



# MAY SCHOOL BOARD MEETING

May 20, 2025 6:30 PM  
650 S. Baltimore Street  
Dillsburg, PA 17019

## - SCHOOL BOARD MEETING AGENDA -

### 1. School Board President

- A. Pledge of Allegiance
- B. Approval of Minutes
  - April 15, 2025
- C. Approval of Agenda, as presented.

### D. Recognition of the Public:

- *The first public comment period is for comments related to items on the agenda only.*
- *Please give your name for the record. As a reminder, public comment is limited to residents of the school district.*
- *Citizens' comments or questions are welcome with a limit of five (5) minutes per presenter.*
- *Questions and comments concerning individual staff members, students, or your own children's problems will not be addressed at a public meeting. Your comments will be given consideration by the Board; however, the Board may choose to not provide a response on your issue this evening.*

### 2. Reports:

Superintendent – Mr. Kirkpatrick  
Student Liaison - Claire Hubbard  
Inter-Municipal –  
CAIU – Gerald Schwillie  
Cumberland Perry CTC – Gregory Weir  
Polar Bear Foundation – Renee Bordlemay

### 3. Business Manager Report - Mr. Young

Payment of Bills  
Budget Transfer  
Treasurer's Report  
Review Report of Various Accounts

### 4. Curriculum Committee – Steve Becker

*Although Board action is required, it is generally unnecessary to hold discussion on these items. With the consent of all members, they are therefore grouped and approval is given in one motion. In the event a Board Member wants to discuss any item, the Board President will move it to an appropriate place on the agenda.*

Move to approve by consent:

- A. Multiple Day Conference Requests:
  - 1) Jason Young  
ASBO International Conference  
Fort Worth, TX – October 20 – 23, 2025

- B. Approval to Discard obsolete textbooks due to the update in the Family Consumer Science curriculum. ([Attachment](#))

- C. Approve the 2025-2026 Targeted Support and Improvement Plan for Northern High School. ([Attachment](#))
  - D. Approve the Capital Area Intermediate Unit to provide Title III services during the 2025-26 school year. ([Attachment](#))
  - E. Approve the Dual Enrollment agreement with Penn West University. ([Attachment](#))
5. Athletics and Activities – Gerald Schwille  
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Move to approve by consent:
- A. Trip Request
    - 1) Trip # 288395 -Girls Basketball Team Camp, James Madison University, June 20, 2025 – June 22, 2025. (overnight trip)
  - B. Approve Letter of Agreement with True North Wellness Services for Mental Health Liaison to Student Assistance Team. ([Attachment](#))
  - C. Approve Letter of Agreement with True North Wellness Services for Drug and Alcohol Liaison to Student Assistance Team. ([Attachment](#))
6. Budget and Finance Committee – Joe Rudy  
*Although Board action is required, it is generally unnecessary to hold discussion on these items. With the consent of all members, they are therefore grouped and approval is given in one motion. In the event a Board Member wants to discuss any item, the Board President will move it to an appropriate place on the agenda.*  
Move to approve by consent:
- A. Approve the list of Personal Tax Exonerations from York Adams Tax Bureau for April 2025. ([Attachment #4](#))
  - B. Approve the list of Real Estate Tax Refunds for May 2025. ([Attachment #5](#))
  - C. Approve lump sum payments per NYEA Collective Bargaining Agreement. ([Attachment #6 - Updated](#))
  - D. Approve the donation of a CNC Machine from Katapult Engineering for the High School Tech Ed department at a value of \$6,000.
  - E. Approve Jason A. Young as Treasurer of the Board of School Directors for a one-year term beginning July 1, 2025.
  - F. Authorize the Business Manager to purchase from the following consortiums for the 2025- 2026 fiscal year: Lincoln Intermediate Unit 12 Joint Purchasing Board, COSTARS, Keystone Purchasing Network, and Buy Board.

- G. Approve the 2025-2026 support staff salary ranges and substitute rates.  
[\(Attachment #14 - Updated\)](#)

7. Building and Grounds – John Gunning

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Move to approve by consent:

A. Approve the following Facility Use Requests:

1) Dillsburg Community Fair Association

**Preparation Area/Farmer's Fair Activities**

10/16/25-10/18/25 – Thursday-Sunday:

10/16/25 – Thursday -- 6 pm-11 pm – Ice Cream Churn-off and Cross Cut Saw Contest

10/17/25– Friday -- 9 am-10 pm – Animal Display, Fun Day for Kids, Children's Parade and MS Band Staging

10/18/25 – 6:30 am-4 pm – Craft Fair, Children & Adult Activities

DE – Athletic Fields/Playground/Parking Lot

**Category 4**

Copy of Non-Profit Letter is on File

Rental Fee – None

Custodial Fee -- \$25/hr (if clean up needed after event)

Certificate of Liability Insurance is on file.

2) Dillsburg Community Fair Association

**Farmer's Fair -- Queen Pageant and Rehearsal**

10/10/25 - Friday – **Rehearsal** -- 9 am – 2 pm

HS Auditorium

10/13/25 – Monday – **Pageant** – 5 pm – 10 pm

HS – Auditorium, Polar Bear Lobby, Classroom 201 (classroom only 6-10 pm)

**Category 4**

Copy of Non-Profit Letter is on File

Rental Fee – None

Auditorium Technician Fee - \$20.00/per hour/per technician

Auditorium Stage Crew Fee - - \$15/per hour/per technician

Custodial Fee -- \$25/hr per custodian

Security -- \$25/hr per personnel

Certificate of Liability Insurance is on file.

8. Policy Committee Report – Paul Miller

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Move to approve by consent:

A. Policy for Final approval:

- 1) [Board Policy 253](#) – Sex-Based Distinctions in Multi-User Privacy Facilities

B. Policies for Tentative Approval:

- 1) [Board Policy 103](#) – Discrimination/Harassment Affecting Students  
2) [Board Policy 104](#) – Discrimination/Harassment Affecting Staff

- 3) [Board Policy 234](#) – Pregnant/Parenting/Married Students
- 4) [Board Policy 317.1](#) – Educator Misconduct
- 5) [Board Policy 317](#) – Conduct/Disciplinary Procedures
- 6) [Board Policy 320](#) – Freedom of Speech by Employees

9. Board Operations Committee – Gregory Weir

*Although Board action is required, it is generally unnecessary to hold discussion on these items. With the consent of all members, they are therefore grouped and approval is given in one motion. In the event a Board Member wants to discuss any item, the Board President will move it to an appropriate place on the agenda.*

Move to approve by consent: *No items for approval.*

10. Personnel Committee Report – Renee Bordlemay

*\*Approvals to hire personnel are pending receipt of the following: Current Act 34, Act 151, Act 114; negative TB Test; completed job application; copy of PA Certification in area of employment (Administrative and Professional positions only); and copy of college transcripts (Administrative and Professional positions only).\**

Move to approve by consent:

- A. Grant permission for the Superintendent to post, advertise and hire, as well as, accept resignations and retirements for professional and support staff during the months of June, July and August, 2025.
- B. Professional Staff Employment
  - 1) Elizabeth Rhon, Spanish Teacher, NHS, at an annual rate of \$57,478 (BA, Step 7), effective August 18, 2025 (Benavides).
  - 2) Bethany Walker, Physical Education Teacher, DES, at an annual rate of \$62,747 (BA, Step 10) effective May 21, 2025 (Toone).
- C. Salary Step Movement
  - 1) Chad Mowery, Social Studies Teacher, NHS, to Masters' Equivalency, effective April 1, 2025.
- D. Professional Staff Retirement
  - 1) Lori Warren, South Mountain Elementary, Kindergarten Teacher, effective June 13, 2025.
- E. Professional Staff Transfer
  - 1) Carolyn Greene, 5<sup>th</sup> Grade Teacher, to 3<sup>rd</sup> Grade Teacher, SME, effective August 20, 2025.
  - 2) Julie Shrader, 2<sup>nd</sup> Grade Teacher, to Kindergarten Teacher, SME, effective August 20, 2025.
- F. Support Staff Retirement
  - 1) Amy Derr, Building Secretary, NMS, effective June 30, 2025.
- G. Support Staff Resignation
  - 1) Ashley Bittner, 2<sup>nd</sup> Shift Custodian, NMS, effective May 2, 2025.
  - 2) Stephanie Fleming, Instructional Aide, DES, effective May 22, 2025.
  - 3) Keith Steele, Custodian, NHS, effective May 23, 2025.
  - 4) Samantha Lindermann, 2<sup>nd</sup> Shift Custodian, SME, effective May 16<sup>th</sup>, 2025.

H. ESS Employment

- 1) Abigail Clendaniel, NES/SME, Instructional Aide / Library Aide, effective April 22, 2025.
- 2) **Jessica Hoffman, SME, Instructional Aide / Emotional Support Aide, effective May 19, 2025.**

I. LTS Assignment

- 1) Bethany Walker, Physical Education Teacher, DES, effective August 26, 2024 through ~~December 20, 2024~~ ~~March 19, 2025~~ ~~May 2, 2025~~ ~~June 12, 2025~~ or earlier if position is filled May 20, 2025 at a rate of \$267.97 per day (Toone)

J. Extended Day to Day Substitute Teacher

- 1) Melissa Brosius, 4<sup>th</sup> Grade Teacher, NES, at a rate of \$175 per day from April 29, 2025 to ~~May 20, 2025~~ **June 11, 2025** (Landis)
- 2) ~~Joshua Regener, 4<sup>th</sup> Grade Teacher, NES, at a rate of \$175 per day from May 20, 2025 – June 11, 2025 (Landis).~~
- 3) ~~Melissa Brosius,~~ **Joshua Regener** 5<sup>th</sup> Grade Teacher, NES, at a rate of \$175 per day from ~~May 27, 2025~~ **May 22, 2025** – June 11, 2025 (Long).
- 4) Amy Bailey, Learning Support Teacher, DES, at a rate of \$175 per day from April 29, 2025 to June 11, 2025 (Hayman).

K. LWOP

- 1) Sherry Shoop, NMS, Food Service Aide, April 2, 2025 – ~~April 11, 2025~~ May 9, 2025.
- 2) Angela Freeman, NHS, Food Service Aide, May 9, 2025 – May 19, 2025.
- 3) **Heather O’Toole, WES, Elementary School Counselor, ~~May 27, 2025 – May 30, 2025~~ June 2, 2025 – June 6, 2025.**

L. Coach Employment

- 1) WINTER Coaches ([Attachment](#))  
**Addition: John Rudy, Asst. Varsity Boys Basketball Coach, at a rate of \$4,472.**
- 2) Kendra Nichols-Eirkson, Varsity Fall Cheerleading Coach, at a rate of \$2,580.
- 3) Maya Weigard, Varsity Fall Assistant Cheerleading Coach, at a rate of \$1,935.
- 4) ~~Jeremiah Knight, Middle School Boys Cross Country Coach, at a rate of \$1,935.~~

M. Act 86 Prospective Student Teachers

- 1) Kara Mitchell
- 2) **Leah Yost**

N. Substitute Custodian

- 1) Laura Gallen
- 2) **Samantha Lindermann**

O. Questeq Employment

- 1) Kevin Jaworski, Technology Specialist, effective May 19, 2025.

P. Questeq Summer Intern

- 1) Matthew Thursby, effective June 23, 2025.

Q. IT Summer Interns

- 1) Noah Austin, at a rate of \$14.50/hour, effective June 9, 2025.
- 2) Jillian Zook, at a rate of \$14.50/hour, effective June ~~18,~~ **16,** 2025.

R. Summer Help Employment (Maintenance/Custodial), effective June 2, 2025, at a rate of \$14.50 per hour

- 1) Nikkole Schmeidel
- 2) Jessica Blauser
- 3) Mason Culver
- 4) Jack Westrick
- 5) Andrew Kohl
- 6) Isabella Raniero
- 7) Michael Chronister
- 8) Justin Mock
- 9) Brandon Seltzer
- 10) Christopher Seltzer
- 11) Danielle Madsen

S. Athletic Helpers

- 1) Jorge Castillo
- 2) Jeff Costello

T. ESS Resignation

- 1) Tara Omlor, SME, Intensive Instructional Aide / ILS Classroom, effective December 18, 2024.

U. Support Staff Employment

- 1) Debra Mann, Health Room Aide, NHS, at a rate of \$16.00 per hour, 5.75 hours per day, effective August 11, 2025.

11. Items for Board Action:

A. Approve the agreement for childcare services with the Mechanicsburg Learning Center to provide before and after school and summer care at all elementary buildings from July 1, 2025 to June 30, 2026.

[\(Attachment #7\)](#)

B. Approve the Service Agreement with Care Solace, Inc. for mental health and substance use care coordination services for July 1, 2025 to June 30, 2026.

[\(Attachment #8\)](#)

C. Approve the agreement for school-aged education services with the Capital Area Intermediate Unit for the 2025-2026 school year.

[\(Attachment #9\)](#)

D. Approve the security services contract with G-Force Security Solutions, LLC for extracurricular events for the 2025-2026 school year.

[\(Attachment #10\)](#)

E. Approve the Every Student Succeeds Act Letter of Agreement with the York County Office of Children, Youth and Families for the 2025-2026 school year.

[\(Attachment #11\)](#)

F. Approve the agreement for CAOLA Services with the Capital Area Intermediate Unit beginning April 11, 2025.

[\(Attachment #12\)](#)

G. Final Budget Resolution:

Adopt the 2025-2026 final general fund budget and set taxes to be levied as follows:  
Real Estate Tax Mill Rate 20.3350; Per Capita Tax imposed under Section 679 - \$0.00;  
Per Capita Tax imposed under Act 511 - \$0.00; Reenactment of the 1.25% Earned  
Income Tax at the collection rate of .75%; Reenactment of the 1% Realty Transfer Tax  
at the collection rate of ½%; Reenactment of the Amusement Tax rate at 10% (shared  
with municipality); and that these taxes be adopted to finance the 2025-2026 budget  
which calls for expenditures in the amount of \$ 70,477,440 and revenues in the amount  
of \$ 70,528,817. **(Roll Call Vote)**  
[\(Attachment #13\)](#)

H. Approve the Homestead/Farmstead Exclusion Resolution

Farmstead Exclusion: \$4,988

Homestead Exclusion: \$9,976

**(Roll Call Vote)** [\(Attachment\)](#)

12. New Business:

13. Recognition of the Public:

*The second public comment period is for comments related to non-agenda items only.*

14. Items for Future Agendas:

15. Adjournment:

Next School Board meetings:

Special Board Meeting – May 28, 2025 at 6 PM

Committee Meeting – June 17, 2025

School Board Meeting – June 24, 2025