

ADMINISTRATIVE REPORT

DATE: May 22, 2025
TOPIC: 5.6-April 24, 2025 School Board Meeting Minutes
PRESENTER: Dayna Pottratz, Executive Assistant to the Superintendent & School Board
REFERENCE TO POLICY/STATUTE: Policy 204

A. PURPOSE OF REPORT

- a. Review School Board Meeting Minutes.

B. RECOMMENDATION

- a. Approval

C. CONNECTION TO STRATEGIC PRIORITY

- a. Operations, Staffing, and Finance

April 24, 2025

- 1.0 **Call to Order: Roll Call:** Pursuant to due call and notice thereof, a meeting of the School Board of Independent School District 833, South Washington County, was held on Thursday, April 24, 2025. The meeting was called to order by Chair Katie Schwartz, at 6:00pm at the District Service Center, 7362 East Point Douglas Road South, Cottage Grove, MN 55016. School Board Members present: Ryan Clarke, Melinda Dols, Louise Hinz, Simi Patnaik, Katie Schwartz, Eric Tessmer and Sharon Van Leer. Superintendent Julie Nielsen was present.
- 2.0 **Pledge of Allegiance**
- 3.0 **Approval of Agenda:** It was moved by Sharon Van Leer, seconded by Melinda Dols to approve the agenda. All in favor, none opposed, motion carried.



4.0 **Comments to the Board:** Jerome Kustritz addressed the board regarding volunteer work.

5.0 **Student Highlights**

5.1 Student District Ambassadors introduced by Julie Nielsen, Superintendent. Ciara McDonough, Julianna Palacios and Taehgan Vue shared their role as a District Ambassador.

5.2 National Merit Scholarship Recipients & Presidential Scholars, introduced by Kelly Jansen, Assistant Superintendent.

6.0 **Consent Items:** It was moved by Eric Tessmer, seconded by Sharon Van Leer to approve the consent agenda items. All in favor, none opposed, motion carried.

6.1 Retirements, Resignations and Terminations

6.2 Leaves of Absence

6.3 New Employees/Change of Status

6.4 Electronic Fund Transfers

6.5 Resolution to Accept Gifts

6.6 March 27, 2024 School Board Business Meeting Minutes

6.7 April 10, 2025 School Board Workshop Meeting Minutes

6.8 Cash Disbursements

6.9 Lease Agreement – Apple iPads

6.10 Extended Field Trips

6.11 Classroom Radon Testing Results

6.12 Cottage Grove & Lake Middle School Additions & Renovations

6.13 Bid Package #2 for Park High School

6.14 Lease Extension with Valley Creek Mall LLC

6.15 Cooperative Agreement with City of Woodbury for Pedestrian Improvement

6.16 Agreement with the City of Cottage Grove

6.17 Agreement with the Ramsey Washington Metro Watershed District

7.0 **Information Items:**

7.1 Long-Range Facilities Planning Update presented by Tyrone Brookins, Assistant Superintendent. He shared the considerations, anticipated enrollment, community development and next steps.



8.0 **Action Items:**

8.1 Proposed Policy Changes presented by Julie Nielsen, Superintendent. It was moved by Sharon Van Leer, seconded by Simi Patnaik to approve the changes. All in favor, none opposed, motion carried.

8.2 Resolution for Unrequested Leave of Absence presented by Abby Baker, Executive Director of Human Resources and Operations. It was moved by Eric Tessmer, seconded by Sharon Van Leer to approve the resolution. A roll call vote was taken. All in favor, none opposed, motion carried.

9.0 **Superintendent Report:** Ms. Nielsen reported on testing in the schools, student award ceremonies, Cottage Grove Community Showcase and the May 2nd SoWashCo Education Foundation event.

10.0 **Future Meeting Dates:**

May 8, 2025 – School Board Workshop Meeting (DSC/6:00p.m.)

May 22, 2025 – School Board Business Meeting (DSC/6:00p.m.)

11.0 **Adjournment:** The meeting adjourned at 6:48pm.

