxxxxx624

10. Petty Cash Funds and Custodians of Funds

BE IT RESOLVED, that the Mountain Lakes Board of Education approve the designation of the following Petty Cash funds and Custodians of the funds for the 2025-2026 fiscal year, as recommended by the Superintendent:

	Account Title	Custodian(s)	Amount
1.	Board of Education Office & Superintendent's Office	School Business Administrator / Board Secretary or Designee	\$250
2.	Briarcliff School Office	Principal or Designee	\$200
3.	High School Office	Principal or Designee	\$250
4.	Lake Drive Office	Principal or Designee	\$200
5.	Special Services	Principal or Designee	\$200
6.	Wildwood School Office	Principal or Designee	\$200

11. Authorized Signatures / Annual Appointments

BE IT RESOLVED, that the Mountain Lakes Board of Education extends the following appointments and authorized signatures for the following accounts for the period of July 1, 2025 – June 30, 2026, as recommended by the Superintendent:

	Service	Title
1.	504 Officer	Raymond Searles
2.	Affirmative Action & Title IX Officers	Kerry DiGiacinto, Kevin Wallace
3.	Asbestos Hazardous Emergency Response Act (AHERA) Coordinator	Ryan Dunn
4.	Attendance Officer	Lisa Cortese
5.	Bond Counsel	McCarter & English
6.	Claims Auditor	James Riley
7.	Continuing Disclosure Agent	Phoenix Advisors
8.	Custodian of Records	James Riley
9.	Depository of School Funds	Provident Bank
10.	District Architect	Di Cara Rubino Architects
11.	District Auditor	Samuel Klein & Co.
12.	District Engineer	Anderson & Denzler Associates, Inc.
13.	District Insurance	USI Insurance Services
14.	Environmental Consultants	Lew Environmental Services
15.	Federal Credit Union (MLEA approved via contact_	Visions Federal Credit Union
16.	Integrated Pest Management Officer	Gilbert Snowden
17.	OPRA Officer	James Riley
18.	Policy Manual	Strauss Esmay Associates, LLP
19.	Pre-Payment Authorization	James Riley, Brad Siegel
20.	Public Agency Compliance Officer (PACO)	James Riley
21.	Qualified Purchasing Agent	James Riley
22.	Representative Requesting Grant Funds	Ivonne Ciresi
23.	Representative Educational Services Commission	Brad Siegel
24.	Right to Know Officer	Lisa Cortese

25.	Section 125 Cafeteria Plan Flexible Spending Account	Baker Tilly
26.	Third-Party Administrator for 403(b) / 457(b)	TSA Consulting Group
27.	Transportation Contract Agent/Officer	James Riley
28.	Treasurer of School Monies	Lisa Palmieri
29.	Workers Compensation Insurance Company	Morris Essex Insurance Group (“MEIG”)

12. Tax Shelter Annuity Programs

BE IT RESOLVED, that the Mountain Lakes Board of Education approve the following Tax Shelter Annuity Programs (403b & 457b) for the 2025-2026 school year, as recommended by the Superintendent:

1.	Equitable
2.	Brighthouse Life Insurance Company
3.	Invesco Oppenheimer Funds
4.	Lincoln Investment Planning, LLC
5.	Lincoln National Life Insurance Company
6.	Metropolitan Life Insurance Company
7.	Orion Portfolio Solutions
8.	Security Benefit Group

13. Disability Insurance Companies

BE IT RESOLVED, that the Mountain Lakes Board of Education approve the following Disability Insurance Companies for the 2025-2026 school year, as recommended by the Superintendent:

1.	AFLAC
2.	Prudential Insurance Co. of America

14. Use of State Contracts

WHEREAS, Title 18A:18A-10 provides that, “A board of education, without advertising for bids, or after having rejected all bids obtained pursuant to advertising therefore, by resolution may purchase any goods or services pursuant to a contract or contracts for such goods or services entered into on behalf of the State by the Division of Purchase and Property”; and

WHEREAS, the Mountain Lakes School District Board of Education has the need, on a timely basis, to procure goods and services utilizing state contracts; and

WHEREAS, the Mountain Lakes School District Board of Education desires to authorize its purchasing agent for the 2025-2026 school year to make any and all purchases necessary to meet the needs of the school district throughout the school year; and

THEREFORE, BE IT RESOLVED, that the Mountain Lakes School District Board of Education in the county of Morris, New Jersey does hereby authorize the District Purchasing Agent to make purchases of goods and services entered into on behalf of the State by the Division of Purchase and Property utilizing various vendors as indicated on the State of New Jersey website, as recommended by the Superintendent.

15. Cooperative Purchasing

BE IT RESOLVED, that the Mountain Lakes Board of Education, as provided by N.J.S.A. 18A:18A-4.1, approves the following as Cooperative Purchasing agents for the Mountain Lakes School District 2025-2026 school year, as recommended by the Superintendent:

1.	Educational Data Services
2.	Educational Services Commission of Morris County
3.	Educational Services Commission of NJ
4.	Hunterdon County Educational Services
5.	Keystone Purchasing Network
6.	Morris County Cooperative Pricing Council
7.	New Jersey Cooperative Purchasing Alliance
8.	NJEdge Cooperative Pricing System
9.	NJSBA Cooperative Pricing System
10.	Sussex County Regional Cooperative

16. Proprietary Computer Hardware/Software

BE IT RESOLVED, that the Mountain Lakes Board of Education approve the following proprietary computer hardware/software companies for the Mountain Lakes School District 2025-2026 school year, as recommended by the Superintendent:

	Company	Service	Amount
1.	Amplify	DIBELS Data System	\$480
2.	Canvas / Instructure	Canvas Cloud Subscription	\$38,450
3.	FinalSite	Website	\$7,000
4.	Frontline Education	Employee Evaluation Management Absence & Substitute Management Applicant Tracking & Proactive Recruiting Central IEP-Direct Professional Learning Management	\$67,415
5.	Genesis Educational Services	Student Information System ASP Services	\$32,550
6.	School Messenger / Intrato	Unified Communications and Website	\$4,500
7.	Systems 3000 Inc.	Fund Accounting Personnel Payroll Modules	\$23,660

17. NJSIAA Membership

BE IT RESOLVED, that the Mountain Lakes Board of Education approve that the Mountain Lakes School District in Mountain Lakes, New Jersey Hereby enrolls as a member of the New Jersey State Interscholastic Athletic Association (NJSIAA), a non-profit association of the public and non-public high schools in the State of New Jersey and is authorized to participate in the approved athletic activities sponsored by the NJSIAA. The Board of Education of Mountain Lakes hereby adopts as its own policy and agrees to be governed by the Constitution, Bylaws, Rules and Regulations of the NJSIAA. Administrative Responsibility – NJSIAA must rely upon the voluntary compliance by its member schools in enforcing the eligibility standards set forth in NJSIAA Bylaws, Article V. Toward that end, the Principal of each member school has the affirmative obligation to report to the NJSIAA any violation will not relieve

the affected school of sanctions that may be imposed against it, pursuant to Article X of the NJSIAA Bylaws, including the forfeiture of games or events. However, the failure to disclose an eligibility violation may be grounds for imposing additional sanctions upon the offending school. In addition, a school must maintain a status of “Member in Good Standing” as outlined in the Principal’s Affidavit to remain eligible for NJSIAA activities and tournaments, with a membership fee of \$2,725 (includes DAANJ membership), as recommended by the Superintendent.

18. Athletic Memberships and Schedules

BE IT RESOLVED, that the Mountain Lakes Board of Education approve memberships in the following leagues and conferences for 2025-26 school year, as recommended by the Superintendent:

	Conference	Membership Fees*
1.	MCSSADA - Morris County Secondary School Athletic Directors Association	\$3,550
2.	MCSSIHL- Morris County Secondary Schools Ice Hockey League	\$2,100
3.	NJAC - Northwest Jersey Athletic Conference	\$2,900
4.	NJIGLL - North Jersey Interscholastic Girls Lacrosse League	\$100
5.	NJILL - North Jersey Interscholastic Lacrosse League	\$275
6.	NJISRA - New Jersey Interscholastic Ski Racing Association	\$2,000
7.	NJSFC - North Jersey Super Football Conference	\$375
8.	NJSIAA - New Jersey State Interscholastic Athletic Association (includes DAANJ Membership)	\$2,725

*Membership fees are estimated

19. Briarcliff School Activity Fee

BE IT RESOLVED, that the Mountain Lakes Board of Education approve the Briarcliff School activity fee pursuant to Policy 2436 (Activity Participation Fee); and

BE IT FURTHER RESOLVED, that the Briarcliff activity fee for the 2025-26 school year will be assessed at \$80 per participant per activity (athletic season, club, etc.) with an annual activity fee cap of \$240 per student, as recommended by the Superintendent.

20. Transportation Contract

BE IT RESOLVED, that the Mountain Lakes Board of Education approve the renewal of the transportation contract with O'Dowd Transportation Company of Montville to provide student transportation for the Mountain Lakes School District for the 2025-26 school year in the amount of \$105,144, as recommended by the Superintendent.

21. Subscription Busing

BE IT RESOLVED, that the Mountain Lakes Board of Education approve the subscription busing process for students under the mandated requirements of 2.0/2.5 with a rate of \$767 for the 2025-26 school year, as recommended by the Superintendent.

22. Food Service Management Company

BE IT RESOLVED, that the Mountain Lakes Board of Education approve Pomptonian Food Service to provide food services for the 2025-26 school year. The Food Service Management Company shall receive, in addition to the costs of operation, a management fee of \$.0545 for each \$1.00 of sales to compensate the Food Service Management Company for administrative and management costs. This fee shall be billed monthly as a cost of operation. The district guarantees the payment of such costs and fee to the Food Service Management Company. The FSMC

guarantees the district a no cost of operation for the district for school year 2025-26, as recommended by the Superintendent.

23. Food Service Pricing Rates

BE IT RESOLVED, that the Mountain Lakes Board of Education approve the Pomptonian Food Service meal prices and a la carte pricing for the 2025-26 school year, as recommended by the Superintendent.*

Meal Tiers	Complete Lunch	Featured Favorite Lunch	Breakfast
Briarcliff, Lake Drive, Wildwood	\$4.50	\$5.25	\$3.25
Mountain Lakes HS	\$4.75	\$5.25	\$3.25
Reduced Price	\$.50	N/A	\$.30
Faculty Price	\$5.75	\$6.00	\$4.00

24. Food Services Biosecurity Management Plan

BE IT RESOLVED, that the Mountain Lakes Board of Education approve the Food Service Biosecurity Management Plan, for the 2025-2026 school year, as recommended by the Superintendent.*

25. Bus Evacuation Drill Reports ▲

BE IT RESOLVED, that the Mountain Lakes Board of Education approve the spring School Bus Emergency Evacuation Drills, for the 2025-2026 school year, as recommended by the Superintendent.*

Schools	
DISTRICT	
1.	Mountain Lakes High School
2.	Lake Drive School
IVY H/WW/BC	
3.	Briarcliff Middle School
4.	Wildwood Elementary School

26. Nonresident Tuition ▲

BE IT RESOLVED, that the Mountain Lakes Board of Education approve the following enrollment, as recommended by the Superintendent:

	Action	Student ID	School Program	Start Date	End Date	Tuition	Extra Services
DISTRICT							
1.	Returning	NRTH02	MLHS	8/27/25	6/30/26	\$22,289	N/A
2.	Returning	NRTH03	MLHS	8/27/25	6/30/26	\$22,289	N/A
3.	Returning	NRTH04	MLHS	8/27/25	6/30/26	\$22,289	N/A
4.	Returning	NRTH05	MLHS	8/27/25	6/30/26	\$22,289	N/A
5.	Returning	NRTH10	MLHS	8/27/25	6/30/26	\$22,289	N/A
6.	New	NRTH11	MLHS	8/27/25	6/30/26	\$22,289	N/A
7.	Returning	NRTH12	MLHS	8/27/25	6/30/26	\$22,289	N/A
8.	Returning	NRSH02	MLHS	8/27/25	6/30/26	\$500	N/A
9.	Returning	NRSH03	MLHS	8/27/25	6/30/26	\$500	N/A
10.	Returning	NRSH05	MLHS	8/27/25	6/30/26	\$500	N/A

11.	Returning	NRSH06	MLHS	8/27/25	6/30/26	\$500	N/A
12.	Returning	NRSH07	MLHS	8/27/25	6/30/26	\$500	N/A
13.	Returning	NRSH08	MLHS	8/27/25	6/30/26	\$500	N/A
14.	New	NRSH10	MLHS	8/27/25	6/30/26	\$500	N/A
15.	New	NRSH11	MLHS	8/27/25	6/30/26	\$500	N/A
IVY H/WW/BC							
16.	Returning	NRTW02	Wildwood	8/27/25	6/30/26	\$17,310	N/A
17.	Returning	NRTW03	Wildwood	8/27/25	6/30/26	\$17,310	N/A
18.	New	NRTW05	Wildwood	8/27/25	6/30/26	\$17,310	N/A
19.	New	NRTW06	Wildwood	8/27/25	6/30/26	\$17,310	N/A
20.	New	NRTW07	Wildwood	8/27/25	6/30/26	\$17,310	N/A
21.	Returning	NRTW08	Wildwood	8/27/25	6/30/26	\$17,310	N/A
22.	Returning	NRSW02	Wildwood	8/27/25	6/30/26	\$500	N/A
23.	Returning	NRSW03	Wildwood	8/27/25	6/30/26	\$500	N/A
24.	Returning	NRSW05	Wildwood	8/27/25	6/30/26	\$500	N/A
25.	Returning	NRTB01	Briarcliff	8/27/25	6/30/26	\$17,928	N/A
26.	Returning	NRTB02	Briarcliff	8/27/25	6/30/26	\$17,928	N/A
27.	Returning	NRTB03	Briarcliff	8/27/25	6/30/26	\$17,928	N/A
28.	Returning	NRTB04	Briarcliff	8/27/25	6/30/26	\$17,928	N/A
29.	Returning	NRTB05	Briarcliff	8/27/25	6/30/26	\$17,928	N/A
30.	Returning	NRSB01	Briarcliff	8/27/25	6/30/26	\$500	N/A
31.	Returning	NRSB02	Briarcliff	8/27/25	6/30/26	\$500	N/A
32.	Returning	NRSB03	Briarcliff	8/27/25	6/30/26	\$500	N/A
33.	New	Temp-19	Lake Drive Regular	5/12/25	6/30/25	\$10,605.53	N/A

27. Out of District Placements A

BE IT RESOLVED, that the Mountain Lakes Board of Education approve the updated list of out-of-district placements for the 2025 extended school year and the 2025-26 school year, as recommended by the Superintendent:

	Student ID	Placement	Start Date	End Date	Tuition
DISTRICT					
1.	7077	Glenview Academy	9/5/24	6/24/24	\$0.00
2.	7077	The Gramon School	9/5/24	6/24/24	\$90,068.16
3.	7077	The Gramon School	7/7/25	8/15/25	\$15,000.00
4.	7077	The Gramon School	9/3/25	6/23/26	\$91,000.00
5.	8743	Sage Alliance	6/23/25	7/25/25	\$6,573.36
6.	8743	Sage Alliance	9/2/25	6/18/26	\$78,622.20

7.	8429	Release Agreement	8/25/25	6/30/26	\$30,000
8.	0601	Cornerstone Day School	7/7/25	6/30/26	\$106,084.00
IVYH/WW/BC					
9.	6418	Lakeland Hills YMCA	6/23/25	8/1/25	\$1,935.00
10.	6361	Lakeland Hills YMCA	6/23/25	7/18/25	\$1,265.00
11.	2767	Lakeland Hills YMCA	6/23/25	8/1/25	\$1,935.00
12.	4686	Lakeland Hills YMCA	6/23/25	8/1/25	\$2,280.00
13.	9120	Lakeland Hills YMCA	6/23/25	8/1/25	\$1,935.00
14.	3958	Lakeland Hills YMCA	6/23/25	8/1/25	\$2,280.00
15.	4784	Reed Academy	7/7/25	8/1/25	\$18,799.20
16.	4784	Reed Academy	9/4/25	6/19/26	\$112,795.20

28. Professional Services

WHEREAS, the Mountain Lakes Board of Education (“Board”) has decided to secure the professional services to support the instructional programs of the district; and

WHEREAS, the Board is permitted, pursuant to the Public School Contracts Law, N.J.S.A. 18A:18A-1 et seq., to contract with vendors providing professional services, without advertising bids; and

NOW THEREFORE, BE IT RESOLVED, that the Board hereby awards the following contracts with vendors providing professional services, as recommended by the Superintendent:*

	Contractor	Start Date	End Date	Nature / Service	Rate	Contract / Not to Exceed
1.	AME	7/1/25	6/30/26	Pneumatic Control System	N/A	\$25,000
2.	Arrow Elevator	7/1/25	6/30/26	Elevator Maintenance (WW & BC)	N/A	\$5,460
3.	Bartky Healthcare Center	7/1/25	6/30/26	Psychiatric and Neurological Evaluations	\$1,700 per evaluation	NTE \$8,000
4.	Bayada Home Health Care, Inc.	7/1/25	6/30/26	Substitute School Nursing Services	\$72/hr (4 hr. min)	NTE \$5,000
5.	BioServ	7/1/25	6/30/26	Biomedical Management Services	N/A	NTE \$500
6.	Educational Services Commission of Morris County	7/1/25	6/30/26	Nonpublic Services/ Professional Support	See attached sheet	As set forth by the NJDOE Nonpublic aid notices
7.	Educational Services	7/1/25	6/30/26	Joint Transportation Agreement	N/A	\$305,000

	Commission of Morris County					
8.	Educational Services Commission of Morris County	7/1/25	6/30/26	Various Evaluations	\$414 per evaluation	NTE \$6,210
9.	Educational Services Commission of Morris County	9/2/25	6/30/26	Speech Therapist - MLHS	\$115 per hour	NTE \$15,000
10.	Employment Horizons	7/1/25	6/30/26	Vocational Evaluation	\$900	NTE \$2,700
11.	Generation Services	7/1/25	6/30/26	Theatre Maintenance	N/A	\$2,000
12.	GenServe	7/1/25	6/30/26	Emergency Generator Maintenance	N/A	\$3,000
13.	Hannon Flooring	4/21/25	4/25/25	MLHS Kitchen Floor Repair	N/A	\$9,825.75
14.	Dr. Richard Kleinmann – Center for Child & Family Development	7/1/25	6/30/26	Psychiatric Evaluations	\$1,750 per evaluation	NTE \$15,000
15.	Dr. Marilyn Kubichek	7/1/25	6/30/26	Neurological	\$725 per evaluation	NTE \$10,875
16.	Government Lease & Finance ESIP	7/1/25	6/30/26	Energy Conservation Measures	N/A	\$175,140
17.	Morris Psychological Group	7/1/25	6/30/26	Neuropsychological	\$4,500 per evaluation	NTE \$13,500
18.	Neuropsychology Specialists, LLC	7/1/25	6/30/26	Neuropsychological	\$5,980 per evaluation	NTE \$11,960
19.	NJSBA (New Jersey School Boards Association)	7/1/25	6/30/26	Membership Dues for 2025-26	N/A	\$15,292.52
20.	Phoenix Advisors	7/1/25	6/30/26	Continuing Disclosure Agent	N/A	\$1,350
21.	Strauss Esmay Associates, LLP	7/1/25	6/30/26	Policy Manual	N/A	\$5,015
22.	Stronge and Associates Educational Consulting, LLC	8/22/25	8/22/25	Stronge Annual Interrater Reliability Training and Reflection	N/A	\$4,500
23.	Sussex County Regional Cooperative	7/1/25	6/30/26	Joint Transportation Agreement	N/A	\$265,000
24.	TRW Theatrical Rights Worldwide	7/25/25	7/26/25	Non-exclusive amateur production of The Adams Family-Young@Part	N/A	\$1,860.00
25.	TrueGreen	7/1/25	6/30/26	Lawn Care/Maintenance	N/A	\$7,676
26.	United Fire	7/1/25	6/30/26	Fire Alarm System (MLHS)	N/A	\$9,101.60

29. Travel / Conferences Expenditures A

BE IT RESOLVED, that the Mountain Lakes Board of Education approve the following staff members to attend training and conferences in accordance with Policy 6471, as recommended by the Superintendent.

	Name / ID	Location	Date	Event Name	Cost
DISTRICT					
1.	Hogan, Lisa	District/Virtual	5/29-5/30/25	SHRM CP - Knowledge Item Writing Workshop	\$0
2.	Lindsay, Maria	MLHS	9/26/24	Harvard, Princeton, UVA, Wellesley & Yale virtual counselor meeting	\$0
3.	Lindsay, Maria	MLHS	10/16/24	Big Ten Academic Alliance Fall 2024 School Counselors Webinar	\$0
4.	Lindsay, Maria	MLHS	10/8/24	Lehigh Univ., Univ. of Chicago, Bates College, Claremont McKenna College & Smith College Virtual Counselor Session	\$0
5.	Lindsay, Maria	MLHS	3/7/25	Substance Abuse: Current Trends and Effective Interventions	\$0
6.	Lindsay, Maria	MLHS	4/4/25	Supporting the LGBTQ+ Experience	\$0
7.	Macko, Lauren	MLHS	9/26/24	Harvard, Princeton, UVA, Wellesley & Yale virtual counselor meeting	\$0
8.	Macko, Lauren	MLHS	10/16/24	Big Ten Academic Alliance Fall 2024 School Counselors Webinar	\$0
9.	Schutz, Michael	MLHS	6/2-6/6/25	AP US History Reading	\$0
10.	Vallies, Austin	MLHS	5/31-6/6/25	AP Seminar Reader	\$0
IVY H/WW/BC					
11.	Carlson, Erik	BC/Virtual	5/19/25	School Safety Specialist Training - Behavior Threat Assessment	\$0
12.	Fleming, Marissa	BC/MLHS	10/29, 11/12 & 11/19/24	Lifelines Training (Prevention, Intervention and Postvention)	\$0

30. Fundraising

BE IT RESOLVED, that the Mountain Lakes Board of Education approve the following District Fundraisers, as recommended by the Superintendent:

	School	Fundraising Activity	Beneficiary/Purpose
DISTRICT			
1.	Lake Drive	Bake Sale to benefit the GIGO Fund May 19, 20 & 21	Raise money for the GIGO Fund for veterans in honor of Memorial Day

31. Auditor’s Management Report

BE IT RESOLVED, that the Mountain Lakes Board of Education accept the Auditor’s Management Report and the Annual Comprehensive Financial Report for the 2023-2024 fiscal year and directs the School Business Administrator to submit a copy of the audit to the Morris County Executive County Superintendent; and

BE IT FURTHER RESOLVED, that the Mountain Lakes Board of Education approve the Corrective Action Plan to address the recommendation as identified on the Auditor’s Management Report, as recommended by the Superintendent.*

B. MISCELLANEOUS

REPORT AND RECOMMENDATIONS OF THE SUPERINTENDENT

A. PERSONNEL

32. Administrator Contracts

A. BE IT RESOLVED, that the Mountain Lakes Board of Education approve the administrator contract of Ivonne Ciresi, Assistant Superintendent, at an annual salary of \$191,435, effective July 1, 2025, through June 30, 2026, as recommended by the Superintendent.

B. BE IT FURTHER RESOLVED, that the Mountain Lakes Board of Education approve the administrator contract of James Riley, School Business Administrator / Board Secretary at an annual salary of \$183,713, effective July 1, 2025, through June 30, 2026, as recommended by the Superintendent.

33. Position Creation/Modifications Δ

WHEREAS, that the Mountain Lakes Board of Education approved the 2025-26 budget on May 5, 2025; and

WHEREAS the balancing of the 2025-26 budget required adjustments to personnel positions; and

NOW THEREFORE, BE IT RESOLVED, that the Mountain Lakes Board of Education approves the creation of the following personnel positions as listed below:

SUPV-DIST-CAS-03

SUPV-DIST-CAS-05

34. Appointments / Amendments/ Resignations / Rescission / Retirements / RIF's Δ

BE IT RESOLVED, that the Mountain Lakes Board of Education approve the following appointments, amendments, resignations, rescissions, retirements and RIFs, for all regular employees with base pay, be approved, as recommended by the Superintendent:*

Unaffiliated Staff Appointments for 2025-26 school year included in back up.

	Name	Action	UPC	Position	Location	FTE	Degree/ Step	Rate of Pay	Start Date	Term Date
DISTRICT										
1.	Giousios, George	Appointment	TCH-LR-TCH-18	Teacher	LD@ML HS	1.0	BA+30/ Step 7	\$75,520	8/25/25	6/30/26
2.	Sica, David	Appointment	SUPV-DIST-CAS-03	Supv-12mo aft 3/26/12	MLHS	1.0	N/A	\$130,000	7/1/25	6/30/26
IVY H/WW/BC										
3.	Suckno, Samantha	Appointment	TCH-WW-CST-03	Teacher	WW	1.0	MA / Step 12	\$93,205	8/25/25	6/30/26

35. Leaves of Absence

BE IT RESOLVED, that the Mountain Lakes Board of Education approve the following leaves of absence, as recommended by the Superintendent:

	ID#	Action	Position	Location	FTE	Start Date	Term Date
DISTRICT							
1.	4474	FLA (Using sick days, w/o benefits)	Paraprofessional	LD	0.97	5/27/25	6/30/25
2.	5005	FMLA (Unpaid w/benefits)	Teacher	MLHS	1.0	5/5/25	5/26/25
3.	5224	FMLA/NJFLA (Unpaid w/benefits)	School Psychologist	DW	1.0	5/16/25	6/30/25
4.	5516	FMLA (Unpaid w/o benefits)	Teacher	MLHS	1.0	5/12/25	5/14/25

36. Additional Compensation Δ

BE IT RESOLVED, that the Mountain Lakes Board of Education approve the following additional compensation, for extra earnings not listed in contract, as recommended by the Superintendent:

	Name	Action	Position	Location	Degree/ Step	Rate of Pay	Start Date	Term Date
DISTRICT								
1.	Britton, Katina	Appointment	Transport Sports Physicals to/from School Physician for Athlete Clearance	MLHS	N/A	\$110.45 (235 miles @.47/mile)	7/2/24	4/18/25
2.	Hodic, Catherine	Appointment	Additional Hours (Graduation)	MLHS	N/A	Hourly Rate (Not to exceed 4 hrs)	6/17/25	6/17/25
3.	Petric, Lindsay	Appointment	Additional Hours (Graduation)	MLHS	N/A	Hourly Rate (Not to exceed 4 hrs)	6/17/25	6/17/25
4.	Walter, Dana	Appointment	Additional Hours (Scholarship Ceremony and Graduation)	MLHS	N/A	Hourly Rate (Not to exceed 10.5 hrs)	5/30/25	6/17/25
IVY H/WW/BC								
5.	Alves, Michael	Appointment	Annual 8 th Gr. Overnight Trip Chaperone	BC	N/A	\$125/night (not to exceed 2 nights)	6/10/25	6/12/25
6.	Doolittle, Christina	Appointment	Annual 8 th Gr. Overnight Trip Chaperone	BC	N/A	\$125/night (not to exceed 2 nights)	6/10/25	6/12/25
7.	Fleming, Marissa	Appointment	Annual 8 th Gr. Overnight Trip Chaperone	BC	N/A	\$125/night (not to exceed 2 nights)	6/10/25	6/12/25
8.	Fleming, Marissa	Appointment	Guidance – Summer Hours	BC	N/A	Hourly rate – not to exceed 96 hours	6/18/25	8/22/25
9.	Lih, Erik	Appointment	Annual 8 th Gr. Overnight Trip Chaperone	BC	N/A	\$125/night (not to exceed 2 nights)	6/10/25	6/12/25
10.	Lombardi, Deirdre	Appointment	Annual 8 th Gr. Overnight Trip Chaperone	BC	N/A	\$125/night (not to exceed 2 nights)	6/10/25	6/12/25
11.	Ludlow, Amy	Appointment	Health Office/Nurse – Summer Hours	BC	N/A	Hourly rate – not to exceed 12 hours	6/18/25	8/22/25
12.	Mattoon, Douglas	Appointment	Annual 8 th Gr. Overnight Trip Chaperone	BC	N/A	\$125/night (not to exceed 2 nights)	6/10/25	6/12/25
13.	Pelliconi, Debbie	Appointment	Annual 8 th Gr. Overnight Trip Chaperone	BC	N/A	\$125/night (not to exceed 2 nights)	6/10/25	6/12/25
14.	Posner, Dennis	Appointment	Media Center/Librarian – Summer Hours	BC	MA/ Step 15	Hourly rate – not to exceed 18 hours	6/18/25	8/22/25
15.	Ramirez, Justin	Appointment	Annual 8 th Gr. Overnight Trip Chaperone	BC	N/A	\$125/night (not to exceed 2 nights)	6/10/25	6/12/25
16.	Verduin, Nicole	Appointment	Annual 8 th Gr. Overnight Trip Chaperone	BC	N/A	\$125/night (not to exceed 2 nights)	6/10/25	6/12/25

17.	Winget, Ava	Appointment	Annual 8 th Gr. Overnight Trip Chaperone	BC	N/A	\$125/night (not to exceed 2 nights)	6/10/25	6/12/25
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37. Substitutes, Volunteers and Intern Appointments *Δ*

BE IT RESOLVED, that the Mountain Lakes Board of Education approve the following appointments, as recommended by the Superintendent:

	Name	Action	Position	Location	Rate of Pay	Start Date	Term Date
IVY H/WW/BC							
1.	Mayer, Judy	Appointment	LTS (5015)	WW	\$190/day	5/29/25	6/30/25

38. Field Trips *Δ*

BE IT RESOLVED, that the Mountain Lakes Board of Education approve the following field trips for the 2024-2025 school year, as recommended by the Superintendent:

	Name	Location	Destination	Purpose	Cost to District	Date(s)
IVY H/WW/BC						
1.	Buzzelli, Vincent Kemp, Theresa Petrucci, Kristen	BC	Allentown, PA	Briarcliff Band High Notes Music Festival and Dorney Park Trip	\$0	5/29/25

39. Tuition Reimbursement *Δ*

BE IT RESOLVED, that the Mountain Lakes Board of Education approve the following course(s) for tuition reimbursement when the course has been completed and the transcripts received by the Superintendent’s office, as recommended by the Superintendent:

	Name	Location	College/University	Course Title / #	Credits
IVY H/WW/BC					
1.	Carlson, Erik	BC	Liberty University	Advanced Learning Theory & Research/ EDUC 701 - B11	3
2.	Ludlow, Amy	BC	William Paterson University	School Health Student Teaching Practicum/NUR 5520	3
3.	Ramirez, Justin	BC	American College of Education	Developing Teachers/EL 5623	3

B. CURRICULUM / SPECIAL SERVICES

C. MISCELLANEOUS

40. Stronge Evaluation Model

BE IT RESOLVED, that the Mountain Lakes Board of Education approve the Stronge Evaluation Models below for the 2025-26 school year, as recommended by the Superintendent:

1.	Stronge: Teacher Effectiveness Performance Evaluation System
2.	Stronge: Educational Specialist Effectiveness Performance Evaluation System
3.	Stronge: District Leader Effectiveness Performance Evaluation System
4.	Stronge: Principals Leader Effectiveness Performance Evaluation System

41. Harassment, Intimidation and Bullying Incident *A*

BE IT RESOLVED, that the Mountain Lakes Board of Education affirm and adopt the Superintendent’s decision and findings for the Harassment, Intimidation and Bullying incident Case #BC-007-24-25 reported the Board of Education on May 5, 2025, and discussed in Executive Session, as recommended by the Superintendent.

UNFINISHED BUSINESS

NEW BUSINESS

PENDING LEGISLATION

COMMENTS AND REQUESTS FROM THE PUBLIC

EXECUTIVE SESSION

MOTION to enter into Executive Session was made by _____ and seconded by _____, that the Board of Education adopt the following resolution.

The motion was approved _____.

BE IT RESOLVED, by the Mountain Lakes Board of Education on this 19th day of May 2025 at _____pm as follows:

1. The Board shall recess to closed session in accordance with the Open Public Meetings Law, N.J.S.A. 10:4-12b (1), (2), (6), (7) and (8). The general nature of the discussion including matters of personal confidentiality rights, including but not limited to staff and/or student discipline matters, and specifically:

2. These matters will be disclosed to the public as soon as the need for confidentiality no longer applies. Although the Board cannot guarantee it, the length of the Executive Session is estimated to be _____ minutes after which the public meeting of the Board shall reconvene and proceed with business. Action may take place.

3. This resolution shall take effect immediately.

MOTION, to leave executive session at _____ was made by _____ and seconded by _____
The motion was approved _____ and the Board returned to public session at _____.

ADJOURNMENT

MOTION to adjourn the meeting at _____ was made by _____ and seconded by _____.

A Indicates matters not relating to MLHS, the Boonton Township district Representative of the Board of Education will refrain from voting on such matters, pursuant to Board Policy 0141.2.

* Indicates a motion/resolution will have supporting documentation

2024-2025 District Goals

Goal Statement	Goal Area
1. Establish a system of support for administrators and certified staff members that promotes high quality feedback, instruction, and student learning using the Stronge Effectiveness Performance Evaluation System.	Ensuring the Success of All Staff
2. Assess and develop a plan to upgrade district security systems and practices with a focus on infrastructure, training, resources, and guidance to ensure safety and wellbeing for our students, staff members, and community.	Finance/Infrastructure/Technology Supporting the Whole Child
3. Develop a meaningful collaboration with Rockaway Valley School (Boonton Township) in an effort to align educational programming and other school systems that promote coherence for students, staff members, and families in the region.	Strong Family/School/Community Partnerships
4. Explore opportunities to strengthen and expand students' learning with rigorous, relevant, and engaging STEM education, across PreK-12th grade.	Ensuring the Success of All Students
5. Enhance communication and create channels for meaningful input between/among the district leadership, staff, and community partners to build trust, cohesion, and support for decision-making across the district.	Ensuring the Success of All Staff

2024-2025 Board Goals

Board Goal	Committee Support
1. Support the development and improvement of district personnel systems to retain high quality staff members and promote fair, consistent, and effective supervision across the district.	Personnel
2. Endeavor to reach a long-term agreement with Boonton Township School District extending the send-receive relationship for Rockaway Valley School students to attend Mountain Lakes High School.	Full Board, Negotiations
3. Develop a positive and collaborative relationship between the Board of Education and new superintendent to ensure a broad vision and governance plan for the district result in clear, appropriate, and effective decisions.	Full Board
4. Enhance communication and relationships between the Board of Education and Mountain Lakes staff by expanding BOE member attendance at key school programs and events and increasing staff and school highlights at regular BOE meetings.	Full Board
5. Secure and successfully transition a full time Business Administrator/Board Secretary with essential skills, dispositions, and knowledge to meet the diverse fiscal and operational needs of the district.	Finance, Facilities
6. Promote a safe and positive learning environment for all students by supporting the administration and staff with resources related to upgrades in school security and various wellness initiatives.	Facilities, Security